

**PENNSVILLE PUBLIC SCHOOL DISTRICT
BOARD OF EDUCATION MEETING – PUBLIC AGENDA
SEPTEMBER 28, 2015**

- I. CALL TO ORDER
- II. ROLL CALL
- III. FLAG SALUTE AND MOMENT OF SILENCE
- IV. READING OF THE SUNSHINE LAW STATEMENT
- V. APPROVAL OF THE MINUTES
 - A. AUGUST 10, 2015
 - 1. REGULAR SESSION
 - B. AUGUST 31, 2015
 - 1. REGULAR SESSION
 - 2. CLOSED SESSION
- VI. COMMUNICATIONS
- VII. SUPERINTENDENT'S REPORT
 - A. Dr. Michael Gorman, President of SCC
 - B. Approval of Fire and Security Drill – August 2015
 - C. Approval of Workshop Reports – August 2015
- VIII. MOTION TO ACCEPT SUPERINTENDENT'S REPORT
- IX. NOTATION OF PUBLIC COMMENTS ON AGENDA ITEMS

The Board President will recognize those individuals in the audience who wish to comment on agenda items. Please respect the following procedure:

- 1. Be recognized by the Board President
- 2. State your full name and address
- 3. Identify the resolution number(s) that you wish to comment on
- 4. Wait to be recognized before you make your comment (just before the resolution is voted on)
- 5. Limit your comments to the specific resolution you identified in #3

X. ACTION ITEMS

A. SUPERINTENDENT

- 09-28-[1SP](#) - Approve Sidebar Agreement – PMS/PMHS Club Advisors
- 09-28-[2SP](#) - Approve Head Coach – A. Chiaradonna
- 09-28-[3SP](#) - Approve Assistant Coach – M. Patrick
- 09-28-[4SP](#) - Approve Longevity Stipends
- 09-28-[5SP](#) - Approve Field Trips
- 09-28-[6SP](#) - Employ Social Worker – J. (Karpf) Golboro
- 09-28-[7SP](#) - Approve Workshops
- 09-28-[8SP](#) - Approve Revised Resignation Date – F. Rosado
- 09-28-[9SP](#) - Approve Revised Resignation Date – A. Hyland
- 09-28-[10SP](#) - Second Reading – Regulation 6171.45R
- 09-28-[11SP](#) - Approve Unpaid LOA – J. O'Brien
- 09-28-[12SP](#) - Approve Unpaid LOA – R. Maxie
- 09-28-[13SP](#) - Approve Annual Review and Revisions of Agreement
- 09-28-[14SP](#) - Employ Lunch Aide – J. Boucher
- 09-28-[15SP](#) - Approve Spring 2016 Musical Performance
- 09-28-[16SP](#) - Approve Religious Holidays for the 2015-2016 School Year
- 09-28-[17SP](#) - Designate Week of Respect
- 09-28-[18SP](#) - Designate School Violence Awareness Week
- 09-28-[19SP](#) - Approve Compensation for Achieve 3000
- 09-28-[20SP](#) - Approve Technology Mentor
- 09-28-[21SP](#) - Approve Extracurricular Advisors
- 09-28-[22SP](#) - Approve Substitutes
- 09-28-[23SP](#) - Approve Learning Center Proctor
- 09-28-[24SP](#) - Employ Part-Time Title I Teacher – P. Applegate
- 09-28-[25SP](#) - Approve Summer Curriculum Writing
- 09-28-[26SP](#) - Approve Homebound Instruction

B. BUSINESS ADMINISTRATOR

- 09-28-[1BA](#) - Approve General Fund Invoices – September 2015
- 09-28-[2BA](#) - Approve Payroll Invoices – August 2015
- 09-28-[3BA](#) - Accept Donations from Educational Foundation
- 09-28-[4BA](#) - Approve Jumpstart Program Payment
- 09-28-[5BA](#) - Withdrawn
- 09-28-[6BA](#) - Approve E-Rate Agreement
- 09-28-[7BA](#) - Approve Outgoing Tuition Students

- 09-28-[8BA](#) - Approve Incoming McKinney-Vento Students
- 09-28-[9BA](#) - Approve Line Item Transfers – July 2015
- 09-28-[10BA](#) - Approve Brokerage Agreement
- 09-28-[11BA](#) - Approve Mileage Reimbursement

XI. NEW BUSINESS

- 09-28-[1NB](#) - Approve Workshops
- 09-28-[2NB](#) - Employ Teacher – T. Rinnier
- 09-28-[3NB](#) - Accept Donations from Education Foundation
- 09-28-[4NB](#) - Approve Contract for LDT/C Services – K. Driscoll
- 09-28-[5NB](#) - Approve Field Trips
- 09-28-[6NB](#) - Approve Budget Certification – July 2015
- 09-28-[7NB](#) - Approve NCLB/IDEA B Salary Percentages for 2015-2016
- 09-28-[8NB](#) - Approve Voiding of Agency Checks

XII. SECRETARY’S REPORT

XIII. TREASURER’S FINANCIAL REPORT

XIV. SUPERINTENDENT’S COMMENTS

XV. PRESIDENT’S REPORT/NJSPA UPDATES

XVI. BOARD MEMBER REPORTS

- | | |
|---------------------------------|-------------------------|
| Central Park School | - Mr. Chambers |
| Penn Beach School | - Mr. Thomas |
| Valley Park School | - Mr. Lang |
| Pennsville Middle School | - Mr. Nugent |
| Pennsville Memorial High School | - Mrs. Phillips |
| Academies | - Mrs. Staffieri-Morris |

XVII. PUBLIC COMMENTS

This meeting will now be open to members of the public who wish to speak or make comment on agenda items or a school district issue that may be of concern to the residents of the Township of Pennsville. Pursuant to the Open Public Meetings Act. The Board has set aside a portion of this meeting, the length of which will be announced by the presiding Board Officer prior to the first member of the public being acknowledged, for public comment.

Any person who wishes to speak must wait to speak until they have been recognized by the presiding Board Officer. Out of respect for other members of the public that may wish to speak, the Board requests that each speaker cede the floor to the next members of the public as soon as they have finished making their respective comment(s).

If your questions or comments pertain to litigation, student, or personnel matters, the Board asks that you see the Superintendent after the meeting since the Board does not, pursuant to the

Open Public Meetings Act, discuss or respond to these items in public.

In addition, please note that the Board has established a specific grievance process in order to ensure an orderly and prompt response to certain public complaints. The process is set forth in File Code: 1312, "Community Complaints and Inquiries." A copy of this policy is available at your request in the Office of the Superintendent. In order to best facilitate public complaints, the Board requests that members of the public follow the process set forth in File Code: 1312.

XVIII. CLOSED SESSION

XIX. RECONVENE TO OPEN SESSION

XX. HIB CASES

09-28-[HB1](#) - Affirm Findings and Conclusions of HIB Cases

XX. ADJOURNMENT

THE FOLLOWING MATERIALS WERE AVAILABLE FOR PUBLIC REVIEW AT THIS MEETING:

1. AGENDA

PLEASE NOTE:

QUESTIONS FREQUENTLY ARISE CONCERNING WHAT AN AGENDA MUST LOOK LIKE. IN COMMON USAGE, AGENDA REFERS TO A LIST OF ITEMS TO BE DISCUSSED AND ACTED UPON, AN OUTLINE OF THINGS TO DO. SINCE THERE IS NOTHING IN THE SUNSHINE LAW TO INDICATE ANY SPECIAL MEANING TO THE WORD AGENDA, THE ATTORNEY GENERAL HAS STATED THAT THE ORDINARY AND UNDERSTOOD MEANING OF THE WORD IS TO BE USED. HE CONCLUDED THAT AGENDA REFERS SOLELY TO THE LIST OF SUBJECT MATTERS TO BE DISCUSSED AND ACTED UPON AT THE NEXT MEETING, AND DOES NOT INCLUDE THE SUPPORTIVE OR EXPLANATORY MATERIALS AND REPORTS. (A.G.F.O. 19.1976)

WORKSHOP REPORTS – AUGUST 2015		
DATE	NAME	DESCRIPTION
August 3 – 6, 2015	Kille, Joseph	AP Summer Institute in English Lit/Composition
August 6, 2015	Brodzik, Michael	EIRC Leadership Conference
August 12, 2015	Baker-Plale, Kyle Burris, Sheila Carels, Carolyn Gibau, Nancy Sandy, Laura Sennstrom, Marian	SGO 2.1

FIRE/SECURITY DRILL REPORT

VALLEY PARK SCHOOL

August 2015



DATE/TIME OF FIRE DRILL	DURATION OF DRILL	WEATHER CONDITIONS	CONDITIONS		
8/4/15 10:10 a.m.	50 sec	78 degrees sunny	Boiler room fire system panel		
STAFF: 11 SUBSTITUTES: 0 VISITORS: 0 STUDENTS: 2					
DATE/TIME OF CRISIS DRILL	TYPE OF DRILL	DURATION OF DRILL	WEATHER CONDITIONS	PARTICIPANTS OF DRILL	BRIEF DESCRIPTION OF WHAT WAS DRILLED
8/4/15 9:25 a.m.	Lockdown	2 min.	78 degrees sunny	Staff Students	Protocols and procedures for lockdown, including radios not available
STAFF: 11 SUBSTITUTES: 0 VISITORS: 0 STUDENTS: 2					

Bobbie-Ann Jordan

Miss Bobbie-Ann Jordan
Principal

ms
8/17

September 28, 2015

- 09-28-[1SP](#)
- On recommendation of the Superintendent and the Committee of the Whole, please move to approve the attached Sidebar Agreement between the Pennsville Board of Education and the Pennsville Education Association (PEA) to create the permanent extra-curricular positions of club advisors at the Pennsville Middle School and the Pennsville Memorial High School, effective with the 2015-2016 school year.

MCB

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**SIDEBAR AGREEMENT BETWEEN
THE PENNSVILLE TOWNSHIP BOARD OF EDUCATION
AND
THE PENNSVILLE EDUCATION ASSOCIATION**

The undersigned agree to modify their agreements as follows:

Amend Schedule "C" Extra-Curricular Activities Compensation, effective with the 2015-2016 school year, for the purpose of adding advisors for clubs at the Pennsville Middle School and Pennsville Memorial High School.

Advisors will be compensated at \$413 for a minimum of 8 club meetings for most club advisories. Club advisory positions that need a variance in compensation can be approved through additional side-bar agreements, as appropriate.

**For the Pennsville Township
Board of Education:**

**For the
Pennsville Education Association:**

Katherine Bodine, President

Martha Hovanec

Date

Date

Danielle Khairzada

Date

September 28, 2015

- 09-28-[2SP](#) - On recommendation of the Superintendent and the Committee of the Whole, please move to approve Alicia Chiaradonna as the Head Coach for Field Hockey, effective October 1, 2015, with a pro-rated annual stipend of \$1,879.

MCB

kag

September 28, 2015

- 09-28-[3SP](#) - On recommendation of the Superintendent and the Committee of the Whole, please move to approve Mary Patrick as the Assistant Coach for Field Hockey, retroactive to September 1, 2015, with a pro-rated annual stipend of \$2,530.

MCB

kag

September 28, 2015

- 09-28-[4SP](#) - On recommendation of the Superintendent and the Committee of the Whole, please move to approve the following additional contractual longevity stipends at the effective dates listed:
- Kimberly George, Administrative Assistant: \$450 (effective 7/1/15)
 - Barbara Miller, Secretary: \$450 (effective 9/1/15)

MCB

kag

September 28, 2015

- 09-28-[5SP](#)
- On recommendation of the Superintendent and the Committee of the Whole, please move to approve the following field trips:
 1. Student Conference
 2. Academic Competition
 3. Academic Competition
 4. Science Conference
 5. Choir Rehearsals
 6. Music Performance
 7. Music Performance
 8. Science Trip
 9. Science Trip
 10. Science Trip
 11. Science Trip

MCB

kag

September 28, 2015

- 09-28-[6SP](#)
- On recommendation of the Superintendent and the Committee of the Whole, please move to employ Jana (Karpf) Golboro, pending criminal history clearance, as a School Social Worker, effective September 29, 2015 to June 30, 2016, on Step 1 of the 2014-2015 Masters' Guide at an annual salary of \$46,236, and with a revised salary to be determined when negotiations are complete.

MCB

kag

09-28-[7SP](#)

- On recommendation of the Superintendent and the Committee of the Whole, please move to approve the following workshops, meals plus mileage not to exceed the state travel reimbursement requirements set forth by the Department of the Treasury:
 1. Nancy Gibau, Supervisor of Special Education, to attend *Special Education Law in New Jersey* in Parsippany, NJ, on October 15, 2015, at a registration cost not to exceed \$219.99.
 2. Lorraine Beyl, Teacher of Special Education, to attend the 33rd *Annual Autism Conference* in Atlantic City, NJ, on October 15 - 16, 2015, at a registration cost not to exceed \$500.00
 3. Cynthia Silver, Speech Language Specialist, to attend *Children with Highly Unintelligible Speech – AAC is Easier Than You Think* in Dover, DE, on October 30, 2015, at a registration cost not to exceed \$175.00.
 4. Joanne Ercoli, Teacher of Special Education, to attend the *ASAH Convention* in Atlantic City, NJ, on November 13, 2015, at a registration cost not to exceed \$180.00.
 5. Susan Ficke, Director of Instruction and Curriculum, and Kyle Marie Baker- Plale, Supervisor of Related Arts, to attend the *Googlepalooza Workshop* at the EIRC in Mullica Hill, NJ, on October 27 – 28, 2015, at a registration cost not to exceed \$250.00 per person.
 6. Laura Sandy, Supervisor of Math and Science, to attend *How to Help All Students Succeed on the PARCC Assessment* in Newark, NJ, on October 27, 2015, at a registration cost not to exceed \$229.00.
 7. Kevin Lewis, Teacher of German; Christine Matylewicz, Teacher of English; and Colleen Fulmer, Teacher of Math, to attend *Blueprint for Becoming a Successful Mentor Educator* at the EIRC in Mullica Hill, NJ, on October 9, 2015, and January 14, 2016, at a registration cost not to exceed \$260.00 per person.
 8. Kim Liccardo, Teacher of Special Education; Cathy Pagden, Teacher of Special Education; Shantia Hollis, Teacher of English; Amber McCullough, Teacher of English; Alyssa Tobin, Teacher of ESL/Title I; Jenifer Stewart, Teacher of Grade 3; Katelyn Masari, Teacher of Kindergarten; and Mathew Plale, Teacher of English, to attend *Supporting the New Teacher: A Blueprint for Success Series* at the EIRC in Mullica Hill, NJ, on September 8, October 22, November 18, 2015; and January 21, and April 20, 2016, at a registration cost not to exceed \$499.00 per person.
 9. Elisabeth Spinner, Teacher of Math, to attend *Supporting the New Teacher: A Blueprint for Success Series* at the EIRC in Mullica Hill, NJ, on September 28, October 5, November 18, 2015; and April 20, 2016, at a registration cost not to exceed \$89.00 per session, for a total registration cost of \$356.00.

MCB

September 28, 2015

- 09-28-[8SP](#) - On recommendation of the Superintendent and the Committee of the Whole, please move to revise the resignation date of Felicita Rosado, PMHS Teacher of Spanish, to a mutually agreed-upon effective date of September 2, 2015.

MCB

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September 28, 2015

- 09-28-[9SP](#) - On recommendation of the Superintendent and the Committee of the Whole, please move to revise the resignation date of Alison Hyland, PMHS Teacher of English, to a mutually agreed-upon effective date of September 2, 2015.

MCB

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September 28, 2015

- 09-28-[10SP](#) - On recommendation of the Superintendent and the Committee of the Whole, please move to conduct a second reading of Regulation 6171.45R – Special Education: Independent Educational Evaluations, and move for adoption.

MCB

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SPECIAL EDUCATION -- INDEPENDENT EDUCATIONAL EVALUATIONS

Special education law permits a parent/guardian to request an independent educational evaluation for their child if there is disagreement with any evaluation provided by the Board. For purposes of this Regulation, an "independent educational evaluation" is an evaluation conducted by a qualified examiner who is not an employee of the public school district responsible for the education of the child in question.

As required by applicable Federal and State law and regulation, an independent educational evaluation ("IEE") shall be provided at no cost to the parent/guardian unless the school district initiates a due process hearing in accordance with N.J.A.C. 6A:14-2.7 et seq. to show that its evaluation is appropriate and a final determination to that effect is made following the hearing. If it is determined the school district's evaluation is appropriate, the parent/guardian still has the right to an IEE, but not at the District's expense.

Upon receipt of a request for an IEE, the District shall provide the parent/guardian with information about where an IEE may be obtained and the criteria for an IEE according to N.J.A.C. 6A:14-2.5(c) 3 and (c) 4, respectively, and the additional criteria outlined below in this Regulation:

1. Any IEE paid for with public funds shall:
 - Be conducted according to the provisions of N.J.A.C. 6A:14-3.4; and
 - Be obtained from another public school district, educational services commission, jointure commission, a clinic or agency approved under N.J.A.C. 6A:14-5, or private practitioner, who is appropriately certified and/or licensed, where a license is required.
2. An independent medical evaluation may be obtained according to N.J.A.C. 6A:14-5.1(e).

Additional criteria for an IEE shall be as follows:

1. The Board will not pay for an IEE unless it complies with the following criteria unless the parent/guardian can show that unique circumstances warrant deviation from same:
 - a. The independent evaluator must be appropriately certified and/or licensed in the State of New Jersey. In instances where no applicable certification/license exists, the evaluator must provide the Board with documentation of extensive and recent training and experience related to the assessment of the known or suspected disability;

- b. The independent evaluator may only charge fees for educational evaluation services that, in the judgment of the Board, are reasonable in accordance with provision number 2 below;
 - c. The independent evaluator must be free from any conflict of interest;
 - d. The independent evaluator and members of the Child Study Team must be permitted to directly communicate and share information with each other. To that end, the parent/guardian must execute any appropriate and necessary releases/authorizations that are necessary for the disclosure and sharing of such information between the Child Study Team and the independent evaluator.
 - e. The independent evaluator must agree to release the assessment information, results, and report(s) to the District prior to receipt of payment for services, as well as agree to comply with the timelines established by the Department of Education for the completion of an IEE;
 - f. For any independent evaluation, whether paid for with public or private funds, the District will permit the evaluator to observe the pupil in the classroom or other educational setting, as applicable; and
 - g. The independent evaluator shall make at least one contact with the pupil's case manager for the purpose of determining how the pupil is progressing in his/her current educational program and/or placement.
2. The maximum allowable cost for an independent evaluation will be limited to the reasonable and customary rate of \$800 per evaluation, as determined and approved by the Board annually. This rate shall be in the range of what it would cost the Board to provide the same type of assessment through either another public school district, educational services commission, jointure commission, a clinic or agency approved under N.J.A.C. 6A:14-5, or private practitioner, who is appropriately certified and/or licensed, where a license is required. This Board-approved rate, to be reviewed as needed, shall be provided to the parent upon their request for an IEE. The Board shall not be responsible for any costs beyond the IEE, such as transportation, lodging, food, etc.
- a. The parent/guardian may provide documentation to the Board demonstrating unique circumstances to justify an IEE that exceeds the maximum allowable cost established by the Board. If, in the Board's judgment, there is no justification for the excess cost, the Board will request a due process hearing to enforce its established maximum allowable cost.

**SPECIAL EDUCATION -
INDEPENDENT EDUCATIONAL
EVALUATIONS (cont.)**

6171.45R

Upon receipt of a parental/guardian request for an IEE, if the District is granting the request, the District shall take steps to ensure that the IEE is provided without undue delay. If the District is not granting the request for an IEE, the District shall request a due process hearing within twenty (20) calendar days of receipt of the request for the IEE.

If a parent/guardian requests an IEE, the District may ask the parent/guardian to explain why he or she objects to the District's evaluation. However, the District shall not require such an explanation and shall not delay either providing the IEE or initiating a due process hearing to defend the District's evaluation.

Any IEE submitted to the District, including an IEE obtained by the parent/guardian at private expense, shall be considered in making decisions regarding special education and related services.

If an Administrative Law Judge orders that an IEE be conducted, the IEE shall be obtained by the District in accordance with the decision or Order of the Administrative Law Judge, and the Board shall pay the cost of the IEE in accordance with the provisions of this Policy.

A parent is entitled to only one IEE paid for by the Board each time the District conducts an evaluation with which the parent disagrees.

Date: March 31, 2014
Revised: _____

September 28, 2015

- 09-28-[11SP](#) - On recommendation of the Superintendent and the Committee of the Whole, please move to approve an unpaid NJFLA leave of absence for Jamie O'Brien, Valley Park Teacher of Grade 1, from October 15 to October 30, 2015.

MCB

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September 28, 2015

- 09-28-[12SP](#) - On recommendation of the Superintendent and the Committee of the Whole, please move to approve an unpaid FMLA/NJFLA leave of absence for Renee Maxie, Valley Park Teacher of Grade 1, from October 13, 2015 to December 2, 2015, and a regular unpaid leave of absence from December 3 to December 23, 2015.

MCB

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September 28, 2015

- 09-28-[13SP](#) - On recommendation of the Superintendent and the Committee of the Whole, please move to approve the Annual Review and Revisions of Agreement with Education and Law Enforcement Officials for the 2015 – 2016 school year.

MCB

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September 28, 2015

- 09-28-[14SP](#) - On recommendation of the Superintendent and the Committee of the Whole, please move to employ Janice Boucher as a Lunch Aide at Valley Park School, pending criminal history clearance, effective October 1, 2015 to June 30, 2016, at the rate of \$9.00 per hour worked.

MCB

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September 28, 2015

- 09-28-[15SP](#) - On recommendation of the Superintendent and the Committee of the Whole, please move to approve a student production at PMHS of the Disney musical, *Beauty and the Beast*, on March 17 – 20, 2016.

MCB

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September 28, 2015

- 09-28-[16SP](#) - On recommendation of the Superintendent and the Committee of the Whole, please move to approve the list of Religious Holidays for the 2015 – 2016 school year per the attached Resolution by the New Jersey State Board of Education.

MCB

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**Adoption Resolution
April 1, 2015**

State of New Jersey
STATE BOARD OF EDUCATION

RESOLUTION

The List of Religious Holidays Permitting Student Absence from School

WHEREAS, according to N.J.S.A. 18A:36-14 through 16 and N.J.A.C. 6A:32-8.3(j), regarding student absence from school because of religious holidays, the Commissioner of Education, with the approval of the State Board of Education, is charged with the responsibility of prescribing such rules and regulations as may be necessary to carry out the purpose of the law; and

WHEREAS, the law provides that:

1. Any student absent from school because of a religious holiday may not be deprived of any award or of eligibility or opportunity to compete for any award because of such absence;
2. Students who miss a test or examination because of absence on a religious holiday must be given the right to take an alternate test or examination;
3. To be entitled to the privileges set forth above, the student must present a written excuse signed by a parent or person standing in place of a parent;
4. Any absence because of a religious holiday must be recorded in the school register or in any group or class attendance record as an excused absence;
5. Such absence must not be recorded on any transcript or application or employment form or on any similar form; and
6. The Commissioner, with the approval of the State Board of Education, is required to:
 - (a) prescribe such rules and regulations as may be necessary to carry out the purposes of this act; and
 - (b) prepare a list of religious holidays on which it shall be mandatory to excuse a student. The list, however, is to be a minimum list. Boards of education, at their discretion, may add other days to the list for the schools of their districts; and

WHEREAS, although the New Jersey Department of Education makes every attempt to ensure the accuracy of the dates using the lunar, Gregorian and Julian calendars; and

WHEREAS, dates within this resolution may not be fixed before the State Board adopts the annual calendar and may require additional revision; now therefore be it

RESOLVED, the State Board of Education permits the Commissioner of Education, after annual adoption by the State Board of Education, to revise the dates provided in list of religious holidays.

WHEREAS, the district board of education has the right to add any bona fide religious holiday to the list for its own schools; now therefore be it,

RESOLVED that the State Board of Education adopts the following list of religious holidays for the 2015-2016 school year:

*Revised on April 15, 2015 to reflect March 14, 2016 as the correct date for Clean Monday (Eastern Orthodox Christian)

2015-16 School-Year	Observance
July 2015	
July 2	Asalha Puja Day (Buddhist)
July 10	Martyrdom of the Bab (Baha'i)
July 13	Laylat as-Qadr (Islam)*
July 13-15	Ulamana/Obon (Buddhist)
July 18-21	Eid al Fitr (Islam)*
July 26	Tisha B'Av (Jewish)
July 31	Guru Purnima (Hindu)*
August 2015	
August 1	Fast in Honor of the Holy Mother of Lord Jesus (Eastern Orthodox Christian) Lammas (Christian and Wicca)
August 6	Transfiguration of the Lord (Eastern Orthodox Christian)
August 15	Feast of the Assumption of the Blessed Virgin Mary (Christian) Dormition of the Theotokos (Eastern Orthodox Christian)
August 19	Naga Panchami (Hindu)*
August 28	Onam (Hindu)*
August 29	Raksha Bandhan (Hindu)*
September 2015	
September 1	Ecclesiastical Year begins (Eastern Orthodox Christian)
September 5	Krishna Janmashtami (Hindu)*
September 7	His Holiness Sakya Trizin's Birthday (Buddhist)
September 8	Nativity of Mary (Christian) Nativity of the Theotokos (Eastern Orthodox Christian)
September 14	Feast of Trumpets (Church of God, Philadelphia Church of God) The Elevation of the Holy Cross (Eastern Orthodox Christian)
September 14-15	Rosh Hashanah (Jewish)
September 17	Ganesha Chaturthi (Hindu)*
September 22	Hajj Day (Islam)*
September 23	Yom Kippur (Jewish) Mabon (Wicca) Day of Atonement (Christian, Church of God, Philadelphia Church of God) Eid al Adha (Islam)*
September 28-October 4	Sukkot (Jewish) Feast of Tabernacles (Church of God, Philadelphia Church of God)
October 2015	
October 5	Last Great Day (Church of God, Philadelphia Church of God); Shemini Atzeret (Jewish)
October 6	Simcat Torah (Jewish)
October 13-21	Navaratri (Hindu)*
October 14	Al Hijra – 1 st Muharram (Islam)*
October 20	Installation of the Scriptures as Guru Granth (Sikh)
October 22	Duserra (Hindu)*
October 31	Samhain-Beltane (Wicca)

November 2015	
November 1	All Saints' Day (Christian)
November 2	All Souls' Day (Christian)
November 11	Diwali (Hindu, Jain and Sikh)*
November 12	Goverdhan Puja (Hindu)*
November 13	Birth of B'ab (Baha'i)
November 14	Birth of Baha'u'llah (Baha'i)
November 15	Nativity Fast begins (Eastern Orthodox Christian)
November 21	The Presentation of the Theotokos to the Temple (Eastern Orthodox Christian)
November 24	Guru Tegh Bahadur Martyrdom (Sikh)
November 25	Guru Nanak Dev Sahib Birthday (Sikh)
November 26	Day of Covenant (Baha'i)
November 28	Ascension of 'Abdu'l Baha (Baha'i)
November 29	First Sunday of Advent (Christian)
December 2015	
December 7-14	Hanukkah (Jewish)
December 8	Bodhi Day (Buddhist) Immaculate Conception (Christian)
December 21	Yule (Wicca and Christian)
December 23	Mawlid an Nabi (Islam)*
December 25	Christmas (Christian) The Nativity of Christ (Eastern Orthodox Christian)
December 26	Zarathosht Diso (Zoroastrian)
January 2016	
January 1	Gantan-sai (Shinto)
January 3 through 10	Holy Convocation (Church of God and Saints of Christ)
January 5	Birthday of Guru Gobind Singh Sahib (Sikh)
January 6	Feast of Epiphany (Christian) Feast of Theophany (Eastern Orthodox Christian) Nativity of Christ (Armenian Orthodox)
January 7	Feast of the Nativity (Eastern Orthodox Christian)
January 13	Maghi (Sikh)
January 14	Makar Sankranti and Pongal (Hindu)*
January 17	World Religion Day (Baha'i)
January 25	Tu B'shvat (Jewish)
February 2016	
February 2	The Presentation of Our Lord to the Temple (Eastern Orthodox Christian) Imbolic-Candlemas (Wicca and Christian)
February 8	Chinese/Lunar New Year (Confucian, Daoist, Buddhist)
February 9	Shrove Tuesday (Christian)
February 10	Ash Wednesday (Christian)
February 12	Vasant Panchami (Hindu)*
February 15	Nirvana Day (Buddhist)
February 26 through March 1	Intercalary Days (Baha'i)

March 2016	
March 8	Maha Shivaratri (Hindu)*
March 13	L. Ron Hubbard's Birthday (Church of Scientology)
March 14	Clean Monday (Eastern Orthodox Christian)
March 20	Ostara (Wicca) Palm Sunday (Christian) Naw Ruz (Baha'i)
March 21	Nowruz (Zoroastrian)
March 23	Holi (Hindu)* Lord's Evening Meal (Christian, Jehovah's Witness)
March 24	Purim (Jewish) Hola Mohalla (Sikh) Holy Thursday (Christian)
March 25	Holy Friday (Christian) The Annunciation of the Theotokos (Eastern Orthodox Christian)
March 27	Easter (Christian)
March 28	Khordad Sal (Zoroastrian) Easter Monday (Christian)
April 2016	
April 4	The Annunciation of the Virgin Mary (Christian)
April 8	Chandramana Yugadi (Hindu)*
April 13	Baisakhi (Sikh)
April 13	Souramana Yugadi (Hindu)*
April 13-20	Passover/Days of Unleavened Bread (Church of God and Saints of Christ)
April 15	Rami Navami (Hindu)*
April 20	First Day of Ridvan (Baha'i)
April 22	Passover (Philadelphia Church of God) Hanuman Jayanti (Hindu)*
April 22-23	Theravadin New Year (Buddhist)
April 23	Lazarus Saturday (Eastern Orthodox Christian) First Day of Unleavened Bread (Church of God)
April 23-29	Days of Unleavened Bread (Philadelphia Church of God)
April 23-30	Pesach (Jewish)
April 24	Palm Sunday (Eastern Orthodox Christian)
April 25	The 11 th Panchen Lama's Birthday (Buddhist)
April 28	Holy Thursday (Eastern Orthodox Christian) Ninth Day of Ridvan (Baha'i)
April 29	Holy Friday (Eastern Orthodox Christian) Last Day of Unleavened Bread (Church of God)
April 30	Mahavir Jayanti (Jain)
May 2016	
May 1	Twelfth Day of Ridvan (Baha'i) Beltane (Wicca) Pascha (Easter) (Eastern Orthodox Christian)
May 2	Bright Monday (Eastern Orthodox Christian)
May 5	Lailat al Miraj (Islam)* Ascension of Our Lord (Christian)
May 12	Yom Ha'Azmaut (Jewish)

May 15	Buddha's Birthday/Buddha Day – Visakha Puja (Buddhist) Pentecost (Christian)
May 21	Lailat al Bara'ah (Islam)*
May 23	Declaration of the Bab (Baha'i)
May 26	Lag B'Omer (Jewish)
May 28	Ascension of Baha'u'llah (Baha'i)
June 2016	
June 6	Ramadan (Islam)
June 12-13	Shavuot (Jewish)
June 16	Martyrdom of Guru Arjan Dev Sahib (Sikh)
June 19	Pentecost (Eastern Orthodox Christian)
June 20	Litha (Wicca)
June 24	Fast of the Holy Apostles (Eastern Orthodox Christian)

** Disclaimer: New Jersey Department of Education has made every attempt to ensure the accuracy of the dates. The information has been verified through the use of various sources and some dates may vary due to the lunar, Gregorian and Julian calendars.*

David C. Hespe, Commissioner
Secretary, NJ State Board of Education

Mark W. Biedron, President
NJ State Board of Education

September 28, 2015

- 09-28-[17SP](#) - On recommendation of the Superintendent and the Committee of the Whole, please move to designate the week of October 5 – 9, 2015, as a “Week of Respect” in the Pennsville School District pursuant to Policy #5131.1 and N.J.S.A. 18A:37-14.

MCB

kag

September 28, 2015

- 09-28-[18SP](#) - On recommendation of the Superintendent and the Committee of the Whole, in accordance with N.J.S.A. 18A:36:5.1 and N.J.A.C. 6A:16-5.2, please move to designate the week of October 19 – 23, 2015, as *School Violence Awareness Week* in the Pennsville School District.

MCB

kag

September 28, 2015

- 09-28-[19SP](#) - On recommendation of the Superintendent and the Committee of the Whole, please move to approve Mary Nucifore for ten (10) hours at the contractual overtime rate of \$31.15 for developing framework for incorporating the *Achieve 3000* instructional tool into the existing language arts literacy block in grades four and five.

MCB

kag

September 28, 2015

- 09-28-[20SP](#) - On recommendation of the Superintendent and the Committee of the Whole, please move to Alyssa Robishaw, PMHS Teacher of Social Studies, as a Technology Mentor for Social Studies at the prorated annual stipend of \$900.00, effective October 1, 2015 to June 30, 2016.

MCB

kag

September 28, 2015

- 09-28-[21SP](#) - On recommendation of the Superintendent and the Committee of the Whole, please move to approve the following teachers as extra-curricular advisors at the contractual annual stipends listed, effective for the 2015-2016 school year:

• Junior Class Advisor:	Wade Whitehead	\$1,951
• Newspaper Advisor:	Mathew Plale	\$1,369
• PMHS Library Club:	Amy Baran	\$ 413

MCB

kag

September 28, 2015

- 09-28-[22SP](#) - On recommendation of the Superintendent and the Committee of the Whole, please move to approve the following substitutes who have criminal history clearance and State of New Jersey Substitute teaching credentials, for the 2015-2016 school year, at the rate of \$85.00 per day worked:

- Maryrita Concannon
- Lauren Kiger

MCB

kag

September 28, 2015

- 09-28-[23SP](#) - On recommendation of the Superintendent and the Committee of the Whole, please move to approve Colleen Fulmer, PMHS Teacher of Mathematics, as a Detention/Learning Center Proctor for the 2015-2016 school year at the contractual overtime rate of \$31.15 per hour worked.

MCB

kag

September 28, 2015

- 09-28-[24SP](#) - On recommendation of the Superintendent and the Committee of the Whole, please move to employ Patricia Applegate, pending criminal history approval, as a Part-time (50%) Title I Teacher at the Pennsville Middle School, effective September 29, 2015, to June 30, 2016, at an annual salary of \$21,798, which is 50% of Step 1 of the 2014-2015 Bachelor's Guide.

MCB

kag

September 28, 2015

- 09-28-[25SP](#) - On recommendation of the Superintendent and the Committee of the Whole, please move to approve the following additional personnel for Summer Curriculum Writing Projects at compensation for the hours listed at the contractual overtime rate of \$31.15 per hour:

COURSE	NEW REWRITE UPDATE	LENGTH OF COURSE	COMPENSATION FOR COMPLETED PROJECT	NAME
Life Skills Language Arts Grades 6-9	New	Full Year	\$311.50 (10 hours)	Kristin Craner
Life Skills Math Grades 6-12	New	Full Year	\$311.50 (10 hours)	Jennifer DuBarry-Paul

MCB

kag

September 28, 2015

- 09-28-[26SP](#) - On recommendation of the Superintendent and the Committee of the Whole, please move to approve the homebound instruction for the following students:

Student #1

Place: Pennsville Memorial High School
Grade: 11
Dates: September 17, 2015 to approximately 3 or 4 weeks
Instructors: Robert Belding, Kristen Craner, Jenna Nardelli,
Hours: 10 hours per week
Rate: \$31.15 per hour

Student #2

Place: Rockford Center
Grade: 5
Dates: September 18 to tentatively September 30, 2015
Instructors: Education, Inc.
Hours: 10 hours per week
Rate: \$40.00 per hour

MCB

kag

September 28, 2015

- 09-28-[1BA](#) - On recommendation of the Superintendent and the Committee of the Whole, please move to approve payment of September 2015 General Fund invoices in the amount of \$762,139.09 which have been properly signed.

RD

tc

September 28, 2015

- 09-28-[2BA](#) - On recommendation of the Superintendent and the Committee of the Whole, please move the board approve payment of the August 2015 Payroll and Handwritten Check List for a total of \$866,108.64 which has been properly signed.

RD

es

September 28, 2015

- 09-28-[3BA](#) - On recommendation of the Superintendent and the Committee of the Whole, please move to accept the following donations from the Educational Foundation of Pennsville Public School District:

2014-2015 Teacher Grants	\$10,792.61
2015-2016 Teacher Grants	\$ 8,850.00

RD

es

September 28, 2015

- 09-28-[4BA](#) - On recommendation of the Superintendent and the Committee of the Whole, please move the board approve payment to Salem Community College of Carneys Point, New Jersey, of \$150 each for 30 students participating in the 2015 fall semester Jumpstart Program for a total of \$4500.00.

RD

es

September 28, 2015

- 09-28-[6BA](#)
- On recommendation of the Superintendent and the Committee of the Whole, please move to approve the attached Agreement for E-Rate Services between the Pennsville Board of Education and E-rate Partners, LLC of Cicero, New York, to serve as the District's representative and to provide consultation and advice for a fee in connection with Funding Year 2016 (July 1, 2016-June 30, 2017) of the Schools & Libraries Universal Service Support Mechanism (E-Rate Program) for the District as per the attached agreement dated September 3, 2015.

RD

es

September 3, 2015

E-rate Partners, LLC

5701 East Circle Drive #133

Cicero, New York 13039

Tel: 315-254-2022

Fax: 888-372-8303

www.eratepartners.com

jessica.nilsen@eratepartners.com

Pennsville Township School District
Mr. Richard Davidson
30 Church Street
Pennsville, NJ 08070

Re: Agreement between Pennsville Township School District and E-rate Partners, LLC for
E-rate Services for Funding Year 2016

Dear Mr. Davidson,

E-rate Partners, LLC is pleased to provide this Agreement to Pennsville Township School District for Professional E-rate Consulting Services.

This Agreement is made as of September 3, 2015 between Pennsville Township School District and E-rate Partners, LLC. Pennsville Township School District (District) employs E-rate Partners, LLC (E-rate Partners) to perform services, to serve as the District's representative and to provide consultation and advice for a fee (as set forth below) in connection with **Funding Year 2016 (July 1, 2016-June 30, 2017) of the Schools & Libraries Universal Service Support Mechanism (E-rate Program)** for the District (the Agreement).

We are already planning and preparing for the Funding Year 2016 application cycle, which begins late Summer 2015, and look forward to working with you as your E-rate consultant. A complete description of the Funding Year 2016 application cycle is included in Appendix A.

E-rate Partners' Services

Upon execution of this Agreement granting authority to proceed from the District, E-rate Partners shall perform the following services:

- Prepare and submit all required forms (as described in Appendix A) and correspondence necessary for program compliance throughout the complete E-rate funding cycle for eligible Category 1 services. E-rate Partners will attach all necessary District provided agreements, proposals or contract information as requested by representatives of the E-rate Program.
- Collect and analyze required data from the District's E-rate staff relevant to the assignment as to its conformity with the E-rate Application process guidelines.
- Serve as the liaison between the District and the Universal Service Administrative Company Schools & Libraries Division (SLD) and respond to all SLD inquiries pertinent to the District's applications and reimbursements.
- Maintain documentation on the District's applications and related SLD correspondence.

- Support the District by proactively seeking out critical information from the SLD on issues of interpretation relative to E-rate rules and guidelines.
- If authorized in writing by the District, Additional Services, related to this Agreement, will be performed by E-rate Partners for a mutually agreed upon additional fee. E-rate Partners' Additional Services will be performed and completed within the time period mutually agreed to in writing by the parties at the time such services are authorized. The District shall pay E-rate Partners for all Additional Services rendered on the basis agreed to in writing by the parties at the time such services are authorized.
- Since it is impossible to determine if the District will be chosen by the SLD for a Site Visit, Selective Review, Audit or similar activity or process, E-rate Partners' efforts to support the District in these matters will be considered Additional Services and will be billed on a Time basis at \$85/hour and a Materials and Travel basis at E-rate Partners' cost.

District's Responsibilities

The District shall do the following:

- Designate an individual who will have the authority to act on the District's behalf on matters concerning this Agreement.
- Furnish to E-rate Partners all information pertinent to this Agreement and authorize E-rate Partners to obtain additional contract information, invoices, reports and data as required. E-rate Partners shall be entitled to use and rely upon all such information and services provided by the District or others on the District's behalf in performing E-rate Partners' services under this Agreement.
- Provide all information in a timely fashion to E-rate Partners.
- Ensure that all information requested by E-rate Partners is complete, updated, and correct.
- Bear all costs incident to compliance with the requirements of this Section.

Period of Service

- E-rate Partners' Services will be performed within a timely manner in compliance with E-rate program filing requirements. E-rate Partners' Services under this Agreement will be complete when the reimbursement process is finished (as described in Appendix A), unless earlier terminated as provided for herein.
- If any time period within or date by which any of E-rate Partners' services are to be completed is exceeded through no fault of E-rate Partners, at that time E-rate Partners shall be entitled to equitable adjustment of rates and amounts of compensation provided for elsewhere in this Agreement to reflect, reasonable costs incurred by E-rate Partners in connection with such an extension and the fact that the time for performance under this Agreement has been revised.

Fee and Invoicing

Our proposed fee is calculated as follows:

E-rate Partners' annual fee for Funding Year 2016 Category 1 will be \$2,600.00. E-rate Partners will invoice 50%, or \$1,300.00, in October of 2015, and 50%, or \$1,300.00, in April of 2016.

E-rate Partners' fee for Category 2 services for E-rate Funding Year 2016 will be \$600.00 per E-rate Funding Year 2016 Funding Request (FRN). E-rate Partners will invoice 50%, or \$300.00/FRN, in April of 2016, and 50%, or \$300.00/FRN, upon receipt of a Funding Commitment Decision Letter committing funding to the District.

- E-rate Partners shall submit invoices for Basic Services to the District according to the payment schedule above. All payments to E-rate Partners are due and payable 30 days from the date of invoice. Any amount due E-rate Partners upon expiration or earlier termination of this Agreement shall survive and remain a continuing obligation of the District. E-rate Partners shall be entitled to recover all attorneys' fees and court costs in connection with the collection of any amounts due and/or enforcement of the terms of this Agreement.
- If the District fails to make any payment due E-rate Partners for services and expenses within sixty (60) days after receipt of E-rate Partners' invoice, the amount due E-rate Partners will be increased at the rate of nine percent (9%) per annum from said sixtieth (60) day, accrued at .075% monthly. After the 60th day, E-rate Partners may, after giving seven (7) days' written notice to the District, suspend services under this Agreement until E-rate Partners has been paid in full all amounts due and owing for services, expenses and charges.
- The Term of this Agreement shall be for one funding year. The Agreement may be subject to renewal at the end of the term at a mutually agreeable compensation rate.

Termination

- Termination for Cause.
This Agreement may be terminated by the District for cause based on any of the following reasons: (i) E-rate Partners' negligence or misconduct that would make its continued association with the District prejudicial to the best interests of the District; (ii) E-rate Partners' breach of any material term or condition of this Agreement which remains uncured fifteen (15) days after receipt of written notice detailing the breach.

This Agreement may be terminated for cause by E-rate Partners: (i) at any time during a suspension of services due to nonpayment as set forth above; or (ii) upon District's breach of any material term or condition of this Agreement which remains uncured fifteen (15) days after receipt of written notice detailing the breach.

- Termination for Convenience. Either party may terminate this Agreement for its convenience without cause, upon fifteen (15) days prior written notice to the other of them.
- Effect of Termination. Termination of this Agreement pursuant to this Article will not in any way (a)

compromise or constitute a waiver of any right or remedy of either party at law or in equity, or (b) affect any provision of this Agreement that will survive such termination, or (c) and under no legal theory whether in tort, contract, equity or otherwise cause E-rate Partners and/or its members to be liable to District or any other person or entity for any indirect, special, incidental or consequential damages of any character even if E-rate Partners shall have been informed of the possibility of such damages or for any claim by any other party. Further, in no event shall E-rate Partners' liability under any provision of this Agreement exceed the fees charged by E-rate Partners under this Agreement. This paragraph shall survive the expiration or earlier termination of this Agreement.

General Considerations

- E-rate Partners and the District hereby mutually agree to indemnify, and hold the other harmless, as well as their respective members, officers, directors, employees, and consultants against any and all liability, damage, and expenses (including attorneys' fees and court costs) of whatever kind or nature which, they may directly or indirectly incur, suffer or be required to pay by reason of the breach by the applicable party of its duties and obligations under this Agreement. This paragraph shall survive the expiration or earlier termination of this Agreement.
- This Agreement and the rights and duties hereunder shall not be assigned by either party without the prior written consent of the other, and any purported assignment of this Agreement without said consent of the other shall be considered null and void.
- Nothing contained in this Agreement shall prevent E-rate Partners from employing independent subcontractors and consultants as E-rate Partners may deem appropriate to assist in the performance of services hereunder.
- Nothing contained in this Agreement shall be construed to give any rights or benefits to any third party, and all duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of the District and E-rate Partners and not for the benefit of any other third party.
- E-rate Partners and the District shall endeavor to resolve claims, disputes and other matters in question between them by mediation as a condition precedent to the institution of legal or equitable proceedings by either party. Unless the parties mutually agree otherwise, the mediation shall be in accordance with the rules of the American Arbitration Association currently in effect. The parties agree to divide equally the mediator's fee and any filing fees associated therewith.
- Provisions of this Agreement shall be construed in accordance with the laws of the State of New York and shall inure to the benefit of the respective parties, their heirs, personal representatives and assigns. The provisions of this Agreement are severable, and in the event any provision hereof is determined to be invalid or unenforceable, such invalidity or unenforceability shall not in any way affect the validity or enforceability of the remaining provisions herein.
- This Agreement constitutes the entire Agreement between the District and E-rate Partners and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified or canceled in writing duly executed by both parties.

Mr. Richard Davidson
Pennsville Township School District
September 3, 2015

Conclusion

E-rate Partners would be proud to have the opportunity to serve Pennsville Township School District as your Professional E-rate Consultant. We look forward to working with you over the next Funding Year. If you have any questions please call Kelly Walrath at 315-254-2018.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement as of the day and year first above written.

DISTRICT

(Signature)

Richard Davidson

(Printed Name)

(Date)

Business Administrator

(Title)

Address for Giving Notices:

30 Church Street

Pennsville, NJ 08070

E-rate Partners, LLC

Jessica A Nilsen

(Signature)

Jessica A. Nilsen

(Printed Name)

September 3, 2015

(Date)

Member

(Title)

Address for Giving Notices:

5701 East Circle Drive #133

Cicero, New York 13039

Appendix A

Funding Year 2016 (July 1, 2016 –June 30, 2017) E-rate Process

(Funding Year 2017 (July 1, 2017-June 30, 2018) E-rate Process will follow a similar timeline beginning in October 2016)

Questionnaire—September-October 2015

E-rate Partners will send the District an information packet to gather data for the Funding Year 2016 E-rate process including any new services and/or Requests for Proposals (RFPs) that the District is planning. Once we have received your completed packet we will begin preparing your Form 470.

Competitive Bidding (FCC Form 470)—October 2015-January 2016

The Form 470 is an invitation to bid. It is the first FCC form that must be filed in order to receive E-rate discounts. All services that your District may seek E-rate discounts on must be listed on a Form 470. If you have developed an RFP for an eligible service, the Form 470 will include information on how service providers may obtain a copy of the RFP. Once the Form 470 is filed, it is posted to the SLD web site for a mandatory 28-day competitive bidding in conjunction with the release of any RFPs. E-rate Partners will post the Form 470 based on the District's questionnaire and advise you of the mandatory 28-day competitive bidding period. Be sure to document all proposals you receive and your selection process being very mindful of the guideline stating that cost must be the most heavily weighted factor. Contracts must be established before the Form 471 can be submitted. E-rate Partners will offer assistance documenting bids received and your selection process, but the responsibility for selecting service providers remains with the District.

Application (FCC Form 471)-January-February 2016

The Form 471 is the second FCC form E-rate Partners will submit on your behalf. The Form 471 lists the funding requests (FRNs) for your E-rate eligible services. Each FRN indicates the associated costs, the entities that are eligible to receive the services, and the calculated discount rate for the services. If applicable, legal contracts must be in place before a Form 471 can be submitted. Contracts established after the 471 is submitted will not be eligible for E-rate reimbursement.

Application Review (Program Integrity Assurance)—March-September 2016

During Program Integrity Assurance (PIA), SLD representatives will contact us with questions regarding your application(s). E-rate Partners will respond to PIA questions on your behalf. Occasionally the SLD will ask questions that require us to gather more information from you. There is typically a 15-day (including weekends and holidays) response deadline on PIA questions, so requested information must be provided in a timely manner.

Response to Funding Commitment Decision—March-September 2016

A Funding Commitment Decisions Letter (FCDL) is the written documentation from the SLD describing the amount of funding allocated for E-rate eligible services. Upon receipt of an FCDL, we will review the FCDL, provide a copy to you for your review and submit a Form 486. The Form 486 indicates the District's intent to receive and pay for E-rate eligible services. If a funding request is denied for some reason an initial appeal process will be initiated and appropriate letters submitted with the goal of reversing the decision.

Reimbursement Process (FCC Form 472)-March-November 2017

The Form 472, also known as the BEAR Form, is used to request reimbursement, at your approved discount rate, on services for which you have paid in full. E-rate Partners will administer the BEAR process in 2 rounds per Funding Year. The first round will request reimbursements on actual expenses incurred July through December. The second round will cover January through June. E-rate Partners will request the necessary invoice copies from you. Upon approval of a BEAR Form by the SLD, the SLD will issue a reimbursement check to the Service Provider. The Service Provider is obligated to forward the check to the District. If a Service Provider is negligent, E-rate Partners will make a good faith effort to work with the Service Provider to attempt to resolve the matter. E-rate Partners cannot be held responsible for a Service Provider that does not release funds. If you would rather not wait for reimbursement checks, you may opt to receive discounted invoices (you pay just the undiscounted portion) and let service providers file for payment from the SLD.

09-28-[7BA](#)

- On recommendation of the Superintendent and the Committee of the Whole, please move to approve the following outgoing tuition students for the 2015-16 school year:

1 student

School: Salem County Special Services School District
Regional Day School
Multiple Disabilities Program
Grade: 11
Effective Dates: September 1, 2015-June 30, 2016
Tuition: \$40,977.00 per year

1 student

School: Salem County Special Services School District
Regional Day School
Multiple Disabilities Program
Grade: 12
Effective Dates: September 1, 2015-June 30, 2016
Tuition: \$40,977.00 per year

1 student

School: Salem County Special Services School District
Cumberland Campus
Multiple Handicapped Program
Grade: 4
Effective Dates: September 1, 2015-June 30, 2016
Tuition: \$40,977.00 per year
1-1 Aide: \$37,500.00 per year

1 student

School: Salem County Special Services School District
Daretown Campus
Behavioral Disabilities Program
Grade: 3
Effective Dates: September 1, 2015-June 30, 2016
Tuition: \$42,062.00 per year

1 student

School: Salem County Special Services School District
Daretown Campus
Behavioral Disabilities Program
Grade: 8
Effective Dates: September 1, 2015-June 30, 2016
Tuition: \$42,062.00 per year

1 student

School: Salem County Special Services School District
Alternative High School
Grade: 10
Effective Dates: September 3, 2015-June 30, 2016
Tuition: \$20,910.00 per year

1 student

School: Gloucester County Special Services School District
Extended School Year
Grade: 2
Effective Dates: July 13, 2015-August 13, 2015
Tuition: \$3,980.00

1 student

School: Gloucester County Special Services School District
Extended School Year
Grade: 1
Effective Dates: July 13, 2015-August 13, 2015
Tuition: \$3,980.00

1 student

School: Gloucester County Special Services School District
Extended School Year
Grade: 4
Effective Dates: July 13, 2015-August 13, 2015
Tuition: \$3,980.00

1 student

School: Gloucester County Special Services School District
Extended School Year
Grade: PreK-4
Effective Dates: July 13, 2015-August 13, 2015
Tuition: \$3,980.00

1 student

School: Y.A.L.E. School Inc.
Medford, New Jersey
Grade: 6
Effective Dates: September 9, 2015-June 30, 2016
Tuition: \$48,553.20 per year

RD

September 28, 2015

09-28-[8BA](#)

- On recommendation of the Superintendent and the Committee of the Whole, please move to approve the following incoming McKinney-Vento eligible students for the 2015-16 school year:

1 student	Sending District: School: Grade: Effective Dates: Tuition:	Pennsville Valley Park School 0 September 3, 2015–June 30, 2016 None
1 student	Sending District: School: Grade: Effective Dates: Tuition:	Penns Grove-Carneys Point Central Park School 2 September 4, 2015–June 30, 2016 None as per county agreement
1 student	Sending District: School: Grade: Effective Dates: Tuition:	Philadelphia, Pennsylvania Pennsville Memorial High School 9 September 3, 2015–June 30, 2016 State of New Jersey
1 student	Sending District: School: Grade: Effective Dates: Tuition:	Newport, Tennessee Pennsville Middle School 6 September 11, 2015–June 30, 2016 State of New Jersey
1 student	Sending District: School: Grade: Effective Dates: Tuition:	Riverview, FL Central Park School 2 September 3, 2015–June 30, 2016 State of New Jersey

RD

es

September 28, 2015

09-28-[9BA](#)

- On recommendation of the Superintendent and the Committee of the Whole, please move to approve the attached Line Item Transfers for the month of July 2015.

RD

es

September 28, 2015

- 09-28-[10BA](#) - On recommendation of the Superintendent and the Committee of the Whole, please move to approve the continuation of the Environmental Brokerage Services Letter Agreement with BGC Environmental Brokerage Services, L.P. of New York City, New York for consulting and brokerage services for selling SRECs at the rate of 1.0% commission, with a minimum of \$100 per transaction.

RD

es

September 28, 2015

- 09-28-[11BA](#) - On recommendation of the Superintendent and the Committee of the Whole, please move to approve the addition of the following language to the Pennsville Board of Education *Guide for Standard Operating Procedures and Internal Controls* and the Pennsville Board of Education *District Policy Manual* in the areas relating to mileage reimbursement:

Reimbursement for mileage to and from a workshop or site activity shall be measured from the school or the home of the employee or Board Member, whichever distance is shorter. In the case wherein the distance from the employee's home to the site activity is less than that traveled to and from the employee's work location, no reimbursement shall be made unless the activity takes place on a day that is not considered a normal work day.

RD

es

September 28, 2015

- 09-28-[1NB](#)
- On recommendation of the Superintendent, please move to approve the following workshops, meals plus mileage not to exceed the state travel reimbursement requirements set forth by the Department of the Treasury:
 - Amy Baran, PMHS Media Specialist, to attend the *NJASL 2015 Conference* in Long Branch, NJ, on November 16, 2015, at a registration cost not to exceed \$195.00.
 - Marian Sennstrom, Supervisor of Humanities, to attend the *National Council for Teachers of English Convention* in Minneapolis, MN, on November 19 – 22, 2015, at a registration cost not to exceed \$250.00 plus airfare, lodging, and meals in accordance with State regulations not to exceed \$1,448.50.
 - Torri Dobson, PMHS Teacher of English; and Amber McCullough, MS Teacher of English, to attend the *National Council for Teachers of English Convention* in Minneapolis, MN, on November 19 – 22, 2015, at a registration cost not to exceed \$325.00 per person, plus airfare, lodging, and meals in accordance with State regulations not to exceed \$1,498.50 per person.

MCB

kag

September 28, 2015

- 09-28-[2NB](#)
- On recommendation of the Superintendent, please move to employ Tanya Rinnier as a Teacher of Mathematics at Pennsville Memorial High School, effective November 30, 2015 to June 30, 2016, on Step #11 of the 2014-2015 Bachelor's Guide at an annual salary of \$65,730, with a revised salary to be determined when negotiations are complete,

MCB

kag

September 28, 2015

- 09-28-[3NB](#) - On recommendation of the Superintendent, please move to accept a donation from the Pennsville Education Foundation in the amount of \$41,000, with funds designated to support the following projects and programs within the Pennsville School District:

• PMHS Auditorium Sound System	\$ 28,000
• PMHS Student Council	\$ 2,000
• PMHS Renaissance Program	\$ 2,000
• Middle School SOARing Program	\$ 2,000
• Penn Beach Behavior Support	\$ 2,000
• Central Park Bus Behavior Support	\$ 2,000
• Valley Park Family Reading Celebration	\$ 2,000
• PMHS Project Graduation	\$ 1,000

MCB

kag

September 28, 2015

- 09-28-[4NB](#) - On recommendation of the Superintendent, please move to approve a contract with Karen Driscoll to provide LDT/C (Learning Disabilities Teacher/Consultant) Services, effective September 29, 2015 to June 30, 2016, at the rate of \$275.00 per case.

MCB

kag

September 28, 2015

- 09-28-[5NB](#) - On recommendation of the Superintendent, please move to approve the following field trip:

- Community-based Instruction
- Class Trip

MCB

kag

September 28, 2015

- 09-28-[6NB](#)
- On recommendation of the Superintendent, please move that pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Pennsville Board of Education certifies that as of July 31, 2015, and after review of the Secretary's Monthly Financial Report appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

RD

es

September 28, 2015

- 09-28-[7NB](#)
- On recommendation of the Superintendent, please move to approve the following salary percentages for NCLB & IDEA B grants for the 2015-2016 school year:

NAME	GRANT	BASE SALARY	PERCENT OF SALARY	FEDERALLY FUNDED AMOUNT
Beth Jackson	Title I	\$50,724	10%	\$5,072
Jessica Chroniger	Title I	\$43,595	15%	\$6,539
Eric Mulford	Title I	\$46,820	10%	\$4,682
Michelle Maccarone	Title I	\$43,595	10%	\$4,360
Beth Ambrosius	Title I	\$43,595	10%	\$4,360
Michelle Getler	Title I	\$43,595	10%	\$4,360
Frank Ferro	Title I	\$44,095	10%	\$4,410
Kelly Dorsey	Title I	\$49,431	10%	\$4,943
Mary Denaxas	Title I	\$50,724	10%	\$5,072
Meghan Layton	Title I	\$43,595	10%	\$4,360
Jenifer Mancine	Title I	\$81,038	15%	\$12,156
Patricia Applegate	Title I	\$19,836	100%	\$19,836
Linda McKelvey	Title I	\$83,641	15%	\$12,546
Maria Petro	Title I	\$81,000	15%	\$12,150
Michelle Pedrick	Title I	\$81,038	15%	\$12,156
Susan Conway	Title I	\$81,135	15%	\$12,170
Penni Foster	Title I	\$21,278	10%	\$2,128
Elizabeth Spinner	Title I	\$46,236	10%	\$4,624
J. Richard Reilley	Title I	\$54,786	10%	\$5,479
Amber McCollough	Title I	\$43,595	10%	\$4,360
Gail Miller	IDEA B	\$19,660	60%	\$11,796
Jennifer Waterman	IDEA B	\$16,682	34%	\$5,672

RD

es

September 28, 2015

- 09-28-[8NB](#) - On recommendation of the Superintendent, please move to approve the void of the following stale checks from the Pennsville Board of Education Agency Account and redeposit these monies into the Pennsville Board of Education General Fund:

Check #11788	\$152.00
Check #13587	\$131.62
Total	\$283.62

RD

es

September 28, 2015

- 09-28-[1HB](#) - On recommendation of the Superintendent and the Committee of the Whole, please move to affirm the findings and conclusions of the HIB Case Reports as discussed in Executive Session.

MCB

kag