

REGULAR MEETING #2

The Mineral County Board of Education met in regular session at 6:00 p.m., Tuesday, July 21, 2020, in the Administrative Office at 36 Baker Place, Keyser, WV, with the following in attendance:

Note: *Due to the ongoing COVID-19 pandemic, the meeting was available via tele/video conferencing from the Administrative Office.*

Board Members: Lara L. Courier, President (06-30-2022)
Mary J. Baniak, Vice-President (06-30-2022)
Donald C. Ashby, Jr. (06-30-2024)
Thomas C. Denne (06-30-2024)
Terry G. Puffinburger (06-30-2022)

Administration: Troy L. Ravenscroft, Superintendent
Scott Staley, Director of Administrative Services
Denise Bruno, Executive Secretary

Other: Jason Armentrout, Terri Engnoth

Pledge of Allegiance – led by Mr. Ravenscroft

APPROVAL OF THE AGENDA

The following change was noted:

- Consent Agenda, Personnel Item C1 (Resignation - Professional Personnel) changed to (Rescind Placement – Professional Personnel) and added “rescind placement due to failure to sign contract and complete employment process”

The motion of Mr. Denne and second of Mr. Puffinburger passed unanimously **to approve the agenda as amended.**

COMMUNICATION – Superintendent/Board

A. Superintendent’s Update:

The Superintendent:

- Stated the drive-by graduations went very well this past weekend, and offered congratulations to the senior class. He also thanked the schools for their efforts in making these ceremonies very nice.
- Reviewed data from the recent survey completed by parents for the reopening of schools.

B. Board Comments:

Mr. Denne commended the Superintendent on the ease of the survey, and thanked him for his efforts. He also spoke of the joy that was in evidence as people arrived for the graduation events. Lastly, he saluted the legacy of John Lewis, former United States Representative.

Mr. Puffinburger, along with the other members, congratulated the graduates and stated the graduations were very nice for the students.

PUBLIC COMMENTS

A. **Agenda Items** – none

B. **Non-Agenda Items** – none

APPROVAL OF MINUTES

The motion of Ms. Baniak and second of Mr. Ashby passed unanimously **to approve the minutes of the statutory/regular meeting held on July 6, 2020, as presented.**

ACTION AGENDA

OTHER ACTION

1. PROGRAM PLANNING:

A. Policy Updates

With the recommendation of the Superintendent, the motion of Mr. Puffinburger and second of Mr. Denne passed unanimously **to approve revisions to the following policy, as presented:**

1. Policy 2370.01 Virtual Instruction – Revision (See attached.)

B. 2020-2021 School Calendar Revisions

With the recommendation of the Superintendent, the motion of Mr. Denne and second of Mr. Ashby passed unanimously **to approve the revisions to the 2020-2021 school calendar, as presented.** (See attached.)

2. PERSONNEL:

A. Placements/Transfers - Professional Personnel

With the recommendation of the Superintendent, the motion of Mr. Ashby and second of Mr. Puffinburger passed unanimously **to approve the following professional personnel transfer, as presented:**

1. Brandy Shoemaker, **transfer from**, Teacher, Kindergarten, Wiley Ford Primary School **to** Early Childhood/Behavior/Mental Health Support Teacher, Countywide, effective with the 2020-2021 employment term – **Advertise Position**

No recommendations were made for personnel items A2 – A6.

2. Teacher, Health and Physical Education, Keyser Primary School
3. Teacher, Alternative Education, Mineral County Alternative Program
4. Teacher, Special Education, Wiley Ford Primary School
5. Itinerant Physical Therapist, half-day, Student Services
6. School Psychologist, Student Services

B. Placements/Transfers – Service Personnel

With the recommendation of the Superintendent, the motion of Mr. Ashby and second of Mr. Puffinburger passed unanimously

to approve the following service personnel transfer, as presented:

1. Cheryl Hott, **transfer from** School Bus Operator, Bus Garage **to** School Bus Operator, serving Frankfort District students attending Fort Ashby Primary, Frankfort Intermediate, Frankfort Middle, and Frankfort High Schools, covering but not limited to Patterson Creek Rd., Jake Staggers Rd., Susan Fleek Rd., WV Rt. 28 (Frankfort Highway), and WV Rt. 46 (Fort Ashby Highway), effective with the 2020-2021 employment term – **Advertise Position**

No recommendations were made for personnel items B2 – B8.

2. Custodian III, Frankfort High School, 235 days
3. Custodian III, Frankfort Middle School, 235 days
4. Custodian II, Frankfort Middle School, 235 days
5. Itinerant Aide or Itinerant Aide/Paraprofessional – Special Education/Transportation, Frankfort Intermediate School/Countywide
6. Custodian IV, Keyser High School, 261 days
7. Plumber/General Maintenance Worker, Bus Garage/Maintenance
8. Licensed Practical Nurse/Aide (6 positions)

C. Placements in Extracurricular Vacancies as Previously Approved and Advertised

With the recommendation of the Superintendent, the motion of Mr. Puffinburger and second of Mr. Ashby passed unanimously

to approve the following extracurricular placements, as presented:

1. Brian Root, mid-day bus run, serving Frankfort District students attending Mineral County Technical Center, effective with the 2020-2021 employment term
2. Paula Athey, Teacher – Vision Impaired, County-wide, Summer 2020
3. Diana Sutherland, Department Head – Safe Schools, Mineral County Alternative Program, effective with the 2020-2021 employment term
4. Tracey Taylor, County Curriculum Co-Chairperson – Grades 1 and 2, County-wide, effective with

D. Placements in Coaching Vacancies as Previously Approved and Advertised

No recommendations were made for personnel item D.

CONSENT AGENDA

With the recommendation of the Superintendent, the motion of Ms. Baniak and second of Mr. Denne passed unanimously

to approve the following matters on the Consent Agenda, as presented:

1. PROGRAM PLANNING:

- A. Articulation Agreement between Southwestern College and Mineral County Board of Education
- B. Cassi Love, Student Intern, Southwestern College, September through December 2020, Elementary level

2. PERSONNEL:

- A. Effective Start Date Determined
 - 1. Brian Todd Liller, Assistant Director of Support Services – Transportation, effective July 6, 2020, 261 days (256 days for the 2020-2021 employment term)
- B. Rescind Placement – Band Staff, Frankfort High School
 - 1. Cameron Spence, rescind placement to Staff Instructor for the 2020-2021 school year, Frankfort High School Band, effective immediately, due to failure to sign contract
- C. Rescind Placement – Professional Personnel
 - 1. Camella Hardinger, Teacher, Special Education, Burlington Primary School, rescind placement due to failure to sign contract and complete employment process – **Advertise Position**
- D. Resignation – Extracurricular Professional
 - 1. Fred Kesner, System-Wide Teacher Mentor, effective June 30, 2020
- E. Volunteers
 - 1. Fountain Primary School
 - a. Wendy Healy-Spiker
 - b. Brian Speir
 - c. Richard Spiker

2. Frankfort High School
 - a. Melissa Clark, Athletic Boosters
 - b. Leo Day, non-coaching Football
 - c. Ben Fiordelsie, non-coaching Football
 - d. Brandon Jackson, non-coaching Football
 - e. Jenna Jewell, Athletic Boosters
 - f. Kelly Lark, Band
 - g. James Loar, Band
 - h. Lori Loar, Band
 - i. Jennifer Sell, Athletic Boosters
 - j. Seth Sgaggero, non-coaching Cheer, Athletic Boosters
 - k. Kristal Weaver, Athletic Boosters
 - l. Bucky Whiteman, non-coaching Football
 - m. Chris Whiteman, non-coaching Football

3. Keyser High School
 - a. Barbara Henderson
 - b. Steven Macolm, non-coaching Golf
 - c. Karen McRobie

3. PROPERTY:

- A. Request for Buses/Box Truck to be Declared Surplus Property (See attached.)

The Superintendent requests that nine transportation vehicles be declared surplus property and sold by sealed bid.

EXECUTIVE SESSION:

The motion of Mrs. Courier and second of Mr. Denne passed unanimously **to enter into Executive Session at 6:22 p.m., pursuant to WV Code §6-9A-4(6), to discuss matters the disclosure of which would constitute an unwarranted invasion of an individual's privacy.**

The Board returned to open session at 6:43 p.m.

Date and Time of Next Meeting: August 4, 2020 6:00 p.m.

ADJOURNMENT.

The President adjourned the meeting at 6:44 p.m.

08-04-2020
DATE APPROVED

PRESIDENT

SECRETARY