

**LEARNING  
HEROES**



# End of Year Parent/Teacher Planning Tool



**Student's Name:**

[Insert First and Last Name]

**Grade:**

[Insert Grade Number]

**Teacher's Name:**

[Insert Mr./Mrs./Ms. Last Name]



**Dear Parents:**


Thank you for your partnership and all that you've done this year! We know it's been a lot.

We all need and deserve a break this summer and a chance to reconnect with friends and family.

This short tool can help guide our end of year conference so that together we create a simple summer plan to support life skills as well as academics (while having fun). At the end, there is a page for you to jot down notes throughout the summer to share with your new teacher in the fall.

***Thank you and have a great summer!***





# Together, let's use the 3 steps below to make a personalized summer learning plan for your child

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**End of Year  
Progress**



**Your  
Insights  
& Questions**



**Partner Up  
on a Plan**



# Report Card

This is a screenshot of a sample report card.

Hyperlink to or share a screenshot of report card on this slide.

Score	Description	% Correct Conversion (quizzes, tests)	Rubric Conversion (writing, performance)
5	Exceeds grade level	100% correct on questions that assess the standard AND credit on next grade level standards questions	Meets <i>all</i> of the descriptors for grade level performance AND <i>all</i> of the next grade level standard indicators
4	Excels at grade level	100% correct on questions that assess the standard	Meets <i>all</i> of the descriptors for grade level performance and <i>half</i> of next grade level standard indicators
3	Meets grade level	Greater than or equal to 75% correct (75%-99%)	Meets <i>all</i> of the descriptors for grade level performance
2	Below grade level	Greater than or equal to 60% correct (60%-74%)	Meets only <i>half</i> of the the grade level descriptors, with developing but not mastered skill evidence
1	Well below grade level	Less than 60% correct on questions that assess the standard (0-59%)	Meets <i>less than half</i> of the grade level descriptors; shows evidence of descriptors from previous grade level performance



# Diagnostic Data

This is a screenshot of a benchmark graph.

Hyperlink to or share a screenshot of a benchmark graph on this slide.



# Parent Questions & Insights

## TEACHER & PARENT INPUT

- In what areas do you think your child has progressed the most this year?

[Insert your response here]

- What do you need most help with related to summer learning (both social/emotional and academics)?

[Insert your response here]

- Let's talk about key insights to share with summer program staff (if your child is attending a program).

[Insert your response here]





# Partner Up on a Plan

## TEACHER & PARENT INPUT

- Key skills to focus on this summer:

[Insert your response here]

- Strategies for supporting these skills as part of everyday life:

[Insert your response here]

- Summer resources to support these skills:

[Insert your response here]



# Summer Reflections

JOT DOWN NOTES TO SHARE WITH TEACHER IN THE FALL

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- Key skills/areas your child improved on:

[Insert your response here]

- Key skills/areas they need more support with:

[Insert your response here]

- Other notes about your child's summer (e.g. social interactions with friends, communication, confidence, etc.)

[Insert your response here]

