

2017-2018 Pennsville School District Self-Assessment for Determining Grades: HIB

Summary report:

- 1) Valley Park: 74
- 2) Central Park: 75
- 3) Penn Beach: 75
- 4) Middle School: 71
- 5) High School: 77

Details on each school and the eight core elements are in the folder.

(47)

New Jersey Department of Education
School Self-Assessment for Determining Grades
under the Anti-Bullying Bill of Rights Act (ABR)

Summary Report--June 2018

District Name: Pennsville High School (School District - Pennsville)
 School Name: Pennsville High School

Core Element #1: Harassment, Intimidation or Bullying (HIB) Programs, Approaches or Other Initiatives (N.J.S.4:18A-37-17a)

Indicator

- A. The school annually established HIB programs, approaches and initiatives.
- B. The school annually implemented and documents HIB programs, approaches or other initiatives.
- C. The school annually assessed HIB programs, approaches or other initiatives.
- D. The school's HIB programs, approaches or other initiatives are designed to create school-wide conditions to prevent and address HIB.
- E. The school safety/school climate team (SS/SCT) has identified patterns of HIB and reviewed school climate and school policies for the prevention of HIB.

Sub-Total (possible 15)

Core Element #2: Training on the board of education (BOE) approved HIB Policy (N.J.S.4:18A-37-17b and c)

Indicator

- A. School employees, contracted service providers and volunteers are provided training on the HIB policy.
- B. The HIB policy training includes instruction on preventing HIB on the basis of protected categories enumerated in the ABR, and other distinguishing characteristics that may incite incidents of discrimination or HIB.
- C. The HIB policy was discussed with students, in accordance with the district's process for these discussions.

Sub-Total (possible 9)

Core Element #3: Other Staff Instruction and Training Programs (N.J.S.4:18A-6-112; N.J.S.4:18A-37-22d; N.J.S.4:18A-37-26a)

Indicator

- A. Each teaching staff member completed at least 2 hours of instruction in suicide prevention that included information on HIB in each five-year professional development period.
- B. Each teaching staff member completed at least 2 hours of instruction on HIB prevention, in each five-year professional development period.
- C. The school anti-bullying specialist (ABS) was given time during the usual school schedule to participate in in-service training in preparation to act as the ABS.

- D. The members of the SS/SCT were provided with professional development in effective practices of successful school climate programs or approaches.

- E. School leaders have received information on the prevention of harassment, intimidation and bullying as part of their training on issues of school ethics, school law and school governance.

Sub-Total (possible 15)

Core Element #4: Curriculum and Instruction on HIB and Related Information and Skills (N.J.S.4:18A-37-29)

Indicator

- A. The school provided ongoing, age-appropriate instruction on preventing HIB in accordance with the New Jersey Student Learning Standards.
- B. The school observed the "Week of Respect," during the week beginning with the first Monday in October of each year, recognizing the importance of character education by providing age-appropriate instruction focusing on HIB prevention.

New Jersey Department of Education
School Self-Assessment for Determining Grades
under the Anti-Bullying Bill of Rights Act (ABR)
Summary Report--June 2018

District Name:

School Name:

Pennsville Memorial High School

Core Element #5: HIB Personnel (N.J.S. 4:18A-37-20a, N.J.S. 4:18A-37-20c, N.J.S. 4:18A-37-21a)	Sub-Total (possible 6)	6
Indicator		
A. The principal appointed a school ABS.		3
B. The ABS met at least two times per school year with the district anti-bullying coordinator (ABC). Enter the total number of meetings ____.		3
C. The SS/SCT met at least two times per school year to develop, foster and maintain a positive school climate by focusing on the ongoing, systemic process and practices in the school and to address school climate issues including HIB. Enter the total number of all SS/SCT meetings: ____	Sub-Total (possible 9)	9
Core Element #6: School-Level HIB Incident Reporting Procedure (N.J.S. 4:18A-37-15b(5), N.J.S. 4:18A-37-15b(6)(a))	Sub-Total (possible 6)	6
Indicator--Option A (for schools that had at least one report of HIB)		
A. The school implemented the district's procedure for reporting HIB that includes all required elements.		3
B. The school implemented the district's procedure for reporting new information on a prior HIB report.		3
Indicator--Option B (for schools that had no reports of HIB)		
A. The school not only has a process for implementing the district's procedure for reporting HIB but also incorporates elements of effective prevention which resulted in no incidents of HIB.		
B. The school fosters a positive school climate that encourages reports of all concerning behaviors, including HIB.	Sub-Total (possible 6)	6
Core Element #7: HIB Investigation Procedure (N.J.S. 4:18A-37-15b(5) and (6)(a) and (b))	Sub-Total (possible 12)	12
Indicator--Option A (for schools that had at least one report of HIB)		
The school followed the BOE-approved policy on HIB investigation procedures, which provides for:		3
A. Notification to parents of alleged offenders and alleged victims in each reported HIB incident.		3
B. Completion of the investigation within 10 school days of the written incident report.		3
C. Preparation of a written report on the findings of each HIB investigation.		
D. Results of the investigation reported to the chief school administrator (CSA) within 2 school days of completion of the investigation.		
Indicator--Option B (for schools that had no reports of HIB)		
A. The school has a procedure for notifying parents of alleged offenders and alleged victims in each reported HIB incident.		
B. The school has a procedure in place to ensure completion of each investigation within 10 school days of the written report.		
C. The school has a procedure in place to prepare a written report on the findings of each HIB investigation.		
D. The school has a procedure for reporting the results of each investigation to the CSA within 2 school days of completion of the investigation.	Sub-Total (possible 12)	12
Core Element #8: HIB Reporting (N.J.S. 4:18A-17-4b)	Sub-Total (possible 3)	3
Indicator		
A. The school has a procedure for ensuring that staff member reports (i.e., verbal and written) include the required information for all incidents of violence, vandalism and HIB.		3

New Jersey Department of Education
School Self-Assessment for Determining Grades
under the *Anti-Bullying Bill of Rights Act* (ABR)
Summary Report--June 2018

District Name: Bensville Memorial High School

School Name: Bensville Memorial High School

B. The official grades received from the New Jersey Department of Education (NJDOE), for the Self-Assessment from the previous reporting period, for the school and for the school district are posted on the school's website per the ABR and the requirements of the NJDOE.

Sub-Total (possible 6)	3
Total Score (possible 78)	6

77

New Jersey Department of Education
School Self-Assessment for Determining Grades
under the Anti-Bullying Bill of Rights Act (ABR)

Summary Report—June 2018

District Name:

Pennsville School District
Pennsville Middle School

School Name:

Core Element #1: Harassment, Intimidation or Bullying (HIB) Programs, Approaches or Other Initiatives (N.J.S.A. 18A:37-27a)	
Indicator	
A. The school annually established HIB programs, approaches and initiatives.	2
B. The school annually implemented and documents HIB programs, approaches or other initiatives.	3
C. The school annually assessed HIB programs, approaches or other initiatives.	2
D. The school's HIB programs, approaches or other initiatives are designed to create <i>school-wide conditions</i> to prevent and address HIB.	3
E. The school safety/school climate team (SS/SCT) has identified <i>patterns</i> of HIB and reviewed school climate and school policies for the prevention of HIB.	2
Sub-Total (possible 15)	12
Core Element #2: Training on the Board of Education (BOE), approved HIB Policy (N.J.S.A. 18A:37-17b and c)	
Indicator	
A. School employees, contracted service providers and volunteers are provided <i>training</i> on the HIB policy.	3
B. The HIB policy training includes instruction on preventing HIB on the basis of <i>protected categories</i> enumerated in the ABR, and <i>other distinguishing characteristics</i> that may incite incidents of discrimination or HIB.	3
C. The HIB policy was discussed with students, in accordance with the district's process for these discussions.	3
Sub-Total (possible 9)	9
Core Element #3: Other State Instruction and Training Programs (N.J.S.A. 18A:6-112, N.J.S.A. 18A:37-22d, N.J.S.A. 18A:37-26a)	
Indicator	
A. Each teaching staff member completed at least 2 hours of <i>instruction in suicide prevention that included information on HIB</i> in each five-year professional development period.	3
B. Each teaching staff member completed at least 2 hours of <i>instruction on HIB prevention</i> , in each five-year professional development period.	3
C. The school anti-bullying specialist (ABS) was given <i>time during the usual school schedule</i> to participate in <i>in-service training</i> in preparation to act as the ABS.	3
D. The members of the SS/SCT were provided with professional development in effective practices of successful school climate programs or approaches.	2
E. School leaders have received information on the prevention of harassment, intimidation and bullying as part of their training on issues of school ethics, school law and school governance.	3
Sub-Total (possible 15)	14
Core Element #4: Curriculum and Instruction on HIB and Related Information and Skills (N.J.S.A. 18A:37-29)	
Indicator	
A. The school provided <i>ongoing, age-appropriate instruction</i> on preventing HIB in accordance with the New Jersey Student Learning Standards.	2
B. The school observed the "Week of Respect," during the week beginning with the first Monday in October of each year, <i>recognizing the importance of character education</i> by providing age-appropriate instruction focusing on HIB prevention.	3

New Jersey Department of Education
School Self-Assessment for Determining Grades
under the Anti-Bullying Bill of Rights Act (ABR)
Summary Report—June 2018

District Name: Pennsville School District
 School Name: Pennsville Middle School

Core Element #3: HIB Personnel (N.J.S.A. 18A:37-20a, N.J.S.A. 18A:37-20c, N.J.S.A. 18A:37-21a)	Sub-Total (possible 6)	5
Indicator		
A. The principal appointed a school ABS.	3	
B. The ABS met at least two times per school year with the district anti-bullying coordinator (ABC). Enter the total number of meetings: <u>3</u> .	3	
C. The SS/SCT met at least two times per school year to develop, foster and maintain a positive school climate by focusing on the ongoing, systemic process and practices in the school and to address school climate issues including HIB. Enter the total number of all SS/SCT meetings: <u>3</u>	2	
Sub-Total (possible 9)	8	
Core Element #4: School-Level HIB Incident Reporting Procedure (N.J.S.A. 18A:37-15b(5), N.J.S.A. 18A:37-15b(6)(a))		
Indicator--Option A (for schools that had at least one report of HIB)		
A. The school implemented the district's procedure for reporting HIB that includes all required elements.	3	
B. The school implemented the district's procedure for reporting new information on a prior HIB report.	2	
Indicator--Option B (for schools that had no reports of HIB)		
A. The school not only has a process for implementing the district's procedure for reporting HIB but also incorporates elements of effective prevention which resulted in no incidents of HIB.		
B. The school fosters a positive school climate that encourages reports of all concerning behaviors, including HIB.		
Sub-Total (possible 6)	5	
Core Element #7: HIB Investigation Procedure (N.J.S.A. 18A:37-15b(5) and (6)(a) and (b))		
Indicator--Option A (for schools that had at least one report of HIB)		
The school followed the BOE-approved policy on HIB investigation procedures, which provides for:		
A. Notification to parents of alleged offenders and alleged victims in each reported HIB incident.	3	
B. Completion of the investigation within 10 school days of the written incident report.	3	
C. Preparation of a written report on the findings of each HIB investigation.	3	
D. Results of the investigation reported to the chief school administrator (CSA) within 2 school days of completion of the investigation.	3	
Indicator--Option B (for schools that had no reports of HIB)		
A. The school has a procedure for notifying parents of alleged offenders and alleged victims in each reported HIB incident.		
B. The school has a procedure in place to ensure completion of each investigation within 10 school days of the written report.		
C. The school has a procedure in place to prepare a written report on the findings of each HIB investigation.		
D. The school has a procedure for reporting the results of each investigation to the CSA within 2 school days of completion of the investigation.		
Sub-Total (possible 12)	12	
Core Element #8: HIB Reporting (N.J.S.A. 18A:37-17, 18A:37-17.4b)		
Indicator		
A. The school has a procedure for ensuring that staff member reports (i.e., verbal and written) include the required information for all incidents of violence, vandalism and HIB.	3	

New Jersey Department of Education

School Self-Assessment for Determining Grades
under the *Anti-Bullying Bill of Rights Act* (ABR)

Summary Report--June 2018

District Name:

School Name:

Pennsville School District
Pennsville Middle School

B. The official grades received from the New Jersey Department of Education (NJDOE), for the Self-Assessment from the previous reporting period, for the school and for the school district are posted on the school's website per the ABR and the requirements of the NJDOE.

Sub-Total (possible 6)	3
Total Score (possible 78)	71

New Jersey Department of Education
School Self-Assessment for Determining Grades
under the Anti-Bullying Bill of Rights Act (ABR)
Summary Report—June 2018

Penn Beach
2017-2018

District Name: **Pennsville**

School Name: **Penn Beach**

Core Element #1: Harassment/Intimidation of Bullying (HIB) Programs, Approaches or Other Initiatives (NJ/S 4-18A:37-17a)

Indicator

- A. The school annually *established* HIB programs, approaches and initiatives.
- B. The school annually *implemented* and documents HIB programs, approaches or other initiatives.
- C. The school annually *assessed* HIB programs, approaches or other initiatives.
- D. The school's HIB programs, approaches or other initiatives are designed to create *school-wide conditions* to prevent and address HIB.
- E. The school safety/school climate team (SS/SCT) has *identified patterns* of HIB and reviewed school climate and school policies for the prevention of HIB.

Sub-Total (possible 15)

15

Core Element #2: Training on the board of education (BOE) approved HIB Policy (NJ/S 4-18A:37-17b and c)

Indicator

- A. School employees, contracted service providers and volunteers are provided *training* on the HIB policy.
- B. The HIB policy training includes instruction on preventing HIB on the basis of *protected categories* enumerated in the ABR, and *other distinguishing characteristics* that may incite incidents of discrimination or HIB.
- C. The HIB policy was *discussed* with students, in accordance with the district's process for these discussions.

Sub-Total (possible 9)

9

Core Element #3: Other Staff Instruction and Training Programs (NJ/S 4-18A:6-112, NJ/S 4-18A:37-22d, NJ/S 4-18A:37-26a)

Indicator

- A. Each teaching staff member completed at least 2 hours of *instruction in suicide prevention that included information on HIB* in each five-year professional development period.
- B. Each teaching staff member completed at least 2 hours of *instruction on HIB prevention*, in each five-year professional development period.
- C. The school anti-bullying specialist (ABS) was given *time during the usual school schedule* to participate in *in-service training* in preparation to act as the ABS.
- D. The members of the SS/SCT were provided with professional development in effective practices of successful school climate programs or approaches.

Sub-Total (possible 15)

14

Core Element #4: Curriculum and Instruction on HIB and Related Information and Skills (NJ/S 4-18A:37-29)

Indicator

- A. The school provided *ongoing, age-appropriate instruction* on preventing HIB in accordance with the New Jersey Student Learning Standards.
- B. The school observed the "Week of Respect," during the week beginning with the first Monday in October of each year, *recognizing the importance of character education* by providing age-appropriate instruction focusing on HIB prevention.

3
3

New Jersey Department of Education
School Self-Assessment for Determining Grades
under the Anti-Bullying Bill of Rights Act (ABR)
Summary Report—June 2018

District Name:

School Name:

Sub-Total (possible 6)	
Core Element #5: HIB Personnel (N.J.S. 18A:37-20a, N.J.S. 18A:37-20c, N.J.S. 18A:37-21a)	
Indicator	
A. The principal appointed a school ABS.	3
B. The ABS met at least two times per school year with the district anti-bullying coordinator (ABC). Enter the total number of meetings.	3
C. The SS/SCT met at least two times per school year to develop, foster and maintain a positive school climate by focusing on the ongoing, systemic process and practices in the school and to address school climate issues including HIB. Enter the total number of all SS/SCT meetings.	3
Sub-Total (possible 9)	9
Core Element #6: School-Level HIB Incident Reporting Procedure (N.J.S. 18A:37-15b(5), N.J.S. 18A:37-15b(6)(a))	
Indicator—Option A (for schools that had at least one report of HIB)	
A. The school implemented the district's procedure for reporting HIB that includes all required elements.	
B. The school implemented the district's procedure for reporting new information on a prior HIB report.	
Indicator—Option B (for schools that had no reports of HIB)	
A. The school not only has a process for implementing the district's procedure for reporting HIB but also incorporates elements of effective prevention which resulted in no incidents of HIB.	3
B. The school fosters a positive school climate that encourages reports of all concerning behaviors, including HIB.	3
Sub-Total (possible 6)	6
Core Element #7: HIB Investigation Procedure (N.J.S. 18A:37-15b(5) and (6)(a) and (b))	
Indicator—Option A (for schools that had at least one report of HIB)	
The school followed the BOE-approved policy on HIB investigation procedures, which provides for:	
A. Notification to parents of alleged offenders and alleged victims in each reported HIB incident.	
B. Completion of the investigation within 10 school days of the written incident report.	
C. Preparation of a written report on the findings of each HIB investigation.	
D. Results of the investigation reported to the chief school administrator (CSA) within 2 school days of completion of the investigation.	
Indicator—Option B (for schools that had no reports of HIB)	
A. The school has a procedure for notifying parents of alleged offenders and alleged victims in each reported HIB incident.	3
B. The school has a procedure in place to ensure completion of each investigation within 10 school days of the written report.	3
C. The school has a procedure in place to prepare a written report on the findings of each HIB investigation.	3
D. The school has a procedure for reporting the results of each investigation to the CSA within 2 school days of completion of the investigation.	3
Sub-Total (possible 12)	12
Core Element #8: HIB Reporting (N.J.S. 18A:17-46)	
Indicator	
A. The school has a procedure for ensuring that staff member reports (i.e., verbal and written) include the required information for all incidents of violence, vandalism and HIB.	2

New Jersey Department of Education
School Self-Assessment for Determining Grades
under the *Anti-Bullying Bill of Rights Act* (ABR)
Summary Report--June 2018

District Name:

School Name:

B. The official grades received from the New Jersey Department of Education (NJDOE), for the Self-Assessment from the previous reporting period, for the school and for the school district are posted on the school's website per the ABR and the requirements of the NJDOE.

Sub-Total (possible 6)	3
Total Score (possible 78)	175

New Jersey Department of Education
School Self-Assessment for Determining Grades
under the Anti-Bullying Bill of Rights Act (ABR)

Summary Report—June 2018

District Name: Pennsville

School Name: Central Park

CP-2017-
2018

Core Element #1: Harassment, Intimidation or Bullying (HIB) Programs, Approaches or Other Initiatives (N.J.S. 18A:37-17a)	
Indicator	
A. The school annually established HIB programs, approaches and initiatives.	3
B. The school annually implemented and documents HIB programs, approaches or other initiatives.	3
C. The school annually assessed HIB programs, approaches or other initiatives.	3
D. The school's HIB programs, approaches or other initiatives are designed to create school-wide conditions to prevent and address HIB.	3
E. The school safety/school climate team (SS/SCT) has identified patterns of HIB and reviewed school climate and school policies for the prevention of HIB.	3
Sub-Total (possible 15)	15
Core Element #2: Training on the board of education (BOE) approved HIB Policy (N.J.S. 18A:37-17b and c)	
Indicator	
A. School employees, contracted service providers and volunteers are provided training on the HIB policy.	2
B. The HIB policy training includes instruction on preventing HIB on the basis of protected categories enumerated in the ABR, and other distinguishing characteristics that may incite incidents of discrimination or HIB.	3
C. The HIB policy was discussed with students, in accordance with the district's process for these discussions.	3
Sub-Total (possible 9)	8
Core Element #3: Other Staff Instruction and Training Programs (N.J.S. 18A:37-17c, N.J.S. 18A:37-22a, N.J.S. 18A:37-26a)	
Indicator	
A. Each teaching staff member completed at least 2 hours of instruction in suicide prevention that included information on HIB in each five-year professional development period.	2
B. Each teaching staff member completed at least 2 hours of instruction on HIB prevention, in each five-year professional development period.	3
C. The school anti-bullying specialist (ABS) was given time during the usual school schedule to participate in in-service training in preparation to act as the ABS.	3
D. The members of the SS/SCT were provided with professional development in effective practices of successful school climate programs or approaches.	3
E. School leaders have received information on the prevention of harassment, intimidation and bullying as part of their training on issues of school ethics, school law and school governance.	3
Sub-Total (possible 15)	14
Core Element #4: Curriculum and Instruction on HIB and Related Information and Skills (N.J.S. 18A:37-29)	
Indicator	
A. The school provided ongoing, age-appropriate instruction on preventing HIB in accordance with the New Jersey Student Learning Standards.	3
B. The school observed the "Week of Respect," during the week beginning with the first Monday in October of each year, recognizing the importance of character education by providing age-appropriate instruction focusing on HIB prevention.	3

New Jersey Department of Education
School Self-Assessment for Determining Grades
under the Anti-Bullying Bill of Rights Act (ABR)
Summary Report--June 2018

District Name:

School Name:

Core Element #5: HIB Personnel (N.J.S.A. 18A:37-20a, N.J.S.A. 18A:37-20c, N.J.S.A. 18A:37-21a)		Sub-Total (possible 6)	6
Indicator			
A. The principal appointed a school ABS.			3
B. The ABS met at least two times per school year with the district anti-bullying coordinator (ABC). Enter the total number of meetings.			3
C. The SS/SCT met at least two times per school year to develop, foster and maintain a positive school climate by focusing on the ongoing, systemic process and practices in the school and to address school climate issues including HIB. Enter the total number of all SS/SCT meetings: _____			3
Sub-Total (possible 9)			9
Core Element #6: School Level HIB Incident Reporting Procedure (N.J.S.A. 18A:37-15b(5), N.J.S.A. 18A:37-15b(6)(a))			
Indicator--Option A (for schools that had at least one report of HIB)			
A. The school implemented the district's procedure for reporting HIB that includes all required elements.			
B. The school implemented the district's procedure for reporting new information on a prior HIB report.			
Indicator--Option B (for schools that had no reports of HIB)			
A. The school not only has a process for implementing the district's procedure for reporting HIB but also incorporates elements of effective prevention which resulted in no incidents of HIB.			3
B. The school fosters a positive school climate that encourages reports of all concerning behaviors, including HIB.			3
Sub-Total (possible 6)			6
Core Element #7: HIB Investigation Procedure (N.J.S.A. 18A:37-15b(5) and (6)(a) and (b))			
Indicator--Option A (for schools that had at least one report of HIB)			
The school followed the BOE-approved policy on HIB investigation procedures, which provides for:			
A. Notification to parents of alleged offenders and alleged victims in each reported HIB incident.			
B. Completion of the investigation within 10 school days of the written incident report.			
C. Preparation of a written report on the findings of each HIB investigation.			
D. Results of the investigation reported to the chief school administrator (CSA) within 2 school days of completion of the investigation.			
Indicator--Option B (for schools that had no reports of HIB)			
A. The school has a procedure for notifying parents of alleged offenders and alleged victims in each reported HIB incident.			3
B. The school has a procedure in place to ensure completion of each investigation within 10 school days of the written report.			3
C. The school has a procedure in place to prepare a written report on the findings of each HIB investigation.			3
D. The school has a procedure for reporting the results of each investigation to the CSA within 2 school days of completion of the investigation.			3
Sub-Total (possible 12)			12
Core Element #8: HIB Reporting (N.J.S.A. 18A:17-46)			
Indicator			
A. The school has a procedure for ensuring that staff member reports (i.e., verbal and written) include the required information for all incidents of violence, vandalism and HIB.			2

New Jersey Department of Education
School Self-Assessment for Determining Grades
under the *Anti-Bullying Bill of Rights Act* (ABR)
Summary Report--June 2018

District Name:

School Name:

B. The official grades received from the New Jersey Department of Education (NJDOE), for the Self-Assessment from the previous reporting period, for the school and for the school district are posted on the school's website per the ABR and the requirements of the NJDOE.

Sub-Total (possible 6)	3
Total Score (possible 78)	5

BoBQ - ANN V.P.

New Jersey Department of Education
School Self-Assessment for Determining Grades
under the Anti-Bullying Bill of Rights Act (ABR)

Summary Report--June 2018

74

District Name:

School Name:

Category 1: Harassment, Intimidation or Bullying (HIB) Programs, Approaches or Other Initiatives (NJSAS 14.12, 14.13, 14.14, 14.15, 14.16, 14.17, 14.18, 14.19, 14.20, 14.21, 14.22, 14.23, 14.24, 14.25, 14.26, 14.27, 14.28, 14.29, 14.30, 14.31, 14.32, 14.33, 14.34, 14.35, 14.36, 14.37, 14.38, 14.39, 14.40, 14.41, 14.42, 14.43, 14.44, 14.45, 14.46, 14.47, 14.48, 14.49, 14.50, 14.51, 14.52, 14.53, 14.54, 14.55, 14.56, 14.57, 14.58, 14.59, 14.60, 14.61, 14.62, 14.63, 14.64, 14.65, 14.66, 14.67, 14.68, 14.69, 14.70, 14.71, 14.72, 14.73, 14.74, 14.75, 14.76, 14.77, 14.78, 14.79, 14.80, 14.81, 14.82, 14.83, 14.84, 14.85, 14.86, 14.87, 14.88, 14.89, 14.90, 14.91, 14.92, 14.93, 14.94, 14.95, 14.96, 14.97, 14.98, 14.99, 15.00)		
Indicator		
A. The school annually established HIB programs, approaches and initiatives.		3
B. The school annually implemented and documents HIB programs, approaches or other initiatives.		3
C. The school annually assessed HIB programs, approaches or other initiatives.		3
D. The school's HIB programs, approaches or other initiatives are designed to create school-wide conditions to prevent and address HIB.		3
E. The school safety/school climate team (SS/SCT) has identified patterns of HIB and reviewed school climate and school policies for the prevention of HIB.		3
Sub-Total (possible 15)		15
Category 2: Training for the Board of Education (BOE) Approved HIB Policy (NJSAS 14.12, 14.13, 14.14, 14.15, 14.16, 14.17, 14.18, 14.19, 14.20, 14.21, 14.22, 14.23, 14.24, 14.25, 14.26, 14.27, 14.28, 14.29, 14.30, 14.31, 14.32, 14.33, 14.34, 14.35, 14.36, 14.37, 14.38, 14.39, 14.40, 14.41, 14.42, 14.43, 14.44, 14.45, 14.46, 14.47, 14.48, 14.49, 14.50, 14.51, 14.52, 14.53, 14.54, 14.55, 14.56, 14.57, 14.58, 14.59, 14.60, 14.61, 14.62, 14.63, 14.64, 14.65, 14.66, 14.67, 14.68, 14.69, 14.70, 14.71, 14.72, 14.73, 14.74, 14.75, 14.76, 14.77, 14.78, 14.79, 14.80, 14.81, 14.82, 14.83, 14.84, 14.85, 14.86, 14.87, 14.88, 14.89, 14.90, 14.91, 14.92, 14.93, 14.94, 14.95, 14.96, 14.97, 14.98, 14.99, 15.00)		
Indicator		
A. School employees, contracted service providers and volunteers are provided training on the HIB policy.		3
B. The HIB policy training includes instruction on preventing HIB on the basis of protected categories enumerated in the ABR, and other distinguishing characteristics that may incite incidents of discrimination or HIB.		3
C. The HIB policy was discussed with students, in accordance with the district's process for these discussions.		3
Sub-Total (possible 9)		9
Category 3: Other Staff Instruction and Training Programs (NJSAS 14.12, 14.13, 14.14, 14.15, 14.16, 14.17, 14.18, 14.19, 14.20, 14.21, 14.22, 14.23, 14.24, 14.25, 14.26, 14.27, 14.28, 14.29, 14.30, 14.31, 14.32, 14.33, 14.34, 14.35, 14.36, 14.37, 14.38, 14.39, 14.40, 14.41, 14.42, 14.43, 14.44, 14.45, 14.46, 14.47, 14.48, 14.49, 14.50, 14.51, 14.52, 14.53, 14.54, 14.55, 14.56, 14.57, 14.58, 14.59, 14.60, 14.61, 14.62, 14.63, 14.64, 14.65, 14.66, 14.67, 14.68, 14.69, 14.70, 14.71, 14.72, 14.73, 14.74, 14.75, 14.76, 14.77, 14.78, 14.79, 14.80, 14.81, 14.82, 14.83, 14.84, 14.85, 14.86, 14.87, 14.88, 14.89, 14.90, 14.91, 14.92, 14.93, 14.94, 14.95, 14.96, 14.97, 14.98, 14.99, 15.00)		
Indicator		
A. Each teaching staff member completed at least 2 hours of instruction in suicide prevention that included information on HIB in each five-year professional development period.		2
B. Each teaching staff member completed at least 2 hours of instruction on HIB prevention, in each five-year professional development period.		2
C. The school anti-bullying specialist (ABS) was given time during the usual school schedule to participate in in-service training in preparation to act as the ABS.		3
D. The members of the SS/SCT were provided with professional development in effective practices of successful school climate programs or approaches.		2
E. School leaders have received information on the prevention of harassment, intimidation and bullying as part of their training on issues of school ethics, school law and school governance.		3
Sub-Total (possible 15)		12
Category 4: Communication and Instruction on HIB and Related Information and Skills (NJSAS 14.12, 14.13, 14.14, 14.15, 14.16, 14.17, 14.18, 14.19, 14.20, 14.21, 14.22, 14.23, 14.24, 14.25, 14.26, 14.27, 14.28, 14.29, 14.30, 14.31, 14.32, 14.33, 14.34, 14.35, 14.36, 14.37, 14.38, 14.39, 14.40, 14.41, 14.42, 14.43, 14.44, 14.45, 14.46, 14.47, 14.48, 14.49, 14.50, 14.51, 14.52, 14.53, 14.54, 14.55, 14.56, 14.57, 14.58, 14.59, 14.60, 14.61, 14.62, 14.63, 14.64, 14.65, 14.66, 14.67, 14.68, 14.69, 14.70, 14.71, 14.72, 14.73, 14.74, 14.75, 14.76, 14.77, 14.78, 14.79, 14.80, 14.81, 14.82, 14.83, 14.84, 14.85, 14.86, 14.87, 14.88, 14.89, 14.90, 14.91, 14.92, 14.93, 14.94, 14.95, 14.96, 14.97, 14.98, 14.99, 15.00)		
Indicator		
A. The school provided ongoing, age-appropriate instruction on preventing HIB in accordance with the New Jersey Student Learning Standards.		3
B. The school observed the "Week of Respect," during the week beginning with the first Monday in October of each year, recognizing the importance of character education by providing age-appropriate instruction focusing on HIB prevention.		3

Summary Report--June 2018

School Name:

	Sub-Total (possible 6)
Core Element 5 - HIB Response (A.S. 18A.37.20; N.S. 18A.37.20; W.S. 18A.37.20) Indicator	
A. The principal appointed a school ABS.	
B. The ABS met at least two times per school year with the district anti-bullying coordinator (ABC). Enter the total number of meetings <u>2</u> .	mm
C. The SS/SCT met at least two times per school year to develop, foster and maintain a positive school climate by focusing on the ongoing, systemic process and practices in the school and to address school climate issues including HIB. Enter the total number of all SS/SCT meetings: <u>2</u> .	28
Sub-Total (possible 9)	(8)
Core Element 6 - School Level HIB Incident Reporting Procedure (A.S. 18A.37.5b(5); N.S. 18A.37.5b(5); W.S. 18A.37.5b(5)) Indicator--Option A (for schools that had at least one report of HIB)	
A. The school implemented the district's procedure for reporting HIB that includes all required elements.	
B. The school implemented the district's procedure for reporting new information on a prior HIB report.	mm
Indicator--Option B (for schools that had no reports of HIB)	
A. The school not only has a process for implementing the district's procedure for reporting HIB but also incorporates elements of effective prevention which resulted in no incidents of HIB.	
B. The school fosters a positive school climate that encourages reports of all concerning behaviors, including HIB.	
Sub-Total (possible 6)	(6)
Core Element 7 - HIB Investigation Procedure (N.S. 18A.37.5b(5) and (6)(a) and (c)) Indicator--Option A (for schools that had at least one report of HIB)	
The school followed the BOE-approved policy on HIB investigation procedures, which provides for:	
A. Notification to parents of alleged offenders and alleged victims in each reported HIB incident.	mm
B. Completion of the investigation within 10 school days of the written incident report.	mm
C. Preparation of a written report on the findings of each HIB investigation.	mm
D. Results of the investigation reported to the chief school administrator (CSA) within 2 school days of completion of the investigation.	
Indicator--Option B (for schools that had no reports of HIB)	
A. The school has a procedure for notifying parents of alleged offenders and alleged victims in each reported HIB incident.	
B. The school has a procedure in place to ensure completion of each investigation within 10 school days of the written report.	
C. The school has a procedure in place to prepare a written report on the findings of each HIB investigation.	
D. The school has a procedure for reporting the results of each investigation to the CSA within 2 school days of completion of the investigation.	
Sub-Total (possible 12)	(12)
Grade Element 8 - HIB Reporting (N.S. 18A.37.4(a)) Indicator	
A. The school has a procedure for ensuring that staff member reports (i.e., verbal and written) include the required information for all incidents of violence, vandalism and HIB.	3

New Jersey Department of Education
School Self-Assessment for Determining Grades
under the *Anti-Bullying Bill of Rights Act* (ABR)
Summary Report--June 2018

District Name:

School Name:

B. The official grades received from the New Jersey Department of Education (NJDOE), for the Self-Assessment from the previous reporting period, for the school and for the school district are posted on the school's website per the ABR and the requirements of the NJDOE.

Sub-Total (possible 6)	3
Total Score (possible 78)	74

NEW JERSEY STATE INTERSCHOLASTIC ATHLETIC ASSOCIATION

1161 Route 130 North, P.O. Box 487, Robbinsville, NJ 08691

Phone 609-259-2776 ~ Fax 609-259-3047

**NJSIAA Pre-season Heat Acclimatization Policy
REVISED****Definitions:**

The heat-acclimatization period is defined as the initial 14 consecutive days of preseason practice for all student-athletes. The goal of the acclimatization period is to enhance exercise heat tolerance and the ability to exercise safely and effectively in warm to hot conditions. This period will begin on the first NJSIAA approved practice start date. Any practices or conditioning conducted before this time will not be considered a part of the heat-acclimatization period. Regardless of the conditioning program and conditioning status leading up to the first formal practice, all student-athletes (including those who arrive at preseason practice after the first day of practice) must follow the 14-day heat-acclimatization plan. During the preseason heat acclimatization period, if practice occurs on 6 consecutive days, student-athletes should have 1 day of complete rest (no conditioning, walk-throughs, practices, etc.).

Days on which athletes do not practice due to a scheduled rest day, injury, or illness do not count toward the heat-acclimatization period. For example, an athlete who sits out the third and fourth days of practice during this time (e.g., Wednesday and Thursday) will resume practice as if on day 3 of the heat-acclimatization period when returning to play on Friday.

A practice is defined as the period of time a participant engages in a coach-supervised, school-sponsored sport, or conditioning related physical activity. Each individual practice should last no more than 3 hours. Warm-up, stretching, and cool-down activities are included as part of the 3-hour practice time. Regardless of ambient temperature conditions, all conditioning and weight-room activities should be considered part of practice.

A walk-through is defined as a teaching opportunity with the athletes not wearing protective equipment (e.g., helmets, shoulder pads, catcher's gear, shin guards) or using other sport-related equipment (e.g., footballs, lacrosse sticks, blocking sleds, pitching machines, soccer balls, marker cones). The walk-through is not part of the 3-hour practice period, can last no more than 1 hour per day, and does not include conditioning or weight-room activities.

A recovery period is defined as the time between the end of one practice or walk-through and the beginning of the next practice or walk-through. During this time, athletes should rest in a cool environment, with no sport, or conditioning-related activity permitted (e.g., speed or agility drills, strength training, conditioning, or walk-through). Treatment with the athletic trainer is permissible.

NEW JERSEY STATE INTERSCHOLASTIC ATHLETIC ASSOCIATION

1161 Route 130 North, P.O. Box 487, Robbinsville, NJ 08691

Phone 609-259-2776 ~ Fax 609-259-3047

Procedure for the 14-Day Heat Acclimatization Period

Core Principles:

1. Days 1 through 5 of the heat-acclimatization period consist of the first 5 days of formal practice. During this time, athletes may not participate in more than 1 practice per day.
2. If a practice is interrupted by inclement weather or heat restrictions, the practice should recommence once conditions are deemed safe. Total practice time should not exceed 3 hours in any 1 day.
3. A 1-hour maximum walk-through is permitted during days 1–5 of the heat-acclimatization period. However, a 3-hour recovery period should be inserted between the practice and walk-through (or vice versa).
4. During days 1–2 of the heat-acclimatization period, in sports requiring helmets or shoulder pads, a helmet should be the only protective equipment permitted (goalies, as in the case of field hockey and related sports, should not wear full protective gear or perform activities that would require protective equipment). During days 3–5, only helmets and shoulder pads should be worn. Beginning on day 6, all protective equipment may be worn, and full contact may begin.
 - A. Football only: On days 3–5, contact with blocking sleds and tackling dummies may be initiated.
 - B. Full-contact sports: 100% live contact drills should begin no earlier than day 6.
5. Beginning no earlier than day 6 and continuing through day 14, double-practice days must be followed by a single-practice day. On single-practice days, 1 walk-through is permitted, separated from the practice by at least 3 hours of continuous rest. When a double practice day is followed by a rest day, another double practice day is permitted after the rest day.
6. On a double-practice day, neither practice should exceed 3 hours in duration, nor should any student-athletes participate in more than 5 total hours of practice. Warm-up, stretching, cool-down, walk-through, conditioning, and weight-room activities are included as part of the practice time. The 2 practices should be separated by at least 3 continuous hours in a cool environment.
7. Because the risk of exertional heat illnesses during the preseason heat-acclimatization period is high, we strongly recommend that an athletic trainer be on site before, during, and after all practices.

PENNSVILLE BOE TRANSPORTATION CONTRACT RENEWALS

2018 - 2019

(A) Route Number	(B) Destination	(C) School Type 1 Public 2 NP 3 PSD 4 Charter	(D) Arrival Time	(E) Departure Time	(F) Per Diem Renewal Contract Amount	(G) # Days	(H) Annual Renewal Contract Amount	(I) Per Diem Aide Amount	(J) Cost Represents # of Aides	(K) # Aide Days	(L) Inc/Dec Provision	(M) NUSA 18A:39-3 Extension	(N) Total Per Diem Renewal Amount per Route	(O) Total Renewal Contract Amount per Route (contract, aide and extension)
110a	Middle/High School	1	7:40 AM	2:15 PM	116.26	180		20.00	0	0	1.50	1.75	\$ 118.01	\$ 21,241.80
110b	Central Park/Penn Beach	1	8:20 AM	2:50 PM	116.52	180		20.00	0	0	1.50	1.75	\$ 118.27	\$ 21,288.60
210a	Middle/High School	1	7:40 AM	2:15 PM	109.41	180		20.00	0	0	1.50	1.65	\$ 111.06	\$ 19,990.80
210b	Central Park/Penn Beach	1	8:20 AM	2:50 PM	109.16	180		20.00	1	180	1.50	1.64	\$ 130.80	\$ 23,544.00
310a	Middle/High School	1	7:40 AM	2:15 PM	115.96	180		20.00	0	0	1.50	1.75	\$ 117.71	\$ 21,187.80
310b	Central Park/Penn Beach	1	8:20 AM	2:50 PM	116.16	180		20.00	0	0	1.50	1.75	\$ 117.91	\$ 21,223.80
410a	Middle/High School	1	7:40 AM	2:15 PM	116.75	180		20.00	1	180	1.50	1.76	\$ 138.51	\$ 24,931.80
410b	Central Park/Penn Beach	1	8:20 AM	2:50 PM	116.75	180		20.00	1	180	1.50	1.76	\$ 138.51	\$ 24,931.80
410c	Valley Park	1	9:10 AM	3:40 PM	117.20	180		30.00	1	180	1.50	1.76	\$ 148.96	\$ 26,812.80
510a	Middle/High School	1	7:40 AM	2:15 PM	109.79	180		20.00	0	0	1.50	1.65	\$ 111.44	\$ 20,059.20
510b	Central Park/Penn Beach	1	8:20 AM	2:50 PM	110.06	180		20.00	1	180	1.50	1.66	\$ 131.72	\$ 23,709.60
510c	Valley Park	1	9:10 AM	3:40 PM	51.65	180		10.00	1	180	1.50	0.77	\$ 62.42	\$ 11,235.60
610a	Middle/High School	1	7:40 AM	2:15 PM	115.90	180		20.00	0	0	1.50	1.75	\$ 117.65	\$ 21,177.00
610b	Central Park/Penn Beach	1	8:20 AM	2:50 PM	116.16	180		20.00	1	180	1.50	1.75	\$ 137.91	\$ 24,823.80
710a	Middle/High School	1	7:40 AM	2:15 PM	122.15	180		20.00	1	180	1.50	1.84	\$ 143.99	\$ 25,918.20
710b	Central Park/Penn Beach	1	8:20 AM	2:50 PM	122.36	180		20.00	0	0	1.50	1.84	\$ 124.20	\$ 22,356.00
710c	Valley Park	1	9:10 AM	3:40 PM	61.20	180		10.00	1	180	1.50	0.92	\$ 72.12	\$ 12,981.60

PENNSVILLE BOE TRANSPORTATION CONTRACT RENEWALS

2018 - 2019

(A) Route Number	(B) Destination	(C) School Type 1 Public 2 NP 3 PSD 4 Charter	(D) Arrival Time	(E) Departure Time	(F) Per Diem Renewal Contract Amount	(G) # Days	(H) Annual Renewal Contract Amount	(I) Per Diem Aide Amount	(J) Cost Represents # of Aides	(K) # Aide Days	(L) Inc/Dec Provision	(M) NLSA 18A:39-3 Extension	(N) Total Per Diem Renewal Amount per Route	(O) Total Renewal Contract Amount per Route (contract, aide and extension)
810a	Middle/High School	1	7:40 AM	2:15 PM	118.73	180		20.00	0	0	1.50	1.79	\$ 120.52	\$ 21,693.60
810b	Central Park/Penn Beach	1	8:20 AM	2:50 PM	118.78	180		20.00	1	180	1.50	1.79	\$ 140.57	\$ 25,302.60
910a	Middle/High School	1	7:40 AM	2:15 PM	119.52	180		20.00	1	180	1.50	1.80	\$ 141.32	\$ 25,437.60
910b	Valley Park	1	9:10AM	3:40 PM	112.33	180		20.00	1	180	1.50	1.69	\$ 134.02	\$ 24,123.60
1010a	Middle/High School	1	7:40 AM	2:15 PM	122.97	180		20.00	0	0	1.50	1.85	\$ 124.82	\$ 22,467.60
1010b	Valley Park	1	9:10AM	3:40 PM	120.68	180		20.00	1	180	1.50	1.82	\$ 142.50	\$ 25,650.00
1110a	Middle/High School	1	7:40 AM	2:15 PM	157.45	180		30.00	1	180	1.50	2.37	\$ 189.82	\$ 34,167.60
1110b	Valley Park	1	9:10AM	3:40 PM	52.45	180		10.00	1	180	1.50	0.79	\$ 63.24	\$ 11,383.20
1310a	SCCTHS	1	8:00 AM		109.65	180		15.00	0	0	1.50	1.65	\$ 111.30	\$ 20,034.00
1310b	SCCTHS/Y M/PMHS	1	10:55 AM	11:20 PM	109.65	180		15.00	0	0	1.50	1.65	\$ 111.30	\$ 20,034.00
1310c	SCCTHS/Y M/PMHS	1		2:25 PM	109.65	180		15.00	0	0	1.50	1.65	\$ 111.30	\$ 20,034.00
1410a	SCCTHS	1	8:00 AM		131.77	180		15.00	0	0	1.50	1.98	\$ 133.75	\$ 24,075.00
1410b	SCCTHS	1		2:25 pm	131.77	180		15.00	0	0	1.50	1.98	\$ 133.75	\$ 24,075.00
1511a	Valley Park	1	1:10 PM	3:40 PM	167.45	180		24.00	1	180	1.50	2.52	\$ 193.97	\$ 34,914.60
1511b	Valley Park	1	1:10 PM	3:40 PM	167.45	180		24.00	1	180	1.50	2.52	\$ 193.97	\$ 34,914.60
1511c	Valley Park	1	9:10 AM	11:40 AM	167.45	180		24.00	1	180	1.50	2.52	\$ 193.97	\$ 34,914.60
1511d	Valley Park	1	9:10 AM	11:40 AM	167.45	180		24.00	1	180	1.50	2.52	\$ 193.97	\$ 34,914.60
1116c	Central Park	1	8:20 AM	2:50 PM	115.47	180		0.00	0	0	1.50	1.74	\$ 117.21	\$ 21,097.80
1917a	Middle/High School	1	7:40 AM	2:15 PM	95.28	180		0.00	0	0	1.50	1.43	\$ 96.71	\$ 17,407.80
1917b	Central Park/Penn Beach	1	8:20 AM	2:50 PM	95.28	180		0.00	0	0	1.50	1.43	\$ 96.71	\$ 17,407.80
2017	Bankridge Elementary	3	8:30 AM	2:30 PM	328.20	204		50.00	1	204	1.50	4.95	\$ 383.15	\$ 78,162.60

PENNSVILLE BOE TRANSPORTATION CONTRACT RENEWALS

2018 - 2019

(A) Route Number	(B) Destination	(C) School Type 1 Public 2 NP 3 PSD 4 Charter	(D) Arrival Time	(E) Departure Time	(F) Per Diem Renewal Contract Amount	(G) # Days	(H) Annual Renewal Contract Amount	(I) Per Diem Aide Amount	(J) Cost Represents # of Aides	(K) # Aide Days	(L) Inc/Dec Provision	(M) NJSA 18A:39-3 Extension	(N) Total Per Diem Renewal Amount per Route	(O) Total Renewal Contract Amount per Route (contract, aide and extension)
SS0113	Middle/High School	1	8:30 AM	12:30 PM	165.59	16		40.50	1	16	1.50	2.50	\$ 208.59	\$ 3,337.44
SS0213	Middle/High School	1	8:30 AM	12:30 PM	196.04	16		40.50	1	16	1.50	2.96	\$ 239.50	\$ 3,832.00
SS0313	Penn Beach	1	8:30 AM	12:30 PM	237.64	16		40.50	1	16	1.50	3.58	\$ 281.72	\$ 4,507.52
SS0413	Penn Beach	1	8:30 AM	12:30 PM	245.94	16		40.50	1	16	1.50	3.71	\$ 290.15	\$ 4,642.40
SS0513	Valley Park	1	8:30 AM	12:30 PM	196.04	16		40.50	1	16	1.50	2.96	\$ 239.50	\$ 3,832.00
SS0613	Valley Park	1	8:30 AM	12:30 PM	206.44	16		40.50	1	16	1.50	3.11	\$ 250.05	\$ 4,000.80
SS0716	Valley Park	1	8:30 AM	12:30 PM	249.88	16		45.00	1	16	1.50	3.77	\$ 298.65	\$ 4,778.40
SS0816	Middle/High School	1	8:30 AM	12:30 PM	249.88	16		45.00	1	16	1.50	3.77	\$ 298.65	\$ 4,778.40

PENNSVILLE BOE TRANSPORTATION ACTIVITY CONTRACT RENEWALS

2018 - 2019

Attachment "F"
July 23, 2018

Identification Number	Destination	Departure/ Return Time	Basis of the Bid Per Bus	Renewal Cost Per Bus	N.J.S.A. 18A:39-3 Extension	Total Renewal Cost Per Bus
AT1A	Athletic Trips-- under 50 mi	Between 6:00 am & 8:00 pm	50 miles or less/54 Passenger Bus	\$286.51	\$4.32	\$290.83
AT1B	Athletic Trips-- over 50 mi	Between 6:00 am & 8:00 pm	51 miles or more/54 Passenger Bus	\$573.12	\$8.65	\$581.77
FT1A	Field Trips-- under 50 mi	Between 6:00 am & 8:00 pm	50 miles or less/54 Passenger Bus	\$257.88	\$3.89	\$261.77
FT1B	Field Trips--over 50 mi	Between 6:00 am & 8:00 pm	51 miles or more/54 Passenger Bus	\$515.80	\$7.78	\$523.58

INTERLOCAL SERVICE AGREEMENT
CUSTODIAL SERVICES

By and Between
PITTSBURGH TOWNSHIP PUBLIC SCHOOL DISTRICT
And
PENNSVILLE SCHOOL DISTRICT
July 1, 2018 through June 30, 2019

THIS AGREEMENT dated this 17th day of May 2018, by and between the **Pittsgrove Township Public School District** (Pittsgrove) and the **Pennsville School District** (Pennsville).

WHEREAS Pittsgrove wishes to enter into an Interlocal Service Agreement, for the purposes of providing custodial services for Pennsville Schools effective **July 1, 2018 through June 30, 2019**, as outlined in the Master Contract between Pittsgrove and GCA, and

WHEREAS both parties agree to the terms and conditions outlined in the Master Contract between Pittsgrove and GCA and wishes to join that contract for a term of twelve (12) months, effective July 1, 2018 through June 30, 2019.

WHEREAS Pittsgrove and Pennsville have each separately consented and resolved to enter into an Interlocal Service Agreement pursuant to N.J.S.A. 40:8A-1 et seq. regarding the custodial services to be provided by GCA; and

WHEREAS the contract held with GCA has been duly bid and advertised and allows for additional services to be provided to other school districts, and

NOW THEREFORE in consideration of the mutual promises made herein, the two parties agree as follows:

1. Costs of the services: The two parties agree to the sum of **\$1,184,529.75**
2. Governing Law: This agreement shall be governed by the laws of the State of New Jersey.
3. Dispute: If a dispute arises in the contract, arbitration will be resolved by the respective county superintendents.
4. Notification: By May 1, 2019, the two parties agree to notify each other if either party does not intend to enter into a new agreement for the following year.
5. Entire Agreement: This agreement may only be amended in writing and by resolutions passed by each Board of Education.

IN WITNESS WHEREOF, the parties have duly signed and sealed this Agreement.

PITTSBURGH TOWNSHIP
SCHOOL DISTRICT

By: 
Steven DiMatteo, Board President

Attest: 
Darren Harris
Board Secretary/Business Administrator

PENNSVILLE SCHOOL DISTRICT

By: _____
Board President

Board Secretary/Business Administrator

EDUCATIONAL TRAVEL TOURS, INC. Attachment "G"

P.O. Box 9028
Trenton, N.J. 08650
Phone: 609-587-1550

July 23, 2018

SCHOOL GROUP Pennsville Memorial High School TOUR Orlando
ADDRESS: 110 S. Broadway DATE April 29 - May 3, 2019
Pennsville, NJ 08070
CONTACT: Matt McFarland & Adam Slusher DEPARTURE CITY Philadelphia
PHONE: 856-540-6225 (Fax 856-678-2715) SEATS BLOCKED 100

This Agreement, made this 13th day of June, 2018, by and between Educational Travel Tours, Inc., hereinafter referred to as **Tour Agent** and Pennsville Memorial H.S. hereinafter referred to as **School Group**. In consideration of mutual agreement herein contained, the parties consent to the following;

1. **Tour Agent** is authorized to arrange for air transportation as follows;

From: Philadelphia To: Orlando Date: April 29, 2019
From: Orlando To: Philadelphia Date: May 3, 2019

2. **Tour Agent** shall provide 4 Nights accommodations based on quad occupancy (4 per room). Tour package prices shall be altered as follows for change in room occupancy:

Single Occupancy	<u>\$1882.00</u>	Triple Occupancy	<u>\$1516.00</u>
Double Occupancy	<u>\$1606.00</u>	Quad Occupancy	<u>\$1468.00</u>

3. In addition to the above, **TOUR AGENT**, shall arrange the following;

- A. 4 Nights accommodations at Disney's Pop Century Resort.
- B. 1 Chaperone free for every 15 paid students.
- C. Car for use by 2 chaperones with gas and CDW insurance included (Drivers must be 25 years of age).
- D. Assistance of experienced tour personnel during entire stay.
- E. Security guard on duty from 11:00 pm to 5:00 am to assist chaperones.
- F. Souvenir 8" x 10" color group photo for each participant.
- G. 3 Day Disney World Passport Premium - Park Hopper with 3 Fun Visits.
- H. 2 Days Admission to Universal Orlando Resort (2 day 2 park ticket does not include Volcano Bay Water Park).
- I. Hospitality Room for chaperones with late evening refreshments.
- J. Pizza & Bottled Water 1 evening.
- K. Students will receive \$5.00 for breakfast 4 days (Total \$20.00).
- L. Students will receive \$10.00 for dinner 3 days (Total \$30.00).
- M. Group dinner in EPCOT with preferred viewing of Illuminations Show.

Note: The above takes into consideration Tax Exempt Status in State of Florida.

Above package prices and inclusions are based on ticket media options in effect on the date of this agreement, changes by suppliers could result in price and trip itinerary adjustments.

4. The payments made by the **School Group** to **Tour Agent** shall be made as follows;

- A. First payment of \$300 / student is due by October 1, 2018.
- B. Second payment of \$300 / student is due by December 1, 2018.
- C. Final payment of Balance is due by January 29, 2019.

At the time of final payment, **School Group** shall furnish a roomlist of students and chaperones and an alphabetical list of **TOUR PARTICIPANTS** to **TOUR AGENT**.

5. **ENTIRE GROUP CANCELLATION:** Upon the signing of this contract, the GROUP agrees that the GROUP will not change Tour Operator/Travel Agent or travel direct without Educational Travel Tours, Inc. under any circumstances. In the case that this breach of contract occurs, the proportional cancellation penalty clause "below" will not apply and all monies will be forfeited to the Tour Operator in addition to the penalties for financial losses incurred by Tour Operator for empty air seats, hotel attrition and supplier penalties would apply.
6. **INDIVIDUAL CANCELLATIONS** within the group:
- A. Written cancellations received from the first deposit due date may be charged \$ 200.00 per seat cancellation penalty.
 - B. Written cancellations received after the second deposit due date may be charged \$ 350 per person penalty.
 - C. Written cancellations received after the final payment due date may be subject to % 100 per person penalty.

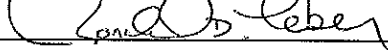
After the final payment due date TOUR AGENT may refund any unused redeemable attraction tickets, meal vouchers, meal monies, and other items that can be refunded by suppliers at the present time.

It is the responsibility of the school group leader to advise all tour participants of the responsibilities, rules, regulations, and cancellation policies of this tour.

7. School Group agrees that they shall be liable for any charges whatsoever incurred by tour members while in aforementioned city at time of departure from hotel.
8. **Responsibility of TOUR AGENT:** TOUR AGENT arranges with bus companies, airlines, hotels, etc., to provide you with travel services as outlined, except to the extent such services and accommodations cannot be supplied due to delays or other causes beyond the control of the TOUR AGENT. In the absence of negligence on the part of the TOUR AGENT, the tour member waives any claim against the TOUR AGENT for any damage or loss of property or injury or death of persons due to any act of negligence of any person rendering any of the services or a accommodations included in the of the itinerary. The TOUR AGENT shall not be responsible for delays, substitutions of equipment, route changes, or any act of omissions whatsoever by contracted airline, as stated in item 1(one) therefrom. In the absence of negligence on the part of the TOUR AGENT, tour members agree that TOUR AGENT has no responsibility or liability of any nature whatsoever for loss, damage, or injury to property or persons resulting from provisions of air transportation by the air carrier. The TOUR AGENT reserves the right to decline, accept, or retain any member as a tour participant of the tour at any time. If any member of the tour is removed from the tour by TOUR AGENT, a proportionate refund for any unused attractions will be made if TOUR AGENT receives any refunds for unused portions.
9. **BAGGAGE:** Each person is limited to one (1) piece of luggage plus a carry-on. Carry-on bags are not permitted on the luggage truck (if applicable). The liability for lost or damaged baggage is subject to the guidelines of the air carrier at the present time of travel. SCHOOL GROUP is also responsible for any additional costs of overweight or oversized baggage.
10. Any additional increases in airlines/motorcoaches that are a result of increases in fuel prices, taxes, baggage surcharges and surcharges associated with airport security, will be the responsibility of SCHOOL GROUP. Increases in these items are not included in the prices provided in this agreement.
11. In the event any flights are canceled or delayed due to weather conditions, mechanical failures or any other reason beyond the control of the TOUR AGENT, TOUR AGENT SHALL NOT BE RESPONSIBLE for any liability in connection with such cancellations, delays or route changes. Departure times quoted are approximate and subject to change without notice. This possible change does not entitle SCHOOL GROUP to compensation. TOUR AGENT reserves the right to change airlines and aircraft capacity.
12. **GUARANTEE OF FIRST RIGHT OF REFUSAL:** TOUR AGENT reserves the right to withdraw any or all of unsold group allocation, when space is required to satisfy firm bookings. In this instance, the SCHOOL GROUP will be given the option to guarantee or release unsold seats and/or resort rooms. In the event SCHOOL GROUP opts to guarantee in writing any portion of these unsold items, the SCHOOL GROUP must notify the TOUR AGENT immediately. In the event the SCHOOL GROUP opts to release seats and/or rooms, all future reservations will be accepted on a space available basis.

IN WITNESS HEREOF, the parties have executed this Agreement.

DATE June 13, 2018

By: 
Educational Travel Tours, Inc.

DATE _____

By: _____
School Group Representative

HOST SITE PARTNERSHIP AGREEMENT

2018-2019

THIS AGREEMENT made on the 26th day of April, 2018, by and between the Salem County Vocational Technical School District Board of Education, (hereinafter referred to as "**SCVTS**"), and the Pennsville Public School District Board of Education (hereinafter referred to as "**Pennsville Public School District**") is made for the purpose of establishing the Academy of Graphic Design in Multimedia Technology and Academy of Creative and Performing Arts Instrumental and Vocal Disciplines at a facility of **Pennsville Public School District**.

Definition: To meet the specialized needs of Salem County High School students, a system of collaborative career academies was established by SCVTS. The Salem County Arts, Science and Technology Academies are a system of collaborative career academies that are offered cooperatively through the SCVTS with the Penns Grove/Carneys Point Regional School District, the Pennsville Township School District, the Pittsgrove Township School District and the Woodstown-Piles Grove Regional School District. Many of the academy programs are offered at host sites provided by the partnering districts. All students participating in these career academies are students of the SCVTS and are enrolled and reported on the county vocational technical schools ASSA fall enrollment report, unless otherwise specified herein.

When the term "host site Board of Education" is utilized in this document, it is used interchangeably with the name of the school district and/or the name of the high school where the career academy program is hosted.

Career and technical education programs and/or services are also referred to as CTE programs or services.

General: This Agreement provides the mechanism for financial support of the career academy core technical components and for the transfer of funds to support these programs. The primary source of funds to support the host site academy programs are 80% of state aid and 80% of host site resident student tuition.

Due to certain legal requirements for the operation of county vocational technical schools programs, all core academy technical curriculums shall be presented to SCVTS for approval prior to September 1 annually.

A program advisory committee shall be established for each career academy core technical curriculum. This committee shall consist of employers and representatives from higher education who have expertise and/or familiarity with the academy core technical program content. The program advisory committee is required for all aspects of CTE Program approval and must meet all NJDOE requirements. The committee must meet a minimum of twice per school year with reports submitted to SCVTS in a timely manner.

All career academies operated under this agreement are to conform to the following requirements. The failure of the host site Board of Education to meet the requirements may result, at the sole option of the SCVTS, in the relocation of the career academy to a different facility. The requirements are as follows:

1. The integration of academic and core technical subject matter with submission of a course syllabus for any CTE academy classes.
2. A class schedule that limits attendance in technical core classes to the students in the career academy to the extent possible.
3. Structured Learning Experience (SLE) are required for program approval. SLE's can include job shadowing, apprenticeships, and internships.
4. The academy must have an approved program advisory committee that is representative of the career cluster.
5. All host site academy teachers must hold New Jersey Department of Education teacher certification appropriate to the program approval CIP code.
6. An industry and/or appropriate higher education exit exam is required for all CTE and career academy programs.
7. All career academy curriculums must meet the requirements of the New Jersey Core Curriculum Content Standards as well as all New Jersey Department of Education High School Graduation Requirements, including but not limited to the Partnership for Assessment of Readiness for College and Careers (PARCC) examination.
8. The host site board agrees to provide information as requested by the SCVTS regarding all students enrolled in academy programs, including but not limited to attendance, current grades, test scores and graduation data.
9. All requirements to maintain New Jersey Department of Education CTE/Career Academy Program approval must be adhered to, met and kept in force by the host site Board of Education.
10. Student Information and State Reporting -- Annually the Registrar will transmit a communication to host site building principals and student data information coordinators that will identify needed student information and deadlines for submission and return to SCVTS. The requested information is required for mandatory state reporting. Failure to meet submission deadlines will result in withholding a monthly payment to the host site.

A. Funding Distribution

Based on the preceding general requirements, the following funding specification is agreed to between SCVTS and the host site district Board of Education.

1. The SCVTS state aid shall then be multiplied by 80% to determine the amount of additional per full-time equated student aid that will be available from the Salem County Vocational Technical Schools to support the host site career academy program(s). This figure shall be multiplied by the number of full-time equated students enrolled in the

host site academy program(s) for the previous school year as of October 15th. Based upon the calculation as stated above, the amount of per full-time equated student aid for the 2018-2019 school year is \$366,530.

2. The amount of aid, as calculated in paragraph A(1), to be paid by the SCVTS to the host site Board of Education shall be determined based upon the percentage of instruction provided by the host site and at a county vocational technical school. Specifically, if the core technical teacher is employed by the county vocational technical school district, then that teacher's salary and benefits shall be deducted from the payment to the host district.
3. If the host district employs the core technical teacher, then all aid as defined, based upon the calculated aid derived from paragraph A(1) and above, shall be paid to the host site Board of Education by the SCVTS in ten monthly installments beginning in September of the current school year.
4. Host site compensation for out of county students accepted and enrolled in a Salem County Arts, Science and Technology Academy program.
 - a. Out of county students are generally not considered for admission to Salem County Arts, Science and Technology Academy programs. When request for admission is initiated by the student's resident district Board of Education, consideration for admission may be granted for a qualified student based on space availability. If the student is accepted, the host site partner district shall receive aid for these full-time equated students from SCVTS at the same NJDOE approved tuition rate charged for any other student who would attend the host site district on a tuition basis. The amount of aid paid, however, shall not exceed the tuition actually received from the out of county district by SCVTS, less administrative and marketing costs, if not covered by any tuition in excess of the host site tuition rate. This aid shall be prorated for any portion of the school year actually attended by an out of county student who exceeds ten (10) days enrollment. Aid under this provision will cease upon the date of termination or removal of the student from the program.
 - b. Out of county students shall not be counted as enrolled for aid as provided under Section A(1) of this Agreement. If the amount of aid received by the SCVTS from the out of county student's resident district does not allow for administrative and marketing costs to be recovered, then there shall be a 10% reduction in the aid paid using this formula. All eligible aid under this provision shall be paid in the same year on a 1/10th per month basis in the same manner that other aid is disbursed to the host site Board of Education under this

Agreement. Aid under this provision is not subject to audit adjustment.

- c. Based on the previous year's out of county estimated enrollment of (a) 0 and the current year's host site tuition of (b) \$5,027 the estimated tuition to be paid by the SCVTS to the host site partner under this agreement in the current year is (c) \$0.
5. Host site compensation for in county students accepted and enrolled in a Salem County Arts, Science, and Technology Academy program.
 - a. The host site district will receive a portion (80%) of the resident student tuition charged by The Board of Education of the Special Services School District and the Vocational School District of the County of Salem for in county students attending the host site district.
 - b. Based on the previous year's resident student estimated enrollment of (a) 51 and the current year's resident student tuition of (b) \$3,300 the estimated tuition to be paid by SCVTS to the host site partner under this agreement in the current year is (c) \$134,640.

B. Use of Perkins, Grant and Start-up/Supplemental Funds

1. Perkins Funds

Equipment for the academy program, as approved in the Salem County Vocational Technical Schools Perkins Plan, may be purchased to the extent of available Perkins funds assigned to the host site academy. The SCVTS Perkins funds may be used to support the purchase of approved equipment.

2. Grants

The host site district and the SCVTS may cooperatively develop grants to support the program. Such grants will be utilized solely to support the career academy curriculum implementation and/or modification of the curriculum.

C. Equipment

1. All equipment must serve to implement the SCVTS approved curriculum for the approved career academy program. Such equipment must be recommended by the program advisory committee.
 - a. The purchase of any equipment, supplies or software by the SCVTS for a host site career academy or academies covered under this

agreement must be mutually agreed to by the host site superintendent and the SCVTS superintendent prior to the items being recommended to SCVTS for purchase. All such equipment shall be and shall remain the property of the SCVTS.

- b. The SCVTS must approve all curriculum changes and any expenditures as a result thereof in the year preceding their intended implementation.
- c. Equipment is an instrument, machine, apparatus or set of articles which meet the following criteria:
 - (1) It retains its original shape, appearance and character with use;
 - (2) It does not lose its identity through fabrication or incorporation into a different or more complex unit or substance;
 - (3) It is non-expendable; that is, if the item is damaged or some of its parts are lost or worn out, it is more feasible to repair the item than to replace it with an entirely new unit;
 - (4) Under normal conditions of use, including reasonable care and maintenance, it can be expected to serve its principal purpose for at least one year.
 - (5) The item costs \$2,000 or more.
- d. The host site Board of Education is responsible to install, maintain, upgrade and support all approved software on approved equipment. In addition, the host site board of education will maintain approved network services and software/hardware interfaces except as otherwise agreed to.
- e. SCVTS may opt to negotiate the purchase of equipment and/or software maintenance through a third party vendor.
- f. Upon dissolution of the program, all equipment purchased through funds provided by SCVTS shall revert to the SCVTS.

D. Textbooks – The purchase of textbooks and workbooks, etc. shall be the responsibility of the host site district from aid provided under this agreement to support the program.

E. Supplies – The purchase of program supplies, as defined by the New Jersey Department of Education (any single item that cost less than \$2,000) shall be the responsibility of the host site district. Supplies shall be purchased by the host site from aid provided to support the program under this agreement.

F. College Level and/or Advanced Placement Courses Required for Career Academy Programs.

All college level and/or AP courses required as part of the curriculum must be approved by the SCVTS and the host site Board of Education or its designated agent. All fees associated with such courses are the responsibility of the host site partner from aid provided to support the program under this agreement. Any additional course(s) taken by students to supplement those provided through the approved academy curriculum will be the financial responsibility of the student and his/her parent or guardian.

- G. Based on the (1) October 15, 2017 FTE host site career academy enrollments of (2) 63 full-time equated enrolled students, basic core equalization aid and county vocational school aid factor in the total amount of (3) \$366,530 shall be paid under this agreement for the (4) 2018-2019 school year by the SCVTS to the host site Board of Education. Upon receipt of your district tuition aid shall be paid in ten (10) equal installments beginning in (5) September 2018. Supplemental aid in the amount of (6) \$-0- will be available to support the 2018-2019 school year academy programs covered by this agreement.

All aid paid under this section is subject to funding of all such aid and receipt of the same from New Jersey Department of Education by SCVTS in accordance with applicable funding formulas.

- H. Each host site superintendent shall identify and designate a host site supervisor who shall be responsible to serve as liaison between the host site and the SCVTS on all academy matters other than those pertaining to the financial aspects of this agreement. In consideration for these services, the SCVTS will directly compensate the host site Board of Education \$2,000 in two equal installments of \$1,000 each; one in December and one in June, providing all of the terms and conditions listed in job description A-44 are met. The host site board shall be responsible for any compensation that may be paid to the individual approved to provide these services. The name of the liaison will be submitted to the SCVTS BA by September 1, 2018. If a change in personnel happens during the school year the new persons name should be submitted ASAP. Payment will not be made until a person is named liaison.
- I. Each host site Board of Education shall participate in up to four Salem County Arts, Science and Technology Academy Program activities on an academy-wide basis for every academy grade level. These activities include, but are not limited to, the Annual Academy Showcase and Parent Information Session Program at the Salem County Career and Technical High School. These events shall be in addition to student recruitment activities. Additionally, the host site liaison will participate in a one day summer orientation program for all incoming academy students. Funds provided under this agreement may be utilized to support participation.
- J. Should a dispute arise between the SCVTS and the host site Board of Education as to what constitutes a competing career and technical education and/or career academy duplicative program, the dispute will be submitted for resolution to the Salem County Executive Superintendent. If the matter is not

resolved to the satisfaction of both parties at this level, the party or parties not satisfied with the decision may appeal the same to the New Jersey Department of Education Office of Vocational-Technical, Career and Innovative Programs director.

K. Total aid that will be provided to the host site Board of Education by the SCVTS under this agreement.

1. Estimated tuition aid for out of county students who will be enrolled in an academy program under this agreement during the (a) 2018-2019 school year (A-5) (b) \$0*.
2. Estimated tuition aid for resident students who will be enrolled in an academy program under this agreement during the (a) 2018-2019 school year (A-6) (b) \$134,640
3. Estimated state aid for FTE students who will be enrolled in an academy program under this agreement during the (a) 2018-2019 school year (A-6) (b) \$366,530.
4. Perkins aid to be provided under the terms of Section B-1 (c) \$-0-**.
5. Host site liaison reimbursement for the 2018-2019 school year (H) \$2,000.
6. Total aid provided for under this agreement not to exceed – (g) \$503,170 for the (h) 2018-2019 school year.

*Tuition for out of county students will actually be calculated based upon the students enrolled in the program, the actual host site academy approved tuition for out of district students for the year of the agreement. This figure was calculated based on the past year's enrollment and tuition for estimation purposes only.

**At the time of preparation of the host site partner agreements, information concerning Perkins funds was not available; thus, any figure inserted in this section or the lack thereof is subject to change based upon the mutual agreement of the SCVTS and the host site Board of Education.

***All aid figures shall be revised in accordance with the terms of the agreement for subsequent years during the life of the agreement.

L. The financial terms in this agreement include the total of all aid that will be paid by the SCVTS to the host site Board of Education to support the career academy(ies) for operation by the host site Board of Education in partnership with the SCVTS.

- M. This agreement shall be for one year in duration and shall encompass the 2018-2019 school year beginning on July 1, 2018 and continuing through June 30, 2018. Funding support will be based upon actual full-time equated enrollment on October 15th of the preceding year as reported to the New Jersey Department of Education by the SCVTS and all other terms as defined in this agreement. Sections A-4, B-1, G, H and K as amended for the 2018-2019 school year shall become part of this agreement when approved by both Boards of Education as addendums.
- N. In the spirit of collaboration, the parties agree to work together to deliver quality career academy or academies designed to enhance student achievement and success.
- O. The host site partner Board of Education agrees to provide unfettered access to SCVTS authorized staff for the academy program to students and the parents of these students, in accordance with applicable statutory and administrative code provisions for the same.
- P. This agreement represents the total agreement between the SCVTS and the host site partner Board of Education.
- Q. Any portion of this agreement not consistent with federal or state statutes and New Jersey Department of Education administrative code shall be considered void. Only that clause, however, shall be stricken from the agreement and all other clauses shall remain in effect.
- R. The SCVTS agrees to forward the most recent enrollment counts available as of August 1st, 2018 so that host sites school districts can affectively arrange appropriate Bus Transportation with the understanding that all applications are considered on a rolling admissions basis.

PENNSVILLE PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION

Richard Davidson, Business Administrator

Typed or Printed Name of the Authorized Approved BOE Agent

Signature of the Authorized Approved BOE Agent

Date: _____

**THE BOARD OF EDUCATION OF THE SPECIAL SERVICES DISTRICT AND THE
VOCATIONAL SCHOOL DISTRICT OF THE COUNTY OF SALEM**

John H. Bolil, Business Administrator

Typed or Printed Name of the Authorized Approved BOE Agent




Signature of the Authorized Approved BOE Agent

Date: 5/18/18

Transfers in accounting period May 2018 to May 2018

Date	Description	Amount	Remarks
05/31/18	Transfer from 11-000 -100 -562 -00	5,716.00	
05/31/18	Transfer from 11-000 -217 -106 -06	2,442.00	
05/31/18	Transfer from 11-000 -218 -600 -45	1,219.00	
05/31/18	Transfer from 11-000 -217 -320 -06	31,748.00	
05/31/18	Transfer from 11-000 -221 -600 -61	160.00	
05/31/18	Transfer from 11-000 -230 -585 -00	2,826.00	
05/31/18	Transfer from 11-000 -230 -590 -00	388.00	
05/31/18	Transfer from 11-000 -252 -100 -00	1,510.00	
05/31/18	Transfer from 11-000 -270 -511 -00	8,320.00	
05/31/18	Transfer from 11-000 -291 -270 -00	50,360.00	
05/31/18	Transfer from 11-000 -291 -290 -00	2,474.00	
05/31/18	Transfer from 11-000 -291 -250 -00	50,000.00	
05/31/18	Transfer from 11-213 -100 -101 -39	133,738.00	
05/31/18	Transfer from 11-120 -100 -101 -08	85,166.00	
05/31/18	Transfer from 11-120 -100 -101 -05	17,814.00	
05/31/18	Transfer from 11-190 -100 -500 -00	649.00	
05/31/18	Transfer from 11-190 -100 -610 -08	1,776.00	
05/31/18	Transfer from 11-190 -100 -610 -08	219.00	
05/31/18	Transfer from 11-190 -100 -610 -08	2,509.00	
05/31/18	Transfer from 11-402 -100 -600 -00	58.00	
05/31/18	Transfer from 20-231 -200 -200 -00	23,600.00	
05/31/18	Transfer from 20-270 -200 -500 -00	603.00	
05/31/18	Transfer from 70-992 -320 -100 -00	316.00	
05/31/18	Transfer from 70-992 -320 -500 -00	150.00	

Business Administrator: 

Superintendent: 

Attachment 11
 July 23, 2018

BOARD SECRETARY'S CERTIFICATION

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of May 31, 2018, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Pennsville Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4. And in accordance with N.J.A.C. 6A:23A-16.10(c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending May, 2018.



Richard Davidson
Board Secretary

July 23, 2018

SB240

Budget year: 2017-18

PENNSVILLE BOARD OF EDUCATION

BOARD PAYMENT APPROVAL LIST

Page 1 of 5

Period: Payments in accounting period June 2018 to June 2018

<u>Vendor Name</u>	<u>Check#</u>	<u>Description</u>	<u>P.O. Number</u>	<u>Amount</u>
AIR BASE CARPET & TILE MART	95535	RUBBER STAIR TREADS	802059-18	2,976.09
ALD THERAPY, LLC	95591	PT SRVS	800667-18	356.25
ALL STAR DANCE	95536	ONLINE TICKETING	806159-18	9,176.27
ALL THE DIFFERENCE, INC.	95471	SENSORY EVALUATION	802159-18	1,000.00
ALL THE DIFFERENCE, INC.	95471	THERAPY SERVICES	802194-18	760.00
AMERICAN RED CROSS	95472	CPR TRAINING	802284-18	135.00
ARCHWAY PROGRAMS	95473	TUITION & AIDE	800853-18	2,450.00
AT&T MOBILITY LLC	95474	17/18 SERV CHRG	800547-18	831.17
ATLANTIC CITY ELECTRIC	95537	MAY-JUNE	802301-18	30,252.19
BANCROFT NEUROHEALTH	95475	INSTRUCTION	801139-18	1,690.00
BAYADA HOME HEALTH CARE INC	95538	NURSING SERVICES	800209-18	490.00
BAYADA HOME HEALTH CARE INC	95538	NURSING SVC 17/18	800613-18	4,904.25
BENNETT PH D, RITA P	95476	MILEAGE	802308-18	38.00
BIEBEL, CAROLINA	95539	17/18 SPEECH SRVS	800009-18	2,512.50
BOSTON & SEEBERGER, P.C.	95477	SURVEY PROPERTY	802242-18	200.00
BRODZIK, MICHAEL	95540	CELL PHONE REIMB	802356-18	127.21
BUNCH, ROBIN	95478	MILEAGE	802300-18	27.84
BURNETT, JUDY	95479	MILEAGE	802302-18	82.33
BURNETT, JUDY	95479	MILEAGE	802307-18	32.80
CAMDEN COUNTY EDUCATIONAL	95592	OT THERAPIST	802208-18	340.20
CARLSON'S AUTO PARTS INC	95480	SUPPLIES JUNE	802151-18	86.42
CHAMBERS, CAMI	95541	TUTION REIMB	802343-18	3,968.69
CLARKE SCHOOLS	95481	RELATED SERVICES	801342-18	883.05
CM3 BUILDING SOLUTIONS, INC.	95482	AC CABLE	801084-18	1,554.00
COLES MUSIC SERVICE LLC	95483	ALTO SAX REPAIR	801115-18	131.50
COLLEGE ENTRANCE EXAM. BOARD	95542	GUIDANCE TESTING	801810-18	1,424.00
COMEGNO LAW GROUP PC	95484	SERV FOR 17/18	800364-18	4,112.14
COURIER POST	95485	PUBLIC NOTICE	802309-18	52.00
CRUICE, TERESA	95486	MILEAGE	802303-18	7.50
CUNNINGHAM, CATHERINE	95487	LUNCH MONEY REIMB.	802312-18	15.70
D & M AWARDS	95488	EAGLE TROPHIES	801230-18	261.00
D & M AWARDS	95543	CLASSROOM # PLATES	801806-18	120.00
D & M AWARDS	95543	RM # PLATE HOLDER	802304-18	72.00
D & M AWARDS	95543	NAMEPLATES	802357-18	30.00
DIANTONIO, CATHY	95544	TUTION REIMB	802334-18	2,813.01
DIBARTOLO, SUZANNE	95489	LUNCH MONEY REIMB.	802318-18	6.75
DOHNER, CHERYL	95490	LUNCH MONEY REIMB.	802317-18	5.25
DOLLAR TREE	95532	SUMMER BRIDGE	802279-18	100.00
DOLLAR TREE	95533	SUMMER BRIDGE	802278-18	100.00
E RATE PARTNERS	95491	ERATE SERVICES	802285-18	2,300.00
EDUCERE, LLC.	95545	VIRTUAL ED	802365-18	290.00

**PENNSVILLE BOARD OF EDUCATION
BOARD PAYMENT APPROVAL LIST**

Period: Payments in accounting period June 2018 to June 2018

<u>Vendor Name</u>	<u>Check#</u>	<u>Description</u>	<u>P.O. Number</u>	<u>Amount</u>
EFELIS, ROBIN	95546	TUITION REIMB.	802332-18	3,483.72
ENTREKIN, MICHAEL	95547	TUTION REIMB	802337-18	1,228.71
EPIC ENVIRONMENTAL	95492	SURVEY PREP	800513-18	2,800.00
EPIC ENVIRONMENTAL	95593	6 MOS SURVEL.	800511-18	150.00
FALASCA MECHANICAL	95493	PROJ IMPRV VAR SCHLS	701779-17	23,711.99
FALASCA MECHANICAL	95548	PMHS STAD REBID	701969-17	980.00
FAST SERVICE, INC	95494	SERVICE CALL	802040-18	1,399.83
FAST SERVICE, INC	95494	SERVICE CALL	802274-18	375.00
FICKE, SUSAN	95549	TUITION REIMB.	802349-18	3,400.00
G C TIRE CO & AUTO REPAIR	95495	REPAIR UTL TRK	802215-18	3,365.26
GCA SERVICES GROUP	95550	RELAY FOR LIFE	802354-18	695.80
GLOUCESTER COUNTY SPECIAL	95496	OUT OF COUNTY FEE	800899-18	1,516.06
GLOUCESTER COUNTY SPECIAL	95496	1-1 AIDE FOR STUDENT	801160-18	8,658.00
GLOUCESTER COUNTY SPECIAL	95496	OCCUPATIONAL THERAPY	801854-18	376.00
GLOUCESTER COUNTY SPECIAL	95496	TRANSP MAY	802287-18	70,118.57
GLOUCESTER COUNTY SPECIAL	95496	TRANS SERV. JUNE	802289-18	43,985.95
GRAINGER INC, W W	95551	AIR FILTERS	802268-18	2,324.40
GRAYBAR ELECTRIC CO.,INC.	95552	ELECTRIC SUPPLIES	802299-18	849.21
GREENWICH TOWNSHIP BOE	95594	OUTGOING TUITION	801617-18	4,885.29
GRUMBACHER, SUZANNE	95553	SPEECH	800855-18	400.00
HAGERTY, EMMA	95554	TUITION REIMB.	802336-18	1,583.51
HARRIS JEWELERS	95497	WATCHES	802014-18	425.00
HEMDANI, JACKIE	95555	TUITION REIMB.	802331-18	3,968.69
HENDERSON, PAM	95556	TUITION REIMB.	802340-18	3,968.69
HERRMANN, LARRAINE	95498	MILEAGE	802306-18	142.41
HONORS GRADUATION LLC	95499	NAHS CORDS	802079-18	55.73
HONORS GRADUATION LLC	95557	HONORS CORDS	802165-18	325.72
J & M MECHANICAL CONTRACTORS	95500	SERVICE CALLS MULTI	802223-18	725.50
JOSTEN'S INC	95501	DIPLOMAS	801473-18	9.39
JOSTEN'S INC	95558	STUD CAP/GWNS	801229-18	171.85
KLT SALES AND SERVICE, INC.	95502	REPAIR GYM BLEACHERS	802172-18	750.00
KRATOS PUBLIC SAFETY & SEC.	95559	RMV 2 DEMO DETC HS	802291-18	240.00
MANNINGTON TOWNSHIP SCHOOL	95560	SPEECH SRVCS	802355-18	483.50
METZ & ASSOCIATES	95596	JUNE FOOD EXPENSES	802370-18	29,854.89
METZ CULINARY MANAGEMENT	95503	REN EVENT	802310-18	481.68
METZ CULINARY MANAGEMENT	95561	EX DAY SNACKS	802367-18	520.10
METZ CULINARY MANAGEMENT	95561	SNACKS ED FOUND	802368-18	36.35
MINGUEZ, GARY	95562	MILEAGE PLTW	802196-18	127.70
MOWERS, DONNA	95504	LUNCH MONEY REIMB.	802316-18	36.80
NJ ADVANCE MEDIA	95505	PUBLIC NOTICE	802288-18	52.00
NUGENT, TIMOTHY S.	95506	REPAIR DUMPSTERS	802232-18	600.00

**PENNSVILLE BOARD OF EDUCATION
BOARD PAYMENT APPROVAL LIST**

Period: Payments in accounting period June 2018 to June 2018

<u>Vendor Name</u>	<u>Check#</u>	<u>Description</u>	<u>P.O. Number</u>	<u>Amount</u>
NUGENT, TIMOTHY S.	95506	REPAIR MOWER	802290-18	175.00
OMNI FINANCIAL GROUP, INC.	95563	MAY/JUNE	802346-18	57.50
ORBANUS, ANGELA	95507	LUNCH MONEY REIMB.	802314-18	17.45
ORIENTAL TRADING COMPANY, INC.	95508	SUMMER BRIDGE SPLIES	802282-18	224.14
PAGAN, JENNIFER	95509	REIMB. LUNCH MONEY	802311-18	7.45
PALESTINI, JENNIFER	95564	TUITION REIMB.	802335-18	3,968.69
PARTS TOWN, LLC.	95510	DOOR HANDLE	802234-18	83.40
PATERSON BOARD OF EDUCATION	95511	TUITION	801949-18	4,469.58
PAUL, JENNIFER	95565	TUITION REIMB.	802333-18	3,968.69
PECCINI, KIM	95566	TUTION REIMB	802344-18	3,363.87
PENN BEACH PETTY CASH FUND	None	PETTY CASH	802325-18	52.73
PENNS GROVE-CARNEYS POINT	95512	TUITION	800852-18	6,800.40
PENNS GROVE-CARNEYS POINT	95512	OUTGOING TUITION	801615-18	4,757.40
PENNSVILLE BOARD OF EDUCATION	None	PETTY CASH	802322-18	89.66
PENNSVILLE COMMUNITY HARDWARE	95513	JUNE	802152-18	241.41
PMHS PETTY CASH FUND	None	PETTY CASH	802323-18	188.31
PMS PETTY CASH	None	PETTY CASH	802324-18	182.15
PORTA PHONE	95514	CUST CARE SERVC PLN	802211-18	499.00
PRESS, COLLEEN	95567	TUTION REIMB	802341-18	3,127.33
PUITZ, MONIKA	95568	TUTION REIMB	802342-18	3,368.63
REMINGTON & VERNICK ENGINEERS	95569	ENGINEERING SRVCS	802358-18	6,890.00
REMINGTON & VERNICK ENGINEERS	95569	ENGINEERING SRVCS	802359-18	170.00
REMINGTON & VERNICK ENGINEERS	95569	ENGINEERING SRVCS	802360-18	168.75
REMINGTON & VERNICK ENGINEERS	95569	ENGINEERING SRVCS	802361-18	795.00
REMINGTON & VERNICK ENGINEERS	95569	ENGINEERING SRVCS	802362-18	1,133.40
REMINGTON & VERNICK ENGINEERS	95569	ENGINEERING SRVCS	802363-18	1,310.00
REMINGTON & VERNICK ENGINEERS	95569	ENGINEERING SRVCS	802364-18	1,160.00
RICHARD E PIERSON CONSTRUCTION	95570	PROJECT IMPROVEMENTS	700243-17	79,344.09
ROBISHAW, ALYSSA	95571	TUITION REIMB.	802339-18	3,968.69
RODRIGUEZ, WILFREDO	95572	TUITION REIMB.	802338-18	3,968.69
SCSSSD	95515	1/1 AIDE	800824-18	11,104.08
SCSSSD	95515	ALT MS/HS	800825-18	11,050.26
SCSSSD	95515	17/18 TUITION	800826-18	15,046.85
SALEM COUNTY SPECIAL SERVICES	95516	CONTRACT MAY	802286-18	5,897.00
SALEM COUNTY SPECIAL SERVICES	95573	CST CONTRACT	802350-18	5,903.00
SALEM COUNTY SPECIAL SERVICES	95573	CREDIT REC. TUIT.	802366-18	900.00
SAPP, JULIE	95517	LUNCH MONEY REIMB.	802313-18	25.00
SCARPA, KIMBERLY	95518	LUNCH MONEY REIMB.	802315-18	20.00
SCHOOL SPECIALTY, INC.	95574	SUMMER BRIDGE	802229-18	1,422.31
SCHOOL SPECIALTY, INC.	95574	SUPPLIES	802292-18	471.35
SCHRIER, LISA	95519	LUNCH MONEY REIMB.	802319-18	11.35

**PENNSVILLE BOARD OF EDUCATION
BOARD PAYMENT APPROVAL LIST**

Period: Payments in accounting period June 2018 to June 2018

<u>Vendor Name</u>	<u>Check#</u>	<u>Description</u>	<u>P.O. Number</u>	<u>Amount</u>
SCHWAAB INC	95575	STAMPS	802369-18	138.97
SHERWIN-WILLIAMS COMPANY	95520	CLASSROOM PAINT	802283-18	748.00
SLUSHER, ADAM	95576	TUITION REIMB.	802348-18	4,000.00
SMICK LUMBER	95521	SUPPLIES JUNE	802154-18	63.98
SOUTH JERSEY GAS COMPANY	95522	GAS CHARGES	802326-18	2,492.04
STALLSMITH, MICHELLE	95523	LUNCH MONEY REIMB.	802320-18	7.40
SUPERINTENDENT'S OFFICE	None	SUP PETTY CASH	802321-18	137.29
SUTTON, ROBERT A.,	95577	FENCE SCCA	801841-18	10,725.00
TAYLOR & SONS INC, SAM	95524	REMOVE OLD STUMP GRN	802233-18	1,400.00
TAYLOR & SONS INC, SAM	95524	CEMENT PAD INST	802267-18	1,925.00
TAYLOR & SONS INC, SAM	95578	EXCAVATE DRAINS	801813-18	2,200.00
TAYLOR, VICKI	95525	MILEAGE	802305-18	144.30
TEACHER SYNERGY, LLC	95579	SUMMER BRIDGE	802277-18	53.99
TEAM REED LANDSCAPING, INC.	95526	CUT GRASS ATHL. FIEL	802257-18	2,440.00
TEAM REED LANDSCAPING, INC.	95526	CRAB GRASS PREVENTER	802258-18	720.00
THE READING WAREHOUSE INC.	95527	BOOKS	802280-18	279.97
THE READING WAREHOUSE INC.	95527	READ ALOUDS	802281-18	187.97
THOMAS, JAMISON	95580	MILEAGE	802199-18	24.18
TREASURER, STATE OF NJ	None	STATE AID REFUND	802353-18	773,543.00
TRICORN, INC.	95595	MONTHLY SERVICE	800893-18	200.00
TRICORN, INC.	95595	MONTLY BOILER SRVC	801161-18	57.14
UNION ASS. CHILDREN'S HOME	95581	17/18 TUITION	800229-18	18,905.25
UNIVERSITY OF MARYLAND	95582	PLTW TRAINING	802201-18	1,905.00
VERIZON	95583	PHONE CHRGES	802327-18	1,781.72
W B MASON CO., INC.	95528	WATER	800802-18	59.88
W B MASON CO., INC.	95528	SUPPLIES DB	802217-18	1,190.18
W B MASON CO., INC.	95528	SUPPLIES DB	802218-18	216.25
W B MASON CO., INC.	95528	PAPER	802237-18	1,730.40
WASHINGTON TOWNSHIP	95529	OUTGOING TUITION	801616-18	5,295.23
WEBER'S POWER EQUIPMENT	95530	PARTS-REPAIR	802270-18	401.75
WILLIAMS, JARED	95584	TUTION REIMB	802345-18	3,250.36
WINCHESTER ROOFING CORP.	95585	HS ROOFING IMPROV.	802351-18	126,188.50
WINGATE'S TREE SERVICE, LLC	95586	REMOVE TREES	802298-18	4,000.00
WRIGHT AT HOME CARE, LLC	95587	17/18 NURSE SRV	800004-18	1,930.00
WYSHINSKI BUS SERVICE INC	95531	EX MIL& AIDE	802293-18	703.35
WYSHINSKI BUS SERVICE INC	95531	ATHLETIC TRIPS	802294-18	2,005.87
WYSHINSKI BUS SERVICE INC	95531	FIELD TRIPS	802295-18	3,178.02
WYSHINSKI BUS SERVICE INC	95531	FIELD TRIPS	802296-18	2,776.12
WYSHINSKI BUS SERVICE INC	95588	FIELD TRIP	802330-18	760.00
XTEL COMMUNICATIONS	95589	5/15-6/15	802347-18	30.31

Total:

1,460,177.44

SB240

Budget year: 2017-18

PENNSVILLE BOARD OF EDUCATION

BOARD PAYMENT APPROVAL LIST

7/23/2018

Page 5 of 5

Period: Payments in accounting period June 2018 to June 2018

<u>Vendor Name</u>	<u>Check#</u>	<u>Description</u>	<u>P.O. Number</u>	<u>Amount</u>
--------------------	---------------	--------------------	--------------------	---------------

I hereby certify that I have examined the bills covered by the above listed warrants and found them to be in order for payment in accordance with Board of Education policy and N.J.S. 18A:19 et seq.

