

REGULAR MEETING #16

The Mineral County Board of Education met in regular session at 6:00 p.m., Tuesday, February 2, 2021, at Keyser Middle School, 879 Harley O. Staggers, Drive, Keyser, WV, with the following in attendance:

Note: *Due to the ongoing COVID-19 pandemic, the meeting was available via tele/video conferencing.*

Board Members: Lara L. Courier, President (06-30-2022)
Mary J. Baniak, Vice-President (06-30-2022)
Donald C. Ashby, Jr. (06-30-2024)
Thomas C. Denne (06-30-2024)
Terry G. Puffinburger (06-30-2022)

Administration: Troy L. Ravenscroft, Superintendent
Kelli Wilson, Assistant Superintendent
Rhonda Martin, CSBO/Treasurer
Scott Staley, Director of Administrative Services
Denise Bruno, Executive Secretary

Other: Jason Armentrout, Liz Beavers, Lindsay Renner-Wood, Shannon Fink

Pledge of Allegiance – led by Mr. Puffinburger

APPROVAL OF THE AGENDA

The motion of Ms. Baniak and second of Mr. Denne passed unanimously **to approve the agenda as presented.**

COMMUNICATION – Superintendent/Board

A. Superintendent’s Update:

The Superintendent:

- Reported on WVDE attendance guidance with regard to virtual/blended-remote learning.
- Gave an update on the status of vaccines to district employees.
- Stated the A-B schedule had been modified this week due to the weather.
- Spoke about the process involved with the Frankfort primary school project.
- Confirmed that the Board wanted to continue with two Board Scholarships

B. Board Comments:

Ms. Baniak said she was grateful that the second vaccine was happening for many of the staff, stating the higher percentage that receive the vaccine will make families feel more comfortable sending their children to school. No return to school plan is optimal for everyone, but she appreciated the flexibility and positive attitude as we move forward.

Mr. Puffinburger thanked the Superintendent for everything he has had to endure since he stepped into his job, and stated he appreciates all he does.

Mr. Denne agreed with Mr. Puffinburger's remarks. He spoke concerning the downward trend of COVID numbers in the past two weeks. He quoted Michael Osterholm, "there's another onslaught coming and we have to be prepared, and the more people that get vaccinated the better off we will be."

Mr. Ashby said the majority of staff at Elk Garden Primary School had received the vaccine and, if that is happening countywide, he is very impressed. He praised our teachers for all they do in providing a good education to students, and shared a story of attending a graduation where the speaker, a CEO of a company based in North Carolina, spoke of hiring a bright, hard-working, farm boy from a place called Fried Meat Ridge, Keyser, WV. Mr. Ashby said he was proud to listen to that speech where the speaker praised this intelligent young man educated in our schools.

Mrs. Courier stated she appreciated the administration in dealing with almost daily decisions with regard to COVID and then when weather situations are added into the process it is even more difficult. She said she knows it is challenging for parents to deal with schedule changes due to weather, but that children from each group need to get a day in of school. She thanked administrative staff in trying to make the best decisions for students and staff.

PUBLIC COMMENTS

A. **Agenda Items** – none

B. **Non-Agenda Items**

Jason Armentrout spoke about safety concerns with the resumption of winter sports.

APPROVAL OF MINUTES

The motion of Mr. Ashby and second of Mr. Puffinburger passed unanimously **to approve the minutes of the regular meeting held on January 19, 2021, as presented.**

PUBLIC HEARING:

A public hearing was held on the 2021-2022 School Calendar. No one presented to speak. Mr. Ravenscroft reviewed the process, and that calendar samples would be sent out to be voted on by employees.

ACTION AGENDA

OTHER ACTION

1. PROGRAM PLANNING:

A. **Approval of S.T.E.M. 101 – Course 768200**

With the recommendation of the Superintendent, the motion of Ms. Baniak and second of Mr. Ashby passed unanimously **to approve curriculum course 768200: S.T.E.M. 101, as presented.** (See attached.)

2. PERSONNEL:**A. Placements/Transfers – Professional Personnel**

No recommendations were made for personnel items A1 – A6.

1. Teacher, Alternative Education, Mineral County Alternative Program
2. Teacher, Science, Keyser Middle School
3. Teacher, Science, Keyser Middle School
4. Teacher, Special Education, Keyser Middle School
5. Itinerant Physical Therapist, half-day, Student Services
6. School Psychologist, Student Services

B. Placements/Transfers – Service Personnel

No recommendation was made for personnel item B1.

1. Plumber/General Maintenance Worker, Bus Garage/Maintenance, 261 days

With the recommendation of the Superintendent, the motion of Mr. Puffinburger and second of Mr. Denne passed unanimously

to approve the following service personnel transfer, as presented:

2. Bonnie Berg, **transfer from** Custodian III, Keyser Middle School, 261 days, **to** Custodian III, Mineral County Technical Center and Surrounding Campus, 261 days, effective date to be determined
– Advertise Position

C. Placements in Extracurricular Vacancies as Previously Approved and Advertised**D. Placements in Coaching Vacancies as Previously Approved and Advertised**

No recommendations were made for personnel items C or D.

3. FINANCE/BUDGET:**A. Approve Budget Revision Number TEN for Fiscal 2021 BUDGET SUPPLEMENTS AND TRANSFERS**

With the recommendation of the Superintendent, the motion of Mr. Ashby and second of Mr. Puffinburger passed unanimously

to approve budget revision number TEN for fiscal 2021 for budget supplements and transfers in the amount of \$72,235.26, as presented. (See attached.)

CONSENT AGENDA

With the recommendation of the Superintendent, the motion of Mr. Denne and second of Ms. Baniak passed unanimously

to approve the following matters on the Consent Agenda, as presented:

1. PROGRAM PLANNING:**A. Student Observations – Fairmont State University**

1. Jaime Arthur at Keyser Primary School with Emily Altobello, 40 hours, February 2021 – April 2021

B. Request for Attendance/Participation in Meetings and/or Conferences

1. SREB Summer Conference, Nashville, TN, July 7-9, 2021
(Funding: *Administrative Travel; **SREB/HSTW Grant)

- | | |
|--------------------------------------|--|
| a. Troy Ravenscroft* | b. Kelli Wilson* |
| c. Susan Hausrath** | d. Gay Pernau** |
| e. Melissa Skidmore** | f. Sarah Malone** |
| g. Julie McBee** | h. Kevin Shupe** |
| i. Susan Hamilton** | j. Lois Spencer** |
| k. TJ Connor (virtual attendance) ** | l. Caitlin Logsdon (virtual attendance) ** |
| m. Stacey McClintock** | n. Mary Racey** |
| o. Martha Root** | p. Loretta Mick** |
| q. Julie Sions** | r. Gary Trail** |

C. Approval of English, Language Arts, Reading Curriculum Adoption Committee 21-22 (See attached.)**2. PERSONNEL:****A. Placements – Substitute Custodians, effective pending completion of employment requirements**

1. James Hartman
2. Derrick Miller
3. Lori Newhouse

B. Request to Post Position(s)

1. After School Tutoring Teachers, Frankfort Intermediate School (Funding Source: Literacy Grant)
2. After School Tutoring Teachers, Keyser Primary School (Funding Source: Grade Level Ready Grant)

C. Resignation – Professional Personnel

1. Hilary Roadman, Speech Language Pathologist, Itinerant Countywide, effective end of work day December 23, 2020
-Advertise Position

D. Resignation – Extracurricular Professional

1. Kimberly Furey, Team Leader–Safe Schools, Frankfort Intermediate School, effective January 18, 2021
-Advertise Position

E. Resignation – Extracurricular Coaching

1. Laura Kenney, Softball Assistant Coach, Frankfort High School, effective January 22, 2021
-Advertise Position
2. Timothy A. Haines, Track Head Coach, Frankfort High School, effective January 1, 2021
-Advertise Position

F. Volunteers

1. Keyser High School
 - a. Randy Cirillo, non-coaching Baseball
 - b. Robert Eagle, Jr., non-coaching Baseball
 - c. Apollo Grondin, non-coaching Football
 - d. Shawnee Michaels
 - e. Steven Riggleman, non-coaching Basketball

3. MISCELLANEOUS:A. Leave of Absence Requests*

1. Julie Braithwaite, Teacher – Keyser Middle School, January 19 – February 5, 2021
2. Kimberly Furey, Teacher – Frankfort Intermediate School, January 27 – February 26, 2021
3. Susan Hamilton, Teacher – Keyser High School, February 2 – April 29, 2021
4. Timothy Parker, Teacher – Frankfort High, January 7 – February 5, 2021
5. Brittany Sticklely, Teacher – Keyser Primary School, April 6, 2021 – through end of employment term
6. Teresa Terrell, Counselor – Keyser Primary School, January 19 – February 22, 2021

B. Update/Extension to Leave of Absence*

1. Floyd Ackerman, Bus Operator, extended through December 23, 2020

**Pending eligibility and receipt of certification, if applicable*

Date and Time of Next Meeting: February 16, 2021 6:00 p.m.

ADJOURNMENT.

The President adjourned the meeting at 6:38 p.m.

02-16-2021
DATE APPROVED

Lara L. Courier
PRESIDENT

TJR
SECRETARY