The regular meeting of the Pennsville Board of Education was called to order at 6:04 pm on Monday, April 30, 2018 by Mrs. Bodine.

MEETING CALLED TO ORDER

Board members present were Messrs. Acton, Chambers, Hassler, Lang, Nugent, Thomas, Mrs. Cook, Mrs. Staffieri-Morris and Mrs. Bodine. Also present were Dr. Brodzik, Mr. Davidson and Board Solicitor, Ms. Boudwin.

ROLL CALL

Mrs. Bodine led the board in the salute to the flag and asked for a moment of silence.

FLAG SALUTE

Mrs. Bodine read the following statement and requested it be made a part of the minutes:

OPEN PUBLIC MEETINGS ACT

The meeting is held in accordance with the Open Public Meetings Act and advance notice was provided to the SOUTH JERSEY TIMES and the COURIER POST and posted at 30 Church Street on January 9, 2018.

Mr. Chambers moved the board approve the regular and closed session minutes for March 19 and March 26, 2018 board meetings. Mr. Lang abstained from voting on the March 19, 2018 minutes. Mr. Hassler abstained from voting on the March 26, 2018 minutes. Mr. Acton seconded the motion which was unanimously approved on roll call vote. Motion carried.

APPROVE MINUTES 3/19/18 & 3/26/18

Mrs. Baker-Plale presented artwork from the high school GMT class. She also announced three upcoming art shows.

STUDENT ARTISTS OF THE MONTH

Five Central Park Elementary students from Mrs. Efelis's 3rd grade class gave a presentation to the board on how they incorporate chromebooks into their everyday learning in the classroom.

CENTRAL PARK PRESENTATION

Mr. Davidson addressed the board regarding the 2018-2019 budget and gave a presentation on the various areas of the budget. Discussion occurred. (Attachment "A")

2018-2019 BUDGET

Dr. Brodzik requested approval of the March 2018 Fire and Security Drills, Workshop Reports and Building Reports. Mr. Hassler moved approval be granted. Mrs. Staffieri-Morris seconded the motion which was unanimously approved on roll call vote. (Attachment "B")

FIRE & SECURITY
DRILL REPORTS,
WORKSHOP &
BUILDING RPTS. 3/18

Mrs. Bodine stated that the following block of Superintendent resolutions will be considered with a roll call vote: 1SP-20SP. She asked if any board member had a resolution for withdrawal from the block to be voted on separately. No one did. Mr. Chambers noted he will abstain from voting on 04-30-18SP and 04-30-20SP.

On recommendation of the Superintendent, Mrs. Staffieri-Morris moved the board:

Approve the following Field Trips:

FIELD TRIPS

June 21, 2018 for 100 Students and 5 Adults.

- June 13, 2018 for 130 Students and 16 Adults.
- June 07, 2018 for 150 Students and 15 Adults.
- April 27, 2018 for 8 Students and 2 Adults.
- May 15, 2018 for 15 Students.
- May 31, 2018 for 50-60 Students and 5 Adults.
- June 05, 2018 for 136 Students and 25 Adults.
- May 16, 2018 for 15 Students and 1 Adult.

Approve homebound instruction for the following student:

HOMEBOUND INSTRUCTION

- SID # 8639013561
- Place: Online
- Grade:09
- Dates start and end: 02/01/2018-06/30/2018
- Instructors: Educere
- Rate of: 199.50 Per Semester Course
- 4 Courses
- SID # 4813575830
- Place: Online
- Grade: 12
- Dates start and end: 03/15/2018- 06/30/2018
- Instructors: Educere
- Rate of: 199.50 per course per subject
- 5 Courses

Review and Approve the 2018-2019 Homeless Agreement. (Attachment "C")

2018-19 HOMELESS **AGREEMENT**

Approve the Paid FMLA leave of absence for Brian Savage from the Maintenance Department from April 09, 2018- June 04, 2018, not to exceed 60 days.

FMLA: B. SAVAGE S. HINDMAN

Approve Intermittent Paid FMLA for Steven Hindman, Principal of Central Park School to be used intermittently not to exceed 60 days.

Approve the following substitute teachers, who have State of New Jersey substitute teaching credentials and criminal history approval, for the 2017-2018 school year at the rate of \$85.00 per day worked:

2017-18 SUBSTITUTE **TEACHERS**

- Jennifer Johnston
- Gladis Lynch
- Timothy Zane

Approve with regret the retirement of Marleen Bernstein, Spanish Teacher at the Pennsville Middle School, effective July 1, 2018. Inherent in this motion is to post and advertise per the negotiated agreement, if necessary RETIREMENT: M. BERNSTEIN

Approve with regret the retirement of Leeanna Borrie, Paraprofessional at the Central Park Elementary School, effective July 1, 2018. Inherent in this L. BORRIE

RETIREMENT:

motion is to post and advertise per the negotiated agreement, if necessary.

Approve to change the following HS course titles for the 2018-2019 school year as follows:

2018-19 HS COURSE TITLE CHANGES

- Child Care 1 to Early Childhood Development 1
- Child Care 2 to Early Childhood Development 2

Approve the following Course at the Pennsville Memorial High School for the 2018-2019 school year:

PMHS COURSE: EARLY ELEMENTARY FIELD EXPERIENCE

Early Elementary Field Experience

Inherent in this motion is to post for curriculum writing personnel, as per the negotiated agreement.

Approve to post for seven (7) certified teachers for Saturday AP course review at the Pennsville Memorial High School not to exceed four (4) hours at the rate of \$31.15 per hour for a total of \$125.00 per instructor for the following courses:

SATURDAY AP COURSE REVIEWS

- AP Spanish
- AP German
- AP Music
- AP US History
- AP English
- AP Calculus
- AP Biology

Approve a contract and re-employ Teresa Cruice, Administrative Assistant to the Business Administrator, at an annual salary of \$54,420, plus a \$600 degree stipend, effective July 1, 2018 through June 30, 2019.

RE-EMPLOY: T. CRUICE

Approve a contract and re-employ Suzanne DuBois, Administrative Assistant to the Superintendent, at an annual salary of \$59,093, plus a longevity stipend of \$900, effective July 1, 2018 through June 30, 2019.

RE-EMPLOY: S. DUBOIS

Approve a contract and re-employ Alexandra Richards, Administrative Assistant for Payroll/Benefits, at an annual salary of \$71,058, plus a degree stipend of \$600, and a longevity stipend of \$1,800, effective July 1, 2018 through June 30, 2019.

RE-EMPLOY: A. RICHARDS

Approve a contract and re-employ Diane Rottkamp, Administrative Assistant for Transportation/Maintenance, at an annual salary of \$55,469, plus a degree stipend of \$600, and a longevity stipend of \$900, effective July 1, 2018 through June 30, 2019.

RE-EMPLOY: D. ROTTKAMP

Approve a contract and re-employ Katherine Sparks, Administrative Assistant to the Assistant Superintendent of Instruction, at an annual salary of \$58,367, plus a degree stipend of \$600, effective July 1, 2018 through June 30, 2019.

RE-EMPLOY: K. SPARKS Approve a contract and re-employ David Bonowski, Director of Technology, at an annual salary of \$115,528, plus an additional \$7,500 per the addendum to provide technology services to the Township of Pennsville and the Quinton Township School District, effective July 1, 2018 through June 30, 2019.

RE-EMPLOY: D. BONOWSKI

Approve a contract and re-employ Christie Goss, Data Information Systems Manager, at an annual salary of \$78,531, effective July 1, 2018 through June 30, 2019.

RE-EMPLOY: C. GOSS

Approve, upon the attached written approval from the Interim Executive Regional Superintendent of Salem County, the appointment of Michael C. Brodzik, Ed.D., as Superintendent of Schools, at an annual salary of \$147,857 for the 2018-2019 school year; \$150,815 for the 2019-2020 school year; \$153,981 for the 2020-2021 school year; \$157,215 for the 2021-2022 school year, and \$160,517 for the 2022-2023 school year, all in accordance with the terms and conditions of his employment contract effective July 1, 2018 through June 30, 2023, as per the attached. (Att."D")

RE-EMPLOY: M. BRODZIK

Approve, upon the attached written approval from the Interim Executive Regional Superintendent of Salem County, a contract and re-employ Richard Davidson, Business Administrator/Board Secretary, at an annual salary of \$121,301, effective July 1, 2018 through June 30, 2019, as per the attached. (Att. "E")

RE-EMPLOY: R. DAVIDSON

Approve, upon the attached written approval from the Interim Executive Regional Superintendent of Salem County, a contract and re-employ Susan Ficke, Assistant Superintendent for Instruction, at an annual salary of \$132,329, effective July 1, 2018 through June 30, 2019, as per the attached. (Att. "F")

RE-EMPLOY: S. FICKE

Mr. Hassler seconded the motion. Voting in favor of the motion were Messrs. Acton, Hassler, Lang, Nugent, Thomas, Mrs. Cook, Mrs. Staffieri-Morris and Mrs. Bodine. Total 8. Mr. Chambers voted in favor of the motion but abstained from voting on resolutions, 04-30-18SP and 04-30-20SP. Motion carried.

Mrs. Bodine stated that the following block of Business Administrator resolutions will be considered with a roll call vote: 1BA-11BA. She asked if any board member had a resolution for withdrawal from the block to be voted on separately. No one did. Mrs. Bodine noted she will abstain from voting on check #'s 95010 and 95120 in resolution 04-30-1BA. Mr. Chambers noted he will abstain from voting on check # 95120 in resolution 04-30-1BA. Mrs. Cook noted she will abstain from voting on check # 95028 in resolution 04-30-1BA.

On recommendation of the Superintendent, Mrs. Staffieri-Morris moved the board:

Approve the payment of April 2018 General Fund Invoices in the amount of 4/18 GF INVOICES \$812,578.04 which have been properly signed. (Attachment "B")

Approve the payment of the March 2018 Payroll and Handwritten Check

3/18 PAYROLL & HW

List for a total of \$2,542,300.29 which has been properly signed. (Att. H) CHECK LIST

Accept the contract for transportation services with The Salem County Cooperative Transportation Program as administered by Gloucester County Special Services School District for the 2018-2019 school year. (Att. H-1)

2018-19 SALEM COUNTY CO-OP TRANSPORTATION CONTRACT

Approve the attached Itinerant/Shared Services Agreement with the Salem County Special Services School District for the 2018-2019 school year.

(Attachment "I")

2018-19 ITINERANT/SHARED SERVICES AGREEMENT: SCSSSD

Approve the attached contract between the Pennsville School District and Archway Programs, Inc. of Atco, New Jersey, to provide before and after school care for students for the 2018-2019 school year. (Att. "J")

2018-19 ARCHWAY PROGRAMS CONTRACT

Approve the following outgoing McKinney-Vento eligible student for the 2017-2018 school year:

2017-18 OUTGOING MCKINNEY-VENTO STUDENT

Receiving District:

Paterson Public Schools

Paterson, New Jersey

SID #:

9659653995

Grade:

4

Effective Dates:

March 20, 2018 - June 30, 2018

Tuition:

\$4,469.58/\$72.09 per diem

REQUISITION FOR TAXES

Approve and adopt the following RESOLUTION concerning Requisition for Taxes:

RESOLUTION

RESOLVED, that the amount of district taxes, exclusive of debt service requirements, needed to meet the obligations of the Pennsville Board of Education for the next eight (8) weeks is \$3,437,999.17, and that Pennsville Township is hereby requested to place in the hands of the Custodian of School Moneys that amount within the next thirty days in accordance with the statutes relating thereto.

Approve the attached Line Item Transfers for the month of February, 2018.

(Attachment "K")

2/18 LINE ITEM TRANSFERS

Approve that pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Pennsville Board of Education certifies that as of February 28, 2018, and after review of the Secretary's Monthly Financial Report appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 for the month of February and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Attachment "L")

2/18 BUDGET CERTIFICATION

Approve the following outgoing tuition student for the 2017-2018 school year:

2017-18 OUTGOING TUITION

Receiving District: Brookfield Academy

Cherry Hill, New Jersey

SID#:

3947566143

Grade:

8

Effective Dates:

April 12, 2018 - June 30, 2018

Tuition:

\$58.320.00/\$324.00 per diem (prorated)

Approve the attached General Services Agreement with the Camden County Educational Services Commission of Clementon, New Jersey, for the 2018-2019 school year at the rates listed in the contract. (Att. "M") SERVICES COMM.

2018-19 CAMDEN CTY. **EDUCATIONAL**

Mr. Acton seconded the motion. Voting in favor of the motion were Messrs. Acton, Hassler, Lang, Nugent, Thomas and Mrs. Staffieri-Morris. Total 6. Mr. Chambers voted in favor of the motion but abstained from voting on check # 95120 in resolution 04-30-1BA. Mrs. Cook voted in favor of the motion but abstained from voting on check # 95028 in resolution 04-30-1BA. Mrs. Bodine voted in favor of the motion but abstained from voting on check #'s 95010 and 95120 in resolution 04-30-1BA. Motion carried.

Mrs. Bodine stated that the following block of New Business resolutions will be considered with a roll call vote: 1NB-6NB. She asked if any board member had a resolution for withdrawal from the block to be voted on separately. No one did.

On recommendation of the Superintendent, Mr. Nugent moved the board:

Approve Field Trip:

FIELD TRIP

June 15, 2018 for 40 Students and 4 Adults.

Approve the following Home Instruction:

HOME INSTRUCTION

- SID # 2263015594
- Place: Rockford Center
- Grade:08
- Dates start and end: 04/18/2018- approximately 05/18/2018
- Instructors: Rockford Staff
- Rate of: \$41.50 per hour
- Hours:not to exceed
- SID # 9068300848
- Place: Residence
- Grade:06
- Dates start and end: 04/23/2018 to TBD
- Instructors: Julie Tunnicliffe
- Rate of: \$31.15 per subject per week
- Hours: not to exceed 5 hours per week
- SID # 3576030422

Place: Residence

Grade:PK

Dates start and end: 02/28/2018 approximately 06/22/2018

Instructors: Bridgett O'Brien

• Rate of: \$75. per hour as tolerated not to exceed 5 hours

• Instructors: Suzanne Grumbacher

Rate of \$80.00 per hour as tolerated not to exceed 5 hours

Approve the following Resolution regarding the Pennsville Memorial High School Roofing Improvements Project. Attachment "N"

PMHS ROOF IMPROVEMENTS

RESOLUTION

WHEREAS, on April 4, 2018 the Pennsville Board of Education conducted a public bid opening for the award of the Pennsville Memorial High School Roofing Improvements Project, which yielded the following for consideration:

Contractor

Contractor		
Winchester Roofing Corp.	Base Bid	\$238,710.00
	Alternate Add A1	\$ 56,840.00
	Alternate Add A2	\$ 68,645.00
	Alternate Add A3	\$108,631.00
D.A. Nolt, Inc.	Base Bid	\$327,331.00
	Alternate Add A1	\$ 74,700.00
	Alternate Add A2	\$101,019.00
	Alternate Add A3	\$235,640.00
Patriot Roofing, Inc.	Base Bid	\$326,726.00
	Alternate Add A1	\$ 65,612.00
	Alternate Add A2	\$ 66,666.50
	Alternate Add A3	\$134,851.00
Union Roofing Contractors, Inc.	Base Bid	\$314,110.00
	Alternate Add A1	\$ 87,598.00
	Alternate Add A2	\$ 75,472.50
	Alternate Add A3	\$132,475.00

And;

WHEREAS, in accordance with the provisions of the Public Schools Contract Law, N.J.S.A. 18A:18A-1 et seq.;

NOW, THEREFORE BE IT RESOLVED, that the Pennsville Board of Education awards the contract for the Pennsville Memorial High School Roofing Improvements Project to Winchester Roofing Corporation of Gibbsboro, New Jersey in the total contract lump sum of \$307,355.00, representing the Base Bid and Alternate Add A2.

Approve the following Resolution regarding the Valley Park Elementary School Roof Replacement Project. (Attachment "O")

VP ROOF
REPLACEMENT

RESOLUTION

WHEREAS, on April 4, 2018 the Pennsville Board of Education conducted a public bid opening for the award of the Valley Park Elementary School Roof Replacement Project, which yielded the following for consideration:

Contractor

Union Roofing Contractors, Inc.	Base Bid	\$ 623,090.00
Winchester Roofing Corp.	Base Bid	\$ 630,379,95
Patriot Roofing, Inc.	Base Bid	\$ 648,430.25
D.A. Nolt, Inc.	Base Bid	\$ 783,274.00
Noble Roofing & Sheet Metal, Inc.	Base Bid	\$1,039,670.00

And:

WHEREAS, in accordance with the provisions of the Public Schools Contract Law, N.J.S.A. 18A:18A-1 et seg.;

NOW, THEREFORE BE IT RESOLVED, that the Pennsville Board of Education awards the contract for the Valley Park Elementary School Roof Replacement Project to Union Roofing Contractors, Inc. of Philadelphia, Pennsylvania in the total contract lump sum of \$623,090.00, representing the Base Bid.

Approve the following Resolution rejecting the bid for the Central Park Elementary School Roof Replacement Project. (Attachment "P")

CP ROOF REPLACEMENT: REJECTION

RESOLUTION

WHEREAS, on April 4, 2018 the Pennsville Board of Education conducted a public bid opening for the award of the Central Park Elementary School Roof Replacement Project, which yielded the following for consideration:

Contractor

Winchester Roofing Corp.	Base Bid	\$ 509,105.10
Union Roofing Contractors, Inc.	Base Bid	\$ 525,960.00
Patriot Roofing, Inc.	Base Bid	\$ 538,103.50
D.A. Nolt, Inc.	Base Bid	\$ 686,422.00
Noble Roofing & Sheet Metal, Inc.	Base Bid	\$ 916,745.00

And:

WHEREAS, in accordance with the provisions of the Public Schools Contract Law, N.J.S.A. 18A:18A-22, the Pennsville Board of Education has determined that the bids received do not conform to the specifications for the one or more of the following reasons:

[·] the lowest bid substantially exceeds the cost estimates

- the lowest bid substantially exceeds the board of education's appropriation
- · the board of education had decided to abandon the project
- · the board of education wants to substantially revise the specifications
- the purpose or provision or both of N.J.S.18A:18A-1 et seq. are being violated
- the board of education had decided to use the State authorized contract pursuant to N.J.S. 18A:18A-10;

NOW, THEREFORE BE IT RESOLVED, that the Pennsville Board of Education rejects all bids for Central Park Elementary School Roof Replacement Project.

Approve the following **RESOLUTION** regarding the 2018-2019 School District Budget: (Attachment "Q")

2018-19 SCHOOL DISTRICT BUDGET

RESOLUTION

BE IT RESOLVED, that the Pennsville Board of Education approves the 2018-2019 School District Budget as follows:

General Fund Special Revenue Fund Debt Service Fund	Budget \$ 32,106,265 \$ 623,723 \$ 2,228,544	Local Tax Levy \$ 21,040,555 \$ 0 \$ 1,481,002
Total Base Budget	\$ 34,958,532	\$ 1,481,002

Mr. Hassler seconded the motion. Voting in favor of the motion were Messrs. Acton, Chambers, Hassler, Lang, Nugent, Thomas, Mrs. Cook, Mrs. Staffieri-Morris and Mrs. Bodine. Total Motion carried.

Mrs. Staffieri-Morris moved the board approve the Secretary's Financial Report for the month ending February 28, 2018. Mr. Acton seconded the motion which was unanimously approved on roll call vote. (Att. "R")

Mrs. Staffieri-Morris moved the board approve the Treasurer's Financial Report for the months ending January 31, 2018 and February 28, 2018. Mr. Acton seconded the motion which was unanimously approved on roll call vote. (Attachment "S")

Dr. Brodzik publicly thanked the board for approving his contract. He looks forward to continuing his career with the Pennsville Board of Education.

Discussion occurred regarding the May 15, 2018 meeting.

Mrs. Bodine reminded the board members to sign up for the Salem County meeting to be held at the Riverview on May 16, 2018 where Mr. Nugent will be recognized for his 10 years of board service.

Mrs. Cook stated that the Ed Foundation recently received a monetary donation from a former teacher's estate that is required to be designated to

SECRETARY'S FINANCIAL REPORT 2/18

TREASURER'S FINANCIAL REPORTS 1/18 & 2/18

SUPERINTENDENT'S COMMENTS

BOARD MEMBER REPORTS the elementary schools.

Mr. Acton publicly thanked Mr. Davidson and Mrs. Baker-Plale for their assistance during the bond projects.

Discussion occurred regarding lawn service.

Mrs. Baker-Plale stated that the Pennsville Middle School music trip to Hersheypark was very successful.

PUBLIC COMMENTS

Mr. Nugent moved the meeting be adjourned. Mrs. Staffieri-Morris seconded the motion which was unanimously approved on voice vote.

ADJOURNMENT

Meeting adjourned at 7:13 pm.

The following materials were available for public review at this meeting: Agenda.

MATERIALS AVAILABLE FOR REVIEW

Respectfully submitted,

Richard Davidson

Secretary

PENNSYILE SCHOOL DISTRICT

Notable Initiatives

Continue using Title I funds for after school and extended year programs.

Auxiliary Gym - Art/Technology room conversion.

Continue to strengthen our District-wide security system

Continue to increase the number of tech devices available to students

Initial purchase of a District-wide writing program.

Two Year On That son

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Tax Rate Breakdown

Est. Tax Rate per \$100 (DS)	Est. Tax Rate per \$100 (GF)	Est. Tax Rate per \$100		
\$.013	\$.048	\$.035		Rate Increase I
\$.074	\$.040	\$.026		3udget
\$.001	\$.008	\$.009	Values	Property

Per Pupil Spending

Per Pupil Cost Calculations	2017-18	2018-19
	Original Budget	Proposed Budget
Total Budgetary Comparative Per Pupil Cost	\$16,130	\$16,030
Total Classroom Instruction	\$9,094	\$9,074
Classroom-Salaries and Benefits	\$8,482	\$8,439
Classroom-General Supplies and Textbooks	\$468	\$484
Classroom-Purchased Services	\$144	\$151
Total Support Services	\$2,782	\$2,791
Support Services-Salaries and Benefits	\$2,356	\$2,432

Per Dupil Spending

Per Pupil Cost Calculations	2017-18	2018-19
	Original Budget	Proposed Budget
Total Administrative Costs	\$1,927	\$1,937
Administration Salaries and Benefits	\$1,642	\$1,627
Total Operations and Maintenance of Plant	\$1,909	\$1,812
Op. and Maintenance-Salaries and Benefits	\$306	\$300
Total Extracurricular Costs	\$419	\$415
Total Equipment Costs	\$145	\$213
Employee Benefits as a percentage of salaries	35.26%	35.36%

NJ State Budget

\$765 million generated through the Millionaires tax. \$60 million in sales and excise tax from the sale of recreational marijuana. New revenue is based on pending legislation. Governor. Budget is not set until approved by the Senate and Assembly and signed by the