

**PENNSVILLE PUBLIC SCHOOL DISTRICT
BOARD OF EDUCATION - SPECIAL ACTION MEETING PUBLIC AGENDA
FEBRUARY 9, 2016**

I. CALL TO ORDER

II. ROLL CALL

III. FLAG SALUTE AND MOMENT OF SILENCE

IV. READING OF THE SUNSHINE LAW STATEMENT

V. NOTATION OF PUBLIC COMMENTS ON AGENDA ITEMS

The Board President will recognize those individuals in the audience who wish to comment on agenda items. Please respect the following procedure:

1. Be recognized by the Board President
2. State your full name and address
3. Identify the resolution number(s) that you wish to comment on
4. Wait to be recognized before you make your comment (just before the resolution is voted on)
5. Limit your comments to the specific resolution you identified in #3

VI. NEW BUSINESS (ACTION ITEMS)

- 02-09-[1NB](#) - Approve Contract – Camden County Educational Services
- 02-09-[2NB](#) - Approve Resolution – Project Labor Agreement
- 02-09-[3NB](#) - Approve Resolution – Advertisement of Phase 1 Projects
- 02-09-[4NB](#) - Approve Resolution – Notifier System Specs

VII. SUPERINTENDENT'S COMMENTS

VIII. PUBLIC COMMENTS

This meeting will now be open to members of the public who wish to speak or make comment on agenda items or a school district issue that may be of concern to the residents of the Township of Pennsville. Pursuant to the Open Public Meetings Act. The Board has set aside a portion of this meeting, the length of which will be announced by the presiding Board Officer prior to the first member of the public being acknowledged, for public comment.

Any person who wishes to speak must wait to speak until they have been recognized by the presiding Board Officer. Out of respect for other members of the public that may wish to speak, the Board requests that each speaker cede the floor to the next members of the public as soon as they have finished making their respective comment(s).

If your questions or comments pertain to litigation, student, or personnel matters, the Board asks that you see the Superintendent after the meeting since the Board does not, pursuant to the Open Public Meetings Act, discuss or respond to these items in public.

In addition, please note that the Board has established a specific grievance process in order to ensure an orderly and prompt response to certain public complaints. The process is set forth in File Code: 1312, "Community Complaints and Inquiries." A copy of this policy is available at your request in the Office of the Superintendent. In order to best facilitate public complaints, the Board requests that members of the public follow the process set forth in File Code: 1312.

IX. ADJOURNMENT

THE FOLLOWING MATERIALS WERE AVAILABLE FOR PUBLIC REVIEW AT THIS MEETING:

1. AGENDA

PLEASE NOTE:

QUESTIONS FREQUENTLY ARISE CONCERNING WHAT AN AGENDA MUST LOOK LIKE. IN COMMON USAGE, AGENDA REFERS TO A LIST OF ITEMS TO BE DISCUSSED AND ACTED UPON, AN OUTLINE OF THINGS TO DO. SINCE THERE IS NOTHING IN THE SUNSHINE LAW TO INDICATE ANY SPECIAL MEANING TO THE WORD AGENDA, THE ATTORNEY GENERAL HAS STATED THAT THE ORDINARY AND UNDERSTOOD MEANING OF THE WORD IS TO BE USED. HE CONCLUDED THAT AGENDA REFERS SOLELY TO THE LIST OF SUBJECT MATTERS TO BE DISCUSSED AND ACTED UPON AT THE NEXT MEETING, AND DOES NOT INCLUDE THE SUPPORTIVE OR EXPLANATORY MATERIALS AND REPORTS. (A.G.F.O. 19.1976)

February 9, 2016

- 02-09-[1NB](#)
- On recommendation of the Superintendent, please move to approve the attached General Services Agreement with the Camden County Educational Services Commission of Clementon, New Jersey, for the 2015-2016 school year at the rates listed in the contract.

RD

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**CAMDEN COUNTY EDUCATIONAL SERVICES COMMISSION
GENERAL SERVICES AGREEMENT**

THIS CONTRACT is made and entered into this ____ day of _____, 2016 by and between the Camden County Educational Services Commission, with offices located at 225 White Horse Avenue, Clementon, New Jersey 08021, (hereinafter referred to as the "Commission") and the Pennsville School District, whose address is, 30 Church Street Pennsville, NJ 08070 (hereinafter referred to as "Board").

WITNESSETH:

WHEREAS, the Board desires to engage the services of the Commission to provide requested services;

WHEREAS, the Commission is willing to provide such services for the Board; and

WHEREAS, the Board has approved a resolution authorizing the assistance of the Commission to provide services;

NOW THEREFORE, the Commission and the Board, for the considerations herein specified, agree as follows:

1. The term of this contract shall be from July 1, 2015 to June 30, 2016.
2. The Board is solely responsible for the administration of its funds relative to the provision of services rendered pursuant to this Contract.
3. Services, if selected by the Board, will be provided by the Commission in accordance with the price list included with this contract.
4. For services for Student Transportation rendered by the Commission under this Contract, the Board shall pay to the Commission a sum of the districts portion of the cost of the shared route plus a 5 % (five) administration fee for the 2015-2016 school year to be prorated based upon the duration of services.
5. The Commission shall bill the Board for services rendered on a monthly basis. The Board shall remit all amounts payable to the Commission within thirty (30) days following the receipt of each such invoice.
6. The Board agrees to indemnify and hold harmless the Commission from and against any and all liabilities, claims, damages, losses, costs or expenses whatsoever arising out of the negligent acts or omissions of the Board and/or the service provider in providing services under this Contract.
7. This agreement expires on June 30, 2016. No services shall be performed by the Commission thereafter in the absence of appropriate prior authorization from the Board and agreement by the Commission to do so, including a guarantee by the Board that the Commission shall be paid for all services performed and costs incurred after the date of expiration. Notwithstanding the June 30, 2016 expiration date, either party may terminate this agreement prior to June 30, 2016 by giving sixty (60) days written notice to the other of its intent to terminate. This sixty day termination provision also applies to placement of specific service providers. Termination shall become effective at the end of the notice period unless the Commission requests or agrees to an earlier termination date. Early termination shall not relieve the Board of the obligation to pay for any services provided by the Commission through the end of the notice period. Any notice of termination shall be sent by certified mail. The notice period shall commence upon receipt of the certified mail.

During the sixty (60) day period after such notice is received, the parties shall continue to act towards each other in good faith. Notice of termination to the Board shall be addressed to the Board at the address set forth on page 1. Notice of termination to the Commission shall be directed to the address set forth in page one.

**CAMDEN COUNTY EDUCATIONAL SERVICES COMMISSION
GENERAL SERVICES AGREEMENT**

During the term of this Contract and for a period of two (2) years following the termination of this Contract, the Board agrees not to solicit for hire or hire as an employee, consultant or independent contractor, any employee and/or independent contractor under contract with the Commission. Should the Board desire to hire one of the Commission's employees, the Board agrees to provide sixty (60) days written notice to the Commission of its intent to hire. Upon resignation by the employee from the Commission and hiring by the Board, the Board agrees to pay the Commission a liquidated damages fee equal to one (1) month of the employee's last annual salary at the Commission. Should the Board desire to hire one of the Commission's independent contractors, the Board agrees to provide sixty (60) days written notice to the Commission of its intent to hire. Upon separation by the independent contractor from the Commission and hiring by the Board, the Board agrees to pay the Commission a liquidated damages fee of \$1,000.00.

In witness whereof, and intending to be legally bound, the parties hereby set their hand and seals.

Board of Education

BY: _____
(Authorized Signature)

NAME & TITLE: _____

DATE: _____

WITNESS: _____
(Signature)

NAME: _____

DATE: _____

Camden County Educational Services Commission

BY: W. P. Madden

W. Patrick Madden
Business Administrator & Board Secretary

DATE: 1/25/16

WITNESS: Wendy L. Magitz
(Signature)

NAME: Wendy L. Magitz

DATE: 1/25/16

**CAMDEN COUNTY EDUCATIONAL SERVICES COMMISSION
GENERAL SERVICES AGREEMENT**

Price List for Fiscal Year 2015-2016

Transportation Services		
• Contracted Routes	Vendor cost plus 5%	
• Aide in Lieu	State limit plus 5%	
192-193 Services (Nonpublic Schools)		
• Compensatory Education	Cost not to exceed State funding	
• ESL		
• Home Instruction		
• Supplemental Instruction		
• Speech-Language Services		
• Examination and Classification		
• Nursing Services		
Child Study Team Services (Subject to staff availability)		
Evaluations ¹ :		
• Psychological, Educational, Social, Speech/Language	\$360 per evaluation	\$505 non-English
• Three Evaluation Bundle	\$975	\$1,450 non-English
• Bilingual Speech and Language Evaluation (English/Spanish)	\$695	(No bundle option)
• Psychoeducational	\$710	\$985 non-English
• PT or OT (without Sensory)	\$300 per evaluation	
• OT(with Sensory)	\$400 per evaluation	
Translator/Interpreter for meetings	\$52.50 / hour	
IEP/Service Plan Development	\$125	
Case Management & Service Plan Development	\$165 per case	
Transfer Case Review of Records	\$50	
Service Plan/IEP Revision	\$45	
CST Consultation	\$75 / hour	
CST Administrative Consultation	\$75 / hour	
SEMI Oversight and logging by CCC/SLP	Custom Quote	
Related Services - Contracted 3 rd Party Providers (Speech, Physical, or Occupational Therapy, etc.)		
• Services Only	Vendor Cost plus 5%	
Educational Services (including IDEA, Title I)		
• Instructional Assistant-Full Time (6.5 hours/day)	Full Time \$5,895 / day - 36 weeks	
• Instructional Assistant-Part Time (up to 4 days/week)	Part Time \$4,895 / day - 36 weeks	<u>Subject to availability of staff</u>
• Educational Specialist Speech-Language Specialist, School Counselor LDTC, School Psychologist, Occupational/Physical Therapist, School Nurse	\$68 / hour (minimum 6.5 hours @ \$442.00)	
• Teacher-NJ DOE Certificated	\$15,900 / day - 36 weeks	
Substitute Nursing Services		
• BSN or RN	\$43/hr	Minimum 4 hours
Public Home Instruction		
• General or Special Education Certificated	\$45/hr	

¹ Includes eligibility conference

February 9, 2016

- 02-09-[2NB](#)
- On recommendation of the Superintendent, please move to approve and adopt the attached Resolution regarding execution of a project labor agreement upon completion of final review by the Board Solicitor.

RD

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RESOLUTION OF THE PENNSVILLE BOARD OF EDUCATION

WHEREAS, the Pennsville Board of Education (the “Board”) operates five (5) school buildings within the Township of Pennsville, serving the community and its students in grades Preschool through Twelve; and

WHEREAS, the Board’s school buildings each include various systems that are required for occupancy and necessary to protect the life, safety and welfare of students, staff and visitors to the school buildings; and

WHEREAS, the Board is undertaking major facility improvements at the five (5) school buildings (the “Project”) and that impact facility use, occupancy and are critical to the health, safety and welfare of students, staff and visitors to the school buildings; and

WHEREAS, the Board has determined it is appropriate to execute a project labor agreement for the Project to advance the interested of the Board, including the interest in costs, efficiency, quality, timeliness, skilled labor force and safety for the completion of the Project; and

WHEREAS, the project labor agreement has been developed to incorporate the scope of the Project and consistent with the required provisions of N.J.S.A 52:38-5 for Public Works Projects; and

NOW THEREFORE BE IT RESOLVED by the Board as follows:

The Board hereby authorizes the Superintendent of Schools or the School Business Administrator/Board Secretary to execute the project labor agreement immediately upon completion of final review by the Board Solicitor.

This resolution will take effect immediately on this February 9, 2016.

Motion by:	Ayes:
Seconded by:	No:
	Abstentions:

This Resolution was adopted by the Pennsville Board of Education at a meeting on February 9, 2016.

Richard Davidson, School Business Administrator

Dated: February 9, 2016

February 9, 2016

- 02-09-[3NB](#)
- On recommendation of the Superintendent, please move to approve the advertisement of the first phase of improvements for the project entitled "Project Improvements at Various Schools in the Township of Pennsville, Salem County, New Jersey" including the following facility projects:

Various School Site and Athletic Improvements
PMHS Toilet Room Renovations
Various School MEP Improvements

by the Business Administrator/Board Secretary upon completion of the project labor agreement.

RD

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RESOLUTION OF THE PENNSVILLE BOARD OF EDUCATION

WHEREAS, the Pennsville Board of Education (the "Board") operates five (5) school buildings within the Township of Pennsville, serving the community and its students in grades Preschool through Twelve; and

WHEREAS, the Board's school buildings each include various systems that are required for occupancy and necessary to protect the life, safety and welfare of students, staff and visitors to the school buildings; and

WHEREAS, the Board is undertaking major facility improvements at the five (5) school buildings (the "Project") and that impact facility use, occupancy and are critical to the health, safety and welfare of students, staff and visitors to the school buildings; and

WHEREAS, the Board has determined it is appropriate to execute a project labor agreement for the Project to advance the interested of the Board, including the interest in costs, efficiency, quality, timeliness, skilled labor force and safety for the completion of the Project; and

WHEREAS, the project labor agreement has been developed to incorporate the scope of the Project and consistent with the required provisions of N.J.S.A 52:38-5 for Public Works Projects; and

WHEREAS, the Board has authorized execution of a project labor agreement for the Project and the agreement will be kept on file at the board offices; and

WHEREAS, the Board is aware that the first phase of improvements for the project are substantially designed and ready for public advertisement entitled - "Project Improvements at Various Schools in the Township of Pennsville, Salem County, New Jersey, including: (1) Various School Site & Athletic Improvements, (2) PMHS Toilet Room Renovations, (1) Various School MEP Improvements"; and

NOW THEREFORE BE IT RESOLVED by the Board as follows:

The Board hereby directs Remington & Vernick Engineers, Inc to incorporate the project labor agreement into the bid specifications by reference.

The Board hereby authorizes the Business Administrator/Board Secretary to advertise the Project for bidding immediately upon completion of the reference of the project labor agreement.

This resolution will take effect immediately on this February 9, 2016.

Motion by:	Ayes:
Seconded by:	No:
	Abstentions:

This Resolution was adopted by the Pennsville Board of Education at a meeting on February 9, 2016.

Richard Davidson, School Business Administrator

Dated: February 9, 2016

February 9, 2016

- 02-09-[4NB](#)
- On recommendation of the Superintendent, please move to approve the attached Resolution regarding the bid specifications for the project involving the installation of a Notifier System by Honeywell.

RD

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RESOLUTION OF THE PENNSVILLE BOARD OF EDUCATION

WHEREAS, the Pennsville Board of Education (the "Board") operates five (5) school buildings within the Township of Pennsville, serving the community and its students in grades Preschool through Twelve; and

WHEREAS, the Board's school buildings each include a fire alarm system that is required for occupancy and necessary to protect the life, safety and welfare of students, staff and visitors to the school buildings; and

WHEREAS, the fire alarm system operation is critical to the health, safety and welfare of students, staff and visitors to the school buildings; and

WHEREAS, the Board has determined it is necessary to install a new fire alarm system at Pennsville Middle School and Elementary Schools (the "Project") to continue to provide safe facilities, and

WHEREAS, the Board has determined that the Notifier system by Honeywell (installed by a certified Notifier installer) is necessary for the Project because it is already in place and utilized in the Board's other school buildings, as well as the fact that as a result the District's extended use of the Notifier system by Honeywell throughout the District, the Board's in-house staff and emergency responders throughout the community already have existing knowledge, familiarity and support for the Notifier system; and

WHEREAS, the Public School Contracts Law at N.J.S.A. 18A:18A-15(d) (the "Contracts Law"), authorizes the Board to require proprietary goods in its bid specification where the special need for such proprietary goods or services is directly related to the performance, completion or undertaking of the purpose for which the contract is awarded, in this case the Project; and

WHEREAS, the Board has determined that the bid specifications for the Project should require a proprietary product; and

NOW THEREFORE BE IT RESOLVED by the Board as follows:

That due to the significant impact on the health safety and welfare of the students, staff, visitors and community, the Board directs Remington & Vernick Engineers, Inc to have the bid specifications to require the Notifier system by Honeywell and work be completed by a certified Notifier installer.

This resolution will take effect immediately on this February 9, 2016.

Motion by:	Ayes:
Seconded by:	No:
	Abstentions:

This Resolution was adopted by the Pennsville Board of Education at a meeting on February 9, 2016.

Richard Davidson, School Business Administrator