

**MEETING CALLED
TO ORDER**

The regular meeting of the Pennsville Board of Education was called to order at 6:00 pm on Monday, January 28, 2019 by Mr. Chambers.

ROLL CALL

Board members present were Messrs. Acton, Hassler, Mason, Nugent, Thomas, Mrs. Cook, Mrs. Staffieri-Morris and Mr. Chambers. Also present were Dr. Brodzik, Mr. Davidson, and Mr. Toscano, Board Solicitor.

FLAG SALUTE

Mr. Chambers led the board in the salute to the flag and asked for a moment of silence.

**OPEN PUBLIC
MEETINGS ACT**

Mr. Chambers read the following statement and requested it be made a part of the minutes:

The meeting is held in accordance with the Open Public Meetings Act and advance notice was provided to the SOUTH JERSEY TIMES and the COURIER POST and posted at 30 Church Street on January 8, 2019.

**BOE MEMBER:
S. TAYLOR**

On recommendation of the Superintendent, Mr. Chambers moved to appoint Stephanie Taylor to the Board from January 28, 2019 to December 31, 2019 to fulfill the vacancy created by the resignation of John Lang pending the requisite criminal history background check. It is noted that since Mr. Lang's vacancy was created before the third Monday in July and this seat on the Board still has two years remaining on its three year term, the ballot for the November, 2019 School Board Elections will, in addition to the three full seats on the Board, also include a seat for a one year unexpired term on the Board pursuant to N.J.S.A. 18A:12-15.

COMMUNICATIONS

There were no communications.

**OUT OF AGENDA
ORDER**

Mrs. Staffieri-Morris motioned to go out of agenda order. Mr. Mason seconded the motion which was unanimously approved on voice call vote.

CLOSED SESSION

Mr. Chambers read the following RESOLUTION and Mr. Mason moved for adoption:

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances.

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

BE IT RESOLVED by the Pennsville Board of Education, that it is necessary to meet in executive session to discuss certain items involving:

Matters concerning negotiations, and specifically:

FURTHER RESOLVED that the Board of Education will return to open session to conduct business at the conclusion of the executive session.

Mr. Acton seconded the motion which was unanimously approved on voice vote.

RECESSED

Meeting recessed at 6:30 pm.

MR. CHAMBERS
EXITED MTG.

Mr. Chambers exited the meeting at 6:30 pm.

MR. CHAMBERS
RETURNED TO MTG.

Mr. Chambers returned to meeting at 7:05 pm.

RECONVENED

Meeting reconvened at 7:10 pm.

FIRE & SECURITY
DRILL REPORTS
12/18

Dr. Brodzik requested approval of the December 2018 Fire and Security Drills. Mr. Mason moved approval be granted. Mr. Hassler seconded the motion. Voting in favor of the motion was Messrs. Acton, Hassler, Mason, Nugent, Thomas, Mrs. Cook, Mrs. Staffieri-Morris and Mr. Chambers. Total 8. Motion carried. (Attachment "A")

SUPERINTENDENT
PRESENTATION

Dr. Brodzik presented the Superintendent's Evaluation and Mid-Year Board of Education update. (Attachment "B")

Mr. Chambers stated that the following block of Superintendent resolutions will be considered with a roll call vote: 1SP-23SP. Superintendent resolution 01-28-24SP will be voted on separately.

On recommendation of the Superintendent, Mr. Thomas moved the board:

FIELD TRIPS

Approve the following Field Trips:

- A. March 1, 2019, for 20 Students and 4 Adults.
- B. May 30, 2019, for 132 Students and 15 Adults.
- C. April 24, 2019, for 40 Students and 4 Adults.
- D. June 5, 2019, for 132 Students and 17 Adults.
- E. March 7, 2019, for 25 Students and 4 Adults.
- F. March 8, 2019, for 25 Students and 4 Adults.
- G. March 4, 2019, for 30 Students and 2 Adults.
- H. March 10, 2019, for 30 Students and 2 Adults.
- I. March 27 & April 1, 2019, for 30 Students and 2 Adults.
- J. April 12, 2019, for 40 Students and 3 or 4 Adults.
- K. April 29, 2019-May 03, 2019, for 80 Students and 5 Adults.
- L. May 17, 2019, for 275 Students and 12 Adults.
- M. June 13, 2019, for 100 Students and 6 Adults.
- N. February 19 and 20, 2019 for 65 Students and 2 Adults.
- O. February 05, 2019, for 12 Students and 1 Adult.
- P. February 23, 2019, for 20 Students and 1 Adult.
- Q. April 11, 2019, w/ rain date, for 20 Students and 6 Adults.
- R. May 16, 2019, or May 17, 2019, for 20 Students and 7 Adults.

WORKSHOPS

Approve the following workshops, meals plus mileage not to exceed the state travel reimbursement requirements set forth by the Department of Treasury:

- 1. Pamela Henderson, Teacher at Central Park School to attend the "Judy Freeman's Winners Workshop" to be held on May 15, 2019, in Voorhees, New Jersey with a registration fee of \$209.

2. Julie Brown, School Psychologist to attend the Therapeutic Art Interventions for Children and Teens to be held March 1, 2019, in Voorhees, New Jersey with a registration fee of 199.99
3. Nancy Gibau, Supervisor Child Study Team to attend the Special Education Summit to be held February 12, 2019, with a registration fee of 149.
4. Christie Goss, Data Information Systems Manager to attend PowerSchool University February 24-28, 2019, to be held in Orlando, Florida with a registration fee of \$2200. with additional expenses not to exceed \$3997.
5. Alexa Mastella, Teacher Pennsville High School to attend the IEP and 504 Plan Legal Workshop to be held on February 22, 2019, in Atlantic City New Jersey with a registration fee of \$349 with additional expenses not to exceed \$400.46
6. Patricia Applegate to attend the Boost the Success of Your Struggling Learners at the Middle School on February 21, 2019, with a registration fee of \$259.00
7. Adam Slusher, Athletic Director/Asst. Principal at Pennsville Memorial High School to attend the DAANJ Annual Athletic Directors Conference to be held on March 12-15, 2019, to be held in Atlantic City, New Jersey with a registration fee of \$375. with additional expenses not to exceed \$788.
8. Marian Sennstrom, Supervisor to attend the Making Literacy Learning Visible workshop to be held on April 1, 2019, with a registration fee of \$165. With additional expenses not to exceed \$224.26

HOMEBOUND INSTRUCTION

Approve Homebound Instruction for the following students:

- SID#4973939589
- Place: Rockford Ctr
- Grade: 1
- Start Date: 01/03/2019- to be determined
- Instructors: Rockford Ctr/ Learn Well
- Rate: \$41.50 per hour

- SID#5922335731
- Place: Inspira A Step Ahead
- Grade:4
- Start Date: to be determined
- Instructors: Home Instructor
- Rate: TBD

- SID# In Process
- Place: Precious Time Daycare
- Grade:Pre K4
- Start Date: 01/28/2019
- Instructors: Christina Micallef
- Rate: 31.15 per hour

FMLA LOA

Approve the following FMLA Leave of Absences:

- Approve Joanne Parker, Teacher at Central Park School for Paid FMLA Leave of Absence from February 1, 2019- May 2, 2019, not to exceed 60 days. Expected return date 04/01/2019
- Approve Joseph Kille, Teacher at Pennsville High School for Paid NJFLA/FMLA Leave of Absence for the approximate dates of April 7, 2019-June 30, 2019, not to exceed 60 days. Pending FMLA paperwork. Returning approximately May 13, 2019.
- Approve Ashley Johnson, Teacher at Pennsville High School for Paid FMLA Leave of Absence for the approximate dates of April 18, 2019-June 30, 2019, not to exceed 60 days. Returning on September 1, 2019.
- Approve Judith Burnett, Teacher; at Valley Park School for Paid FMLA Leave of Absence for the dates of January 14, 2019-February 25, 2019, not to exceed 60 days.
- Approve Adjusted dates for Kim Burkentine, Secretary for CST Paid FMLA Leave of Absence for the approximate dates of 02/12/2019-05/08/2019 not to exceed 60 days.
- Approve Julia Scioli, Teacher at Central Park School for Paid FMLA Leave of Absence for the dates of 01/30/2019-02/18/2019 not to exceed 60 days.

RETIREMENT:
C. MADARA

Approve with regret the retirement of Cynthia Madara, Special Education Teacher at the Pennsville Memorial High School, effective June 30, 2019. Inherent in this motion is to post and advertise per the negotiated agreement, if necessary.

2018-19 SUBSTITUTE
SECRETARY: T. RUSH

Approve the following individual, who has criminal history approval, to the Substitute Secretary list for the 2018-2019 school year at the rate of \$77.50 per day worked:

- Terri Rush

2018-19
LONG-TERM
SUBSTITUTE
TEACHERS

Approve the following substitute teachers, who are State of New Jersey certified, as long-term substitutes at the rate of \$85.00 per day worked, for the effective dates and placements listed below:

- Lori Chiavoroli (January 2, 2019 thru March 7, 2019) ~ Penn Beach Elementary School
- Garrett Lippie (January 3, 2019 thru March 8, 2019) ~ Pennsville Memorial High School
- Kristen Rodriguez (February 13, 2019 thru May 14, 2019) ~ Penn Beach Elementary School

SCHEDULE "C"
EXTRA-CURRICULAR
POSITIONS

Approve the following individuals to Schedule "C" Extra-Curricular positions at the contractual stipends listed, as per the negotiated agreement for the 2018-2019 school year:

Diana Castiglione	MS Book Club	\$423
Diana Castiglione	MS Fairy Tale Trials Club	\$423

Gabrielle Rossi	MS Music: A Lyrical Hook into History! Club	\$423
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2018-19 SPEECH &
LANGUAGE:
S. GRUMBACHER

Approve to amend the Agreement for Consulting Services with Suzanne Grumbacher to provide additional Speech and Language Evaluation services not to exceed an additional \$5,000 through June 30, 2019.

2018-19 ROWAN
UNIVERSITY
STUDENTS

Approve the following Rowan University students to perform their Teaching in Learning Communities II – Field Placement Request (Foundations of Teaching HPE) at the Pennsville Memorial High School on March 28 and April 4, under the direction of cooperating teacher, Geoff Shute:

- Adrienne Adams
- Eric E. Ainsley
- Devon M. Blackley
- Yoosuf Byrd
- Jason N. Curry

2018-19 VOCAL &
INSTRUMENTAL
ACADEMIES ADJUNCT

Approve the following Vocal and Instrumental Academies Adjunct for the 2018-2019 school year at the rate of \$50.00 per hour, not to exceed the following:

Name	Instrument	# of Students	# of Lessons	Total
Franklin Stroble	French Horn	1	10	\$500

2018-19 PROMOTION:
K. WILDERMUTH

Approve the promotion of Kara Wildermuth, Paraprofessional at the Pennsville Memorial High School, to Long Term Special Education Teacher at the Pennsville Middle School for the 2018-2019 school year on Step 1-2 of the Bachelor's Guide at an annual salary of \$49,500 (prorated), effective January 29, 2019 through June 30, 2019. This position expires on June 30, 2019; therefore, Ms. Wildermuth will return to her position as Paraprofessional upon the completion of the long term substitute position.

2018-19 ASST.
BASEBALL COACH:
D. DENELSBECK

Approve the following coach at the contractual stipend listed for the 2018-2019 school year, who holds a New Jersey Teaching Certificate, pending receipt of criminal history review:

SPORT	HEAD/ASST. COACH	STIPEND
Baseball	David Denelsbeck, Asst. Coach	\$3,890

CHANGE IN DEGREE:
L. PICCIONI
A. ROBISHAW

Approve the contractual change in degree status for the following teachers effective February 1, 2019:

- Lisa Piccioni- Master's plus 30
- Alyssa Robishaw- Master's

**RETIREMENT:
R. BUNCH**

Approve with regret the retirement of Robin Bunch, Guidance Counselor at the Central Park Elementary School, effective June 30, 2019. Inherent in this motion is to post and advertise per the negotiated agreement, if necessary.

**2018-19 RESIGNATION
ASST. GIRLS TRACK:
J. SIMMONS**

Approve with regret the resignation of Justin Simmons from the following B Schedule Position at the Pennsville Memorial High School effective immediately: Assistant Girls' Track Coach. This position has been posted as an anticipated opening, per the negotiated agreement.

**2018-19 HEAD COACH
GIRLS TRACK:
J. SIMMONS**

Approve the following coach at the contractual stipend listed for the 2018-2019 school year:

SPORT	HEAD/ASST. COACH	STIPEND
Girl's Track	Justin Simons, Head Coach	\$5,778

**2018-19
PROFESSIONAL
SERVICES: INTERIM
BA-H. BERMANN**

Approve the professional services contract with Henry Bermann dba School Management by Design Services, LLC to provide Interim Business Administrator services for the period of February 4, 2019 through April 5, 2019 (not to exceed 25 days), at the rate of \$450.00 per day.

**2018-19
EMPLOY:
H. MAYHEW**

Approve, pending approval from the Interim Executive Regional Superintendent of Salem County, a contract to employ Heather Mayhew, Business Administrator/Board Secretary, at an annual salary of \$115,000 (prorated), effective April 1, 2019 through June 30, 2019.

**2019-20
RE-EMPLOY:
H. MAYHEW**

Approve, pending approval from the Interim Executive Regional Superintendent of Salem County, a contract to re-employ Heather Mayhew, Business Administrator/Board Secretary, at an annual salary of \$117,875, effective July 1, 2019 through June 30, 2020.

**2018-19 PIT
ORCHESTRA:
K. BAKER-PLALE**

Approve Kyle Baker-Plale to the position of Pit Orchestra for the 2018-2019 school year at the stipend of \$593.00.

**2018-19 SCHEDULE
"C" EXTRA-CURR.:
L. BRODY**

Approve the following individual to a Schedule "C" Extra-Curricular position at the contractual stipend listed, as per the negotiated agreement for the 2018-2019 school year:

Pit Orchestra 3	Larry Brody	\$593
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**2018-19
EMPLOY: F. RIVERA**

Approve to employ Felix Rivera as Spanish Teacher at the Pennsville Middle School for the 2018-2019 school year, on Step 5 of the Bachelor's Guide at an annual salary of \$50,100 (prorated), effective upon receipt of his criminal history review and teacher certification.

Mr. Mason seconded the motion. Voting in favor of the motion were Messrs. Acton, Hassler, Mason, Nugent, Thomas, Mrs. Cook, Mrs. Staffieri-Morris and Mr. Chambers. Total 8. Motion carried.

Mr. Chambers stated that the following Superintendent resolution will be considered with a roll call vote: 01-28-24SP.

On recommendation of the Superintendent, Mr. Thomas moved the board:

**RESIGNATION:
J. LANG**

Approve with regret the resignation of John Lang from the Pennsville Board of Education effective January 17, 2019.

Mr. Acton seconded the motion. Voting in favor of the motion were Messrs. Acton, Hassler, Mason, Nugent, Thomas, Mrs. Cook, Mrs. Staffieri-Morris and Mr. Chambers. Total 8. Motion carried.

Mr. Chambers stated that the following block of Business Administrator resolutions will be considered with a roll call vote: 1BA-7BA. He asked if any board member had a resolution for withdrawal from the block to be voted on separately. No one did. Mr. Acton and Mr. Hassler noted they will abstain from voting on check # 101032 contained in resolution 01-28-1BA. Mrs. Staffieri-Morris noted she will abstain from voting on check #'s 101099, 101149, and 100820 contained in resolution 01-28-1BA. Mr. Chambers noted he will abstain from voting on check #'s 101062, 101066, and 101075 contained in resolution 01-28-1BA and he will also abstain from voting on resolution 01-28-4BA.

On recommendation of the Superintendent, Mr. Mason moved the board:

1/19 GF INVOICES

Approve the payment of January 2019 General Fund Invoices in the amount of \$1,345,451.54 which have been properly signed. (Att. "C")

**12/18 PAYROLL & HW
CHECK LIST**

Approve the payment of the December 2018 Payroll and Handwritten Check List for a total of \$1,612,522.95 which has been properly signed. (Att. "D")

**2018-19 OUTGOING
TUITION STUDENT**

Approve the following outgoing tuition student for the 2018-2019 school year:

School: Brookfield Elementary
Haddon Heights, New Jersey
SID #: 4973939589
Grade: 2
Effective Dates: December 11, 2018 - January 2, 2019
Tuition: \$33,120.00/\$288.00 per diem

**DONATION: LOWES
TO CP**

Accept a donation from Lowes to Central Park Elementary Library for the Lowe's Toolbox for Education campaign, valued at \$5,000.00.

**BUDGET
CERTIFICATION
12/18**

Approve that pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Pennsville Board of Education certifies that as of December 31, 2018, and after review of the Secretary's Monthly Financial Report appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 for the months of September, October, November and December and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

LINE ITEM
TRANSFERS 9/18,
10/18, 11/18, 12/18

Approve the attached Line Item Transfers for the months of September, October, November, and December 2018. (Attachment "E")

NCLB - FY18
CARRYOVER

Approve an amended submission of the No Child Left Behind Act (NCLB) Consolidated Formula Sub Grant to budget the following FY18 Carryover funds:

Title IA	\$35,272.00
Title IIA	\$47,832.00
Title IV Part A	\$ 6,600.00

Mr. Mason seconded the motion. Voting in favor of the motion were Messrs. Mason, Nugent, Thomas, and Mrs. Cook. Total 4. Mr. Acton and Mr. Hassler voted in favor but abstained from voting on check # 101032 contained in resolution 01-28-1BA. Mrs. Staffieri-Morris voted in favor but abstained from voting on check #'s 101099, 101149, and 100820 contained in resolution 01-28-1BA. Mr. Chambers voted in favor but abstained from voting on check #'s 101062, 101066, and 101075 contained in resolution 01-28-1BA and from voting on resolution 01-28-4BA. Motion carried.

Mr. Chambers stated that the following block of New Business resolutions will be considered with a roll call vote: 1NB-5NB. He asked if any board member had a resolution for withdrawal from the block to be voted on separately. No one did.

On recommendation of the Superintendent, Mr. Thomas moved the board:

2018-19 SUBSTITUTE
TEACHER/AIDE
CALLER: B. MILLER

Approve the following Substitute Teacher/Aide Caller for the 2018-2019 school year at the rate of \$31.00 per day worked:

- Barbara Miller ~ Substitute

2018-19 TRANSFER:
C. CRAIG

Approve the transfer of Christine Craig, Paraprofessional at the Central Park Elementary School, to Long Term Substitute Teacher at the Central Park Elementary School, on Step 1-2 of the Bachelor's Guide at an annual salary of \$49,500 (prorated), effective February 1, 2019 to approximately March 29, 2019. Ms. Craig will return to her position as Paraprofessional upon the completion of the long term substitute position.

2018-19 MENTOR:
J. MILLER

Approve the following Mentor and mentor fee for the 2018-2019 school year:

TEACHER	MENTOR	FEE
Christine Havrisko	Jennifer Miller	\$550

EDUCATIONAL
FOUNDATION
DONATION

Approve the following donations from the Educational Foundation:

- For Pennsville School District Fender Passport Conference Portable PA System w/ compact speaker stands, XLR Cable and

Instrument Cable and Microphones with an approximate value of \$600.

- For Valley Park School Playground:
6 Shade trees
1 Classic Swing Bench with contoured back and arms, steel frame, in-ground mount.
2 6 foot Infinity Innovated 4-4 in ground mount bench with back: 11 gauge punch steel; seats w/angled sloping edges, 4" square legs and textured poly finish. Total approximate value \$5,000.

2018-19 WORKSHOP

Approve the following workshop, meals plus mileage not to exceed the state travel reimbursement requirements set forth by the Department of Treasury:

- Approve Dr. Brodzik, Superintendent to attend the 2019 ASCD Conference on Teaching Excellence to be held on June 25- 27, 2019, to be held in Orlando, Florida with a registration fee of \$510. With additional expenses not to exceed \$1500.

Mr. Acton seconded the motion. Voting in favor of the motion were Messrs. Acton, Hassler, Mason, Nugent, Thomas, Mrs. Cook, and Mrs. Staffieri-Morris and Mr. Chambers. Total 8. Motion carried.

SECRETARY'S FINANCIAL REPORTS 9/18, 10/18, 11/18

Mrs. Staffieri-Morris moved the board approve the Secretary's Financial Reports for the months ending September 30, 2018, October 31, 2018 and November 31, 2018. The December 31, 2018 Secretary's Financial Report will be voted on at the February 19, 2019 meeting. Mr. Acton seconded the motion which was unanimously approved on roll call vote. (Attachment "F")

TREASURER'S FINANCIAL REPORT

The Treasurer's Financial Reports will be voted on at the February 19, 2019 meeting.

BOARD MEMBER REPORTS

Mr. Chambers and Mr. Acton discussed the security summit. Mr. Chambers also distributed the board member committee lists.

PUBLIC COMMENTS

There were no public comments.

CLOSED SESSION

Mr. Chambers read the following RESOLUTION and Mr. Mason moved for adoption:

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances.

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

BE IT RESOLVED by the Pennsville Board of Education, that it is necessary to meet in executive session to discuss certain items involving:

Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:

Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically:

Matters concerning negotiations, and specifically:

Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically:

FURTHER RESOLVED that the Board of Education will not return to open session to conduct business at the conclusion of the executive session.

Mr. Thomas seconded the motion which was unanimously approved on voice vote.

RECESSED

Meeting recessed at 7:50 pm.

RECONVENED

Meeting reconvened at 9:17 pm.

ADJOURNMENT

Mr. Thomas moved the meeting be adjourned. Mr. Nugent seconded the motion which was unanimously approved on voice vote.

Meeting adjourned at 9:18pm.

MATERIALS
AVAILABLE FOR
REVIEW

The following materials were available for public review at this meeting:
Agenda.

Respectfully submitted,



Richard Davidson
Secretary

[illegible]

**PENNSVILLE MEMORIAL HIGH SCHOOL
FIRE/SECURITY DRILL REPORT
December 2018**

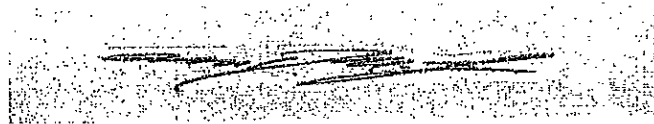
FIRE DRILL

Date/Time of Fire Drill	Duration of Drill	Weather Conditions	Conditions
Dec. 3, 2018 9:18 - 9:19:30 Schedule B	1.30 mins.	Sunny, 49°	All conditions normal.
Staff: 92	Substitutes: 6	Visitors: 1	Students: 97

SECURITY DRILL: Lock-down

Date/Time of Crisis Drill	Type of Drill	Duration of Drill	Weather Conditions	Participants of Drill	Brief Description of What was Drilled
Dec. 14, 2018 Schedule A 7:53 - 7:54:42	Lock-down	1.42 mins	Cloudy, 45°	All students and staff	Principal announced lock down. Hallways were cleared, doors were closed and locked.
*Staff: 91	Substitutes: 3	Visitors: 0	Students: 460		

*Includes all staff, custodians, and cafeteria staff.



Matthew D. McFarland
Principal

FIRE/SECURITY DRILL REPORT
PENNSVILLE MIDDLE SCHOOL
 December 2018

FIRE DRILL

DATE/TIME OF FIRE DRILL	DURATION OF DRILL	WEATHER CONDITIONS	CONDITIONS
12/11/2018 12:33:05	1 min, 51 sec 6 min, 30 sec	Sunny, 41°	Fire Drill
STAFF: 60	SUBSTITUTES: 5	VISITORS: 0	STUDENTS: 390

SECURITY DRILL

DATE/TIME OF CRISIS DRILL	TYPE OF DRILL	DURATION OF DRILL	WEATHER CONDITIONS	PARTICIPANTS OF DRILL	BRIEF DESCRIPTION OF WHAT WAS DRILLED
12/17/2018 1:48:54	Shelter in Place Active Shooter	6 min, 19 sec	Sunny, 48°	Staff & students	Shelter in Place procedures with students and staff
STAFF: 54	SUBSTITUTES: 9	VISITORS: 0	STUDENTS: 390		

Christina Collazo
 Christina Collazo, Principal

FIRE/SECURITY DRILL REPORT
PENN BEACH SCHOOL
December 2018

FIRE DRILL			
DATE/TIME OF FIRE DRILL	DURATION OF DRILL	WEATHER CONDITIONS	CONDITIONS
12/18/18 2:10 PM	1 minute 4 seconds	Sunny & 42°	All-Purpose Room Hallway Pull Station
STAFF: 35	SUBSTITUTES: 2	VISITORS: 2	STUDENTS: 250

SECURITY DRILL					
DATE/TIME OF CRISIS DRILL	TYPE OF DRILL	DURATION OF DRILL	WEATHER CONDITIONS	PARTICIPANTS OF DRILL	BRIEF DESCRIPTION OF WHAT WAS DRILLED
12/13/18 11:07 AM	Lockdown	5 minutes	Sunny & 49°	Staff Students	An announcement to go into shelter in place was made and staff followed the prescribed crisis plan procedures. Principal monitored the building to ensure the proper procedures took place. An announcement was made which ended the drill. Principal then communicated to staff pertinent information regarding the drill procedure.
STAFF: 34	SUBSTITUTES: 2	VISITORS: 0	STUDENTS: 258		

Mark Zoppina

Mr. Mark Zoppina
Principal

FIRE/SECURITY DRILL REPORT

Central Park Elementary

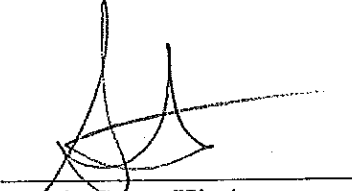
December 2019

FIRE DRILL

DATE/TIME OF FIRE DRILL	DURATION OF DRILL	WEATHER CONDITIONS	CONDITIONS
12/13/18 10:15am	1 min 25 sec	42 & cloudy	Room 119 pull station
STAFF: 35 SUBSTITUTES: 2 VISITORS: 31 STUDENTS: 250			

SECURITY DRILL

DATE/TIME OF CRISIS DRILL	TYPE OF DRILL	DURATION OF DRILL	WEATHER CONDITIONS	PARTICIPANTS OF DRILL	BRIEF DESCRIPTION OF WHAT WAS DRILLED
12/17/18 2:00pm	Tabletop	45 min	sunny & 45	Principal, Nurse Secretary	Tabletop
STAFF: 35 SUBSTITUTES: 3 VISITORS: 1 STUDENTS: 244					


 Mr. Steve Hindman
 Principal

FIRE/SECURITY DRILL REPORT

VALLEY PARK SCHOOL

December 2018



DATE/TIME OF FIRE DRILL	DURATION OF DRILL	WEATHER CONDITIONS	CONDITIONS		
12/21/18 10:37 a.m.	1 min 49 sec	59 degrees rain	pull station		
STAFF:43 SUBSTITUTES: 0 VISITORS:2 STUDENTS: 244					
DATE/TIME OF CRISIS DRILL	TYPE OF DRILL	DURATION OF DRILL	WEATHER CONDITIONS	PARTICIPANTS OF DRILL	BRIEF DESCRIPTION OF WHAT WAS DRILLED
12/20/18 2:20 pm	Lockdown	5 min.	40 degrees rain	Staff Students Substitutes	Protocols and procedures for active shooter
STAFF: 46 SUBSTITUTES: 6 VISITORS: 6 STUDENTS: 252					

Bobbie-Ann R. Fordham

Mrs. Bobbie-Ann Fordham
Principal

**PENNSVILLE MEMORIAL HIGH SCHOOL
BOARD REPORT
MONTH OF JANUARY, 2019**

I. EDUCATION

- January 2 School Reopens
- January 21 School Closed Martin Luther King Day
- January 25 End Marking Period 2 and First Semester
- January 28 Begin Marking period 3 Second Semester

II. ADMINISTRATION

- The observation process is still ongoing.
- Scheduling process for next year is in its beginning stages. Counselors will prepare to begin visiting classes in late February to review the scheduling process.

FIRE DRILLS

Please see attached report.

NURSE REPORT

Please see attached report.

ENROLLMENT

Please refer to the monthly report submitted to the County Superintendent.

DISCIPLINE

Please see attached report.

LIBRARY

Please see attached report.

III. OPERATIONS

- The custodial staff prepared and maintained the facility for a number of school events and community events. The maintenance department began timely repairs and replacements within the facility.

IV. UPCOMING EVENTS

- February 14 – Teacher in-service (early student closing)
- February 15-18 Presidents weekend
- February 21 - Incoming Freshman Parent Night 6pm - HS Cafe
- February 21 - Jump Start Parent Info Meeting - 7pm - HS Cafe



Matthew D. McFarland, Principal

Jan 2019 Board Report: NURSE

Total visits to nurse: 128

of Excluded students due to illness: 31

Gym Excuses: Long term: 6

Daily: 9

Continued winter sports physicals reviewed and sent to be cleared by school doctor.

Student Incident reports (non-sports related): 2

Employee Incident reports: 0

New student transfer: 5

Infosnap medical forms: Ten are still outstanding.

Immunization Reports filed.

MONTHLY REPORT

(This report is due on the third school day following the close of calendar month)

SALEM COUNTY PUBLIC SCHOOL

Salem, NJ

Principal *Matt McFarland*

High School

District *Pennsville*

January 2019

I. ANNUAL ENROLLMENT - count every student whether now in school or not

	General Education Total	Special Programs Total	Special Programs by Code		TOTAL SCHOOL ENROLLMENT
			20	57	
Grade 9	135	5	5	0	140
Grade 10	114	0	0	0	114
Grade 11	116	3	3	0	119
Grade 12	125	1	0	1	126
TOTAL	490	9	8	1	499

II. MONTHLY ENROLLMENT - count only pupils active during month

	General Education Total	Special Programs Total	Special Programs by Code		TOTAL SCHOOL ENROLLMENT
			20	57	
Grade 9	135	5	5	0	140
Grade 10	114	0	0	0	114
Grade 11	116	3	3	0	119
Grade 12	125	1	0	1	126
TOTAL	490	9	8	1	499

III. Monthly Summary

TOTAL

a. Possible number of days attendance 10364.50
b. Number days present 9885.00

Percentage attendance 95.37

CAFÉ: 9885.00

MONTHLY DISCIPLINE REPORT

MONTH OF January 2019

Students seen by Principal: 79
 Parent Contacts: 335
 (Connect-Ed Calls or Letters)

Suspensions: 8

Administrative Detentions: 71

Offenses by Category

Acc. of Discipline Pts	0	Inappropriate Item	0
Assault	0	Inappropriate Remarks	1
Cell Phone Violation	15	Insubordinate	0
Cheating	1	Internet Abuse	0
Cutting Admin Detention	1	Late to Class	108
Cutting Class	2	Late to School	256
Cutting Teacher Detention	2	Leaving Class Early	0
Defiant	0	Leaving School Grounds	0
Disrespectful	1	Off School Property/Car	0
Disruptive in Class	3	Physical Contact	0
Disruptive on Bus	0	Profanity	0
Dress Code Violation	0	Skipping Lunch Sign-In	0
Drug/Alcohol	0	Stealing	0
Fighting	2	Threatening Behavior	1
Food in Class	0	Truancy	0
Food/Drink in Halls	0	Unprepared	0
Harassment	0	Unprepared/No ID	0
Hat	0	Use of Tobacco Products	1
Inappropriate Behavior	3	Weapon	0

Vandalism Report: 2

Staff ADA: 96.64%

Current Library Statistics

	Today	This Month	This Year
Total circulations	19	34	1,748
Check outs	13	20	1,375
In-library use	5	8	175
Renewals	1	6	198
Total holds placed	0	0	0
Renewals by patrons	0	0	0
Holds placed by patrons	0	0	0
Circulations to other schools	0	0	0
Holds for other schools	0	0	0

Report generated on 2/4/2019 at 11:32 AM

**PENNSVILLE MIDDLE SCHOOL
BOARD REPORT
MONTH OF DECEMBER, 2018**

I. EDUCATION

- 12/6 - Orchestra Concert - Great performance by our students and well attended.
- 12/8 - Academic League students participated in ClassHroom a FOX television show.
- 12/13 - Choir Concert - Great performance by our students and well attended.
- 12/14 - Renaissance Event (reward for 1st mark period card holders) - 186 students received Gold and Blue cards and attended the event. The students were brought to the cafeteria to watch a movie and they were given hot chocolate and cookies. A fun time was had by all.
- 12/18 - Band Concert - Great performance by our students and well attended.
- Rumors & Gossip Advisory - Counselors and Administration went into to every EEE class and did a presentation on rumors & gossip (throughout the month of December).

II. ADMINISTRATION

FIRE DRILLS

Please see attached report.

NURSE REPORT

Please see attached report.

ENROLLMENT

Please refer to the monthly report submitted to the County Superintendent.

DISCIPLINE

Please see attached report.

LIBRARY

Please see attached report.

III. OPERATIONS

- The custodial staff prepared and maintained the facility for a number of school events and community events. The maintenance department began timely repairs and replacements within the facility.
- Emergency drill procedures continue to be incorporated into the normal operating procedures. (fire drills, evacuations, lock-down).

IV. COMMUNITY AFFAIRS

- 12/14 - Craft Night - HS Renaissance and MS Renaissance teamed up for a craft night for the elementary students.

V. UPCOMING EVENTS

- 1/4 - Student of the Month Breakfast
- 1/21 - Dr. Martin Luther King, Jr. Day - No School

Christina M. Collazo, Principal

FIRE/SECURITY DRILL REPORT
PENNSVILLE MIDDLE SCHOOL
December 2018

FIRE DRILL

DATE/TIME OF FIRE DRILL	DURATION OF DRILL	WEATHER CONDITIONS	CONDITIONS
12/11/2018 12:33:05	1 min, 51 sec 6 min, 30 sec	Sunny, 41°	Fire Drill
STAFF: 60	SUBSTITUTES: 5	VISITORS: 0	STUDENTS: 390

SECURITY DRILL

DATE/TIME OF CRISIS DRILL	TYPE OF DRILL	DURATION OF DRILL	WEATHER CONDITIONS	PARTICIPANTS OF DRILL	BRIEF DESCRIPTION OF WHAT WAS DRILLED
12/17/2018 1:48:54	Shelter in Place Active Shooter	6 min, 19 sec	Sunny, 48°	Staff & students	Shelter in Place procedures with students and staff
STAFF: 54	SUBSTITUTES: 9	VISITORS: 0	STUDENTS: 390		

Christina Collazo
Christina Collazo, Principal

**Pennsville Middle School
Nurse's Report
December 2018**

Meeting with guidance personnel, principals, CST, and staff is a continuous process.

- Students seen in the health office: 187
- Students excluded: 13
- Medication dispensed: 100
- Blood sugars: 16
- Physician's/Medical Notes: 14
- Gym excuses: 8
- Parent contacts: 29
- Referrals: 12
- Injuries: 2
- Student Health Screenings (HT, Wt, B/P): 241
- Immunization records reviewed: 16
- Intervention & Referral Screenings: 2

Certified Staff Attendance - December 2018

12/3/18 - 4
12/4/18 - 3
12/5/18 - 3
12/6/18 - 3
12/7/18 - 7
12/10/18 - 7
12/11/18 - 4
12/12/18 - 2
12/13/18 - 5 1/2
12/14/18 - 8
12/17/18 - 8
12/18/18 - 2
12/19/18 - 3.50
12/20/18 - 3.50
12/21/18 - 2

Total Days Work: 15.

Day taken: 65.50

720 total minus 65.50

654.50 divided by 720

90.90277

91%

Month: December 2018

# of days	15	
OSS	9	
Admin Detention	4	
Lunch Detention	18	
HIB	1	
All (demerits/ADet/LD/OSS)	37	Demerits: 6 LD: 18 Admin Det: 4 OSS: 9

**PENNSVILLE PUBLIC SCHOOL DISTRICT
BUILDING REPORT FOR THE MONTH OF
December 2018**

Principal: Mark Zoppina

School: Penn Beach

I. EDUCATION

PARCC mSGP Data: I met with PB teachers to review their individual 2017-2018 mSGP data. This data confirms that PB students continue to make impressive growth! I feel that any data which is reflective of student growth is the most important evidence to determine a school's success. As a school, we continue to make impressive gains.

The third year of our extended day program is up and running. We have approximately 40 students participating in the program. This program provides students with an opportunity to work on their homework with teacher support. In addition, they receive small group, targeted intervention on Language Arts/Math foundational skills in which they struggle.

We began setting up parent conferences this month using an online service known as Class tag. Parents log into their Class tag account and select the time they would like to conference with the teacher.

The end of Trimester I was 12/21.

Students enjoyed a winter movie on 12/21.

Our Positive Behavior Support initiative continues to be a success. Our school held its second HOUSE meeting of the year aimed to motivate students. This is part of our new the HOUSE system being implemented. The house system is an idea adopted from Ron Clark Academy to give students the opportunity to connect with students across classes and grades that they may not normally have a chance to interact with. This helps students gain more friendships and create a family-like culture at our school. The winning HOUSE was treated to a pizza lunch!!

Our students enjoyed the first big PBS event this year this month. Students who earned the required amount of DOJO points for behavior were able to participate in this event as a reward for positive behavior. A great time was had by all who participated!

All Pennsville Public Schools were closed on December 21 (half day) – January 2 for winter recess.

Teachers continue to work hard ensuring that they align their instruction to address the State standards. I am proud of their hard work, professionalism, and willingness to go above and beyond!

I continue to make a daily effort to stop by classrooms for visits and join students for lunch. I believe strongly in being visible to my staff as well as students.

Classroom visitations for the purpose of personnel evaluations have been ongoing during the month of December.

II. OPERATIONS

Maintenance Reports:

Status	Description	Action Taken / Request Date
New Request 13885 Parking Lots (Elementary) Main Office Parking Lot	Penn Beach Elementary PBE Will you please paint white stripes in the spot right in front of the side entrance door on the main office side of Penn Beach. With the line going across the spot in the first aisle, it makes it look like it's a parking spot and it is not supposed to be one.	12/21/2018 Parking

Complete 13823 Restroom (Staff) Main Office Staff Restroom	Penn Beach Elementary PBE Principal reported the toilet in the staff restroom near the main office is leaking from the top of the piping of the toilet when flushed.	12/11/2018 Restrooms
Complete 13811 Classroom (Elementary) Room 125	Penn Beach Elementary PBE The teacher in Room 125 says there is a very loud high-pitched sound coming from her HVAC unit.	12/6/2018 Heating/Ventilation /Air Conditioning
Complete 13809 Restroom (Staff) Staff restrooms	Penn Beach Elementary PBE The toilets in both of the staff restrooms on either side of the faculty lounge are plugged up and not flushing.	12/4/2018 Plumbing

III. ADMINISTRATION

Monthly Enrollment:

Grade 4: 128

Grade 5: 126

Student ADA: 95.66%

Staff ADA: 95.38%

Security/Fire Drills:

* Detailed drill reports are on file with the Superintendent.

Discipline:

A. Number of detentions: 7

B. Number of suspensions: 0

Nurse:

The 4th grade vision screenings are complete and all vision referrals have been mailed home. All new/transfer student paperwork is complete. The health office continues to be busy with sick visits and daily medications.

IV. COMMUNITY

Please see newsletter and attached items for community events!

Pennsville Public School District

Building Principal Report

Central Park Elementary School

I. Education

- December 4th Faculty Meeting
- December 11th Faculty Meeting
- December 13th Active Shooter Drill
- December 18th HSA meeting

II. Operations

All maintenance issues have been resolved in a timely manner.

III. Administration

ADA Staff — 97.62%

ADA Students - 95.15%

Enrollment

Grade 2 131 students

Grade 3 131 students

Total 262 students

IV. Community Affairs

The Central Park Home School Association met on December 18th.

Fundraisers were discussed as well as activities they could host for the students.

V. Board Report December 2018 Nurse

There were no student or staff accident reports submitted this month.

I have had 215 office visits this month. The visits have been primarily for GI disturbances, minor playground injuries, asthma, cold symptoms and flu-like symptoms. I have been participating in 504 meetings for students with new and existing 504 plans. I am also participating in IEP meetings for students with medical needs as needed.

I am in the process of performing my annual health screenings for all students and am sending home referrals as needed.

Participated in the creation of a district health and wellness website. Continued planning for the upcoming health and wellness fair on 1/3/19.

Parents continue to bring in medications for their children that need to be administered during the school day. There is one student requiring daily medications - Type 1 diabetic student, three students with severe food allergies or other allergic condition that require an Epi-pen for emergencies and ten students with medication as needed.

I continue to have conferences (formal and informal) with several of our families concerning the medical, emotional, and dietary needs of their children.



PENNSVILLE PUBLIC SCHOOL DISTRICT
Valley Park School Board Report: December 2018

Principal: Bobbie-Ann Fordham

I. EDUCATION

Students participated in holiday activities learning about traditions around the world. The Winter Parties were held on Dec. 19th. Many parent volunteers attended and the students had a lot of fun. The parties in the three elementary schools were planned on staggered days so that homeroom parents could attend if they were a homeroom parent in multiple schools.

II. OPERATIONS

N o.	Description	Craft	Labour Hours	Total Costs	Action Taken
1	wall pac flood lights not working	<Blank>	1	\$49.59	replace 2 bulbs
2	Temperature in class is reading 80° - very warm in the classroom.	<Blank>	1	\$33.06	sprayed valve waiting for new valve from contractor
3	Monthly - VP Monthly Water Treatment - Boiler Syst - Refer to PM schedule details.	Heating/Ventilation Conditioning	/Air	\$0.00	ok complete
4	Teacher repots heat isn't working. Room thermostat says temp is 61.	<Blank>		\$0.00	CALLED TECH SUPPORT
5	Monthly - HVAC Filter Change/Roof Units at VPS - Refer to PM schedule details.	Heating/Ventilation Conditioning	/Air	\$0.00	
6	Monthly - HVAC Filter Change at Valley Park - Refer to PM schedule details.	Heating/Ventilation Conditioning	/Air	\$0.00	
7	Receptacles needed for Room 20-1 set, Room 26 - 1 set, Room 28 - 2 sets.	<Blank>		\$0.00	

III. ADMINISTRATION

ADA Staff – 95.09%

ADA Students – 99.25%

Enrollment:

Pre K: 42 K: 114 1: 138 SP: 35 Total: 294

There were 13 discipline incidents that involved the principal this month. There were 2 bus referrals. Parent contacts were made and consequences were assigned as were appropriate. There were 0 suspensions, 0 detentions, and 0 mandatory pickups.

DATE/TIME OF FIRE DRILL	DURATION OF DRILL	WEATHER CONDITIONS	CONDITIONS
12/21/18 10:37 a.m.	1 min 49 sec	59 degrees rain	pull station
STAFF: 43 SUBSTITUTES: 0 VISITORS: 2 STUDENTS: 244			

DATE/TIME OF CRISIS DRILL	TYPE OF DRILL	DURATION OF DRILL	WEATHER CONDITIONS	PARTICIPANTS OF DRILL	BRIEF DESCRIPTION OF WHAT WAS DRILLED
12/20/18 2:20 pm	Lockdown	5 min.	40 degrees rain	Staff Students Substitutes	Protocols and procedures for active shooter
STAFF: 46 SUBSTITUTES: 6 VISITORS: 6 STUDENTS: 252					

IV. COMMUNITY AFFAIRS

The parent group continues to meet and plan for upcoming events such as Family Fun Night and other events throughout the year, including fundraisers.

V. SCHOOL NURSE MONTHLY REPORT

Date: 12/21/18

ASSESSMENTS:

Vision screens	<u>20</u>	Postural screens	<u>0</u>
Vision referrals	<u>2</u>	Postural referrals	<u>0</u>
Hearing screens	<u>1</u>	B/P screens	<u>20</u>
Hearing referrals	<u>24</u>	B/P referrals	<u>0</u>
Height & Weight measurements	<u>20</u>	First Aide	<u>160</u>
Seizure Management	<u>0</u>	NP School Physicals	<u>0</u>

PREVENTION:

Immunization records reviewed	<u>60</u>	Cardiac Monitoring	<u>0</u>
Immunization letter sent	<u>12</u>		
Staff TB data reviewed	<u>0</u>		
Head lice screening	<u>1</u>		
#students identified	<u>0</u>		
Diabetic Management	<u>0</u>		

COMMUNICABLE DISEASE REFERRALS:

pink eye	<u>0</u>
impetigo	<u>0</u>
ringworm	<u>0</u>
scabies	<u>0</u>

OTHER: