

**PENNSVILLE PUBLIC SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING – PUBLIC AGENDA  
PENNSVILLE MIDDLE SCHOOL CAFETERIA  
JANUARY 25, 2016**

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. FLAG SALUTE AND MOMENT OF SILENCE**

**IV. READING OF THE SUNSHINE LAW STATEMENT**

**V. APPROVAL OF THE MINUTES**

**A. December 14, 2015**

1. Regular Session
2. Closed Session

**B. December 21, 2015**

1. Regular Session
2. Closed Session

**C. January 4, 2016**

1. Regular Session
2. Closed Session

**VI. COMMUNICATIONS**

**VII. SUPERINTENDENT'S REPORT**

- A.** Football Championship Presentation
- B.** Approval of Fire and Security Drills – December 2015
- C.** Approval of Workshop Reports – December 2015

**VIII. MOTION TO ACCEPT SUPERINTENDENT'S REPORT**

**IX. NOTATION OF PUBLIC COMMENTS ON AGENDA ITEMS**

The Board President will recognize those individuals in the audience who wish to comment on agenda items. Please respect the following procedure:

1. Be recognized by the Board President
2. State your full name and address
3. Identify the resolution number(s) that you wish to comment on
4. Wait to be recognized before you make your comment (just before the resolution is voted on)
5. Limit your comments to the specific resolution you identified in #3

## **X. ACTION ITEMS**

### **A. SUPERINTENDENT**

- 01-25-[1SP](#) - Approve Adjusted Advisor Stipends – M. Maccarone
- 01-25-[2SP](#) - Approve Advisor – D. Meyer
- 01-25-[3SP](#) - Approve Alternate Route Fees – M. Plale
- 01-25-[4SP](#) - Approve Field Trips
- 01-25-[5SP](#) - Approve Workshops
- 01-25-[6SP](#) - Approve Extra-Curricular Vacancies
- 01-25-[7SP](#) - Approve Homebound Instruction
- 01-25-[8SP](#) - Approve Alternate to After-school Program
- 01-25-[9SP](#) - Approve Anti-Bullying Grade Report for 2014-2015
- 01-25-[10SP](#) - Approve Volunteers
- 01-25-[11SP](#) - Approve Unpaid NJFLA Leave – C. Engler
- 01-25-[12SP](#) - Accept Resignation and Approve as Long-term Substitute
- 01-25-[13SP](#) - Approve *Kids' Tech 3* Advisors
- 01-25-[14SP](#) - Employ Paraprofessional Aide – M. Johnson
- 01-25-[15SP](#) - Approve Transfer – C. Ayares
- 01-25-[16SP](#) - Approve Unpaid Leave of Absence – K. Stalter
- 01-25-[17SP](#) - Accept Coaching Resignation – K. Dunkelberger
- 01-25-[18SP](#) - Approve Speech and Language Contract – S. Grumbacher
- 01-25-[19SP](#) - Accept Retirement – L. McKelvey

### **B. BUSINESS ADMINISTRATOR**

- 01-25-[1BA](#) - Approve General Fund Invoices – January 2016
- 01-25-[3BA](#) - Approve JIF Membership Renewal
- 01-25-[4BA](#) - Approve Incoming McKinney-Vento Students
- 01-25-[5BA](#) - Approve Outgoing Tuition Students
- 01-25-[6BA](#) - Approve Outgoing McKinney-Vento Student
- 01-25-[7BA](#) - Approve Delegate to GCSSSD JIF
- 01-25-[8BA](#) - Approve Alternate Delegate to GCSSSD JIF
- 01-25-[9BA](#) - Approve Contract for Home Instruction Services
- 01-25-[10BA](#) - Certify Secretary's Report – November 2015

## **XI. NEW BUSINESS**

- 01-25-[1NB](#) - Approve Substitutes
- 01-25-[2NB](#) - Accept Resignation – P. Shi
- 01-25-[3NB](#) - Employ Paraprofessional Aide – E. Brennan
- 01-25-[4NB](#) - Approve Field Trips

01-25-[5NB](#) - Approve Math Tutors

**XII. SECRETARY'S REPORT**

**XIII. TREASURER'S FINANCIAL REPORT**

**XIV. SUPERINTENDENT'S COMMENTS**

**XV. PRESIDENT'S REPORT/NJSPA UPDATES**

**XVI. BOARD MEMBER REPORTS**

Central Park School	- Mr. Chambers
Penn Beach School	- Mrs. Staffieri-Morris
Valley Park School	- Mr. Lang
Pennsville Middle School	- Mr. Nugent
Pennsville Memorial High School	- Mr. Hassler
Academies	- Mr. Thomas

**XVII. PUBLIC COMMENTS**

This meeting will now be open to members of the public who wish to speak or make comment on agenda items or a school district issue that may be of concern to the residents of the Township of Pennsville. Pursuant to the Open Public Meetings Act. The Board has set aside a portion of this meeting, the length of which will be announced by the presiding Board Officer prior to the first member of the public being acknowledged, for public comment.

Any person who wishes to speak must wait to speak until they have been recognized by the presiding Board Officer. Out of respect for other members of the public that may wish to speak, the Board requests that each speaker cede the floor to the next members of the public as soon as they have finished making their respective comment(s).

If your questions or comments pertain to litigation, student, or personnel matters, the Board asks that you see the Superintendent after the meeting since the Board does not, pursuant to the Open Public Meetings Act, discuss or respond to these items in public.

In addition, please note that the Board has established a specific grievance process in order to ensure an orderly and prompt response to certain public complaints. The process is set forth in File Code: 1312, "Community Complaints and Inquiries." A copy of this policy is available at your request in the Office of the Superintendent. In order to best facilitate public complaints, the Board requests that members of the public follow the process set forth in File Code: 1312.

**XVIII. CLOSED SESSION**

**XIX. RECONVENE TO OPEN SESSION**

**XX. HIB CASES**

01-25-[HB1](#) - Affirm Findings and Conclusions of HIB Cases

**XXI. ADJOURNMENT**

THE FOLLOWING MATERIALS WERE AVAILABLE FOR PUBLIC REVIEW AT THIS MEETING:

1. AGENDA

PLEASE NOTE:

QUESTIONS FREQUENTLY ARISE CONCERNING WHAT AN AGENDA MUST LOOK LIKE. IN COMMON USAGE, AGENDA REFERS TO A LIST OF ITEMS TO BE DISCUSSED AND ACTED UPON, AN OUTLINE OF THINGS TO DO. SINCE THERE IS NOTHING IN THE SUNSHINE LAW TO INDICATE ANY SPECIAL MEANING TO THE WORD AGENDA, THE ATTORNEY GENERAL HAS STATED THAT THE ORDINARY AND UNDERSTOOD MEANING OF THE WORD IS TO BE USED. HE CONCLUDED THAT AGENDA REFERS SOLELY TO THE LIST OF SUBJECT MATTERS TO BE DISCUSSED AND ACTED UPON AT THE NEXT MEETING, AND DOES NOT INCLUDE THE SUPPORTIVE OR EXPLANATORY MATERIALS AND REPORTS. (A.G.F.O. 19.1976)

# FIRE/SECURITY DRILL REPORT

## VALLEY PARK SCHOOL

### December 2015



DATE/TIME OF FIRE DRILL	DURATION OF DRILL	WEATHER CONDITIONS	CONDITIONS
12/21/15 2:55 p.m.	1 min 9 sec	54 degrees Sunny	Pull station in main hall

STAFF: 38      SUBSTITUTES: 3      VISITORS: 0      STUDENTS: 245

DATE/TIME OF CRISIS DRILL	TYPE OF DRILL	DURATION OF DRILL	WEATHER CONDITIONS	PARTICIPANTS OF DRILL	BRIEF DESCRIPTION OF WHAT WAS DRILLED
12/21/15 9:39 a.m.	Lockdown/ Active Shooter	7 min.	42 degrees Sunny	Staff Students Substitutes	Protocols and procedures for lockdown/ Active shooter

STAFF: 37      SUBSTITUTES: 2      VISITORS: 0      STUDENTS: 250

*Bobbie-Ann R. Jordan*

Miss Bobbie-Ann Jordan  
Principal

# FIRE/SECURITY DRILL REPORT

## Central Park Elementary

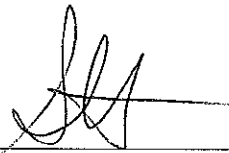
### December 2015

#### FIRE DRILL

DATE/TIME OF FIRE DRILL	DURATION OF DRILL	WEATHER CONDITIONS	CONDITIONS
12/4/15 - 9:16am	59 seconds	45 & Sunny	Pull Station 2 <sup>nd</sup> grade exit
STAFF: 32    SUBSTITUTES: 3    VISITORS: 1    STUDENTS: 261			

#### SECURITY DRILL

DATE/TIME OF CRISIS DRILL	TYPE OF DRILL	DURATION OF DRILL	WEATHER CONDITIONS	PARTICIPANTS OF DRILL	BRIEF DESCRIPTION OF WHAT WAS DRILLED
12/9/15 9:30am	Bomb Threat	6 min	44 & Sunny	Staff & Students	Lockdown
STAFF: 33    SUBSTITUTES: 2    VISITORS: 3    STUDENTS: 266					

  
 \_\_\_\_\_  
 Mr. Steve Hindman  
 Principal

**FIRE/SECURITY DRILL REPORT**  
**PENN BEACH SCHOOL**  
**December 2015**

<b>FIRE DRILL</b>			
DATE/TIME OF FIRE DRILL	DURATION OF DRILL	WEATHER CONDITIONS	CONDITIONS
12/15/15 9:59 AM	59 seconds	Cloudy & 57°	East Wing Courtyard Pull Station
STAFF: 34	SUBSTITUTES: 2	VISITORS: 1	STUDENTS: 255

<b>SECURITY DRILL</b>					
DATE/TIME OF CRISIS DRILL	TYPE OF DRILL	DURATION OF DRILL	WEATHER CONDITIONS	PARTICIPANTS OF DRILL	BRIEF DESCRIPTION OF WHAT WAS DRILLED
12/17/15 1:44 PM	Lockdown	4 minutes	Rainy & 53°	Staff Students	An announcement to go into lock-in was made and staff followed the prescribed crisis plan procedures. Security team members monitored the building to ensure the proper procedures took place. An announcement was made which ended the drill. Security team members then communicated to staff pertinent information regarding the drill procedure.
STAFF: 30	SUBSTITUTES: 4	VISITORS: 0	STUDENTS: 255		

*Mark Zoppina*

Mr. Mark Zoppina  
Principal

**FIRE/SECURITY DRILL REPORT**  
**PENNSVILLE MIDDLE SCHOOL**  
**December 2015**

**FIRE DRILL**

DATE/TIME OF FIRE DRILL	DURATION OF DRILL	WEATHER CONDITIONS	CONDITIONS
12/22/2015 8:25:33	1 min., 27 sec 6 min., 7 sec	Light Rain, 62°	Regular Fire Drill
STAFF: 64      SUBSTITUTES: 5      VISITORS: 0      STUDENTS: 355			

**SECURITY DRILL**

DATE/TIME OF CRISIS DRILL	TYPE OF DRILL	DURATION OF DRILL	WEATHER CONDITIONS	PARTICIPANTS OF DRILL	BRIEF DESCRIPTION OF WHAT WAS DRILLED
12/18/2015 9:48:48	Lockin/ Bomb threat	6 min, 13 sec	Cloudy, 46°	Staff & students	Lockin/bomb threat procedures with students and staff
STAFF: 63      SUBSTITUTES: 6      VISITORS: 0      STUDENTS: 395					

*Sheila R. Burris*  
Sheila R. Burris, Principal



# FIRE/SECURITY DRILL REPORT

## PENNSVILLE MEMORIAL HIGH SCHOOL

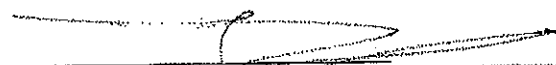
### December 2015

#### FIRE DRILL

DATE/TIME OF FIRE DRILL	DURATION OF DRILL	WEATHER CONDITIONS	CONDITIONS
Dec. 14, 2015 12:55-12:56:46 Schedule A	1.46	Mostly Cloudy, 64°	Normal
STAFF: 83	SUBSTITUTES: 2	VISITORS: 0	STUDENTS: 517

#### SECURITY DRILL: Lock-down

DATE/TIME OF CRISIS DRILL	TYPE OF DRILL	DURATION OF DRILL	WEATHER CONDITIONS	PARTICIPANTS OF DRILL	BRIEF DESCRIPTION OF WHAT WAS DRILLED
Dec. 18, 2015 8:51-8:55 Schedule A	Lock-down Drill	4 minutes	Cloudy, 42°	All Staff, Students, and Administrators	Lock-down drill announced, halls cleared, doors closed and locked according to procedure. Attendance taken.
STAFF: 82	SUBSTITUTES: 3	VISITORS: 0	STUDENTS: 511		

  
 Mr. Matthew D. McFarland  
 Principal

**WORKSHOP REPORTS – DECEMBER 2015**

<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>
12/01/15	Fulmer, Colleen Jackson, Beth Leino, Matthew	Desmos: An Online Graphing Calculator for Math
12/03/15	Bonowski, David	CISCO Hands-On Workshop
12/03 – 12/04/15	Shute, Geoffrey Simmons, Justin	U.S. All-Star Track & Field/Cross Country Clinic
12/04/15	Brickner, Laura	2015 Elementary Educator's Symposium
12/08/15	Graff, Jacqueline	Close Reading Strategies
12/07 – 12/08/15	Campbell, Candis Davis, Terry Gibau, Nancy Kraft, Jennifer Marks, Laura McCullough, Amber Pagden, Cathy Spears, Jennifer Stewart, Jenifer Veale, Jessica	Co-Teaching Conference
12/10/15	Adams, Justine Wardell, Linda	AIE Grants Workshop
12/11/15	Chávez, Marlo	Cutting-edge Technology to Enhance World Language Instruction
12/15/15	Bernstein, Marleen Bobjak, Susan Lewis, Kevin Neff, Christina Paul, Jennifer Turner, Tracy	Practical Strategies to Implement Project Based Learning (6-12)
12/15/15	Chapkowski, Sarah	Creating Digital Mathematics Assessments
12/17/15	Bonowski, David	How to Build Your Own iOS Apps for K-12
12/17/15	Fulmer, Colleen	Rethinking the Algebra I/Algebra II Curriculum
12/18/15	Baud, Briana Bunch, Robin Weaver, Susan	Salem County School Counselor's Meeting

January 25, 2016

- 01-25-[1SP](#)
- On recommendation of the Superintendent and the Committee of the Whole, please move to adjust the 2015–2016 school year advisor stipends for Michelle Maccarone due to time served from September to December 2015:
    - Class Advisor – Grade 7: \$265.20
    - Middle School Student Council: \$232.00

MCB

kag

January 25, 2016

- 01-25-[2SP](#)
- On recommendation of the Superintendent and the Committee of the Whole, please move to approve Debra Meyer, Pennsville Middle School Teacher of Math, effective January 1 to June 30, 2016, as advisor to the following positions with these pro-rated stipends:
    - Class Advisor – Grade 7: \$397.80
    - Middle School Student Council: \$348.00

MCB

kag

January 25, 2016

- 01-25-[3SP](#)
- On recommendation of the Superintendent and the Committee of the Whole, please move to approve the following mandatory training fees for Mathew Plale, alternate route Teacher of English/Journalism at PMHS:
    - Phase 1 - \$580
    - Phase 2 - \$435
    - Phase 3 - \$435

MCB

kag

January 25, 2016

- 01-25-[4SP](#)
- On recommendation of the Superintendent and the Committee of the Whole, please move to approve the following field trips:
    1. Team Building Trip
    2. Music Auditions
    3. Performance
    4. Cultural Excursion

MCB

kag

01-25-[5SP](#)

- On recommendation of the Superintendent and the Committee of the Whole, please move to approve the following workshops, meals plus mileage not to exceed the state travel reimbursement requirements set forth by the Department of the Treasury:
  - Jana Golboro, Social Worker, to attend *Suicide and Self-Mutilation: Stopping the Pain*, in Cherry Hill, NJ, on February 5, 2016, at a registration cost not to exceed \$219.99.
  - Lisa Colna, PMHS School Counselor, to attend *Solution Focused Strategies to Significantly Increase Counselor Success* in Voorhees, NJ, on March 15, 2016, at a registration cost not to exceed \$239.00.
  - Martha Frampton and Matthew Martin, PMHS Teachers of Music; and Erik Nelson, MS Teacher of Music, to attend the *NJMEA February Inservice Conference* in East Brunswick, NJ, on February 18-20, 2016, at a registration cost not to exceed \$165.00 per person.
  - Alicia Busillo, PMHS Assistant Principal, to attend the *Women's Leadership Conference* in Monroe, NJ, on March 9, 2016, at a registration cost not to exceed \$174.00.
  - John Cooksey, Howard Herrmann, and Ryan Wood, Football Coaches, to attend the *Glazier Football MegaClinic* in Atlantic City, NJ, on February 26-28, 2016, at a combined registration cost not to exceed \$439.00.
  - Lorraine Beyl, District Autism Specialist, and Kristin Craner, Middle School Special Education Teacher, to attend *Facing the Future 24: Discovering a World of Employment Opportunities* in New Brunswick, NJ, on March 18, 2016, at a registration cost not to exceed \$175.00 per person.
  - Julie Brown, School Psychologist; Joanne Ercoli, Special Education Teacher at Valley Park; Ann Haeffner and Patricia Shields, Special Education Teachers at PMHS; Kristen Sanders, Special Education Teacher at Central Park; and Alexa Wachowski, Special Education Teacher at Penn Beach, to attend *Strategies to Strengthen Your Special Needs Students' Executive Functioning Skills* in Voorhees, NJ, on February 24, 2016, at a registration cost not to exceed \$219.00 per person.

MCB

January 25, 2016

- 01-25-[6SP](#) - On recommendation of the Superintendent and the Committee of the Whole, please move to approve the following advisors at the contractual stipends listed:

• Musical Director:	Courtney Waddington	\$1,085
• Dramatics Advisor:	Courtney Waddington	\$1,829 plus \$ 822 per musical
• Choreographer:	Kristin Craner	\$ 754
• Pit Orchestra	Matthew Martin	\$ 579
• Pit Orchestra	Lisa Miller	\$ 579
• Pit Orchestra	Erik Nelson	\$ 579

MCB

kag

January 25, 2016

- 01-25-[7SP](#) - On recommendation of the Superintendent and the Committee of the Whole, please move to approve the homebound instruction for the following students:

Student #1

Place: Home  
Grade: 7  
Dates: January 11, 2016 to TBD  
Instructor: Meghan Layton  
Hours/Week: 2 hours per week  
Rate: \$31.15 per hour

Student #2

Place: A Step Ahead Partial Hospital Program  
Grade: 7  
Dates: January 6, 2016 to TBD  
Instructors: P.E.S.I. Staff  
Hours/Week: 2 hours per day = 10 hours total per week  
Rate: \$31.15 per hour

Student #3

Place: Penn Beach School  
Grade: 5  
Dates: January 19, 2016 to TBD  
Instructor: Pamela Wheatley  
Hours/Week: Varies  
Rate: \$31.15 per hour

MCB

kag

January 25, 2016

- 01-25-[8SP](#) - On recommendation of the Superintendent and the Committee of the Whole, please move to approve Matthew O'Brien, Special Education Teacher at the Middle School, as an alternate to assist special education students in an after-school program for one (1) hour every week at the contractual overtime rate of \$31.15 per hour worked.

MCB

kag

January 25, 2016

- 01-25-[9SP](#) - On recommendation of the Superintendent and the Committee of the Whole, please move to approve the Anti-Bullying Self-Assessment Reports for the 2014-2015 school year.

MCB

kag

January 25, 2016

- 01-25-[10SP](#) - On recommendation of the Superintendent and the Committee of the Whole, please move to approve the following volunteers, pending criminal history approval, for the 2015-2016 school year:
- Carlton Bodine III
  - Diana Costa-Weselinski

MCB

kag

January 25, 2016

- 01-25-[11SP](#) - On recommendation of the Superintendent and the Committee of the Whole, please move to approve a contractual unpaid NJFLA leave of absence for Cara Engler, Teacher of Special Education, from February 17, 2016, to April 1, 2016.

MCB

kag

January 25, 2016

- 01-25-[12SP](#) - On recommendation of the Superintendent and the Committee of the Whole, please move to accept the resignation of Jenna Nardelli as a Paraprofessional Aide at Valley Park, effective February 5, 2016, and approve her as a substitute teacher at the rate of \$85.00 per day worked for the 2015-2016 school year, effective February 8 to June 30, 2016.

MCB

kag

January 25, 2016

- 01-25-[13SP](#) - On recommendation of the Superintendent and the Committee of the Whole, please move to approve the following advisors for the *Kids' Tech 3* after-school club at Central Park for the 2015-2016 school year at the contractual stipend of \$413 per advisor:
- Robin Efelis
  - Michelle Pedrick

MCB

kag

January 25, 2016

- 01-25-[14SP](#) - On recommendation of the Superintendent and the Committee of the Whole, please move to employ Megan Johnson, pending criminal history clearance, as a Paraprofessional Aide at Valley Park, effective February 8 to June 30, 2016, on Step #1 of the 2014-15 Paraprofessional Aide's guide at an annual salary of \$16,157, plus a \$325 degree stipend, and with a revised salary to be determined when negotiations are complete.

MCB

kag

January 25, 2016

- 01-25-[15SP](#) - On recommendation of the Superintendent and the Committee of the Whole, please move to approve the voluntary transfer of Christine Ayares, Teacher of Special Education at Penn Beach, to Teacher of Special Education at the Pennsville Middle School, effective January 26 to June 30, 2016.

MCB

kag

January 25, 2016

- 01-25-[16SP](#) - On recommendation of the Superintendent and the Committee of the Whole, please move to approve an unpaid leave of absence for Karen Stalter, Teacher of Grade 5 at Penn Beach, effective December 21, 2015, through April 22, 2016.

MCB

kag

January 25, 2016

- 01-25-[17SP](#) - On recommendation of the Superintendent and the Committee of the Whole, please move to accept the resignation of Keith Dunkelberger as Assistant Coach for Boys' Tennis for the 2015-2016 school year, effective immediately.

MCB

kag

January 25, 2016

- 01-25-[18SP](#) - On recommendation of the Superintendent and the Committee of the Whole, please move to approve Suzanne Grumbacher, Speech Language Pathologist, to provide complete speech and language evaluations from February 1 to June 30, 2016, at an hourly rate of \$80.00, not to exceed a total contractual amount of \$8,000.00.

MCB

kag

January 25, 2016

- 01-25-[19SP](#) - On recommendation of the Superintendent and the Committee of the Whole, please move to accept the retirement of Linda McKelvey, Reading Coach, effective June 30, 2016.

MCB

kag



January 25, 2016

- 01-25-[1BA](#)
- On recommendation of the Superintendent and the Committee of the Whole, please move to approve payment of January 2016 General Fund invoices in the amount of \$976,824.47 which have been properly signed.

RD

tc

January 25, 2016

- 01-25-[3BA](#)
- On recommendation of the Superintendent and the Committee of the Whole, please move to approve and adopt the attached RESOLUTION and corresponding Indemnity and Trust Agreement regarding the renewal of the Pennsville Public School District's membership in the Gloucester, Cumberland, Salem School Districts Joint Insurance Fund for a three year membership term effective July 1, 2016.

RD

es

**GLOUCESTER, CUMBERLAND, SALEM SCHOOL DISTRICTS**  
**JOINT INSURANCE FUND**  
**(GCSSD JIF)**

**RESOLUTION TO RENEW MEMBERSHIP**

**WHEREAS**, the **Pennsville Public School District**, hereinafter referred to as "Board", is a member of the Gloucester, Cumberland, Salem School Districts Joint Insurance Fund hereinafter referred to as "JIF", and has reviewed the Bylaws and Plan of Risk Management of the JIF; and

**WHEREAS**, the Board believes in the safety of its employees and the public who participate in the life of the Board; and

**WHEREAS**, the Board agrees with the risk management disciplines inherent to membership in said JIF which are explicit in the JIF's Bylaws and Risk Management Program; and

**WHEREAS**, the Board agrees that the statement below is consistent with its own philosophy:

"It is the goal of the Gloucester, Cumberland, Salem School Districts Joint Insurance Fund (JIF) and its member Boards of Education to achieve the best and most practical degree of freedom from accidents and/or injuries. The JIF and its members also endeavor to insure that all employees are provided with a safe and healthy environment, free from any recognized hazard as defined by applicable local, state, and federal regulations. Loss prevention, which is the responsibility of the Board, should succeed in providing a safe, healthful and pleasant working environment."; and,

**WHEREAS**, the JIF is a legally authorized and constituted joint insurance fund as permitted by Chapter 108, Laws of 1983 (N.J.S.A. 18A:18B-1 et.seq.), and has operated successfully on behalf of area school districts since its formation on July 1, 1998; and

**WHEREAS**, the statutes regulating the conduct of the JIF contain elaborate safeguards concerning the safe and efficient administration of the public interest entrusted to said JIF; and

**WHEREAS**, the Board has determined that continued participation as a member of the JIF is in the Board's best interest;

**NOW THEREFORE, BE IT RESOLVED** that the Board hereby agrees to renew its membership in the JIF for a three year membership term which shall commence on **July 1, 2016**, at 12:01 a.m.; and

**BE IT FURTHER RESOLVED**, that the Board will participate in all lines of coverage the JIF provides as defined by the JIF's Risk Management Program, which are generally described herein as follows:

1. Workers' Compensation and Employers' Liability
2. General Liability and Automobile Liability
3. Educator's Legal Liability, including Employment Practices Liability
4. Property Damage, including Automobile Physical Damage
5. Employee Dishonesty (Crime) Insurance
6. Boiler & Machinery/Equipment Breakdown

## Resolution to Renew Membership

Page 2

7. Cyber Liability
8. Violent and Malicious Acts
9. Pollution and Mold Legal Liability
10. Student Accident on an Annual Elective Basis

**BE IT FURTHER RESOLVED**, that the Board appoints **Richard Davidson** as its Delegate to the JIF and empowers said Delegate to; exercise the voting rights provided in the JIF's Bylaws to Delegates in a manner which best protects the Board and JIF, to implement and strengthen the Board's safety and risk management efforts, to participate fully and with efficiency in the JIF to comply with all conditions of membership as defined in the JIF Bylaws and Risk Management Program, and to execute all agreements, including but not limited to an Indemnity & Trust Agreement in order to implement membership by the Board in the JIF.

BY: \_\_\_\_\_ TITLE: Business Administrator

DATE: January 25, 2016

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTAINS: \_\_\_\_\_

**GLOUCESTER, CUMBERLAND, SALEM SCHOOL DISTRICTS  
JOINT INSURANCE FUND  
(GCSSDJIF)**

**INDEMNITY AND TRUST AGREEMENT**

**THIS AGREEMENT**, made this 25<sup>th</sup> day of **January, 2016**, in the County of Salem, State of New Jersey, by and between: Gloucester, Cumberland, Salem School Districts Joint Insurance Fund (GCSSD JIF), hereinafter referred to as "JIF", and the **Pennsville Public School District** hereinafter referred to as "Board";

**WITNESSETH:**

**WHEREAS**, several school districts have collectively formed a joint insurance fund as such an entity is authorized and described in N.J.S.A. 18A:18B-1 et. seq.; and

**WHEREAS**, the Board has agreed to become a member of the JIF in accordance with and to the extent provided for in the Bylaws of the JIF and in consideration of such obligations and benefits to be shared by the membership of the JIF;

**NOW, THEREFORE**, it is agreed as follows:

1. The Board, upon entering the JIF, accepts the JIF's Bylaws as may be approved and adopted and agrees to be bound by and to accept and to comply with each and every provision of the JIF's Bylaws and applicable statutes and/or administrative regulations pertaining to same.
2. The Board agrees to participate in the JIF with respect to the types of insurance listed in the Board's "Resolution To Renew Membership".
3. The Board agrees to become a member of the JIF for a period not to exceed three (3) years, the commencement of which shall coincide with the effective date of the "Resolution To Renew Membership".
4. The Board certifies that it has never defaulted on any claims if self-insured and has not been canceled for non-payment of insurance premiums for a period of at least two (2) years prior to the date hereof.
5. In consideration of membership in the JIF, the Board agrees that it shall jointly and severally assume and discharge the liability of each and every member of the JIF all of whom, as a condition of membership in the JIF, shall execute a verbatim counterpart to this Agreement. By execution hereof the full faith and credit of the Board is pledged to the punctual payment of any sums which shall become due to the JIF in accordance with the Bylaws thereof, this Agreement or any applicable statutes and/or regulations. However, nothing herein shall be construed as an obligation of the Board for claims and expenses that are not covered by the JIF, or for that portion of any claims or liability that exceeds the JIF's limits of coverage.

6. If the JIF, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the Board agrees to reimburse the JIF for all such reasonable expenses, fees and costs on demand.
7. The Board and the JIF agree that the JIF shall hold all monies paid by the Board to the JIF as fiduciaries for the benefit of JIF claimants all in accordance with applicable statutes and/or regulations.
8. The JIF shall maintain a trust account as defined in the Bylaws and in accordance with N.J.A.C. 4:15-4.6 et seq. for the following categories of risk and liability:
  1. Workers' Compensation and Employers' Liability
  2. General Liability and Automobile Liability
  3. Educator's Legal Liability, including Employment Practices Liability
  4. Property Damage, including Automobile Physical Damage
  5. Employee Dishonesty (Crime) Insurance
  6. Boiler & Machinery/Equipment Breakdown
  7. Cyber Liability
  8. Violent and Malicious Acts
  9. Pollution and Mold Legal Liability
  10. Student Accident on an Annual Elective Basis

The JIF shall maintain its trust account solely for the payment of claims, allocated claim expense and primary, excess and/or reinsurance premiums for each such risk or liability or as "surplus" as such term is defined by applicable state statute and/or administrative code(s).

Each Board who shall become a member of the JIF shall be obligated to execute this Agreement.

BY: \_\_\_\_\_

TITLE: Business Administrator

DATE: January 25, 2016

01-25-[4BA](#)

- On recommendation of the Superintendent and the Committee of the Whole, please move to approve the following incoming McKinney-Vento eligible students for the 2015-16 school year:

1 student	Sending District: School: Grade: 10 Effective Dates: Tuition:	Penns Grove Board of Education Pennsville Memorial High School  December 21, 2015–June 30, 2016 None (county agreement)
1 student	Sending District: School: Grade: 3 Effective Dates: Tuition:	Philadelphia, Pennsylvania Central Park School  January 4, 2016–June 30, 2016 State of New Jersey
1 student	Sending District: School Attending: Grade: 2 Effective Dates: Tuition:	Philadelphia, Pennsylvania Central Park School  January 4, 2016–June 30, 2016 State of New Jersey
1 student	Sending District: School Attending: Grade: 7 Effective Dates: Tuition:	Philadelphia, Pennsylvania Pennsville Middle School  January 4, 2016–June 30, 2016 State of New Jersey
1 student	Sending District: School Attending: Grade: 3 Effective Dates: Tuition:	Linwood Elementary, Linwood, Pennsylvania Central Park School  December 23, 2015-June 30, 2016 State of New Jersey
1 student	Sending District: School Attending: Grade: 7 Effective Dates: Tuition:	Pennsville Pennsville Middle School  January 7, 2016-June 30, 2016 None
1 student	Sending District: School Attending: Grade: 3 Effective Dates: Tuition:	Pennsville Central Park School  January 7, 2016-June 30, 2016 None
1 student	Sending District: School Attending: Grade: 12 Effective Dates: Tuition:	Penns Grove Board of Education Pennsville Memorial High School  January 7, 2016-June 30, 2016 None (county agreement)

RD

January 25, 2016

- 01-25-[5BA](#) - On recommendation of the Superintendent and the Committee of the Whole, please move to approve the following outgoing tuition students for the 2015-16 school year:

1 student

School: Gloucester County Special Services School District  
Bankbridge Elementary  
Sewell, New Jersey  
Grade: 1  
Effective Dates: January 4, 2016-June 30, 2016  
Tuition: \$36,480.00 per year  
Out of County Fee: \$ 3,000.00 per year  
1-1 Aide \$38,000.00 per year

1 student

School: Salem County Special Services School District  
Alternative Middle School  
Grade: 8  
Effective Dates: February 1, 2016-June 30, 2016  
Tuition: \$18,500.00 per year

RD

es

January 25, 2016

- 01-25-[6BA](#) - On recommendation of the Superintendent and the Committee of the Whole, please move to approve the following outgoing McKinney-Vento eligible student for the 2015-16 school year:

1 student      Receiving District: Vineland Board of Education  
Grade: 2  
Effective Dates: September 3, 2015-October 28, 2015  
Tuition: \$13,746.12 per year/\$76.37 per day

RD

es

January 25, 2016

- 01-25-[7BA](#)
- On recommendation of the Superintendent and the Committee of the Whole, please move to approve and adopt the attached **RESOLUTION** regarding the appointment of Richard Davidson as the district's Fund Delegate to the Gloucester, Cumberland, Salem School Districts Joint Insurance Fund effective immediately.

RD

es

January 25, 2016

- 01-25-[8BA](#)
- On recommendation of the Superintendent and the Committee of the Whole, please move to approve and adopt the attached **RESOLUTION** regarding the appointment of Michael Brodzik, Ed.D. as the district's Alternate Fund Delegate to the Gloucester, Cumberland, Salem School Districts Joint Insurance Fund effective immediately.

RD

es



**GLOUCESTER, CUMBERLAND, SALEM SCHOOL DISTRICTS**  
**JOINT INSURANCE FUND**  
**(“Fund”)**

**RESOLUTION TO APPOINT A NEW DELEGATE**

**WHEREAS**, the **Pennsville Public School District**, hereinafter referred to as “Board”, is a member of the Gloucester, Cumberland, Salem School Districts Joint Insurance Fund, hereinafter referred to as “Fund”; and

**WHEREAS**, both the statutes regulating membership in the Fund and the Fund’s Bylaws require the Board to appoint a Fund Delegate to act as the Board’s representative to the Fund; and

**WHEREAS**, the Board formerly appointed John Recchinti to the position of Delegate to the Fund in the current Membership Resolution; and

**WHEREAS**, **Richard Davidson** has replaced John Recchinti in the position of Business Administrator and Board Secretary to the Board;

**NOW THEREFORE BE IT RESOLVED**, that the Board appoints **Richard Davidson** as its Delegate to the Fund and empowers said Delegate to; exercise the voting rights provided in the Fund’s Bylaws to Delegates in a manner which best protects the Board and Fund, to implement and strengthen the Board’s safety and risk management efforts, to participate fully and with efficiency in the Fund, to comply with all conditions of membership as defined in the Fund Bylaws and Risk Management Program, and to execute all agreements in compliance with membership by the Board in the Fund.

BY: \_\_\_\_\_ TITLE: Business Administrator/Board Secretary

DATE: January 25, 2016

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTAINS: \_\_\_\_\_

**GLOUCESTER, CUMBERLAND, SALEM ASCHOOL DISTRICTS**  
**JOINT INSURANCE FUND**  
**(“Fund”)**

**RESOLUTION TO APPOINT A NEW ALTERNATE DELEGATE**

**WHEREAS**, the **Pennsville Public School District**, hereinafter referred to as “Board”, is a member of the Gloucester, Cumberland, Salem School Districts Joint Insurance Fund, hereinafter referred to as “Fund”; and

**WHEREAS**, both the statutes regulating membership in the Fund and the Fund’s Bylaws require the Board to appoint a Fund Delegate to act as the Board’s representative to the Fund; and

**WHEREAS**, the Board originally appointed Mark T. Jones, Ed.D. to the position of Alternate Delegate to the Fund in the current Membership Resolution; and

**WHEREAS**, **Michael Brodzik, Ed.D.** has replaced Mark T. Jones, Ed.D. in the position of Alternate Delegate to the Fund;

**NOW THEREFORE BE IT RESOLVED**, that the Board appoints **Michael Brodzik, Ed.D.** as its Alternate Delegate to the Fund and empowers said Alternate Delegate to exercise the voting rights provided in the Fund’s Bylaws to Alternate Delegates in a manner which best protects the Board and Fund, to implement and strengthen the Board’s safety and risk management efforts, to participate fully and with efficiency in the Fund, to comply with all conditions of membership as defined in the Fund Bylaws and Risk Management Program, and to execute all agreements in compliance with membership by the Board in the Fund.

BY: \_\_\_\_\_ TITLE: Business Administrator/Board Secretary

DATE: January 25, 2016

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTAINS: \_\_\_\_\_

January 25, 2016

- 01-25-[9BA](#) - On recommendation of the Superintendent and the Committee of the Whole, please move to approve the following educational services for an outgoing tuition student for the 2015-16 school year:

1 student	Service Provider:	Bancroft
	Grade:	9
	Effective Dates:	January 5, 2016-June 30, 2016
	Cost:	\$64.00 per hour

RD

es

January 25, 2016

- 01-25-[10BA](#) - On recommendation of the Superintendent and the Committee of the Whole, please move that pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Pennsville Board of Education certifies that as of November 30, 2015, and after review of the Secretary's Monthly Financial Report appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

RD

es

January 19, 2016

- 01-25-[1NB](#) - On recommendation of the Superintendent, please move to approve the following substitute teachers, pending criminal history approval, at the rate of \$85.00 per day, for the 2015-2016 school year:
- Warren Gardner
  - Cindy Parente

MCB

kag

January 19, 2016

- 01-25-[2NB](#) - On recommendation of the Superintendent, please move to accept the resignation of Pialan Shi, PMHS Teacher of Chinese, effective June 30, 2016.

MCB

kag

January 25, 2016

- 01-25-3NB
- On recommendation of the Superintendent, please move to employ Eileen Brennan as a Paraprofessional Aide at Valley Park School, effective February 22, 2016 to June 30, 2016, on Step #5 of the 2014-2015 Paraprofessional Aide's Guide at an annual salary of \$16,957, a \$325 degree stipend, and at a revised salary when negotiations are complete.

MCB

kag

January 25, 2016

- 01-25-4NB
- On recommendation of the Superintendent, please move to approve the following field trips:
    - Band performance
    - Academic Competition

MCB

kag

January 25, 2016

- 01-25-5NB
- On recommendation of the Superintendent, please move to approve the following teachers to serve as math tutors at the middle school level once per week, from 2:15 p.m. to 3:00 p.m., at the contractual overtime rate of \$31.15 per hour.
    - Kelly Dorsey
    - Debra Meyer (substitute)

MCB

kag

January 25, 2016

- 01-25-1HB
- On recommendation of the Superintendent and the Committee of the Whole, please move to affirm the findings and conclusions of the HIB Case Reports as discussed in Executive Session.

MCB

kag