



COOPERSTOWN CENTRAL SCHOOL DISTRICT
Elementary

21 Walnut Street
Cooperstown, New York 13326-1496
(607) 547-9976

Tracy Durkee
Elementary Principal

September 23, 2021

Dear Parents and Guardians,

I want to thank you for your patience and feedback as we continue to examine our drop off / pick up procedures. As was shared during our "Meet the Administrators" night, CCSD has continued to review our processes while assuring adherence to Village traffic laws.

After reviewing all the options suggested, we are considering a change to our morning procedures. Prior to implementing these changes, we would like your input. We are proposing the following:

- 1) Opening the bus circle for student drop-off from 7:30 – 7:45
- 2) Placing two High School students along the path between the high school and the Elementary School for those parents who wish to drop their children at the High School and walk up.

To facilitate the use of the circle from 7:30-7:45, we will need family cooperation as follows:

- When entering the bus circle, you will be directed to pull up to the FURTHEST available parking spot toward the top of the circle. Please do not stop directly in front of the school. This will enable a safer flow to the traffic.
- All students will exit the vehicle on the **sidewalk side**. NO exiting out the driver side, like last year.
- Parents should not exit their vehicles; staff will be available to assist your child(ren).
- Have your children ready to exit the vehicle with bags, lunch, and mask – this is imperative to create a speedy and safe drop off.
- If there are no spaces available, you will be directed to park on Delaware St.
- Use caution when driving past other cars in the circle.
- When 7:45 arrives, cones will be repositioned, and drop-off will be directed to Delaware St. This allows time for our busses to drop off our students.

During the remainder of this week and the beginning of next week, we will be monitoring the arrival of our buses to assure the changes we have already made

do, in fact, prevent the buses from arriving before 7:45. While we monitor our buses and reassign staff stations, please provide feedback to me by Monday, Sept 27, 2021. Once additional feedback is reviewed, bus arrival times are observed, and we monitor students on the path between our buildings, if there still appears to be the best option, we plan to employ it on October 4, 2021.

Should you have any further questions, please do not hesitate to ask.

Respectfully,



Tracy Durkee
Elementary Principal