

CRESSKILL BOARD OF EDUCATION  
**Regular Meeting, September 27, 2021**

Due to public health considerations this regularly scheduled Board of Education meeting will be held via a Zoom video, 7:00 P.M.

**CALL TO ORDER: Pledge of Allegiance**

**ROLL CALL**

Trustee Sally Cummings  
Trustee Amy Cusick  
Trustee Michael DePalo  
Trustee Eugene Gorfin  
Trustee Dionna Griffin  
Trustee Mary Klein  
Vice President Stephen Moldt  
Trustee Raffi Odabashian  
President Denise Villani

Michael Burke, Superintendent of Schools  
Dawn Delasandro, Business Administrator/Board Secretary

**READING OF THE OPEN PUBLIC MEETING STATEMENT:**

*"The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with provisions of the act, The Cresskill Board of Education has caused notice of this meeting taking place via Zoom video, be published by having date, time and place thereof posted in the Cresskill Board of Education office, sent to the Cresskill Library and Cresskill Borough Hall."*

**PRESENTATION:** Middle/High School Restoration Update

**INFORMATION ITEMS**

- September 30 - CMS Virtual Back to School Night***
- October 7 - CHS Virtual Back to School Night***
- October 11 - Columbus Day, Professional Development Day for Staff ONLY***
- November 4 & 5 - NJEA Convention - School Closed***
- November 8 - CBOE Regular Meeting, MMS Gymnasium, 7:00 PM***
- November 10, 11 & 12 - Minimum Days for Elementary Schools ONLY for Parent Teacher Conferences***
- November 22 - CBOE Regular Meeting, MMS Gymnasium, 7:00 PM***
- November 24 - Minimum Day, Thanksgiving Recess***
- November 25 & 25 - Thanksgiving Recess***

**CONSENT AGENDA**

A. Motion to Introduce Consent Agenda

**Motion by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

- Minutes: 1
- Personnel: 1 THROUGH 9
- Educational Planning: 1 THROUGH 8
- Finance: 1 THROUGH 13

B. Discussion - any item on Consent Agenda - Board of Education Only

C. Open floor to public comment on Consent Agenda only  
 Citizens may address the Board of Education on any item listed on the agenda. Citizens will give their name and address when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.

D. Close public participation

E. ROLL CALL VOTE - CONSENT AGENDA

**ROLL CALL VOTE**

	YES	NO	ABSTAIN	ABSENT
Trustee Cummings				
Trustee Cusick				
Trustee DePalo				
Trustee Gorfin				
Trustee Griffin				
Trustee Klein				
Vice President Moldt				
Trustee Odabashian				
President Villani				

**BOARD PRESIDENT'S REPORT**

**SUPERINTENDENT'S REPORT**

**PUBLIC COMMENT - ANY SUBJECT:**

Citizens may address the Board of Education on any item not listed on the agenda. Citizens will give their names and addresses when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.

**TRUSTEE COMMENT**

**MOTION TO ADJOURN:**

Hearing no further business, the meeting is adjourned at \_\_\_\_\_ PM on the motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_.

**CLOSED SESSION, if necessary**

The Cresskill Board of Education is adjourning to Closed Session for purposes of: \_\_\_\_\_. Pursuant to the Open Public Meetings Act, the Cresskill Board of Education is required to notify the public when the minutes of the closed session will be available. When the need for confidentiality no longer exists, the minutes will be available to the public.

**CONSENT AGENDA**

Regular Meeting - September 27, 2021

**MINUTES**

1. Approval - August 23, 2021 Regular Meeting Minutes

**PERSONNEL**

1. Approval - Mandated positions for 2021-2022
2. Approval - Additional compensation to Nicholas Calandrino, Michael Doto, and Catherine Durakis \$3,333 each for CHS Option II
3. Approval - Co-curricular and Athletic stipends for 2021-2022
4. Approval - Resignation of John Lisella, Freshman Boys Basketball coach
5. Approval - Resignation of Chris Woodford, Spring Track Coordinator
6. Approval - Special Education Department teacher overages paid by Title I funds for Jamie Baricevic, Megan Fichter, David Fried, Katie Gerber, Mike Mirkovic, Jessica Otiniano, Devorah Springer and Joseph Sussman
7. Approval - Special Education Department teacher overage paid by Title I funds for Nicole Bodine
8. Approval - Resignation of Luisa Arbelo, World Language teacher, CHS, effective 11/21/21
9. Approval - Dawn Delasandro, Business Administrator/Board Secretary, contract for 2021-2022

**EDUCATIONAL PLANNING**

1. Approval - Conferences/workshops/travel
2. Approval - In-state approved private school, Holmstead School, 180 days, \$327.00/day, totaling \$58,860.00, for the 2021-2022 school year
3. Approval - Out of district public school, Pascack Valley Regional High School District, 180 days, \$206.68/day, totaling \$37,202.00, for the 2021-2022 school year
4. Approval - Out of district public school, Pascack Valley Regional High School District, ESY 2021, \$3,500
5. Approval - Educational services at St. Clare's Hospital/Children's Crisis Intervention Services, for student #8352823248
6. Approval - Speech/Language bilingual services, Elizabeth Harriman, student #0238
7. Approval - Field Trips for 2021-2022
8. Approval - Words of Literacy consultants for literacy staff development for grades 3 to 8 for 28 days total, \$1,800/day, totaling \$50,400, to be funded by Federal grants

**FINANCE**

1. Approval - Bills for September 2021
2. Approval - Additional Bills for August 2021
3. Approval - Board Secretary's Report for July 2021
4. Approval - Monthly Reconciliation for July 2021

*CBOE September 27, 2021 Regular Meeting*

5. Approval - Transfers for August 2021
6. Approval - Payment of bills for October 2021
7. Approval - Accept donation from Cresskill Cougars United Soccer Club
8. Approval - Payment Request #1 from DeSesa Engineering, \$25,480
9. Approval - Contract with YWCA
10. Approval - Revised Dependent Care and Medical Expense Savings accounts
11. Approval - Accept donation of the rental of a copier from Atlantic Tomorrow
12. Approval - Insurance Restoration Services for \$2,000,000 for emergency disaster recovery Clean-up
13. Approval - Automated Logic for \$39,952 to evaluate all HVAC mechanical units

**MINUTES:**

1. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the minutes of:

August 23, 2021 - Regular Meeting Minutes

**PERSONNEL:**

1. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the following mandated positions for the 2021-2022 school year:

<b>POSITION</b>	<b>EMPLOYEE</b>
Substance Awareness Coordinator	Catherine White
Homeless Liaison	Catherine White
DYFS Liaison	Catherine White
Anti-bullying Coordinator	Catherine White
Indoor Air Quality Designee	Tom Schillaci
Integrated Pest Management Coordinator	Tom Schillaci
Right To Know Officer	Tom Schillaci
Chemical Hygiene Officer	Alexis Peck
AHERA Coordinator	Tom Schillaci
Asbestos Manager & PEOSA Officer	Tom Schillaci
School Safety Specialist	Lemma Taha
Data Coordinator	Julie Keating
ADA Officer	Tom Schillaci
Title IX Coordinator	Beth Del Vecchio
Issuing Officer for Working Papers	Lynda Nienstedt

2. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the compensation of \$3,333 each for **Nicholas Calandrino, Michael Doto** and **Catherine Durakis** for overage in relation to Cresskill High School Option II, for the 2021-2022 school year.
3. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the attached list of **Co-curricular and Athletic** stipends for the 2021-2022 school year.

4. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the resignation of **John Lisella**, Freshman Boys Basketball Coach, effective September 16, 2021.
5. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the resignation of **Chris Woodford**, Spring Track Coordinator, effective September 17, 2021.
6. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve one (1) class overage each for the following Special Education teachers, effective September 1, 2021 for the 2021-2022 school year.  
**Jamie Baricevic** - full year overage, \$10,000, paid by Title I funds (Math)  
**Megan Fichter** - full year overage, \$10,000, paid by Title I funds (English)  
**David Fried** - full year overage, \$10,000, paid by Title I funds (History)  
**Katie Gerber** - full year overage, \$10,000, Life Skills program  
**Mike Mirkovic** - full year overage, \$10,000, paid by Title I funds (Math)  
**Jessica Otiniano** - full year overage, \$10,000, paid by Title I funds (English)  
**Devorah Springer** - full year overage, \$10,000, Life Skills program  
**Joseph Sussman** - full year overage, \$10,000, paid by Title I funds (History)
7. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the overage of one (1) period for **Nicole Bodine**, Cresskill High School, at a rate of \$5,000 paid by Title I funds (English) for the period February 1, 2022 through June 22, 2022.
8. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, accept the resignation of **Luisa Arbelo**, World Language teacher, Cresskill High School, effective November 21, 2021 or a date mutually agreed upon.
9. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the employment contract for **Dawn Delasandro**, School Business Administrator/Board Secretary, for the 2021 - 2022 school year.

**EDUCATIONAL PLANNING:**

1. **BE IT RESOLVED**, that, subject to the applicable restrictions and requirements set forth in the New Jersey travel payment guidelines as established by the Department of the Treasury, as well as those guidelines established by the Office of Management and Budget, except to the extent that said guidelines conflict with the provisions of Title 18A of the New Jersey Statutes, the Board upon the recommendation of the Superintendent, hereby approves travel related to attendance, as well as the payment and/or reimbursement for the allowable costs and expenses associated with the attendance at the conferences or workshops for the professional staff as noted, so long as said costs and/or expenses are consistent with the provisions of N.J.S.A. 18A:12-11.

**Name:** Sean Conlon  
**Date(s):** July 12 - 15, 2021  
**Conference:** Reimagining Education  
Teachers College, Columbia University

**Registration Fee: \$550**  
**Name: Rachel Cohen**  
**Date(s): October 5, 2021**  
**Conference: Counselor Connect at Temple University**  
**Registration Fee: \$0**

2. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2021-2022 school year, approve the tuition contract with **Holmstead School**, an in-state approved private school, for **student #2788241732**, 180 days, \$327.00/day, totaling \$58,860.00, effective September 1, 2021 through June, 2022, and any extraordinary services as per IEP as invoiced.
3. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2021-2022 school year, approve the tuition contract with **Pascack Valley Regional High School District**, an in-state approved public school, for **student #1468360737**, 180 days, \$206.68/day, totaling \$37,202.00, effective September 1, 2021 through June, 2022, and any extraordinary services as per IEP as invoiced.
4. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2021-2022 school year, approve the tuition contract with **Pascack Valley Regional High School District**, an in-state approved public school, for **student #1468360737**, extended school year program, totaling \$3,500 effective July 6, 2021 through July 30, 2021, and any extraordinary services as per IEP as invoiced.
5. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2021-2022 school year, approve educational services at St. Clare's Hospital/Children's Crisis Intervention Services, for **student #8352823248**, up to 4 hours total at \$55/hour, effective September 10, 2021 through September 17, 2021.
6. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2021-2022 school year, approve speech/language bilingual service with Elizabeth Harriman, for **student #0238**, one visit, \$450 on July 24, 2021.
7. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the **Field Trips** for the 2021-2022 school year.
8. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the contracts from **Words of Advice Literacy Consultants (WOA)** with Holly Chopak and Melanie Brown to provide Cresskill School District with literacy staff development during the 2021-2022 school year at a cost of \$1,800 per day, for a total of \$50,400, funded by the following federal grants:

Grant	Amount
ESSER II	\$27,000
ESSER III	\$3,530



Title II under ESEA	\$21,530
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**FINANCE:**

- 1. Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the Bill List September 2021. (Attachment F-1A)

Fund 10	General Fund	\$ 748,121.50
Fund 20	Special Revenue	\$ 64,961.59
Fund 30	Capital Projects	\$ 0.00
Fund 40	Debt Service	\$ 0.00
Fund 60	Cafeteria Account	\$ 0.00
Total		\$ 813,083.90

Void Checks \$ 0.00

- 2. Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the Additional Bill August 2021. (Attachment F-1B).

Fund 10	General Fund	\$ 871,922.50
Fund 20	Special Revenue	\$ 284.00
Fund 30	Capital Projects	\$ 0.00
Fund 40	Debt Service	\$ 0.00
Fund 60	Cafeteria Account	\$ 325.00
Total		\$ 872,531.50

Void Checks \$ 0.00

- 3. Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the Board Secretary's Report for the month ending July, 2021 and certify that no major account has been over expended in violation of NJAC 6A:23-2.11(c) 3K, and that, pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1 sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Attachment F-2)
- 4. Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the Monthly Reconciliation Report for the month ending July, 2021. (Attachment July

F-3)

5. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the budget transfers for the month of August, 2021. (Attachment F-4)
6. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the Business Administrator to pay October, 2021 bills.
7. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, accept the donation of \$22,100 from the **Cresskill Cougars United Soccer Club** for Hurricane Ida storm damage repairs.
8. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent and district architect, Di Cara Rubino Architects, approve **Payment of Request #1** from **DeSesa Engineering Co., Inc.** in the amount of **\$25,480.00** for work completed to date on Project 3773-Chiller Replacement at Cresskill Middle/High School.
9. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the facility usage contract with the **YWCA** to provide before and after care at Edward H. Bryan School and Merritt Memorial School at an annual fee of \$10,000 (\$1,000 per month) for the use of the district's facilities.
10. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve, due to the COVID-19 pandemic and as a result of the American Rescue Plan and the Consolidated Appropriations Act, the increase in allowable dependent care flexible spending contributions to \$10,500 for the plan year 09/01/21 through 08/31/22 and the rollover of unused flexible spending contributions not to exceed \$550 for unreimbursed medical costs from the 09/01/20 to 08/31/21 plan year to the current plan year in an effort to provide some relief to participants of the flexible spending plan offered in district.
11. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, accept the donation of the rental of a multifunctional copier machine from Atlantic Tomorrows Office to be used by Cresskill staff in the modular trailer at Cresskill High School during the remediation and repair of the building damaged by flood.
12. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, ratify contract awarded to **Insurance Restoration Services** through ESCNJ Co-op Bid # 17/18-34 for \$2,000,000 for the emergency disaster recovery clean-up due to Tropical Storm Ida, invoiced and paid as per co-op contract prices.
13. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approved the following resolution:

**WHEREAS**, following Tropical Storm Ida and the resulting devastating damage caused thereby, the Cresskill Board of Education (“Board”) required the immediate services of a vendor to evaluate all of the HVAC mechanical units and associated electronic control

components to determine the damage of the equipment and whether it was safe to continue to use the equipment (the “services”); and

**WHEREAS**, pursuant to N.J.S.A. 18A:18A-37, the Board may award a contract to a vendor without publicly advertising for bids when the amount of the contract is less than the Board’s bid threshold; and

**WHEREAS**, the Board’s bid threshold is \$44,000; and

**WHEREAS**, Automated Logic, Clifton, New Jersey, agreed to perform the needed services for \$39,952; and

**WHEREAS**, given the need to perform the services immediately as a result of the emergency caused by Tropical Storm Ida, it was not practicable to receive other quotations.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board hereby awards a contract for the services to Automated Logic, Clifton, New Jersey in the amount of \$39,952.

**BE IT FURTHER RESOLVED** that the Board authorizes the Administration to take any and all steps necessary in connection with this contract award.