

MEETING CALLED TO ORDER	The regular meeting of the Pennsville Board of Education was called to order at 6:05 pm on Monday, August 27, 2018 by Mr. Chambers.
ROLL CALL	Board members present were Messrs. Hassler, Nugent, Thomas, Mrs. Cook, Mrs. Staffieri-Morris and Mr. Chambers. Mr. Acton and Mr. Lang were absent. Also present were Dr. Brodzik, Mr. Davidson, and Ms. Boudwin, Board Solicitor.
FLAG SALUTE	Mr. Chambers led the board in the salute to the flag and asked for a moment of silence.
OPEN PUBLIC MEETINGS ACT	<p>Mr. Chambers read the following statement and requested it be made a part of the minutes:</p> <p>The meeting is held in accordance with the Open Public Meetings Act and advance notice was provided to the SOUTH JERSEY TIMES and the COURIER POST and posted at 30 Church Street on January 9, 2018.</p>
COMMUNICATIONS	Mr. Davidson shared a thank you card from Mrs. Bodine, former Board President.
SUPERINTENDENT'S REPORT	<p>Dr. Brodzik stated that two board member candidates were present in the audience and would be interviewed during the board meeting.</p> <p>Mr. Jamison Thomas publicly thanked Mr. Tyson for his dedication over the years to the district.</p>
PMHS ATHLETIC HALL OF FAME PRESENTATION	Mr. Slusher spoke about instituting a Pennsville Memorial High School Athletic Hall of Fame recognition system this fall. Discussion occurred after his presentation. (Attachment "A")
PENNSVILLE 2.0	Dr. Brodzik and Ms. Ficke briefly spoke regarding a new endeavor throughout the district called Pennsville 2.0.
APPROVE MINUTES 7/23/18	Mr. Thomas moved the board approve the minutes of the regular session meeting on July 23, 2018. Mr. Nugent seconded the motion which was unanimously approved on roll call vote. Motion carried.
INTERVIEW BOE CANDIDATES	The board members conducted open interviews with two board member candidates, Mr. Dave Birchmire and Mr. Tom Mason. Mr. Chambers noted that a third candidate will be interviewed at the September 17, 2018 board meeting.
CLOSED SESSION	<p>Mr. Chambers read the following RESOLUTION and Mr. Hassler moved for adoption:</p> <p><b>WHEREAS</b>, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances.</p> <p><b>WHEREAS</b>, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,</p> <p><b>BE IT RESOLVED</b> by the Pennsville Board of Education, that it is</p>

necessary to meet in executive session to discuss certain items involving:

Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically:

**FURTHER RESOLVED** that the Board of Education will return to open session to conduct business at the conclusion of the executive session.

Mrs. Staffieri-Morris seconded the motion which was unanimously approved on voice vote.

RECESSED

Meeting recessed at 7:30 pm.

RECONVENED

Meeting reconvened at 7:53 pm.

Dr. Brodzik spoke about a new preschool application available from the State of New Jersey that will broaden the Pennsville School District preschool capability.

FIRE & SECURITY  
DRILL REPORTS,  
WORKSHOP &  
BUILDING RPTS. 7/18

Dr. Brodzik requested approval of the July 2018 Fire and Security Drills, Workshop Reports and Building Reports. Mr. Hassler moved approval be granted. Mr. Nugent seconded the motion which was unanimously approved on roll call vote. (Attachment "B")

Mr. Chambers stated that the following block of Superintendent resolutions will be considered with a roll call vote: 1SP-3SP. He asked if any board member had a resolution for withdrawal from the block to be voted on separately. No one did.

On recommendation of the Superintendent, Mrs. Staffieri-Morris moved the board:

POLICY CODE #5113

Please Review and Adopt revisions for Policy Code # 5113 ~ Attendance. (Attachment "C")

ZERO PERIOD:  
L. BRODY

Approve to revise the compensation of Larry Brody, who has been previously approved as Accompanist for Ensembles for the Zero Period for the 2018-2019 school year, to be paid at his per diem hourly overtime rate per hour worked.

FMLA LOA

Approve the Intermittent FMLA leave from Pennsville Memorial High School for Susan Bobjak to be used Intermittently from 07/01/2018 to 06/30/2019 as needed not to exceed 60 days.

Approve the Intermittent FMLA leave from Central Park School for Lisa Powers to be used Intermittently from 07/01/2018 to 06/30/2019, as needed not to exceed 60 days.

Approve the Paid NJFLI/FMLA leave from Pennsville Middle School for Michael Entekin, for 10 days in September. Returning on September 18, 2018, pending paperwork.

Approve the Intermittent FMLA leave from Penn Beach School for Maria Petro to be used intermittently from 07/01/2018 to 06/30/2019, as needed not to exceed 60 days.

Approve the Paid FMLA/NJFLA leave from Valley Park School for Susan Hopely from 09/04/2018-10/30/2018, not to exceed 60 days.

Approve the Intermittent FMLA Leave of Absence from Central Park for Michelle Pedrick to be used intermittently from 07/01/2018 to 06/30/2019, as needed not to exceed 60 days.

Approve the Intermittent FMLA Leave of Absence for Charlotte Humphries from Valley Park School to be used intermittently from 07/01/2018 to 06/30/2019 as needed not to exceed 60 days.

Mr. Nugent seconded the motion. Voting in favor of the motion were Messrs. Hassler, Nugent, Thomas, Mrs. Cook, Mrs. Staffieri-Morris and Mr. Chambers. Mr. Acton and Mr. Lang were absent. Motion carried.

Mr. Chambers stated that the following block of Business Administrator resolutions will be considered with a roll call vote: 1BA-9BA. He asked if any board member had a resolution for withdrawal from the block to be voted on separately. No one did. Mr. Nugent noted he will abstain from voting on check # 100056 contained in resolution 08-27-1BA. Mr. Chambers noted he will abstain from voting on check # 100089 contained in resolution 08-27-1BA.

On recommendation of the Superintendent, Mrs. Staffieri-Morris moved the board:

**GF INVOICES  
7/18 & 8/18**

Approve the payment of July and August 2018 General Fund Invoices in the amount of \$1,518,540.33 which have been properly signed.  
(Attachment "D")

**PAYROLL & HW  
CHECK LIST 7/18**

Approve the payment of the July 2018 Payroll and Handwritten Check List for a total of \$605,453.64 which have been properly signed.  
(Attachment "E")

**REQUISITION FOR  
TAXES**

Approve and adopt the following **RESOLUTION** concerning Requisition for Taxes:

**RESOLUTION**

RESOLVED, that the amount of district taxes, exclusive of debt service requirements, needed to meet the obligations of the Pennsville Board of Education for the next eight (8) weeks is \$3,506,759.00, and that Pennsville Township is hereby requested to place in the hands of the Custodian of School Moneys that amount within the next thirty days in accordance with the statutes relating thereto.

2018-19 OUTGOING  
TUITION STUDENTS

Approve the following outgoing tuition students for the 2018-2019 school year:

School: Gloucester County Special Services School District  
Sewell, New Jersey  
SID #: 6605944295  
Grade: 5  
Effective Dates: July 9, 2018 - August 9, 2018  
Tuition: \$4,235.00 ESY (\$211.75 per diem)

School: Gloucester County Special Services School District  
Sewell, New Jersey  
SID #: 7489543396  
Grade: 9  
Effective Dates: July 9, 2018 - August 9, 2018  
Tuition: \$4,235.00 ESY (\$211.75 per diem)

School: Gloucester County Special Services School District  
Sewell, New Jersey  
SID #: 1787237791  
Grade: 3  
Effective Dates: July 9, 2018 - August 9, 2018  
Tuition: \$4,235.00 ESY (\$211.75 per diem)

School: Gloucester County Special Services School District  
Sewell, New Jersey  
SID #: 4973939589  
Grade: 2  
Effective Dates: July 9, 2018 - August 9, 2018  
Tuition: \$4,235.00 ESY (\$211.75 per diem)  
1:1 Aide: \$3,480.00 (\$174.00 per diem)

School: Gloucester County Special Services School District  
Sewell, New Jersey  
SID #: 3289179580  
Grade: 5  
Effective Dates: July 9, 2018 - August 9, 2018  
Tuition: \$4,235.00 ESY (\$211.75 per diem)  
1:1 Aide: \$3,480.00 (\$174.00 per diem)

School: Gloucester County Special Services School District  
Sewell, New Jersey  
SID #: 2260970348  
Grade: Preschool  
Effective Dates: July 9, 2018 - August 9, 2018  
Tuition: \$4,235.00 ESY (\$211.75 per diem)  
1:1 Aide: \$3,480.00 (\$174.00 per diem)

School: Gloucester County Special Services School District  
Sewell, New Jersey  
SID #: 1749140747  
Grade: 2

Effective Dates: July 9, 2018 - August 9, 2018  
 Tuition: \$4,235.00 ESY (\$211.75 per diem)  
 1:1 Aide: \$3,480.00 (\$174.00 per diem)

School: Mary A. Dobbins School-Legacy Treatment Services  
 Mt. Holly, New Jersey

SID #: 4220948389

Grade: 12

Effective Dates: July 5, 2018 – June 30, 2019

Tuition: \$71,771.70 (\$341.77 per diem-210 days)

1:1 Aide: \$38,724.00 (\$184.40 per diem-210 days)

School: Y.A.L.E. School, Inc.  
 Cherry Hill, New Jersey

SID #: 4498287232

Grade: 12

Effective Dates: July 5, 2018 – June 30, 2019

Tuition: \$59,514.00 (\$283.40 per diem)

#### 2018-19 INTERACTIVE KIDS

Approve the attached contract with Interactive Kids to provide functional behavioral assessments for the 2018-2019 school year. (Attachment "F")

#### LINE ITEM TRANSFERS 6/18

Approve the attached Line Item Transfers for the month of June, 2018. (Attachment "G")

#### BUDGET CERTIFICATION 6/18

Approve that pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Pennsville Board of Education certifies that as of June 30, 2018, and after review of the Secretary's Monthly Financial Report appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 for the month of June and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

#### VOID STALE CHECKS-AGENCY & PAYROLL ACCOUNTS

Approve the void of the following stale checks from the Pennsville Board of Education Agency and Payroll Accounts and redeposit these monies into the Pennsville Board of Education General Fund:

Check #	268679	156.13
Check #	279174	979.74
Check #	280269	38.38
Check #	280662	38.38
Check #	15683	241.92
<b>Total</b>		<b>\$1454.55</b>

#### VOID STALE CHECKS-GENERAL

Approve the void of the following stale checks from the Pennsville Board of Education General Fund Account:

## FUND ACCOUNT

Check #	90834	149.00
Check #	91250	1.12
Check #	91259	.05
Check #	91269	.04
Check #	91272	.90
Check #	91281	.35
Check #	91285	.45
Check #	91290	.25
Check #	91330	.30
Check #	91331	.05
Check #	91393	.01
Check #	92435	10.00
Check #	92822	123.00
Check #	93195	40.00
Check #	93722	10.00
Check #	93878	65.78
Check #	93970	56.25
Check #	94556	120.00
Check #	94767	58.00
Check #	94824	130.00
<b>Total</b>		<b>\$765.55</b>

Mr. Nugent seconded the motion. Voting in favor of the motion were Messrs. Hassler, Thomas, Mrs. Cook and Mrs. Staffieri-Morris. Mr. Nugent voted in favor the motion but abstained from voting on check # 100056 contained in resolution 08-27-1BA. Mr. Chambers voted in favor of the motion but abstained from voting on check # 100089 contained in resolution 08-27-1BA. Mr. Acton and Mr. Lang were absent. Motion carried.

Mr. Chambers stated that the following block of New Business resolutions will be considered with a roll call vote: 1NB-20NB. He asked if any board member had a resolution for withdrawal from the block to be voted on separately. No one did.

On recommendation of the Superintendent, Mrs. Staffieri-Morris moved the board:

**2018-19 CRISIS &  
REUNIFICATIONS  
PLANS**

Approve the updated Crisis and Reunifications Plans for each school for the 2018-2019 school year.

- High School
- Middle School
- Penn Beach School
- Central Park School
- Valley Park School

**WEEK OF RESPECT**

Approve to designate the week of October 1st-5th 2018, as a "Week of Respect" in the Pennsville School District pursuant to Policy 5131.1 and N.J.S.A. 18A:37-14.

**SCHOOL VIOLENCE  
AWARENESS**

Approve to designate the week of October 15th-19th 2018, as School Violence Awareness Week in the Pennsville School District in accordance with the N.J.S.A. 18A:365.1 and N.J.A.C. 6A: 16-5.2.

**2018-19 FALL  
ATHLETIC  
SCHEDULES**

Approve the Fall Athletic Schedules for the 2018-2019 school year. (Attachment "H")

**EMPLOY: A. TODD**

Approve to employ Autumn Todd as Lunch Aide at the Valley Park Elementary School for the 2018-2019 school year, at the rate of \$9.25 per hour worked, effective September 1, 2018 through June 30, 2019.

**EMPLOY: H. SMITH**

Approve to employ Heather Smith as a Paraprofessional at the Penn Beach Elementary School on Step 1 of the PEA Guide for the 2018-2019 school year at an annual salary of \$17,912, effective September 1, 2018 through June 30, 2019. Ms. Smith is currently a substitute; therefore, her paperwork is current.

**SCC-JUMPSTART 6/18  
PAYMENT**

Approve payment to Salem Community College of Carney's Point, New Jersey of \$150.00 each for 11 students participating in the 2018 Spring semester Jumpstart Program for a total of \$1,650.00.

**SCC-JUMPSTART 9/18  
PAYMENT**

Approve payment to Salem Community College of Carney's Point, New Jersey of \$180.00 each for 15 students participating in the 2018 Fall semester Jumpstart Program for a total of \$2,700.00.

**FILE CODE #6147-1R**

Please Review and Adopt the Revisions of Regulation File Code #6147.1R- Evaluation of Individual Student Performance. (Attachment "I")

**CERTIFICATE OF  
RESOLUTION  
W/MAESTRO HEALTH**

Please approve the attached Certificate of Resolution with Maestro Health. (Attachment "J")

**2018-19 DUAL USE  
INSTRUCTIONAL  
SPACE**

Approve dual use of instructional space for the 2018-2019 school year in the Central Park Elementary School, rooms 114, 123 and 143, as per the attached information. (Attachment "K")

**2018-19 NURSING**

Approve the following nursing services for the 2018-2019 school year:

## SERVICES-BAYADA

Provider: Bayada Home Health Care  
 Millville, New Jersey  
 SID #: 3576030422  
 Grade: PreSchool-PM  
 Effective Dates: September 6, 2018 - June 30, 2019  
 Cost: \$49.00 per hour-RN services  
 \$39.00 per hour-LPN services

EMPLOY:  
 D. GARY-KARR

Approve to employ Diana Gary-Karr as a Paraprofessional at the Valley Park Elementary School on Step 8 of the PEA Guide for the 2018-2019 school year at an annual salary of \$21,242, plus a \$325 degree stipend, effective September 1, 2018 through June 30, 2019.

EMPLOY:  
 SUBSTITUTE  
 TEACHERS

Approve the following substitute teachers, who have State of New Jersey substitute teaching credentials and criminal history approval, for the 2018-2019 school year at the rate of \$85.00 per day worked:

- Brittany Cairns
- Tracy Eastlack
- Garrett Lippie
- Tiffany Nunes

EMPLOY:  
 SUBSTITUTE  
 TEACHERS

Approve the following substitute teachers, who are State of New Jersey certified, as long-term substitutes at the rate of \$85.00 per day worked, for the effective dates and placements listed below:

- Brittany Cairns (September 4, 2018 thru Dec 5, 2018) ~ Pennsville Middle School
- Garrett Lippie (September 4, 2018 thru November 2, 2018) ~ Pennsville Middle School
- Kristen Rodriguez (September 4, 2018 thru October 15, 2018) ~ Penn Beach Elementary School

RESIGNATION:  
 M. JOHNSON

Approve with regret the resignation of Megan Johnson, Paraprofessional at the Central Park Elementary School, effective August 20, 2018. This position has been posted and advertised as an anticipated opening.

RETIREMENT:  
 W. WHITEHEAD

Approve with regret the retirement of Wade Whitehead, Mathematics Teacher at the Pennsville Memorial High School, effective November 1, 2018. Inherent in this motion is to post and advertise per the negotiated agreement, if necessary.

RETIREMENT:  
 S. TYSON

Approve with regret the retirement of Steven Tyson, Maintenance/Groundskeeper for the District, effective December 31, 2018. Inherent in this motion is to post and advertise per the negotiated agreement, if necessary.

LONGEVITY  
 STIPENDS

Approve the following contractual longevity stipends:

- Carolyn Carels ~ Vice Principal - PMS ~ Increase from \$1,210 to \$1,485 ~ effective September 1, 2018
- Matthew McFarland ~ Principal - PMHS ~ Increase from \$1,210 to



\$1,485 ~ effective September 1, 2018

- Gail Miller ~ Paraprofessional at VP ~ \$300 ~ effective September 1, 2018
- Stacey Minch ~ Paraprofessional at MS ~ \$300 ~ effective September 1, 2018
- Marion Sipple ~ Paraprofessional at PB ~ \$300 ~ effective September 1, 2018

#### SCHEDULE "C" EXTRA-CURRICULAR POSITIONS

Approve the following individuals to Schedule "C" Extra-Curricular positions at the contractual stipends listed, as per the negotiated agreement for the 2018-2019 school year:

Darnell Coleman	HS Interact Club Advisor	\$423
Nicholas Pino	Band Front Advisor	\$1,574

Mr. Hassler seconded the motion. Voting in favor of the motion were Messrs. Hassler, Nugent, Thomas, Mrs. Cook, Mrs. Staffieri-Morris and Mr. Chambers. Mr. Acton and Mr. Lang were absent. Motion carried.

Mr. Chambers stated that the following block of New Business resolutions will be considered with a roll call vote: 21NB-39NB. He asked if any board member had a resolution for withdrawal from the block to be voted on separately. No one did. Mr. Thomas asked for an explanation of the E-Rate Program.

On recommendation of the Superintendent, Mrs. Staffieri-Morris moved the board:

#### FILE CODE 5131R

Please Review and Adopt the Revisions of Regulation File Code 5131R- Code of Student Conduct. (Attachment "L")

#### E-RATE SERVICES

Approve the attached Agreement for E-rate Services between the Pennsville Board of Education and E-rate Partners, LLC of Cicero, New York, to serve as the District's representative and to provide consultation and advice for a fee in connection with Funding Year 2019 (July 1, 2019-June 30, 2020) of the Schools & Libraries Universal Service Support Mechanism (E-rate Program) for the District as per the agreement dated July 26, 2018. (Attachment "M")

#### EMPLOY: C. CRAIG

Approve to employ Christine Craig as a Paraprofessional at the Central Park Elementary School on Step 3 of the PEA Guide for the 2018-2019 school year at an annual salary of \$18,112, plus a \$325 degree stipend, effective September 1, 2018 through June 30, 2019.

#### 2018-19 MS GUIDANCE COUNSELOR ADD'L HRS

Approve Brittany O'Shea, MS Guidance Counselor, to work no more than 45 additional hours during the summer for the 2018-2019 school year, at her per diem rate.

#### EMPLOY: A. SHEETS

Approve to employ Anna Sheets as a Paraprofessional at the Pennsville Middle School on Step 1-2 of the PEA Guide for the 2018-2019 school

year at an annual salary of \$17,912, plus a \$325 degree stipend, effective September 1, 2018 through June 30, 2019.

EMPLOY: J. OEHLER

Approve to employ John Oehler to the position of Interim Cross Country Assistant Coach for the period of September 10, 2018 through October 19, 2018, to be paid at the contractual stipend of \$3,540 (prorated), as per the negotiated agreement for the 2018-2019 school year.

2018-19 VOCAL &  
INSTRUMENTAL  
ACADEMIES  
ADJUNCTS

Approve the following Vocal and Instrumental Academies Adjuncts for the 2018-2019 school year at the rate of \$50.00 per hour, not to exceed the following:

Name	Instrument	# of Students	# of Lessons	Total
MaryJo Zahradnik	Violin	4	64	\$5,600
Joseph Midiri	Clarinet/Sax	3	48	\$2,400
Jessica Nelson	Voice	12	192	\$9,600
Phil Blackman	Trumpet	4	64	\$3,200
Tony Salicandro	Clarinet/Sax	3	48	\$2,400
Ryan Cullen	Percussion	4	64	\$3,200
Ross Beauchamp	Cello	3	48	\$2,400

2018-19 VOCAL &  
INSTRUMENTAL  
ACADEMIES  
ACCOMPANISTS

Approve the following Vocal and Instrumental Academies Accompanists for the 2018-2019 school year at rates not to exceed the listed amounts:

Name	Explanation	Totals
Joe Krupa	60 adjunct lessons each @ \$30/lesson	\$1,800
	2 recitals @ \$60/each	\$120
	1 jury @ \$60/each	\$60
	Total:	\$1,980
Theresa Savage	60 adjunct lessons each @ \$30/lesson	\$1,800
	2 recitals @ \$60/each	\$120
	1 jury @ \$60/each	\$60
	Total:	\$1,980
Nancy Bubeck	40 elementary choir rehearsals @ \$30/each	\$1,200

**2018-19 PV FIRE & RESCUE FACILITY USE PRIVILEGES**

Approve the Pennsville Fire & Rescue for facility use privileges for the 2018-2019 school year as a (C.) departments or agencies of the municipal government under board policy 1330. (Attachment "N")

**2018-19 PV FIRE & RESCUE WAIVING FEES**

Approve the waiving of all facility use charges for the 2018-2019 school year during normal operating hours for the Pennsville Fire & Rescue, as a Pennsville Municipality under board policy 1330.

**2018-19 EVENT GAME PERSONNEL**

Approve the following event game personnel for the 2018-2019 school year:

Home Football - Announcer (\$50/per event)	Chris Watson
Home Football - Asst. Clock Operator (\$45/per event)	Steve Hindman
Home Soccer - Clock Operator (\$30/per event)	Eugenia Niblock
Home Basketball/Wrestling Clock Operators (2) (\$30/per event)	Eugenia Niblock
Home Wrestling Announcer and Backup Announcer (\$50/per event)	Matthew Karr
Weight Room Manager (\$20/per hour)	Donald Palmucci
Weight Room Manager Backup (\$20/per hour)	Michael Healy
Weight Room Manager Backup (\$20/per hour)	Howard Herrmann
Home Track & Field - Official Assistant (\$25/per 2 team event, \$50/per 4 team event, \$75/per 6 team event)	Teresa Cruice
Home & Away Football - Statistician (\$45/per event)	Clinton Herrmann
Substitutes for all positions	Daniel LaMont Jamison Thomas

**EMPLOY:  
K. MULHERN**

Approve to employ Kevin Mulhern to the position of Winter Event Site manager for the 2018-2019 Season. Mr. Mulhern will be compensated up to ten (10) events or \$750 during the Winter Season ~ \$75 per event worked, per the negotiated agreement.

**CURRICULA FOR  
PRE-K THRU 12**

Approve the written curricula for all grades from Pre-K through 12, including all State-mandated programs and services for the 2018-2019 school year.

**2018-19 CURRICULA**

Approve the following new curricula for the 2018-2019 school year:

- Honors Physical Earth Science
- Principles of Engineering
- Automation and Robotics
- Music Technology
- Introduction to Guitar
- Elementary Field Experience
- Applications of STEAM

NOTICE OF TORT  
CLAIM

Approve and adopt the *Notice of Tort Claim Form* Resolution.

**RESOLUTION**

**A RESOLUTION OF THE PENNSVILLE BOARD OF EDUCATION  
ADOPTING A FORM REQUIRED TO BE USED FOR THE FILING OF  
NOTICES OF TORT CLAIM AGAINST THE BOARD OF EDUCATION IN  
ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY TORT  
CLAIMS ACT, N.J.S.A. 59:8-6.**

**WHEREAS**, the New Jersey Tort Claims Act, N.J.S.A. 59:8-6, provides that a public entity may adopt a form to be completed by claimants seeking to file a Notice of Tort Claim against the public entity, and

**WHEREAS**, the Pennsville Board of Education is a public entity covered by the provisions of the New Jersey Tort Claims Act, and

**WHEREAS**, the Pennsville Board of Education deems it advisable, necessary and in the public interest to adopt a Notice of Tort Claim form in the form attached hereto and made a part hereof, and

**NOW, THEREFORE BE IT RESOLVED BY THE PENNSVILLE BOARD OF EDUCATION**, assembled in public session this 27th day of August, 2018, that the attached Notice of Tort Claim form be and hereby is adopted as the official Notice of Tort Claim form for the Pennsville Board of Education, and

**BE IT FURTHER RESOLVED**, that all persons making claims against the Pennsville Board of Education, pursuant to New Jersey Tort Claims Act, N.J.S.A. 59:8-1, et seq., be required to complete the form herein adopted as a condition of compliance with the notice requirements of the New Jersey Tort Claims Act.

BY:

Title: \_\_\_\_\_  
Board Secretary/Business Administrator

Date: August 27, 2018

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Abstain: \_\_\_\_\_

2018-19 VOLUNTEER:  
C. NEWSOME

Approve the following volunteer for the 2018-2019 school year:

- Colton Newsome

2018-19 TRANSFER: C. MARTIN-SAAVEDRA	Approve the transfer of Cristina Martin-Saavedra, Elementary Spanish Teacher, to Spanish Teacher at the Pennsville Middle School, effective for the 2018-2019 school year.
2018-19 BAND	Approve the 2018-2019 Marching Band Calendar. (Attachment "O")
WORKSHOPS	<p>Approve the following workshops, meals plus mileage not to exceed the state travel reimbursement requirements set forth by the Department of Treasury:</p> <ul style="list-style-type: none"><li>• Kyle Baker-Plale, Supervisor, to attend the NJPSA/FEA Fall Conference to be held on October 18 &amp; 19, 2018, in Long Branch, New Jersey with a registration fee of \$292. with additional expenses not to exceed \$365.86</li><li>• Nancy Gibau Supervisor, to attend the NJPSA/FEA Fall Conference to be held on October 18 &amp; 19, 2018, in Long Branch, New Jersey with a registration fee of \$292.</li><li>• Marian Sennstrom, Supervisor, to attend the NJPSA/FEA Fall Conference to be held on October 18 &amp; 19, 2018, in Long Branch, New Jersey with a registration fee of \$292.</li><li>• Jamison Thomas, Supervisor, to attend the NJPSA/FEA Fall Conference to be held on October 18 &amp; 19, 2018, in Long Branch, New Jersey with a registration fee of \$292.</li></ul> <p>Mr. Thomas seconded the motion. Voting in favor of the motion were Messrs. Hassler, Nugent, Thomas, Mrs. Cook, Mrs. Staffieri-Morris and Mr. Chambers. Mr. Acton and Mr. Lang were absent. Motion carried.</p>
SECRETARY'S FINANCIAL REPORT 6/18	Mr. Nugent moved the board approve the Secretary's Financial Report for the month ending June 30, 2018. Mr. Thomas seconded the motion which was unanimously approved on roll call vote. (Attachment "P")
TREASURER'S FINANCIAL REPORT 4/18, 5/18, 6/18	Mr. Nugent moved the board approve the Treasurer's Financial Report for the months ending April 30, 2018, May 31, 2018, and June 30, 2018. Mrs. Staffieri-Morris seconded the motion which was unanimously approved on roll call vote. (Attachment "Q", "R", "S")
PUBLIC COMMENTS	There were no public comments.

*August 27, 2018*

## CLOSED SESSION

Mr. Chambers read the following RESOLUTION and Mr. Hassler moved for adoption:

**WHEREAS**, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances.

**WHEREAS**, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

**BE IT RESOLVED** by the Pennsville Board of Education, that it is necessary to meet in executive session to discuss certain items involving:

Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically:

**FURTHER RESOLVED** that the Board of Education will not return to open session to conduct business at the conclusion of the executive session.

Mrs. Staffieri-Morris seconded the motion which was unanimously approved on voice vote.

## RECESSED

Meeting recessed at 8:20 pm.

HASSLER EXITED  
MTG.

Mr. Hassler exited the meeting at 8:30 pm.

## RECONVENED

Meeting reconvened at 8:34 pm.

## ADJOURNMENT


Mr. Nugent moved the meeting be adjourned. Mr. Thomas seconded the motion which was unanimously approved on voice vote.

Meeting adjourned at 8:34pm.

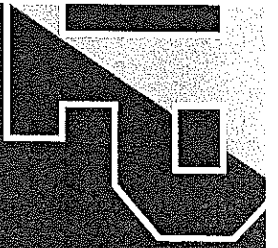
MATERIALS  
AVAILABLE FOR  
REVIEW

The following materials were available for public review at this meeting:  
Agenda.

Respectfully submitted,



Richard Davidson  
Secretary



# PMHS Athletic Hall of Fame

...

It's Time





# Why now?

- How do we not have an Athletic Hall of Fame?
- [NJ.com Mount Rushmore](#)
- Community members
- Great Athletic History
- Age issue
- Salem County Athletic Hall of Fame - 25+ PMHS athletes



# Proposal

- 1) To create the PMHS Athletic Hall of Fame in the 18-19 school year
- 2) To hold the first induction ceremony in the Auditorium on Wednesday, November 21st in the Auditorium @ 6pm
- 3) To induct those who have already been honored by the BOE
  - Lou D'Angelo
  - Ed Rieger
  - Herb Bacon
  - David Salberg
  - 1982 Field Hockey Team - Betsy Salberg
- 4) Create a non-profit organization starting January 2019 - announce Hall of Fame Class of 2019 @ Win or Lose event in June

# PMHS Athletic Hall of Fame Committee

- Vice Principal of Athletics - Liaison - No vote
- Faculty Members
- Alumni
- Township residents
- Elect a President, Vice President, and Secretary/Treasurer
- Nominating and Voting Process included in the by-laws



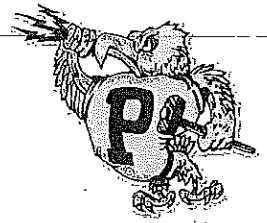
# Future Considerations

- Where to house plaques - Gym Entrance lobby
- What will plaques look like?
- Non-profit status with Ed Foundation or PEPAA?
- Class of 2016 Gym Entrance gift
- Tab on Website with HOF bios
- PMHS Athletic History project

Questions?



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ATHLETIC HALL OF FAME  
EST. 2018**



**PMHS Athletic Hall of Fame - By-Laws**

**ARTICLE 1**

**MISSION STATEMENT**

Section 1: The Pennsville Memorial High School Athletic Hall of Fame will function as an independent entity in cooperation with the Pennsville Township Board of Education to honor the achievements or contributions of Pennsville Memorial High School alumni, coaches and others to PMHS athletics.

Section 2: This organization shall be non-commercial, non-sectarian and non-partisan. No commercial enterprise and no organization nor names of its officers in their official capacities shall be used in any connection with a commercial concern or with any partisan interest or for any purpose other than the regular work of the organization.

**ARTICLE 2**

**NAME**

Section 1: The name of this organization shall be "The Pennsville Memorial High School Athletic Hall of Fame" hereafter referred to as the Hall of Fame.

**ARTICLE 3**

**ELIGIBILITY**

Section 1: Consideration for the Hall of Fame will be given to nominations in the following categories:

Athlete: A candidate must be an alumnus of Pennsville Memorial High School and have graduated five (5) years prior to the nomination. Consideration will be made on athletic accomplishments while at Pennsville and beyond.

Coach: A candidate will be considered on the basis of accomplishment while coaching at Pennsville Memorial High School.

Contributor: A candidate will be considered on the basis of contributions to Pennsville Memorial High School athletics.

Team: A Pennsville Memorial athletic team will be considered on the basis of their accomplishments over the course of one season.

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Section 2: All candidates will be considered on the basis of character, citizenship and good sportsmanship during high school as well as achievements and contributions.

**ARTICLE 4**  
**COMMITTEE**

Section 1: The Hall of Fame Committee shall consist of the following ten (10) representatives:

A – Vice Principal of Athletics

B – Faculty Member – Two (2) varsity coaches and one (1) non-varsity coach or non-coach

C – Two (2) alumnus

D – Four (4) Pennsville Township Residents

All positions are voluntary with the exception of the Vice Principal of Athletics.

Section 2: The Committee will select a Chairman, Vice Chairman and a Secretary/Treasurer. They will serve a term of three (3) years. Officers will be elected by ballot.

Section 3: Nomination of officers shall be made from the floor during the first meeting of a new school year. The consent of each candidate, obtained in writing in the event of their absence, is needed before they are placed in nomination.

Section 4: All Committee members who are a part of the first Committee will serve on a staggered basis. Three members will serve for three (3) years. Three members will serve for two (2) years. Three members will serve for one (1) year. All subsequent members will serve a three (3) year term. The Vice Principal of Athletics will have a permanent seat on the committee.

Section 5: Any Committee member in category A, B, or C in Section 1 who no longer holds that position may continue on the Committee via a majority vote of the current sitting Committee members.

Section 6: A member of the Committee can be removed by resigning or by the Committee for improper action by a majority vote.

Section 7: For any official action to take place 60% of the committee must be present.

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Section 8: The Vice Principal of Athletics shall serve as the liaison between the Pennsville Public School District and the Committee and shall not have a voting role in the process

**ARTICLE 5  
DUTIES OF OFFICERS**

Section 1: The president shall preside at all meetings of the organization and of the Executive Committee and shall be a member ex-officio of all committees except the Nominating Committee. The president shall appoint committees and shall perform all other duties pertaining to the office.

Section 2: The vice president shall preside in the absence of the president and shall act as an aide to the president.

Section 3: The secretary shall keep a record of all meetings of the organization and of the Executive Committee and shall conduct the correspondence of the organization as directed by the president. The secretary shall prepare and present minutes for each general meeting.

Section 4: The treasurer shall keep a record of all funds associated with the Hall of Fame. A written report shall be prepared and presented at each general meeting. The treasurer shall prepare an annual report for the members.

**ARTICLE 6  
NOMINATIONS**

Section 1: Anyone may nominate a candidate for consideration to be placed on the ballot.

A – A nomination form must be completed and submitted to the chairman of the Selection Committee by the person making the nomination. Nomination forms will be online or in the main office of PMHS.

B – The Committee will consider all nominations included on the ballot each year.

**ARTICLE 7  
ELECTION**

Section 1: Each year the Committee will consider nominees to be placed on the ballot for the Hall of Fame.

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A – Updated biographies will be distributed to members of the Committee at the December meeting.

B – Voting on the nominees will take place at the January meeting.

Section 2: The number of inductees shall be as follows: The inaugural class selected by the committee will consist of a maximum of ten (10) athletes and two (2) coaches.

Section 3: The number of inductees in subsequent years will include a maximum of five (5) athletes, one (1) coach/contributor and one (1) team.

Section 4: In order to be elected to the Hall of Fame, candidates must receive a majority of the votes cast.

Section 5: There shall be no more than one posthumous inductee in any one category or two in the entire class in any one year.

Section 6: In the event of special circumstances the Committee has the right to waive the limitations of selection into the Hall of Fame.

Section 7: Any nominee not selected will be considered for selection for four additional years.

**ARTICLE 8  
INDUCTION**

Section 1: The induction ceremony will take place on the Wednesday before Thanksgiving in November

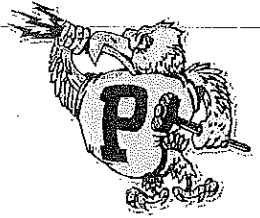
**ARTICLE 9  
AWARDS**

Section 1: An award will be presented to each member of the Hall of Fame and a comparable mounted award will be displayed in the high school.

**ARTICLE 10  
AMENDMENTS**



**PENNSVILLE MEMORIAL HIGH SCHOOL  
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Section 1: First reading of amendments to the article of the Hall of Fame Constitution may be proposed orally or in writing at any regular or special meeting of the Hall of Fame Executive Committee.

Section 2: A vote on any proposed change or changes shall be taken at the ensuing meeting of the Executive Committee.

Section 3: After discussion of the proposed amendment(s), such amendment(s) will be approved by a vote of two-thirds of the members present.

**ARTICLE 11**

**FUNDRAISING PROCEDURES**

Section 1: The building principal and the Board of Education must grant permission for any fund raising activity involving Pennsville Memorial High School

Section 2: Each fund raising activity will directly benefit the Hall of Fame.

**ARTICLE 12**

**HANDLING OF MONEY**

Section 1: All money received shall be kept in a bank account held by the Pennsville Memorial High School Athletic Hall of Fame.

Section 2: A statement of the account will be given at every meeting of the organization by the treasurer and at other times when required by the Executive Committee. A full report shall be given at the annual meeting.