

The regular meeting of the Pennsville Board of Education was called to order at 6:02 pm on Monday, October 30, 2017 by Mr. Nugent.

MEETING CALLED TO ORDER

Board members present were Messrs. Acton, Chambers, Hassler, Lang, Thomas, Mrs. Staffieri-Morris and Mr. Nugent. Board members absent were Mrs. Bodine and Mrs. Phillips. Also present were Dr. Brodzik, Mr. Davidson, Board Solicitor, Mr. Toscano and members of the audience.

ROLL CALL

Mr. Nugent led the board in the salute to the flag and asked for a moment of silence.

FLAG SALUTE

Mr. Nugent read the following statement and requested it be made a part of the minutes:

OPEN PUBLIC MEETINGS ACT

The meeting is held in accordance with the Open Public Meetings Act and advance notice was provided to the SOUTH JERSEY TIMES and the COURIER POST and posted at 30 Church Street on January 4, 2017.

Mr. Chambers moved the board approve the minutes of the regular session meeting on September 18, 2017. Mr. Acton seconded the motion which was unanimously approved on roll call vote. Motion carried.

APPROVE MINUTES
9/18/17

Mr. Chambers moved the board approve the minutes of the regular and closed session meetings on September 25, 2017. Mr. Acton seconded the motion which was unanimously approved on roll call vote. Motion carried.

APPROVE MINUTES
9/25/17

Dr. Brodzik gave a brief overview of why the high school is reviewing VoTech Policy #6142.14. He also gave an update regarding projected future plans for the stadium and updated the board on the security drill that took place in district on October 25, 2017.

SUPERINTENDENT'S REPORT

The PMHS Student Council has presented a beautification project to the administration which includes upgrades to the cafeteria. More details to follow.

Dr. Brodzik requested approval of the September 2017 Fire and Security Drills, Workshop Reports and Building Reports. Mr. Chambers moved approval be granted. Mrs. Staffieri-Morris seconded the motion which was unanimously approved on roll call vote. (Attachment "A")

FIRE & SECURITY
DRILL REPORTS,
WORKSHOP &
BUILDING REPORTS
9/17

Mr. Hassler exited the meeting at 6:56 pm.

MR. HASSLER EXITED
MTG.

Mr. Nugent stated that the following block of Superintendent resolutions will be considered with a roll call vote: 1SP-6SP. Motion 10-30-3SP was removed. He asked if any board member had a resolution for withdrawal from the block to be voted on separately. No one did.

On recommendation of the Superintendent, Mr. Chambers moved the

October 30, 2017

board:

Approve the following workshops, meals plus mileage not to exceed the state travel reimbursement requirements set forth by the Department of Treasury:

WORKSHOPS

Jessica Veale to attend the "Practical Ways to Reach Students Who Don't Care" workshop to be held in Cherry Hill, New Jersey on December 11, 2017, with a registration fee of \$259.

Cathy DiAntonio to attend the "Practical Ways to Reach Students Who Don't Care" workshop to be held in Cherry Hill, New Jersey on December 11, 2017, with a registration fee of \$259.

Jacqueline Graff to attend the "Using Guided Math to Differentiate Instruction" to be held in Cherry Hill, NJ on February 6, 2018, with a registration fee of \$259.

Approve the following Field Trips:

FIELD TRIPS

- March 5, 2018, for 20 Students and 7 Adults
- November 17, 2017, for 42 Students and 4 Adults
- December 01, 2017, for 10 Students and 1 Adult
- December 08, 2017, for 10 Students and 1 Adult
- November 21, 2017, for 137 Students and 12 Adults-With an estimated cost of \$1635.64 including transportation.

Approve Homebound Instruction for the following student:

HOMEBOUND
INSTRUCTION

SID # 5269701224

Place: Inspira Partial Care

Grade: 01

Dates start and end: 09/25/2017- will advise.

Instructors: PESI Staff

Rate of: \$31.15 per hour

Hours: 10 hours per week

Approve the following FMLA:

FMLA LOA

Approve the FMLA Full Leave of Absence for Mary Patrick of Pennsville Middle School to be used approximately from 11/28/2017-02/15/2018.

Approve the FMLA Full Leave of Absence for Marleen Bernstein of Pennsville Middle School to be used approximately from 12/05/2017-03/12/2018 not to exceed 60 days.

Approve the Intermittent FMLA for Pamela Wheatley of Penn Beach School to be used Intermittently from 06/30/2017-06/30/2018 not to exceed 60 days.

Approve the Revised dates FMLA Full Leave of Absence for Amy Baran of Pennsville Memorial High School to be used from

10/11/2017-11/01/2017.

Approve the Intermittent FMLA for Michelle Pedrick of Central Park School to be used Intermittently from 10/05/2017-06/30/2018 not to exceed 60 days.

Approve the Intermittent FMLA for Mary Lou Short of Central Park School to be used Intermittently from 10/12/2017-06/30/2018 not to exceed 60 days.

Approve the Revised Dates of FMLA Full Leave of Lauren Bowen of Central Park School. Paid FMLA 10/11/2017-11/28/2017. Unpaid FMLA 11/29/2017-01/19/2018. Return date 01/22/2018.

Approve the Extended Day Programs to be held at the Central Park Elementary and Penn Beach Elementary Schools for the period of December 6, 2017 through June 1, 2018. The Program will run two (2) days per week from 3 p.m. to 4:30 p.m. Inherent in this motion is to post for twenty-one (21) certified staff (11 at Central Park and 10 at Penn Beach) to be paid at the contractual overtime rate of \$31.15 per hour worked; two (2) teacher leaders (1 at each building) to be compensated the stipend of \$3,000 each; and two (2) administrative coordinators (1 at each building) to be compensated the stipend of \$5,300 each.

EXTENDED DAY
PROGRAMS-CP, PB

Mr. Thomas seconded the motion. Voting in favor of the motion were Messrs. Acton, Chambers, Lang, Thomas, Mrs. Staffieri-Morris and Mr. Nugent. Total 6. Mr. Hassler, Mrs. Bodine and Mrs. Phillips were absent. Motion carried.

Mr. Nugent stated that the following block of Business Administrator resolutions will be considered with a roll call vote: 1BA-12BA. He asked if any board member had a resolution for withdrawal from the block to be voted on separately. No one did. Mr. Acton noted he will abstain from voting on check #94078 contained in resolution 10-30-1BA, *Approve General Fund Invoices-October 2017*. Mr. Chambers noted he will abstain from voting on check #94050, 94083, and 94139 contained in resolution 10-30-1BA, *Approve General Fund Invoices-October 2017* and 10-30-12BA, *Approve Transportation Addendum to Route 2017*. Mrs. Staffieri-Morris noted she will abstain from voting on check #94069 and 94126 contained in resolution 10-30-1BA, *Approve General Fund Invoices-October 2017*.

On recommendation of the Superintendent, Mr. Chambers moved the board:

Approve the payment of October 2017 General Fund invoices in the amount of \$5,224,766.32 which have been properly signed. (Attachment "B")

10/17 GF INVOICES

Approve payment of the September 2017 Payroll and Handwritten Check List for a total of \$1,600,606.89 which has been properly signed. (Attachment "C")

9/17 PAYROLL & HW
CHECKLIST

Approve and adopt the following **RESOLUTION** concerning
Requisition for Taxes:

REQUISITION FOR TAXES

RESOLUTION

RESOLVED, that the amount of district taxes, exclusive of debt service requirements, needed to meet the obligations of the Pennsville Board of Education for the next eight (8) weeks is \$3,437,999.17, and that Pennsville Township is hereby requested to place in the hands of the Custodian of School Moneys that amount within the next thirty days in accordance with the statutes relating thereto.

Approve the following outgoing tuition students for the 2017-2018 school year:

2017-18 OUTGOING TUITION STUDENTS

School: Gloucester County Special Services School District
Sewell, NJ
SID #: 7489543396
Grade: 8
Dates: September 7, 2017–June 30, 2018
Tuition: \$37,800.00
OOC Fee: \$3,000.00

School: Gloucester County Special Services School District
Sewell, NJ
SID #: 6605944295
Grade: 4
Dates: September 7, 2017–June 30, 2018
Tuition: \$39,600.00
OOC Fee: \$3,000.00

School: Gloucester County Special Services School District
Sewell, NJ
SID #: 4973939589
Grade: 1
Dates: September 7, 2017–June 30, 2018
Tuition: \$39,600.00
OOC Fee: \$3,000.00

School: Gloucester County Special Services School District
Sewell, NJ
SID #: 1787237791
Grade: 2
Dates: September 7, 2017–June 30, 2018
Tuition: \$37,800.00
OOC Fee: \$3,000.00

School: Salem County Special Services School District
Alternative HS
SID #: 5206251573
Grade: 12
Dates: September 18, 2017–October 19, 2017

Tuition: \$25,500.00

School: Salem County Special Services School District
Regional Day

SID #: 6745763297

Grade: 11

Dates: September 25, 2017–June 30, 2018

Tuition: \$41,669.00

School: Salem County Special Services School District
Cumberland Campus

SID #: 6212120921

Grade: 1

Dates: September 7, 2017–June 30, 2018

1:1 Aide: \$38,438.00

School: Brookfield Elementary
Haddon Heights, NJ

SID #: 1203077840

Grade: 3

Dates: October 10, 2017–June 30, 2018

Tuition: \$46,020.00

1:1 Aide: \$26,520.00

School: Mary A. Dobbins School
Mt. Holly, NJ

SID #: 4559612159

Grade: 12

Dates: October 6, 2017-June 30, 2018

Tuition: \$55,852.75

Approve the attached Non-Public Nursing Services Agreement with the Salem County Special Services School District for the 2017-2018 school year. (Attachment "D")

2017-18 SCSSSD
NON-PUBLIC NURSING

Approve the Tri-County Conference proposed budget and ticket prices for the 2018-2019 school year per the attached memo. (Attachment "E")

2018-19 TCC
PROPOSED PRICES

Approve the following educational services for an outgoing tuition student for the 2017-2018 school year:

2017-18 EDUCATIONAL
SERVICES-BANCROFT

Service Provider: Bancroft

SID #: 3754562696

Grade: 11

Effective Dates: July 5, 2017 – June 30, 2018

Cost: \$65.00 per hour

Approve the attached Line Item Transfers for the month of August, 2017. (Attachment "F")

LINE ITEM TRANSFERS
8/17

Approve that pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Pennsville Board of Education certifies that as of August 31, 2017, and after review of the Secretary's Monthly Financial Report

BUDGET
CERTIFICATION 8/17

October 30, 2017

appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 for the month of August and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Approve the following incoming McKinney-Vento eligible students for the 2017-2018 school year:

Sending District: Elsinboro Township School District
 SID: 6278063296
 School: Penn Beach
 Grade: 5
 Effective Dates: September 7, 2017-June 30, 2018
 Tuition: Salem County Agreement

Sending District: Elsinboro Township School District
 SID: 9395150670
 School: Valley Park
 Grade: K
 Effective Dates: September 7, 2017-June 30, 2018
 Tuition: Salem County Agreement

Authorize Archway Schools of Atco, New Jersey, to include the cost of meals provided in the 2017-2018 annual tuition rate as follows:

ARCHWAY
 SCHOOLS-COST OF
 MEALS

in accordance with N.J.A.C. 6A:23-4.5(a)(20), be it resolved that the Pennsville Board of Education does not require the Archway Schools to charge students for reduced and/or paid meals provided as part of their educational program in compliance with the NJ Department of Agriculture's Child Nutrition Program regulations.

Accept an Addendum to Transportation Contract #CR0217 for Route 2017 with Wyshinski Bus Service Inc., for the removal of an aide from the route, beginning on July 1, 2017. The adjusted cost per diem is -\$50.00 (-\$10,000.00 per annum). The contract addendum is from July 1, 2017, to June 30, 2018, as listed below:

ADDENDUM TO
 TRANSPORTATION
 CR0217

7/1/2017 – 6/30/2018, (Rt. 2017) 200 days @ -\$50.00 aide per diem -\$10,000.00 total p/a

Mrs. Staffieri-Morris seconded the motion. Voting in favor of the motion were Messrs. Lang, Thomas and Nugent. Total 3. Mr. Acton voted in favor of the motion but abstained from voting on check #94078 contained in resolution 10-30-1BA, *Approve General Fund Invoices-October 2017*. Mr. Chambers voted in favor of the motion but abstained from voting on check #94050, 94083, and 94139 contained in resolution 10-30-1BA, *Approve General Fund Invoices-October 2017* and 10-30-12BA, *Approve Transportation Addendum to Route 2017*. Mrs. Staffieri-Morris voted in favor of the motion but abstained from voting on check #94069 and

94126 contained in resolution 10-30-1BA, *Approve General Fund Invoices-October 2017*. Motion carried.

Mr. Nugent stated that the following block of New Business resolutions will be considered with a roll call vote: 1NB-11NB. Motions 10-30-3NB, *Approve Resolution-Comprehensive Maintenance Plan* and 10-30-4NB, *Approve 2017-2018 Use of Facility Requestor* were removed. He asked if any board member had a resolution for withdrawal from the block to be voted on separately. No one did. Mr. Chambers noted he will abstain from voting on resolution, 10-30-10NB, *Approve Transportation Addendum to Route 2017*. A brief discussion occurred regarding 10-30-7NB, *Approve NJQSAC SOA*.

On recommendation of the Superintendent, Mrs. Staffieri-Morris moved the board:

Approve the following workshops, meals plus mileage not to exceed the state travel reimbursement requirements set forth by the Department of Treasury:

WORKSHOPS

Julie Brown to attend the "Changing the ADHD Brain: Moving Beyond Medication" workshop to be held in Cherry Hill, New Jersey on December 08, 2017, with a Registration Fee of \$199.

Jana Golboro to attend the "Changing the ADHD Brain: Moving Beyond Medication" workshop to be held in Cherry Hill, New Jersey on December 08, 2017, with a Registration Fee of \$199.

Rebecca Hood to attend the "Changing the ADHD Brain: Moving Beyond Medication" workshop to be held in Cherry Hill, New Jersey on December 08, 2017, with a Registration Fee of \$199.

David Bonowski to attend the Techspo Conference to be held in Atlantic City, New Jersey on January 25 & 26, 2018, with a Registration Fee of \$425. Total conference not to exceed \$620.00 including one night accommodations and travel expenses.

Approve the schedule adjustments for the NJEA Convention and Holiday Schedule for the 2017-2018 school year. (Attachment "G")

2017-18 NJEA &
HOLIDAY SCHEDULE

Approve the Extended Day Program to be held at the Pennsville Middle School for the period of December 6, 2017 through June 1, 2018. The Program will run two (2) days per week from 2:15 p.m. to 3:45 p.m. Inherent in this motion is to post for twelve (12) certified staff to be paid at the contractual overtime rate of \$31.15 per hour worked; two (2) teacher leaders to be compensated the stipend of \$3,000 each; and one (1) administrative coordinator to be compensated the stipend of \$5,300.

2017-18 EXTENDED
DAY PROGRAM-MS

Approve to employ Kevin Mulhern to the position of Winter Event Site Manager for the 2017-2018 Season. Mr. Mulhern will be compensated up to ten (10) events or \$750 during the Winter Season ~ \$75 per event worked, per the negotiated contract.

2017-18 WINTER EVENT
SITE MANAGER:
K. MULHERN

October 30, 2017

Approve to submit the New Jersey Quality Single Accountability Continuum (QSAC) Statement of Assurance for the 2017-2018 school year.

2017-18 NJQSAC

Approve with regret the resignation of Geoffrey Shute, Boys' Track Assistant Coach for the 2017-2018 school year at the Pennsville Memorial High School, effective immediately. Inherent in this motion is to post and advertise per the negotiated agreement, if necessary.

2017-18
RESIGNATION:
G. SHUTE

Approve the following coach at the contractual stipend listed for the 2017-2018 school year:

2017-18 BOYS TENNIS
ASST. COACH:
G. SHUTE

SPORT	HEAD/ASST. COACH	STIPEND
Boys' Tennis	Geoffrey Shute, Asst. Coach	\$3,540

Accept an Addendum to Transportation Contract #CR0217 for Route 2017 with Wyshinski Bus Service, Inc. Additional mileage added to the route beginning on November 1, 2017 due to students being added to the route. The adjusted cost per diem is \$428.20 (5.3 miles per diem). The contract addendum is from November 1, 2017, to June 30, 2018, as listed below:

ADDENDUM TO
TRANSPORTATION
CONTRACT CR0217

11/1/2017 – 6/30/2018, (Rt. 2017) 142 days @ an additional cost of \$7.95 per diem \$1,128.90 total additional cost p/a

Approve the following outgoing tuition student for the 2017-2018 school year:

2017-18 OUTGOING
TUITION

School: Salem County Special Services School District
Daretown
SID #: 9620807355
Grade: 8
Dates: October 16, 2017 – June 30, 2018
Tuition: \$48,633.00 (prorated)

Mr. Chambers seconded the motion. Voting in favor of the motion were Messrs. Acton, Lang, Thomas, Nugent and Mrs. Staffieri-Morris. Total 5. Mr. Chambers voted in favor of the motion but abstained from voting on resolution, 10-30-10NB, *Approve Transportation Addendum to Route 2017*. Motions 10-30-3NB and 10-30-4NB were removed. Motion carried.

Mrs. Staffieri-Morris moved the board approve the Secretary's Financial Report for the month ending August 31, 2017. Mr. Chambers seconded the motion which was unanimously approved on roll call vote. (Attachment "H")

SECRETARY'S
FINANCIAL REPORT
8/17

Mr. Chambers moved the board approve the Treasurer's Financial Reports for the month ending July 31, 2017 and August 31, 2017. Mr. Acton seconded the motion which was unanimously approved on roll call vote. (Attachment "I")

TREASURER'S
FINANCIAL REPORT
7/17 & 8/17

Ms. Baker-Plale updated the board on upcoming events and concerts throughout the district.

Mrs. Staffieri-Morris spoke about her attendance at the 2017 NJASBO conference.

There were no public comments.

Mr. Nugent read the following RESOLUTION and Mr. Acton moved for adoption:

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances,

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

BE IT RESOLVED by the Pennsville Board of Education, that it is necessary to meet in executive session to discuss certain items Involving:

Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will return to open session to conduct business at the conclusion of the executive session.

Mr. Chambers seconded the motion which was unanimously approved on roll call vote.

Meeting recessed at 7:12 pm.

Meeting reconvened at 8:04 pm.

On recommendation of the Superintendent, Mr. Nugent moved the board affirm the findings and conclusions of the Case Reports. Mr. Thomas seconded the motion which was unanimously approved on roll call vote.

Mr. Thomas moved the meeting be adjourned. Mr. Acton seconded the motion which was unanimously approved on voice vote.

Meeting adjourned at 8:10 pm.

The following materials were available for public review at this meeting: Agenda.

BOARD MEMBER
REPORTS

PUBLIC COMMENTS

CLOSED SESSION

RECESSED

RECONVENED

HIB CASE REPORTS

ADJOURNMENT

MATERIALS AVAILABLE
FOR REVIEW

332

October 30, 2017

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Richard Davidson', with a long, sweeping horizontal line extending to the right.

Richard Davidson
Secretary

FIRE/SECURITY DRILL REPORT
PENNSVILLE MEMORIAL HIGH SCHOOL
September 2017

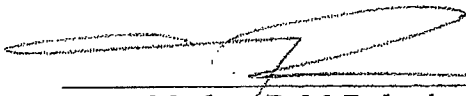
FIRE DRILL

DATE/TIME OF FIRE DRILL	DURATION OF DRILL	WEATHER CONDITIONS	CONDITIONS
Sept. 12, 2017 1:45pm – 1:46:42pm Schedule B	1.42 minutes	Partly cloudy, 78°	All Normal
*STAFF: 96 SUBSTITUTES: 2 VISITORS: 0 STUDENTS: 512			

SECURITY DRILL: Shelter in Place

DATE/TIME OF CRISIS DRILL	TYPE OF DRILL	DURATION OF DRILL	WEATHER CONDITIONS	PARTICIPANTS OF DRILL	BRIEF DESCRIPTION OF WHAT WAS DRILLED
Sept. 18, 2017 1:24 – 1:27pm Schedule B	Shelter in Place	3 minutes	Cloudy, 71°	All Staff, Students, and Administrators	Shelter in Place is announced.. Halls cleared, doors closed according to procedure.
*STAFF: 97 SUBSTITUTES: 3 VISITORS: 0 STUDENTS: 496					

*Includes all staff, custodians, and cafeteria staff


Matthew D. McFarland
Principal

FIRE/SECURITY DRILL REPORT
PENNSVILLE MIDDLE SCHOOL
September 2017

FIRE DRILL

DATE/TIME OF FIRE DRILL	DURATION OF DRILL	WEATHER CONDITIONS	CONDITIONS
09/18/2017 8:36:00	1 min, 10 sec 5 min 55 sec	Cloudy, 69°	Fire Drill
STAFF: 65	SUBSTITUTES: 1	VISITORS: 0	STUDENTS: 406

SECURITY DRILL

DATE/TIME OF CRISIS DRILL	TYPE OF DRILL	DURATION OF DRILL	WEATHER CONDITIONS	PARTICIPANTS OF DRILL	BRIEF DESCRIPTION OF WHAT WAS DRILLED
9/22/2017 1:14:58	Shelter In Place – Lock-In	4 min, 2 sec	Partly Cloudy, 79°	Staff & students	Shelter In Place procedures with students and staff
STAFF: 64	SUBSTITUTES: 3	VISITORS: 1	STUDENTS: 404		

Sheila R. Burris
Sheila R. Burris, Principal

FIRE/SECURITY DRILL REPORT
PENN BEACH SCHOOL
September 2017

FIRE DRILL			
DATE/TIME OF FIRE DRILL	DURATION OF DRILL	WEATHER CONDITIONS	CONDITIONS
9/8/17 1:43 PM	1 minute 5 seconds	Sunny & 73°	West Wing Parking Lot Pull Station
STAFF: 32	SUBSTITUTES: 0	VISITORS: 7	STUDENTS: 278

SECURITY DRILL					
DATE/TIME OF CRISIS DRILL	TYPE OF DRILL	DURATION OF DRILL	WEATHER CONDITIONS	PARTICIPANTS OF DRILL	BRIEF DESCRIPTION OF WHAT WAS DRILLED
9/14/17 10:28 AM	Lockdown	5 minutes	Cloudy & 73°	Staff Students	An announcement to go into shelter in place was made and staff followed the prescribed crisis plan procedures. Principal monitored the building to ensure the proper procedures took place. An announcement was made which ended the drill. Principal then communicated to staff pertinent information regarding the drill procedure.
STAFF: 33	SUBSTITUTES: 0	VISITORS: 8	STUDENTS: 282		

Mark Zoppina

 Mr. Mark Zoppina
 Principal

FIRE/SECURITY DRILL REPORT

Central Park Elementary

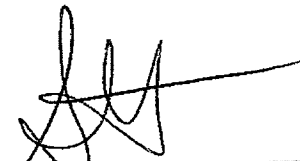
September 2017

FIRE DRILL

DATE/TIME OF FIRE DRILL	DURATION OF DRILL	WEATHER CONDITIONS	CONDITIONS
9/14/17 - 9:02am	1 min 10 sec	74 - cloudy & wet	Office pull station
STAFF: 36 SUBSTITUTES: 2 VISITORS: 0 STUDENTS: 258			

SECURITY DRILL

DATE/TIME OF CRISIS DRILL	TYPE OF DRILL	DURATION OF DRILL	WEATHER CONDITIONS	PARTICIPANTS OF DRILL	BRIEF DESCRIPTION OF WHAT WAS DRILLED
9/18/17 - 1:03pm	No Fire Evac		73 & Cloudy	Staff & Students	Lockdown & Then Evac
STAFF: 37 SUBSTITUTES: 3 VISITORS 1 STUDENTS: 251					



 Mr. Steve Hindman
 Principal

FIRE/SECURITY DRILL REPORT
VALLEY PARK SCHOOL
September 2017



DATE/TIME OF FIRE DRILL		DURATION OF DRILL	WEATHER CONDITIONS	CONDITIONS	
9/18/17 2:42 p.m.		1 min 28 sec	76 degrees Mostly cloudy	Pull station lobby	
STAFF: 46 SUBSTITUTES: 0 VISITORS: 1 STUDENTS: 274					
DATE/TIME OF CRISIS DRILL	TYPE OF DRILL	DURATION OF DRILL	WEATHER CONDITIONS	PARTICIPANTS OF DRILL	BRIEF DESCRIPTION OF WHAT WAS DRILLED
9/15/17 10:48 am	Lockdown	12 min.	75 degrees partly sunny	Staff Students	Protocols and procedures for shelter in place.
STAFF: 38 SUBSTITUTES: 0 VISITORS: 0 STUDENTS: 282					

Bobbie-Ann Jordan
 Miss Bobbie-Ann Jordan
 Principal

**PENNSVILLE MEMORIAL HIGH SCHOOL
BOARD REPORT
MONTH OF SEPTEMBER, 2017**

I. EDUCATION

- Construction activities ended on time in order that all normal school activities were able to begin on time.
- Last minute cleaning was successfully completed by GCA to ensure the construction clean up was completed and the school was ready.
- The enrolment/scheduling procedures continue our trend in the decrease in request for schedule changes during the first weeks of school.
- High school Open House was held on September 21st.
 - Based on Parent feedback from September 2016, PMHS continued to use the modified open house schedule.

II. ADMINISTRATION

FIRE DRILLS

Please see attached report.

NURSE REPORT

Please see attached report.

ENROLLMENT

Please refer to the monthly report submitted to the County Superintendent.

DISCIPLINE

Please see attached report.

LIBRARY

Please see attached report.

III. OPERATIONS

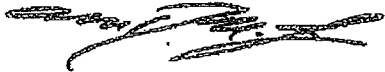
- The custodial staff prepared and maintained the facility for a number of school events and community events. The maintenance department began timely repairs and replacements within the facility.
- Emergency drill procedures continue to be incorporated into the normal operating procedures. (fire drills, evacuations, lock-down).
- According to state law – both drills were completed within the first 10 days of school.

IV. COMMUNITY AFFAIRS

- The high school held picture day on September 26 & 27. The pictures were taken by Lora studio.

V. UPCOMING EVENTS

- October 7 - SAT
- October 9 – 13 Week of Respect
- October 6 – In-service
- October 11– PSAT administered – Junior
- October 20 – Homecoming game
- October 21 – Homecoming Dance.

A handwritten signature in black ink, appearing to read "Matthew D. McFarland". The signature is stylized with long, sweeping horizontal strokes.

Matthew D. McFarland, Principal

FIRE/SECURITY DRILL REPORT

PENNSVILLE MEMORIAL HIGH SCHOOL

September 2017

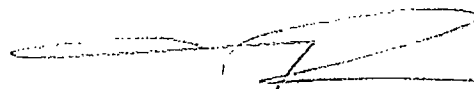
FIRE DRILL

DATE/TIME OF FIRE DRILL	DURATION OF DRILL	WEATHER CONDITIONS	CONDITIONS
Sept. 12, 2017 1:45pm – 1:46:42pm Schedule B	1.42 minutes	Partly cloudy, 78°	All Normal
*STAFF: 96 SUBSTITUTES: 2 VISITORS: 0 STUDENTS: 512			

SECURITY DRILL: Shelter in Place

DATE/TIME OF CRISIS DRILL	TYPE OF DRILL	DURATION OF DRILL	WEATHER CONDITIONS	PARTICIPANTS OF DRILL	BRIEF DESCRIPTION OF WHAT WAS DRILLED
Sept. 18, 2017 1:24 – 1:27pm Schedule B	Shelter in Place	3 minutes	Cloudy, 71°	All Staff, Students, and Administrators	Shelter in Place is announced.. Halls cleared, doors closed according to procedure.
*STAFF: 97 SUBSTITUTES: 3 VISITORS: 0 STUDENTS: 496					

*Includes all staff, custodians, and cafeteria staff



 Matthew D. McFarland
 Principal

2017 September Board Report

Total # of nurse visits: 155

of students excluded: 19

of one day gym notes: 10

of long term gym notes: 11

of accident reports _____1_____employee

_____1_____student

Medical forms were reviewed. 22 forms are still not done by the parents. Medical issues were applied to Powerschool under each student's name.

Sub folders were set up with student emergency careplans as needed.

Sub signs were hung in the teacher's rooms.

Emails were sent first, then letters were mailed to those parents who documented their child had asthma or allergies. Attached were the emergency careplans.

29 new students to the HS. Letters were mailed to parents who had students who were missing something for the medical file. Most were very good at getting in what was needed. To date, only 2 physicals are needed and one immunization is required. Exclusion dates were put on the letter.

Collected and reviewed the Asthma and Allergy treatment plans. 28 asthma plans were mailed. 4 allergy plans were mailed.

Gloves and bandaids were given to staff.

Sports physicals continue to trickle in for fall sports.

MONTHLY REPORT

(This report is due on the third school day following the close of calendar month)

SALEM COUNTY PUBLIC SCHOOL

Salem, NJ

Principal *Matt McFarland* School *High School*
District *Pennsville* Date *September 2017*

I. ANNUAL ENROLLMENT - count every student whether now in school or not

	General Education Total	Special Programs Total	Special Programs by Code		TOTAL SCHOOL ENROLLMENT
			20	23	
Grade 9	119	0	0	0	119
Grade 10	129	1	1	0	130
Grade 11	127	1	0	1	128
Grade 12	155	1	0	1	156
TOTAL	530	3	1	2	533

II. MONTHLY ENROLLMENT - count only pupils active during month

	General Education Total	Special Programs Total	Special Programs by Code		TOTAL SCHOOL ENROLLMENT
			20	23	
Grade 9	119	0	0	0	119
Grade 10	129	1	1	0	130
Grade 11	127	1	0	1	128
Grade 12	155	1	0	1	156
TOTAL	530	3	1	2	533

III. Monthly Summary

a. Possible number of days attendance	8962.00
b. Number days present	8648.50

Percentage attendance 96.50 %

CAFÉ: 8648.50

MONTHLY DISCIPLINE REPORT

MONTH OF September 2017

Students seen by Principal: 64
 Parent Contacts: 341
 (Connect-Ed Calls or Letters)

Suspensions: 4

Administrative Detentions: 60

Offenses by Category

Acc. of Discipline Pts	0	Inappropriate Item	0
Assault	0	Inappropriate Remarks	4
Cell Phone Violation	50	Insubordinate	3
Cheating	0	Internet Abuse	0
Cutting Admin Detention	0	Late to Class	57
Cutting Class	4	Late to School	262
Cutting Teacher Detention	0	Leaving Class Early	0
Defiant	0	Leaving School Grounds	0
Disrespectful	0	Off School Property/Car	0
Disruptive in Class	3	Physical Contact	0
Disruptive on Bus	0	Profanity	2
Dress Code Violation	0	Skiping Lunch Sign-in	0
Drug/Alcohol	0	Stealing	0
Fighting	1	Threatening Behavior	0
Food in Class	0	Truancy	0
Food/Drink in Halls	0	Unprepared	0
Harassment	0	Unprepared/No ID	15
Hat	0	Use of Tobacco Products	0
Inappropriate Behavior	3	Weapon	0

Vandalism Report: 1

Staff ADA: 98.40%

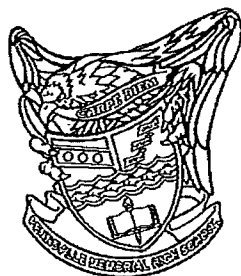
Current Library Statistics

	Today	This Month	This Year
Total circulations	3	13	105
Check outs	3	10	95
In-library use	0	3	10
Renewals	0	0	0
*Follett eBook Check outs	0	0	0
*Follett eBooks Read Online	0	0	0
Total holds placed	0	0	0
Renewals by patrons	0	0	0
Holds placed by patrons	0	0	0
Circulations to other schools	0	0	0
Holds for other schools	0	0	0

* Statistics for eBooks from other vendors are included under "Check outs."

Report generated on 10/3/2017 at 1:12 PM\

Amy Baran
PMHS Library Media Specialist.



PENNSVILLE MEMORIAL HIGH SCHOOL

110 South Broadway ♦ Pennsville NJ 08070

(856) 540-6200 ♦ (856) 678-2715 (Fax)

www.psdnet.org

Dear Parent and Guardian:

It is my pleasure to host the **Pennsville Memorial High School Open House on Thursday, September 21st at 6:00 pm.** It is our hope that we will provide you with the information you need to better assist you and your child through the educational process.

The PMHS open house will be broken down into 5 blocks of time with an additional period at the close of the regular sessions to meet additional teachers as needed. During the various times you will be able to visit your child's core academic area teachers as well as an elective and/or world language teachers. To accomplish this, please follow the chart below and either use PowerSchool or your child's assistance to fill in the teachers name and room number. Please remember that an open house is a time to meet the teachers in order to learn more about their teaching styles as well as class expectations, but it is not a time for an individual conference. If you would like to set up a time for a conference you can email the teacher or your child's counselor.

We look forward to seeing you on **Thursday, September 21st at 6:00 pm.**

Sincerely;
Mr. McFarland

BELL SCHEDULE

Please use PowerSchool at <http://ps.psdnet.org/public/> to fill in your child's Classes on the table below according to your child's last name. For Example: if your last name starts with "M", you would follow the schedule for Group 3 –Science 1st, Language/Elective, English, Math, Social Studies.

Students Last Name	Session 1: 6:00-6:12	Session 2: 6:15 – 6:25	Session 3: 6:28 – 6:38	Session 4: 6:41 – 6:51	Session 5: 6:54 – 7:04	Optional Session 7:07-7:17
A – C (Group 1)	English: Name – Room #	Math: Name – Room #	Social Studies: Name – Room #	Science: Name – Room #	Language or Elective: Name – Room #	Other Elective
D – H (Group 2)	Language or Elective: Name – Room #	English: Name – Room #	Math: Name – Room #	Social Studies: Name – Room #	Science: Name – Room #	Other Elective
I – M (Group 3)	Science: Name – Room #	Language or Elective: Name – Room #	English: Name – Room #	Math: Name – Room #	Social Studies: Name – Room #	Other Elective
N – R (Group 4)	Social Studies: Name – Room #	Science: Name – Room #	Language or Elective: Name – Room #	English: Name – Room #	Math: Name – Room #	Other Elective
S – Z (Group 5)	Math: Name – Room #	Social Studies: Name – Room #	Science: Name – Room #	Language or Elective: Name – Room #	English: Name – Room #	Other Elective

Matthew D. McFarland, Principal

Alicia M. Busillo, Assistant Principal

Adam J. Slusher, Director of Athletics