Otero Junior College

Child Development Services

Migrant & Seasonal Head Start

**Parent Policy Council Meeting**

**March 10, 2021**

Members Present: Gabrielle Rodriguez (Center); Yazmin Gonzalez (Center);

Members Absent: Manuel Diaz (Boone); Amanda Brown (Boone)

Staff Present: Tracey Lucero, Brenda Almeida and Sherri White

The meeting was called to order by Tracey at 12:05 pm

MSHS Minutes from February 2, 2021 were reviewed. Yazmin made a motion to approve the minutes as presented. Gabrielle seconded. Motion approved.

All migrant centers are closed for the season. We are now preparing our training calendars for the 2021 MSHS season.

Tracey reviewed the selection criteria. Based on the community assessment there were no changes from last season. Yazmin made a motion to approve the selection criteria as presented. Gabrielle seconded. Motion approved.

Tracey updated the Policy Council on the happenings of the Alamosa 1303 grant. There will be a school board meeting on Thursday which is open to the public. The school board will vote whether to approve the draft lease. If approved, we will still need approval from the office of Head Start since this is not the original lease that was approved by OHS in the 1303 grant.

Financial Report- Sherri reviewed the P-card expenditure report. The current budget was reviewed. We are currently at 62.99%. We should be at 75%. We are under on this budget due to COVID closures. No transportation and fewer staff were the biggest problems. COVID budget was reviewed. It is currently at 76.54%.

Personnel Report- Tracey read the personnel report. Yazmin made a motion to approve the personnel report as presented. Gabrielle seconded. Motion approved.

Next Meeting is scheduled for May 5, 2021 at noon.

Gabrielle made a motion to adjourn the meeting. Yazmin seconded. Motion approved.

Meeting was adjourned at 12:25 pm.