

Hillsdale Preparatory School
160 W. Mechanic Rd., Hillsdale, MI 49242
Board of Directors Meeting
Hillsdale Prep Staff Lounge
July 12, 2021 1:00 PM
Meeting Agenda

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Public Comment
5. Approval of the June 29 minutes
6. Reorganizational Matters:
 - a. Elect Officers
 - b. Designate Regular Meeting Dates
 - c. Appoint Repository of Funds
 - d. Appoint School Attorney
 - e. Reaffirm Non-Discrimination Policy
 - f. Authorize Administration to Handle Records
 - g. Appoint the Chief Administrative Officer
 - h. Appoint the Freedom of Information Officer
7. Approve the 2021-22 School Handbook
8. New Business and Administrative Reports/Updates
9. GVSU Update
10. Other Matters
11. Adjournment

Hillsdale Preparatory School
160 W. Mechanic Rd., Hillsdale, MI 49242
Board of Directors Meeting
Hillsdale Prep Staff Lounge
June 29, 2021 5:30 PM
Meeting Agenda

1. **Call to Order:** 6:31pm
2. **Roll Call:** Blood, Conduct, Budd
 - a. Also Present: Annie Fowler, Melody Henthorne, John Waldvolgel, Bill Barker
3. **Approval of Agenda:** Motion to approve, Conduct, 2nd Budd- Carried
4. **Public Comment:** None
5. **Consent Agenda:** Motion to approve, Conduct, 2nd Budd – Carried
 - a. **Approval of Financial Statements**
 - b. **Approval of Bills**
 - c. **Approval of the Board Minutes from the May 24 Meeting**
6. **Approve updated Board Policies:** Conduct made a motion to approve Board Policies 6107, 6111, 6112, 6114, 6116, 6325, 6420, 6424, 6850, 2nd Budd – Carried
7. **Approve the Amended 2020-21 Fiscal Year Budget:**
 - a. Budd made a motion to approve the 2020-2021 Amended Budget, 2nd Conduct- Carried
8. **Budget Hearing for the 2021-22 Fiscal Year Budget:**
 - a. Conduct made a motion to close the Board Meeting and open the Budget Hearing, 2nd Budd – Carried
 - i. Budget Hearing opened at 6:34pm
 - ii. The Board discussed the 2021-2022 Budget
 - b. Conduct made a motion to close the Budget Hearing and reopen the Board Meeting, 2nd Budd – Carried
 - i. The Board Meeting Reopened at 6:41pm
9. **Adoption of the 2021-2022 Fiscal Year Budget:**
 - a. Conduct made a motion to adopt the 2021-2022 Budget, 2nd Blood – Carried
10. **Discuss the Special Education Millage:**
 - a. Mrs. Fowler explain the ISD wants to pass a millage to reimburse local school districts in Hillsdale County for the cost of servicing special education students. The ISD is working on a resolution that is not complete yet.
 - b. The Board discussed the Special Education Millage. They are in support of the millage, but will wait until the resolution is available to take official action.

11. Discuss Mrs. Fowler's Self Evaluation:

- a. Mrs. Fowler presented her self-evaluation to the Board. They asked her questions regarding the evaluation. They felt her overall rating was fair. No official action is necessary on the evaluation.

12. New Business and Administrative Reports/Updates:

- a. Mrs. Fowler announced what are grades will look like next year. We will have a standalone kindergarten, 1/2, 3, 4, 5/6, and 7/8. We currently have two teachers' openings for next school year along with music and PE. One teacher left us for another district and the other teacher is moving from a classroom back to art. She also gave an update on Summer School. All of the kids who signed up attended except for 1 student. There was extra money left in the grant we got for Summer School so every student that is returning to HPS in the fall was given a summer workbook to take home. If they complete the book and bring it back in the fall they will receive a prize. There is also a summer reading program for kids in grades K-3 called Kids Read Now. Those students are eligible to receive 8 free books mailed to their home.
- b. Mrs. Fowler also gave the two-way communication information for the last 4 weeks of school.
 - i. Conduct made a motion to reaffirm the Extended COVID-19 Learning Plan, 2nd Blood – Carried

13. GVSU Update:

- a. Mr. Barker informed the Board that Chris Heckel was officially approved by the Grand Valley Board. He can be given his official Oath of Office at the next meeting. He also reminded John Waldvogel that he needs to fill out his application. He also said that Grand Valley emailed out their Annual Report to all Board Members.

14. Other Matters:

- a. The contract with CHBW was presented to the Board for the 2021-2022 school year. They handle all of the schools accounting business.
 - i. Conduct made a motion to accept the CHBW Contract, 2nd Budd – Carried.
- b. Conduct made a motion to change the July meeting date to July 12 at 1:00pm, 2nd Blood – Carried.

15. Adjournment: Motion to adjourn Blood – meeting adjourned at 7:35pm.

