

**PENNSVILLE PUBLIC SCHOOL DISTRICT
BOARD OF EDUCATION MEETING – PUBLIC AGENDA
OCTOBER 26, 2015**

- I. CALL TO ORDER
- II. ROLL CALL
- III. FLAG SALUTE AND MOMENT OF SILENCE
- IV. READING OF THE SUNSHINE LAW STATEMENT
- V. APPROVAL OF THE MINUTES
 - A. September 21, 2015
 - 1. REGULAR SESSION
 - 2. CLOSED SESSION
 - B. September 28, 2015
 - 1. REGULAR SESSION
 - 2. CLOSED SESSION
- VI. COMMUNICATIONS
- VII. SUPERINTENDENT'S REPORT
 - A. PARCC Results – Susan Ficke
 - B. Resources for Independent Living – Nancy Gibau
 - C. Bond Referendum Update – Dr. Brodzik
 - D. Approve Fire and Security Drills – September 2015
 - E. Approve Workshop Reports – September 2015
- VIII. MOTION TO ACCEPT SUPERINTENDENT'S REPORT
- IX. NOTATION OF PUBLIC COMMENTS ON AGENDA ITEMS

The Board President will recognize those individuals in the audience who wish to comment on agenda items. Please respect the following procedure:

 - 1. Be recognized by the Board President
 - 2. State your full name and address
 - 3. Identify the resolution number(s) that you wish to comment on
 - 4. Wait to be recognized before you make your comment (just before the resolution is voted on)
 - 5. Limit your comments to the specific resolution you identified in #3

X. ACTION ITEMS

A. SUPERINTENDENT

- 10-26-[1SP](#) - Approve Volunteers for 2015 - 2016
- 10-26-[2SP](#) - Accept Resignation as Attendance Designee – C. Smith
- 10-26-[3SP](#) - Approve Student Escort Program Personnel
- 10-26-[4SP](#) - Approve Contractual Change in Degree Status
- 10-26-[5SP](#) - Approve Workshops
- 10-26-[6SP](#) - Approve Advisor – D. Coleman
- 10-26-[7SP](#) - Approve Field Trips
- 10-26-[8SP](#) - Approve Homebound Instruction
- 10-26-[9SP](#) - Revise Employment Date – J. Boucher
- 10-26-[10SP](#) - Approve Tri-County Conference Dues and Ticket Prices
- 10-26-[11SP](#) - Approve Tri-County Conference Constitutional Changes

B. BUSINESS ADMINISTRATOR

- 10-26-[1BA](#) - Approve General Fund Invoices – October 2015
- 10-26-[2BA](#) - Approve Payroll Invoices – September 2015
- 10-26-[3BA](#) - Approve Corrections to Contract
- 10-26-[4BA](#) - Approve Corrections to Joint Transportation Contract
- 10-26-[5BA](#) - Approve Transportation Agreement Quote #Q0316 (M/V)
- 10-26-[6BA](#) - Approve Resolution – Comprehensive Maintenance Plan
- 10-26-[7BA](#) - Approve Resolution – Requisition for Taxes
- 10-26-[8BA](#) - Approve Updated List of Rates for CST Services
- 10-26-[9BA](#) - Approve Incoming McKinney-Vento Students
- 10-26-[10BA](#) - Approve Services for Outgoing Tuition Students
- 10-26-[11BA](#) - Approve Tentative Calendar Dates for 2016-2017 Budget
- 10-26-[12BA](#) - Approve Services for Outgoing Tuition Students
- 10-26-[13BA](#) - Approve Budget Certification – August 2015

XI. NEW BUSINESS

- 10-26-[1NB](#) - Approve Transportation Agreement Quote #Q0416
- 10-26-[2NB](#) - Approve Attendance Designee – J. Golboro
- 10-26-[3NB](#) - Approve Workshops
- 10-26-[4NB](#) - Approve Substitute Teacher
- 10-26-[5NB](#) - Approve Contract – Interactive Kids
- 10-26-[6NB](#) - Employ LDT/C – T. Dawes
- 10-26-[7NB](#) - Approve HOBY Registration Fees

- XII. SECRETARY’S REPORT**
- XIII. TREASURER’S FINANCIAL REPORT**
- XIV. SUPERINTENDENT’S COMMENTS**
- XV. PRESIDENT’S REPORT/NJSPA UPDATES**
- XVI. BOARD MEMBER REPORTS**

Central Park School	- Mr. Chambers
Penn Beach School	- Mr. Thomas
Valley Park School	- Mr. Lang
Pennsville Middle School	- Mr. Nugent
Pennsville Memorial High School	- Mrs. Phillips
Academies	- Mrs. Staffieri-Morris

XVII. PUBLIC COMMENTS

This meeting will now be open to members of the public who wish to speak or make comment on agenda items or a school district issue that may be of concern to the residents of the Township of Pennsville. Pursuant to the Open Public Meetings Act. The Board has set aside a portion of this meeting, the length of which will be announced by the presiding Board Officer prior to the first member of the public being acknowledged, for public comment.

Any person who wishes to speak must wait to speak until they have been recognized by the presiding Board Officer. Out of respect for other members of the public that may wish to speak, the Board requests that each speaker cede the floor to the next members of the public as soon as they have finished making their respective comment(s).

If your questions or comments pertain to litigation, student, or personnel matters, the Board asks that you see the Superintendent after the meeting since the Board does not, pursuant to the Open Public Meetings Act, discuss or respond to these items in public.

In addition, please note that the Board has established a specific grievance process in order to ensure an orderly and prompt response to certain public complaints. The process is set forth in File Code: 1312, “Community Complaints and Inquiries.” A copy of this policy is available at your request in the Office of the Superintendent. In order to best facilitate public complaints, the Board requests that members of the public follow the process set forth in File Code: 1312.

XVIII. CLOSED SESSION

XIX. RECONVENE TO OPEN SESSION

XX. HIB CASES

10-26-[HB1](#) - Affirm Findings and Conclusions of HIB Cases

XX. ADJOURNMENT

THE FOLLOWING MATERIALS WERE AVAILABLE FOR PUBLIC REVIEW AT THIS MEETING:

1. AGENDA

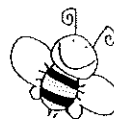
PLEASE NOTE:

QUESTIONS FREQUENTLY ARISE CONCERNING WHAT AN AGENDA MUST LOOK LIKE. IN COMMON USAGE, AGENDA REFERS TO A LIST OF ITEMS TO BE DISCUSSED AND ACTED UPON, AN OUTLINE OF THINGS TO DO. SINCE THERE IS NOTHING IN THE SUNSHINE LAW TO INDICATE ANY SPECIAL MEANING TO THE WORD AGENDA, THE ATTORNEY GENERAL HAS STATED THAT THE ORDINARY AND UNDERSTOOD MEANING OF THE WORD IS TO BE USED. HE CONCLUDED THAT AGENDA REFERS SOLELY TO THE LIST OF SUBJECT MATTERS TO BE DISCUSSED AND ACTED UPON AT THE NEXT MEETING, AND DOES NOT INCLUDE THE SUPPORTIVE OR EXPLANATORY MATERIALS AND REPORTS. (A.G.F.O. 19.1976)

FIRE/SECURITY DRILL REPORT

VALLEY PARK SCHOOL

September 2015



DATE/TIME OF FIRE DRILL	DURATION OF DRILL	WEATHER CONDITIONS	CONDITIONS		
9/9/15 3:06 p.m.	1 min 30 sec	87 degrees Partly sunny	Pull station in lobby		
STAFF: 36 SUBSTITUTES: 1 VISITORS: 0 STUDENTS: 259					
DATE/TIME OF CRISIS DRILL	TYPE OF DRILL	DURATION OF DRILL	WEATHER CONDITIONS	PARTICIPANTS OF DRILL	BRIEF DESCRIPTION OF WHAT WAS DRILLED
9/10/15 3:17 p.m.	Lockdown	13 min.	78 degrees cloudy	Staff Students Substitute	Protocols and procedures for lockdown, including use of radios
STAFF: 40 SUBSTITUTES: 1 VISITORS: 0 STUDENTS: 258					

Bobbie-Ann R Jordan

Miss Bobbie-Ann Jordan
Principal

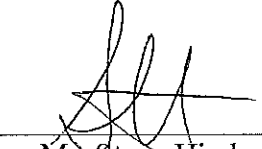
FIRE/SECURITY DRILL REPORT
Central Park Elementary
September 2015

FIRE DRILL

DATE/TIME OF FIRE DRILL	DURATION OF DRILL	WEATHER CONDITIONS	CONDITIONS
9/14/15 - 9:01am	62 seconds	60 & Sunny	Pull Station in Cafe
STAFF: 34 SUBSTITUTES: 1 VISITORS: 1 STUDENTS: 263			

SECURITY DRILL

DATE/TIME OF CRISIS DRILL	TYPE OF DRILL	DURATION OF DRILL	WEATHER CONDITIONS	PARTICIPANTS OF DRILL	BRIEF DESCRIPTION OF WHAT WAS DRILLED
9/21/15 1:08pm	None Fire evac drill	8 min	72 & Cloudy	Staff & Students	Lockdown & evacuate
STAFF: 33 SUBSTITUTES: 1 VISITORS: 3 STUDENTS: 266					



Mr. Steve Hindman
Principal

FIRE/SECURITY DRILL REPORT
PENN BEACH SCHOOL
September 2015

FIRE DRILL			
DATE/TIME OF FIRE DRILL	DURATION OF DRILL	WEATHER CONDITIONS	CONDITIONS
9/10/15 9:40 AM	1 minute 25 seconds	Cloudy & 74°	Kitchen Pull Station
STAFF: 34 SUBSTITUTES: 1 VISITORS: 0 STUDENTS: 261			

SECURITY DRILL					
DATE/TIME OF CRISIS DRILL	TYPE OF DRILL	DURATION OF DRILL	WEATHER CONDITIONS	PARTICIPANTS OF DRILL	BRIEF DESCRIPTION OF WHAT WAS DRILLED
9/17/15 10:14 AM	Lockdown	4 minutes	Sunny & 76°	Staff Students	An announcement to go into lock-in was made and staff followed the prescribed crisis plan procedures. Security team members monitored the building to ensure the proper procedures took place. An announcement was made which ended the drill. Security team members then communicated to staff pertinent information regarding the drill procedure.
STAFF: 35 SUBSTITUTES: 1 VISITORS: 0 STUDENTS: 260					

Mark Zoppina

 Mr. Mark Zoppina
 Principal

FIRE/SECURITY DRILL REPORT
PENNSVILLE MIDDLE SCHOOL
 September 2015

FIRE DRILL

DATE/TIME OF FIRE DRILL	DURATION OF DRILL	WEATHER CONDITIONS	CONDITIONS
9/25/15 9:51:39	1 min., 18 sec 8 min., 24 sec	Sunny, 71°	Regular Fire Drill
STAFF: 64 SUBSTITUTES: 3 VISITORS: 1 STUDENTS: 406			

SECURITY DRILL

DATE/TIME OF CRISIS DRILL	TYPE OF DRILL	DURATION OF DRILL	WEATHER CONDITIONS	PARTICIPANTS OF DRILL	BRIEF DESCRIPTION OF WHAT WAS DRILLED
09/15/15 9:58	Lock In	5 min, 2 sec	Sunny, 75°	Staff & students	Lock In procedures with students and staff
STAFF: 65 SUBSTITUTES: 0 VISITORS: 1 STUDENTS: 418					

Sheila R. Burris
 Sheila R. Burris, Principal

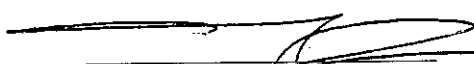
FIRE/SECURITY DRILL REPORT
PENNSVILLE MEMORIAL HIGH SCHOOL
September 2015

FIRE DRILL

DATE/TIME OF FIRE DRILL	DURATION OF DRILL	WEATHER CONDITIONS	CONDITIONS
Sept. 11, 2015 12:52-12:53:52 Schedule A	1.52	Sunny, 83°	Normal
STAFF: 82 SUBSTITUTES: 2 VISITORS: 0 STUDENTS: 514			

SECURITY DRILL: Lock In

DATE/TIME OF CRISIS DRILL	TYPE OF DRILL	DURATION OF DRILL	WEATHER CONDITIONS	PARTICIPANTS OF DRILL	BRIEF DESCRIPTION OF WHAT WAS DRILLED
Sept. 10, 2015 8:55-8:57 Schedule B	Lock-in	2 minutes	Partly Cloudy, 79°	All Staff, Students, and Administrators	Lock-in drill announced, halls cleared, doors closed according to procedure.
STAFF: 83 SUBSTITUTES: 2 VISITORS: 0 STUDENTS: 516					


Mr. Matthew D. McFarland
Principal

WORKSHOP REPORTS – SEPTEMBER 2015

DATE	NAME	DESCRIPTION
09/15/15	Sandy, Laura	APA Administrator Training
09/17/15	Grasso, Jerry	College Boards
09/22/15	Davidson, Richard Richards, Alexandra	Affordable Care Act
09/25/15	Bennett, Rita Brown, Julie	How to Conduct Functional Behavior Assessments in Schools
09/28/15	Hollis, Shantia Liccardo, Kim Massari, Katelyn McCullough, Amber Pagden, Cathy Plale, Mathew Spinner, Elisabeth Stewart, Jenifer Tobin, Alyssa	Supporting New Teachers: A Blueprint for Success, Part 1

10-26-[1SP](#)

- On recommendation of the Superintendent and the Committee of the Whole, please move to approve the following volunteers for the 2015 – 2016 school year:

Gina	Allegro	Ammey	Kennedy
Herb	Bacon	Donna	Kennedy
Kyle	Baker	Donna	Litvin
Sharon	Battersby	Sarah	Litvin
Patrick	Beals	Cindy	Madara
Stacie	Beals	Morgan	Manogue
Alicia	Brainard	Matthew	McCarthy
Robert	Carter	Autumn	McClincy
Nicole	Cooksey	Shelley	McFarland
Michael	Cox	Lisa	Muhs
Teresa	Cruice	Keith	Muhs
Cathy	Cunningham	Tara	Nugent
Patti	Dennerly	Andrea	O'Brien
Mandi	Dorell	Briana	Ottinger
Sherry	Dougherty	Jennifer	Passaro
Phillip	Fox	Maria	Pendleton
Bonnie	Fox	Jolene	Petrowski
Ursula	Friedrich	Randall	Press
Heather	Gant	Jackie	Rapp
Carolyn	Gibison	Brittany	Sanderlin
Diane	Hartman	Lisa	Schrier
Michael	Hartman	Kathy	Smalley
James	Harvey	Mindy	Smith
Howard	Herrmann IV	Marta	Smith
Margaret	Humphreys	Pat	Staffieri
Lyle	Hysten	Rachel	Taylor
Marjorie	Hysten	Carol	Vincent
Page	Hyson	Candy	Wallace
Tabitha	Irwin	Michelle	Westfield
Robert	Jackson	Jacqueline	White
Katie	Jackson	Amanda	Williams
Erica	Karr	Aaron	Yangello
Michael	Karr	Michelle	Yangello

MCB

kag

October 26, 2015

- 10-26-[2SP](#) - On recommendation of the Superintendent and the Committee of the Whole, please move to accept the resignation of Cathy Smith, Teacher of Grade 1 at Valley Park, as the Attendance Compliance Designee at Valley Park for the 2015-2016 school year.

MCB

kag

October 26, 2015

- 10-26-[3SP](#) - On recommendation of the Superintendent and the Committee of the Whole, please move to approve the following personnel for the Student Escort Program at Penn Beach for the 2015-2016 school year at the contractual overtime rate of \$31.15 per hour worked:

- Jacqueline Graff

MCB

kag

October 26, 2015

- 10-26-[4SP](#) - On recommendation of the Superintendent and the Committee of the Whole, please move to approve the contractual change in degree status, retroactive to September 1, 2015, for the following teachers:

- Keith Dunkelberger – Master's plus 30
- Kim Liccardo – Master's
- Lisa Miller – Master's
- Kevin Mulhern – Master's

MCB

kag

October 26, 2015

- 10-26-[5SP](#)
- On recommendation of the Superintendent and the Committee of the Whole, please move to approve the following workshops, meals plus mileage not to exceed the state travel reimbursement requirements set forth by the Department of the Treasury:
 - Jacqueline Graff, Teacher of Special Education at Penn Beach, to attend *Close Reading Strategies to Help Students Meet Your Literacy Standards (Grades 3-5)* in Cherry Hill, NJ, on December 8, 2015, at a registration cost not to exceed \$239.00.
 - Susan Bobjak, Teacher of Special Education at PMHS; and Marleen Bernstein, Teacher of Spanish at Pennsville Middle School, to attend *Practical Strategies to Implement Project Based Learning* in Voorhees, NJ, on December 15, 2015, at a registration cost not to exceed \$239.00 per person.
 - Jacqueline Graff, Teacher of Special Education at Penn Beach, to attend *Math Work Stations to Help Students Meet Your State Math Standards* in Cherry Hill, NJ, on January 12, 2016, at a registration cost not to exceed \$239.00.

MCB

kag

October 26, 2015

- 10-26-[6SP](#)
- On recommendation of the Superintendent and the Committee of the Whole, please move to approve Darnell Coleman, PMHS Teacher of Biology, as the Lindsey Meyer Teen Institute (LMTI) Advisor, effective October 1, 2015 to June 30, 2016, at the pro-rated contractual stipend of \$1,080.00.

MCB

kag

October 26, 2015

- 10-26-[7SP](#) - On recommendation of the Superintendent and the Committee of the Whole, please move to approve the following field trips:
1. Club Activity
 2. Club Activity
 3. College Fair
 4. Music Auditions
 5. Educational Showcase

MCB

kag

October 26, 2015

- 10-26-[8SP](#) - On recommendation of the Superintendent and the Committee of the Whole, please move to approve the homebound instruction for the following student:

Student #1

Place: Home
Grade: 1
Dates: October 13, 2015 for approximately 3 weeks
Hours: 10 hours/week
Instructor: Lorrie Beyl
Rate: \$31.15 per hour

Related Services for Student #1:

Providers: Virginia Narolewski (Occupational Therapy)
Susan Burstein (Speech Services)
Hours: 30 minutes per week for each service listed above
Rate: \$31.15 per hour

MCB

kag

October 26, 2015

- 10-26-[9SP](#) - On recommendation of the Superintendent and the Committee of the Whole, please move to revise the employment dates of Janice Boucher as a Lunch Aide at Valley Park School, from October 1, 2015 to June 30, 2016, to October 13, 2015 to June 30, 2016, at the rate of \$9.00 per hour worked.

MCB

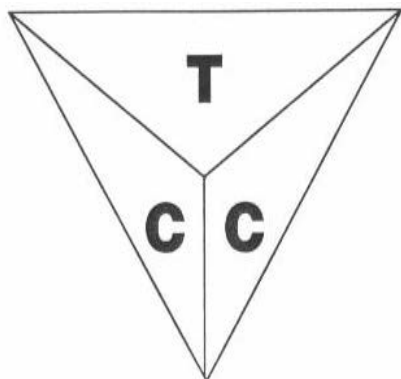
kag

October 26, 2015

- 10-26-[10SP](#) - On recommendation of the Superintendent and the Committee of the Whole, please move to approve the attached memo from the Tri-County Conference with the proposed budget and ticket prices for the 2016 – 2017 school year.

MCB

kag



TRI COUNTY CONFERENCE

ROYAL DIAMOND CLASSIC

ESTABLISHED 1928

Arthur P. Schalick	Glassboro	Pennsville
Clayton	Gloucester	Pitman
Clearview	Gloucester Catholic	Salem
Cumberland	Hammonton	Triton
Delsea	Highland	Wildwood
Deptford	Kingsway	Williamstown
GCIT	Penns Grove	Woodstown

Mr. Michael Clarke
Arthur P. Schalick
PRESIDENT

Mr. Ronald Becker
Williamstown
VICE PRESIDENT

Ms. June Cioffi
Kingsway Regional
SECRETARY

Mr. Daniel Antonelli
Clayton
TREASURER

To: Tri County Conference Athletic Directors

From: Michael Clarke, Tri County Conference President

Date: October 1, 2015

Re: 2016-2017 Tri County Conference proposed budget and ticket prices

Please seek Board of Education approval for the following items:

Tri County Conference Constitution revisions effective December 1, 2015 (attached)

2016-2017 Proposed budget (attached)

2016-2017 Ticket prices for all athletic events

2016-2017 Proposed budget

\$1,400 per school

2016-2017 Ticket prices

All athletic events for the 2016-2017 school year:

\$3.00 – Adults

\$2.00- Students and Senior Citizens (the admission price for senior citizens and military personnel is at the discretion of the home team; By-laws B2.3.6 pg. 18)

All West Jersey Football League Varsity Football Games:

\$4.00 - Adults

Please send copy of approval to June Cioffi, Tri County Conference Secretary, Kingsway Regional High School. Thank you.

October 26, 2015

- 10-26-[11SP](#) - On recommendation of the Superintendent and the Committee of the Whole, please move to approve the Tri-County Conference constitutional changes in the attached document.

MCB

kag

EDITORIAL CHANGES

Replace Board Meeting with *Conference Meeting* throughout the document

Replace All Star Teams with *All Conference Teams* throughout the document

LANGUAGE CLARIFICATION CHANGES

Page 1 **OBJECTIVES** - To equalize ~~provide equitable~~ athletic opportunities for individuals and member schools.

Page 3 6.2.2 The Chairperson shall meet *prior to the start of the season* with all coaches for the discussion of rule changes, sportsmanship, policies

6.2.3 A report *of the preseason meeting* shall be presented at the next Conference meeting.

Page 6 6.2.6 Chairpersons shall submit a list of their All-Stars and team divisional champions to the ~~appropriate vendors for awards~~ *VP for the ordering of awards from the appropriate vendor.*

Page 7 7.5.3 The Conference President shall ~~appoint~~ *announce* the members to the Advisory Board at the ~~September~~ *August* meeting of the Board of Directors.
Section 8.1 ~~Meetings of the Conference shall be held on the first Thursday of each month from September through June with the time and place to be set by the President. The President may designate alternate dates to avoid conflicts.~~ *Meetings will occur monthly, as determined by the Conference Executive Committee.*

Page 8 Section 8.8 All meetings shall be conducted in accordance with Robert's Rules of Order. The Vice President shall maintain a copy of Robert's Rules of Order for reference at every meeting. *A copy of Robert's Rules of Order will be purchased by the conference and given to the Vice President.*

Page 13 B1.4.5 When one division cannot field 75% participation, then that division will be supplemented by the school(s) from the other division whose enrollment is closest to the division having less than 75% sport participation, *where the number of teams are disproportionate to enrollment.*

Page 18 Section B1.8 Postponing Contests
B1.8.1.1 Varsity Football – ~~Member schools must play a postponed game no later than Tuesday of the following week in which either team is scheduled to play the following Saturday. If the regularly scheduled game in the following week falls on a Friday for either team, the game must be played no later than Monday. A game postponed on Friday evening, unless mutually agreed upon, will be played at 1:30 PM on Saturday.~~ *Postponed games shall be rescheduled as per NJSIAA Guidelines (refer to Appendix – WJFL Agreement)*
B1.8.1.2 Sub-Varsity Football – Postponed Sub-Varsity Games shall be rescheduled by mutual agreement (refer to Appendix – WJFL Agreement)
B1.8.1.3 Every effort shall be made to postpone games at least (2) hours prior to game time. The final decision shall be made by the Site Manager prior to the start of the game. (refer to Appendix – WJFL Agreement)

Section B2.3 Passes

B2.3.2 All other staff admission procedures for Conference/~~WJFL~~ events are the prerogative of the home school.

B2.3.3 Tri-County Passes shall be honored in the Conference/~~WJFL~~ at all home and away events. Only the person whose name(s) appears on it may use the pass. ~~In the case of Board of Education members and administration, the passes shall be issued to Mr. and Mrs.~~

B3.1.1 *In order to honor the tradition of the Conference, if the conference returns to (2) divisions, and returns to crowning an overall Conference Championship, the following* Conference Championship award plaques shall be designated in the following names each year in the sports listed below:

1. Baseball – The Joseph Bona Memorial Baseball Award.
2. Cross Country – Ray Bloomingdale Award
3. Field Hockey – The Madelyn M. Chiomento Memorial Field Hockey Award.
4. Football - The Pop Kramer Memorial Football Award.
5. Track and Field – The Bill Ellis Memorial Track Award.

Section B3.5 An All Sports Award ...

1st Place – 1 point

1st Place – 8 points

2nd Place – 2 points

2nd Place – 7 points

3rd Place – 3 points

3rd Place – 6 points

4th Place – 4 points

4th Place – 5 points

5th Place – 5 points

5th Place – 4 points

6th Place – 6 points

6th Place – 3 points

7th Place – 7 points

7th Place – 2 points

8th Place – 8 points

8th Place – 1 point

Section B4.1 The Conference may sponsor an ~~All Star/Showcase~~ competition in cross- country, golf, swimming, tennis and track and field. ~~The All Star meet may determine individual All Stars for each division for these sports.~~ *All Stars will not be determined by Showcase Events.*

Section B4.2 ~~In boys and girls basketball and tennis~~ The Conference may host Championship games/matches between the divisional winners in any sport. Proceeds of this game/match will be used to support the TCC Scholarship Fund.

Section B4.3 Procedures for *Senior* All Star teams and selection are determined by each Sport committee chairperson with the approval of the Board of Directors (see the Appendix for the All Star Selection Process).

POLICY CHANGES

- Page 3 Section 4.2 Any school that has not paid *or processed a Purchase Order for* its dues on or before October 20th of each school year shall be ~~assessed a fine of \$1 per day until November 30th~~ *issued a written warning sent to the school's Athletic Director, Principal, Business Administrator, and Superintendent.* If the dues are not paid *or a PO processed* by November 15th, ~~all contests in which the delinquent school has participated may be forfeited~~ *a fine of \$100 for each month in arrears will be assessed and added to the total amount due.*
- Page 5 6.2.1 A master schedule shall be prepared for each sport/activity by the chairperson *or by the Master Scheduler as determined by the President (See Section B.1.5)*
- Page 8 Section 8.3 Joint meetings of the Conference Superintendents, Principals, and Athletic Directors shall be held. Any amendments to the Constitution or By-laws shall ~~only~~ be introduced at these meetings. The ~~meetings~~ *meeting(s)* shall be held in October ~~and March~~ of each school year and ~~at other times as called~~ *in March, if necessary, to be called* by the President. ~~Any item of a Constitutional or By-law nature shall not be introduced at any other time during the school year.~~ *Agendas for the annual October meeting with Administrators, will be developed at the 1st Athletic Directors meeting of the school year and distributed to the school's Athletic Director 30 days prior to the October meeting.*
- Section 8.7 A school ~~must~~ **MUST** be represented by a member of its administration or faculty at all regular meetings ~~unless previously excused by the President. Failure to comply results in a fine of \$15 to be paid before the next meeting. Failure to pay the above fine may result in an immediate suspension of the school in violation~~ *Failure to comply will result in a letter of non-representation being sent to the school's Director of Athletics, Principal and Superintendent for each offense. A 2nd offense, and subsequent offenses during the same school year, will also result in a \$100 fine being assessed to the school, per meeting missed. All monetary penalties for attendance infractions will be assessed in June.*
- Page 9 Section 8.9 Representative attendance at all Board of Directors meetings shall extend from the call to order through adjournment unless previously excused by the President. ~~Failure to comply results in a fine of \$15 to be paid before the next meeting. Failure to pay the above fine may result in an immediate suspension of the school in violation.~~
- Page 15 B1.5.1 The Chairperson of each sport *or the Master Scheduler* shall be responsible for developing an appropriate master schedule to be presented at the Conference meeting for the coming school year as follows: December-Fall Sports; January-Winter Sports; March-Spring Sports.

B1.5.1.1 A stipend of \$100 per season will be paid to the Master Scheduler. A \$25 stipend will be paid to anyone completing a schedule which is NOT handled by the Master Scheduler.

Page 16

Section B1.6 Adding/Dropping Varsity Sports

B1.6.1 No varsity level sport may be added and/or dropped to/from the master schedule after the following dates: ~~Fall: June 1; Winter: November 1; Spring: February 1~~ *June 1st*. Schools adding varsity teams after these dates will not be eligible for team championship consideration and schools who drop a varsity sport after these dates, must forfeit these games following NJSIAA Rules and Regulations (~~see Sanctions and Penalties, Article X, Section 10.4 and 10.5~~).

REGULATION AND GUIDELINE MODIFICATIONS *

***regulations and guidelines can be modified at any conference meeting, they do not require member BOE approval**

Delete

All occurrences in regulations ~~A tie-breaking procedure will be used to determine Conference Championship Match participants (see appendix).~~

Page 22

Section R1.3 Football **Delete** all football regulations and add *(Refer to Appendix – WJFL Agreement)*

Page 23

Soccer

~~R1.4.4 The following yellow/red card system will be implemented for all varsity Conference soccer games that cards are issued.~~

~~R1.4.4.1 ——— When the yellow card tally reaches four (4) for any varsity player or those playing on a varsity team, that player will be suspended for the next conference divisional game. If Conference divisional games are completed, then the next played game will be used. If the player receives the allotted yellow card at the last game, no NJSIAA game will be affected. The suspension will be carried to next year. The system is in place for varsity only. After the suspension, the card count starts anew. Only Conference games will count in system. Yellow Red cards count as two yellows. Red cards do not count as part of the system.~~

~~R1.4.4.2 ——— The following procedure will be followed for reporting cards: Host schools will tally yellow cards. AD's will be responsible for tallying home boys and girls varsity TCC games yellow cards received. A standardized form will be used (see appendix). The hosting AD will then fax the form to the soccer chairperson in which any player received yellow cards. The chairperson will be responsible to keep a tally of cards for the players. The chairperson will notify the AD of a school if a player is to be removed for a game suspension. It is the responsibility of the coach to remove the player for the next game. A coach that does not sit a player will be subject to a one game suspension.~~

Page 24	Tennis R1.5.6 The Conference will host a Team Championship between Classic and Royal Division Champions as long as it remains in the confines of the NJSIAA timetable.
Page 24	Swimming R2.2.1 At least two registered officials must be assigned for all dual meets. In case of emergency, the meet must be conducted if only one registered official is present. R2.2.3 The Conference <i>Division</i> champion will be determined by the dual meets record.
Page 25	Winter Track R2.3.3.5 Order of Events <i>will follow the SJTCA Order of Events</i>
Page 27	Spring Track R3.4.4 Order of Events: Start meet with the pole vault and the long jump; the triple jump will start immediately following the completion of the long jump; running events will follow the completion of the triple jump; the high jump will follow the completion of running events; the order of events may be changed if mutually agreed upon by competing head coaches and the head official; if the site does not permit this order, the host school must contact the competing school in writing prior to the meet. The order of throwing events should be clarified by each school before the start of the season. <i>See Appendix (official TCC Order of Events)</i>
Page 30	<u>Band Activities</u> <i>(Refer to Appendix – WJFL Agreement)</i> <u>Reporting Scores -</u> The home team must report all wins or losses to the media <i>(www.njschoolsports.com)</i>

October 26, 2015

- 10-26-[1BA](#) - On recommendation of the Superintendent and the Committee of the Whole, please move to approve payment of October 2015 General Fund invoices in the amount of \$762,569.88 which have been properly signed.

RD

tc

October 26, 2015

- 10-26-[2BA](#) - On recommendation of the Superintendent and the Committee of the Whole, please move the board approve payment of the September 2015 Payroll and Handwritten Check List for a total of \$1,479,994.27 which has been properly signed.

RD

tc

October 26, 2015

- 10-26-[3BA](#) - On recommendation of the Superintendent and the Committee of the Whole, please move to accept the corrections to the renewal contract for the 2015-2016 student transportation for the below routes with Wyshinski Bus Service, Penns Grove, NJ, per the attached table:

RD

dmr

Bid #	Contr. #	Rt #	Per Diem Aide Amt.	Inc./Dec. Prov.	2015-16 INCREASE AMT. (Extension)	2015-16 PER DIEM COST	2015-16 CONTRACT AMT.	2015-16 CPI%
B0111	CR0111	110a	20.00	\$1.50	\$1.52	\$115.27	\$20,748.60	1.34%
B0111	CR0111	110b	20.00	\$1.50	\$1.52	\$115.53	\$20,795.40	1.34%
B0111	CR0111	210a	20.00	\$1.50	\$1.43	\$108.49	\$19,528.20	1.34%
B0111	CR0111	210b	20.00	\$1.50	\$1.43	\$108.23	\$19,481.40	1.34%
B0111	CR0111	310a	20.00	\$1.50	\$1.52	\$114.91	\$20,683.80	1.34%
B0111	CR0111	310b	20.00	\$1.50	\$1.52	\$115.17	\$20,730.60	1.34%
B0111	CR0111	410a	20.00	\$1.50	\$1.53	\$115.70	\$20,826.00	1.34%
B0111	CR0111	410b	20.00	\$1.50	\$1.53	\$135.70	\$24,426.00	1.34%
B0111	CR0111	510a	20.00	\$1.50	\$1.44	\$108.85	\$19,593.00	1.34%
B0111	CR0111	510b	20.00	\$1.50	\$1.44	\$129.13	\$23,243.40	1.34%
B0111	CR0111	510c	10.00	\$1.50	\$0.67	\$61.18	\$11,012.40	1.34%
B0111	CR0111	610a	20.00	\$1.50	\$1.52	\$114.91	\$20,683.80	1.34%
B0111	CR0111	610b	20.00	\$1.50	\$1.52	\$115.17	\$20,730.60	1.34%
B0111	CR0111	710a	20.00	\$1.50	\$1.60	\$121.05	\$21,789.00	1.34%
B0111	CR0111	710b	20.00	\$1.50	\$1.60	\$121.31	\$21,835.80	1.34%
B0111	CR0111	710c	10.00	\$1.50	\$0.80	\$70.65	\$12,717.00	1.34%
B0111	CR0111	810a	20.00	\$1.50	\$1.55	\$117.71	\$21,187.80	1.34%
B0111	CR0111	810b	20.00	\$1.50	\$1.55	\$117.70	\$21,186.00	1.34%
B0111	CR0111	910a	20.00	\$1.50	\$1.56	\$118.50	\$21,330.00	1.34%
B0111	CR0111	910b	20.00	\$1.50	\$1.47	\$131.31	\$23,635.80	1.34%
B0111	CR0111	1010a	20.00	\$1.50	\$1.57	\$119.31	\$21,475.80	1.34%
B0111	CR0111	1010b	20.00	\$1.50	\$1.58	\$139.58	\$25,124.40	1.34%
B0111	CR0111	1110a	30.00	\$1.50	\$2.06	\$186.01	\$33,481.80	1.34%
B0111	CR0111	1110b	10.00	\$1.50	\$0.68	\$61.98	\$11,156.40	1.34%
B0211	CR0311	410c	30.00	\$1.50	\$1.53	\$146.10	\$26,298.00	1.34%
B0211	CR0311	1310a	15.00	\$1.50	\$1.43	\$108.72	\$19,569.60	1.34%
B0211	CR0311	1310b	15.00	\$1.50	\$1.43	\$108.72	\$19,569.60	1.34%
B0211	CR0311	1310c	15.00	\$1.50	\$1.43	\$108.72	\$19,569.60	1.34%
B0211	CR0311	1410a	15.00	\$1.50	\$1.72	\$130.65	\$23,517.00	1.34%
B0211	CR0311	1410b	15.00	\$1.50	\$1.72	\$130.65	\$23,517.00	1.34%
B0112	CR0112	1511a	24.00	\$1.50	\$2.19	\$189.94	\$34,189.20	1.34%
B0112	CR0112	1511b	24.00	\$1.50	\$2.19	\$189.94	\$34,189.20	1.34%
B0112	CR0112	1511c	24.00	\$1.50	\$2.19	\$189.94	\$34,189.20	1.34%
B0112	CR0112	1511d	24.00	\$1.50	\$2.19	\$189.94	\$34,189.20	1.34%
B0114	CR0114	SS0113	40.50	\$1.50	\$2.70	\$204.55	\$3,272.80	1.34%
B0114	CR0114	SS0213	40.50	\$1.50	\$2.56	\$234.74	\$3,755.84	1.34%
B0114	CR0114	SS0313	40.50	\$1.50	\$3.11	\$275.97	\$4,415.52	1.34%
B0114	CR0114	SS0413	40.50	\$1.50	\$3.22	\$284.21	\$4,547.36	1.34%
B0114	CR0114	SS0513	40.50	\$1.50	\$2.56	\$234.74	\$3,755.84	1.34%
B0114	CR0114	SS0613	40.50	\$1.50	\$2.70	\$245.05	\$3,920.80	1.34%

October 26, 2015

- 10-26-[4BA](#) - On recommendation of the Superintendent and the Committee of the Whole, please move to accept the corrected Transportation Jointure contract for the period of July 1, 2015 to June 30, 2016 with Wildwood City School District. The total annual cost of the contract is \$41,232.45 to be paid by Wildwood City School District:

7/1/2015 – 8/31/2015, 30 days @ \$96.50 per diem + 7% admin. fee
from GCSSSD (\$103.26 total p/d)

9/1/2015 – 6/30/2015, 180 days @ \$198.00 per diem + 7% admin. fee
rom GCSSSD (\$211.86 total p/d)

RD

dmr

October 26, 2015

- 10-26-[5BA](#) - On recommendation of the Superintendent and the Committee of the Whole, please move to accept the below quoted route, Q0316, for the period of October 13, 2015 to June 30, 2016 (155 days), with Wyshinski Bus Service, Inc., Penns Grove, NJ, to transport 1 McKinney-Vento student to and from Penn Beach School.

Q0316 \$95.00 per diem
\$1.50 per mile increase/decrease (\$14,725.00 per annum)

RD

dmr

October 26, 2015

- 10-26-[6BA](#) - On recommendation of the Superintendent and the Committee of the Whole, please move to approve and adopt the attached **RESOLUTION** regarding the Comprehensive Maintenance Plan for the 2015-2016 school year.

RD

es

RESOLUTION

2015-2016

COMPREHENSIVE MAINTENANCE PLAN

Whereas, the New Jersey Department of Education requires New Jersey school districts to submit three year comprehensive maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

Whereas, the required maintenance activities as listed in the Comprehensive Maintenance Plan document for the various school facilities of the Pennsville School District are complete and in compliance with the requirements of N.J.A.C. 6A:26A-3, and

Whereas, the comprehensive maintenance plan includes activities and expenditures for each school facility that qualify as required maintenance pursuant to N.J.A.C. 6A:26A-2 and are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

Now Therefore Be It Resolved, that the Pennsville School District hereby authorizes the School Business Administrator to submit the **2015-2016** Comprehensive Maintenance Plan for the Pennsville School District in compliance with New Jersey Department of Education requirements.

Richard Davidson, Board Secretary

Date: October 26, 2015

October 26, 2015

- 10-26-[7BA](#) - On recommendation of the Superintendent and the Committee of the Whole, please move to approve and adopt the following **RESOLUTION** concerning Requisition for Taxes:

RESOLUTION

RESOLVED, that the amount of district taxes, exclusive of debt service requirements, needed to meet the obligations of the Pennsville Board of Education for the next eight (8) weeks is \$3,268,465.16, and that Pennsville Township is hereby requested to place in the hands of the Custodian of School Moneys that amount within the next thirty days in accordance with the statutes relating thereto.

RD

es

October 26, 2015

- 10-26-[8BA](#) - On recommendation of the Superintendent and the Committee of the Whole, please move to approve and the following updated list of rates for Child Study Team services provided for out-of-district students effective September 1, 2015 – June 30, 2016:

<u>Service</u>	<u>Rate</u>	<u>Amount</u>
Social Worker/Psychologist/LDT/C	Per Diem	\$380.00
Social Worker/Psychologist/LDT/C	Per Hour	\$ 75.00
Non-Evaluative Services (i.e. Case Management, etc)	Per Hour	\$ 75.00
Full Testing (Social Worker/Psychologist/ LDT/C) w/report only – no meeting	Per Evaluation	\$315.00
Speech – Evaluation	Per Evaluation	\$300.00
Speech Services	Per Session/Hour	\$ 75.00
Occupational Therapy Evaluation	Per Evaluation	\$305.00
Occupational Therapy Evaluation Services	Per Hour	\$ 95.00
Physical Therapy Evaluation	Per Evaluation	\$305.00
Physical Therapy Services	Per Hour	\$ 95.00

RD

es

- 10-26-[9BA](#) - On recommendation of the Superintendent and the Committee of the Whole, please move to approve the following incoming McKinney-Vento eligible students for the 2015-16 school year:

1 student	Sending District:	Pennsville
	School:	Pennsville Middle School
	Grade:	8
	Effective Dates:	October 6, 2015 – June 30, 2016
	Tuition:	None

1 student	Sending District:	Pennsville
	School:	Penn Beach School
	Grade:	5
	Effective Dates:	October 6, 2015 – June 30, 2016
	Tuition:	None

1 student	Sending District:	Pennsville
	School Attending:	Penn Beach School
	Grade:	4
	Effective Dates:	October 5, 2015 – June 30, 2016
	Tuition:	None

RD

October 26, 2015

- 10-26-[10BA](#) - On recommendation of the Superintendent and the Committee of the Whole, please move to approve the following services for outgoing tuition students for the 2015-16 school year:

1 student

School:	Salem County Special Services School District Daretown campus
Grade:	8
Effective Dates:	September 1, 2015-June 30, 2016
Counseling Services:	\$88.00 per hour

1 student

School:	Salem County Special Services School District Daretown campus
Grade:	3
Effective Dates:	September 1, 2015-June 30, 2016
Counseling Services:	\$88.00 per hour

RD

es

October 26, 2015

- 10-26-[11BA](#) - On recommendation of the Superintendent and the Committee of the Whole, please move to approve the attached Tentative Calendar Dates for the 2016-2017 Budget.

RD

es

2016 - 2017 Budget
Tentative Calendar Dates

Oct 7, 2015	Principals, Supervisors, and Department Administrators start preparing Building level budgets
Dec 14, 2015	Building level budgets are due to the Business Administrator
Dec – Jan	Business Administrator prepares the district budget
Jan 11, 2016	Budget is given to the Superintendent for review
Jan 19, 2016	Budget is given to the BOE for review
Jan 20, 2016	Administrative Cabinet reviews Budget
Jan 25, 2016	BOE Budget Committee reviews Budget @ 5:00 pm
Feb 3, 2016	Administrative Cabinet to discuss adjustments & cuts to the Budget
Feb 22, 2016	BOE Budget Committee to discuss adjustments & cuts to the Budget @ 5:00 pm
Feb 23, 2016	Governor's Address
Feb 25, 2016	State Aid allocations
TBD	Admin Cabinet to discuss adjustments & cuts to the Budget
Feb 29, 2016	BOE Budget Committee to discuss adjustments & cuts
TBD	Adopt tentative budget; Special BOE Meeting
TBD	Budget due to County Office
TBD	Submit budget info to newspaper
TBD	Public Hearing on Budget advertised in newspaper
TBD	<u>Public Hearing on Budget @ 6 pm</u>
TBD	At Public Hearing or by TBA; Adopt Budget
TBD	Certify Local Tax Levy

- 10-26-[12BA](#) - On recommendation of the Superintendent and the Committee of the Whole, please move to approve the following services for outgoing tuition students for the 2015-16 school year:

1 student	School:	Gloucester County Special Services School District MD Program
	Grade:	2
	Effective Dates:	September 8, 2015-September 10, 2015
	Tuition:	\$35,820.00 per year
	Out of County Fee:	\$ 3,000.00 per year
1 student	School:	Gloucester County Special Services School District MD Program
	Grade:	4
	Effective Dates:	September 8, 2015-June 30, 2016
	Tuition:	\$35,820.00 per year
	Out of County Fee:	\$ 3,000.00 per year
1 student	School:	Gloucester County Special Services School District MD Program
	Grade:	2
	Effective Dates:	September 8, 2015-June 30, 2016
	Tuition:	\$35,820.00 per year
	Out of County Fee:	\$ 3,000.00 per year
1 student	School:	Gloucester County Special Services School District MD Program
	Grade:	1
	Effective Dates:	September 8, 2015-June 30, 2016
	Tuition:	\$35,820.00 per year
	Out of County Fee:	\$ 3,000.00 per year
1 student	School:	Gloucester County Special Services School District Preschool Disabilities Program
	Grade:	Preschool
	Effective Dates:	September 8, 2015-June 30, 2016
	Tuition:	\$35,640.00 per year
	Out of County Fee:	\$ 3,000.00 per year

Continued next page

1 student	School:	Eastern Camden County Regional Board of Education Extended School Year SLD Program
	Grade:	9
	Effective Dates:	July 6, 2015-August 13, 2015
	Tuition:	\$ 1,440.00
	Transportation:	\$ 5,602.00
1 student	School:	Eastern Camden County Regional Board of Education Regular School Year SLD Program
	Grade:	9
	Effective Dates:	September 8, 2015-June 23, 2016
	Tuition:	\$10,796.00 per year
	1-1 Aide:	\$31,229.00 per year
	OT Services:	\$ 2,160.00 per year
	Transportation:	\$15,950.00 per year – approximate – based on September cost - will be billed actual cost

RD

es

October 26, 2015

- 10-26-[13BA](#) - On recommendation of the Superintendent and the Committee of the Whole, please move that pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Pennsville Board of Education certifies that as of August 31, 2015, and after review of the Secretary's Monthly Financial Report appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

RD

es

October 26, 2015

- 10-26-[1NB](#)
- On recommendation of the Superintendent, please move to accept the below quoted route, Q0416, for the period of October 21, 2015 to June 30, 2016 (149 days), with Wyshinski Bus Service, Inc., Penns Grove, NJ, to transport 2 McKinney-Vento students to and from Pennsville Memorial High School & Pennsville Middle School.

**Q0316 \$95.00 per diem \$1.50 per mile increase/decrease
(\$14,155.00 per annum)**

RD

dmr

October 26, 2015

- 10-26-[2NB](#)
- On recommendation of the Superintendent, please move to approve Jana Golboro, School Social Worker, as the Attendance Compliance Designee for Valley Park, effective October 27, 2015 to June 30, 2016, at the rate of \$31.15 per hour, not to exceed two (2) hours per week.

MCB

kag

October 26, 2015

- 10-26-[3NB](#)
- On recommendation of the Superintendent, please move to approve the following workshops, meals plus mileage not to exceed the state travel reimbursement requirements set forth by the Department of the Treasury:
 - Dr. Michael Brodzik, Superintendent of Schools, to attend the NJASA's *Techspo 2016* in Atlantic City, NJ, on January 28-29, 2016, at a registration cost \$420, plus lodging in accordance with State regulations and an approved waiver from the Commissioner of Education, not to exceed \$598.00.
 - The following staff members to attend the *Co-Teaching Fall Conference* in Cherry Hill, NJ, on December 7-8, 2015, at a registration cost not to exceed \$379.00 per person:
 - Candis Campbell, Grade 2 – Central Park
 - Terry Davis, Special Ed. K-1 – Valley Park
 - Nancy Gibau, Supervisor of Special Programs
 - Jennifer Kraft, Special Ed. and English – PMHS
 - Laura Marks, Grade 5 – Penn Beach
 - Amber McCullough, English Gr. 7-8 – PMS
 - Cathy Pagden, Special Ed. and History, Gr. 6-7 – PMS
 - Jennifer Spears, Grade 5 – Penn Beach
 - Jennifer Stewart, Grade 3 – Central Park
 - Jessica Veale, Language Arts - PMS

MCB

kag

October 26, 2015

- 10-26-[4NB](#)
- On recommendation of the Superintendent, please move to approve the following substitute teacher for the 2015-2016 school year, who has criminal history approval, pending receipt of State of New Jersey substitute teaching credentials, at the rate of \$85.00 per day worked:
 - Christopher Gibbs

MCB

kag

October 26, 2015

- 10-26-[5NB](#) - On recommendation of the Superintendent, please move to approve a contract with *Interactive Kids* to provide functional behavioral assessments for the 2015-2016 school year.

MCB

kag

October 26, 2015

- 10-26-[6NB](#) - On recommendation of the Superintendent, please move to employ Trudi Dawes as a Learning Disabilities Teacher/Consultant, effective January 1, 2016 through June 30, 2016, on Step #9 of the 2014-2015 Master's Plus 30 Guide, at an annual salary of \$62,020, and at a revised salary to be determined when negotiations are complete.

MCB

kag

October 26, 2015

- 10-26-[7NB](#) - On recommendation of the Superintendent, please move to approve the registration fee of \$195.00 for a PMHS student to participate in the Hugh O'Brien Youth Leadership Conference at Monmouth University on June 10 – 12, 2016.

MCB

kag

October 26, 2015

- 10-26-[1HB](#) - On recommendation of the Superintendent and the Committee of the Whole, please move to affirm the findings and conclusions of the HIB Case Reports as discussed in Executive Session.

MCB

kag