

**Hicksville Exempted Village Schools
Regular Meeting of the Board of Education
August 16, 2021**

The Hicksville Exempted Village Schools Board of Education met in regular session on Monday, August 16, 2021 at 5:30 p.m. in the Community Room. The meeting was opened by President, Jennifer Caryer, with the following Board members answering roll call: Craig Eiden, Minda Jones, Galen Methvin, and Jennifer Caryer. Stephanie Mazur was absent.

The following technology items were discussed.

Mr. Shaffer – Technology Director

- Electronic Board Agenda – spoke about using I-Pads as a means to provide electronic Board Agendas.
- Craig Eiden asked about RevTrak fees. Jeff Shaffer is looking at a new program, E-Funds for electronic processing of fees. Jeff Slattery mentioned that area schools including Central Local and Defiance City have gone to HomeTown Ticketing app for their sporting events. A discussion regarding who pays for electronic payment fees, either the District absorbs the fees or should they be passed along to the consumer. Currently, RevTrak and Square fees are absorbed by the Board on a percentage basis.

The following items were discussed by the building principals.

Mr. Altman – Middle School Principal:

- Mrs. Chris Shock is new MS Secretary
- Mrs. Amber Zachrich finished teaching summer school classes last week, 20 students attended
- Mrs. Chamberlain is finalizing student schedules
- Open house for all students and parents is on August 26th

Mrs. Coffman – Elementary School Principal:

- Preschool and Kindergarten have open house on August 24th
- Kindergarten camp began today, funded by Defiance County United Way
- Elementary Summer School was in June with 27 students in attendance
- After-school-program, Growing God's Way will soon begin for grades 1-4 with kindergarten being added later

Mr. Slattery – High School Principal:

- Preparation for upcoming school year – working to adjust to having MS and HS secretaries
- New student schedules
- Mr. Shaffer distributing student laptops
- Admin team working with new policies related to Covid
- Student forms in Final Forms need to be approved
- Fall sports seasons have begun along with Marching Band
- OHSAA Football change...all football teams allowed to participate in the State Playoffs, first football game this Friday
- OTIS 2.0 is being rolled out

Four County Career Center – Nothing to report

Superintendent's Report

Mr. Keith Countryman

- New phone system
- Open house for Academic and Athletic Complex this Sunday, ribbon cutting at 1:45, tours of the new complex from 2:00 – 4:00
- District has switched to RedRover to obtain teacher substitutes, less expensive than prior system
- Administrative meeting at the ESC was attended on August 6th
- New employee orientation day was held on August 11th
- District opening plan, masks Federally mandated on busses; however, optional in school buildings, will not mandate unless we are required, other Covid related requirements discussed
- Shout out to Eric Bassett and John Adams regarding their over-sight on new building project
- Shout out to Admin Team for all their work this summer

Galen Methvin moved and Minda Jones seconded the motion to approve the following as stated.

1. Minutes from the regular board meeting on June 28, 2021.
2. Treasurer's Consent Agenda Items
 - a. Cash Reconciliation as of June 30 and July 31, 2021
 - b. Financial Statements for June and July 2021
 - c. Approve Amended Official Certificate of Estimated Resources for Fiscal Year 2022 as presented, total General Fund Resources of \$15,404,016.83 and total Resources for all funds of \$20,438,944.28
 - d. Approve Fiscal Year 2022 Amended Temporary Appropriations as presented, total General Fund Appropriations of \$9,995,331.64 and total Appropriations for all funds of \$12,831,795.39
 - e. Approve the June 30, 2021 transfer of \$50,000.00 from the General Fund (001-0000) to the General Fund Bus Fund (001-9194)
 - f. Approve the June 30, 2021 transfer of \$15,529.38 from the General Fund (001-0000) to the Food Services Fund (006-0000)

3. Accept the following donations:

\$1600.00 from Tribune Printing, Inc. for Athletic Department

Financial statements for FYE 6/30/21 are nearly complete. State Auditor's office has reached out to begin FY'21 audit in the near future. Mr. Ruen noted that the District finished FY'21 in the black by \$300,000.

Roll call: Ayes – Craig Eiden, Minda Jones, Galen Methvin, and Jennifer Caryer.
Motion Carried 4-0.

Craig Eiden moved and Galen Methvin seconded the motion to approve the following as stated.

- Recommend to the advance Amber Zachrich to five (5) years experience at the BA 150 degree level on the salary schedule for the 2021-2022 school year.
- Recommend to approve all certified staff in grades K thru 4 to provide after school support to identified low-income and low-achieving students through the ARP ESSER III Grant.
- Recommend to approve the following as Title 1 Tutors for the 2021-2022 school year at a rate of \$115.00 per day with a maximum of 179 days; to be funded through Federal Title 1-A Grant Funds.

Melissa Miles Kayla Vetter
Staci Wagner

- Recommend to approve the following as certified substitutes for the 2021-2022 school year.

Gail Countryman Aubree Giddings
Sharon Crites Susan Strubing
Jacquelyn Underwood

- Recommend to approve the following volunteer for the 2021-2022 school year.
Beth Stuckey – Freshman Class Advisor
- Recommend to approve the resignation from Don Perna as Junior Class Advisor (1/3) and Prom Advisor (1/3).

Roll call: Ayes – Craig Eiden, Minda Jones, and Galen Methvin. Jennifer Caryer abstained. Motion Carried 3-0-1.

Minda Jones moved and Galen Methvin seconded the motion to approve the following as stated.

- Recommend issuing a one (1) year contract to Shannon Balse as School Nurse with ten (10) years experience for the 2021-2022 school year.

Roll call: Ayes – Craig Eiden, Minda Jones, Galen Methvin, and Jennifer Caryer. Motion Carried 4-0.

Craig Eiden moved and Galen Methvin seconded the motion to approve the following as stated.

- Recommend to approve the school nurse salary schedule.

Roll call: Ayes – Craig Eiden, Minda Jones, Galen Methvin, and Jennifer Caryer. Motion Carried 4-0.

Minda Jones moved and Craig Eiden seconded the motion to approve the following as stated.

- Recommend to approve the following supplemental contract for extended days during the 2021-2022 school year, to be served before and after the scheduled school year.

Shannon Balsler – 10 days

Roll call: Ayes – Craig Eiden, Minda Jones, Galen Methvin, and Jennifer Caryer.
Motion Carried 4-0.

Galen Methvin moved and Craig Eiden seconded the motion to approve the following as stated.

- Recommend to approve the following as classified substitutes for the 2021-2022 school year.

Gail Countryman	Susan Strubing
Jeff Slesman	Laura Wofford

- Recommend to approve the following supplemental contracts for the 2021-2022 school year.

Ashley Doctor – Assistant Jr. High Volleyball Coach
Zachery Heisler – Assistant High School Football Coach
Brody Langham – Assistant Jr. High Football Coach
Alex McGlaughlin – Assistant High School Volleyball Coach
Riley Witte – Co-Cheerleading Advisor, Grades 7-8

- Recommend to approve the resignation from Bailey Graber as Cheerleading Advisor, Grades 7-8.

Roll call: Ayes – Craig Eiden, Minda Jones, Galen Methvin, and Jennifer Caryer.
Motion Carried 4-0.

Craig Eiden moved and Minda Jones seconded the motion to approve the following as stated.

- Recommend to approve Allison Steury as a High School office helper for the summer of 2021 for a maximum of 30 hours at minimum wage.
- Recommend to approve Phil Romero as a classified substitute for the 2021-2022 school year.

Roll call: Ayes – Craig Eiden, Minda Jones, Galen Methvin, and Jennifer Caryer.
Motion Carried 4-0.

Minda Jones moved and Galen Methvin seconded the motion to approve the following as stated.

- Recommend to approve a Payment in Lieu of Transportation Agreement between Hicksville Exempted Village Schools and Shannon Stotler for the 2021-2022 school year.
- Recommend to approve the 2021-2022 Ohio Student Accident Insurance Program administered by Student Protective Agency.

- To authorize 2021-2022 membership with The Ohio Coalition for Equity and Adequacy of School Funding and to approve Resolution No. 2022-01 Voucher Joinder Resolution.

Roll call: Ayes – Craig Eiden, Minda Jones, Galen Methvin, and Jennifer Caryer.
Motion Carried 4-0.

Minda Jones moved and Galen Methvin seconded the motion to approve the following as stated.

- Recommend to approve a Payment in Lieu of Transportation Agreement between Hicksville Exempted Village Schools and Rian Frederick for the 2021-2022 school year.

Roll call: Ayes – Craig Eiden, Minda Jones, Galen Methvin, and Jennifer Caryer.
Motion Carried 4-0.

Craig Eiden moved and Galen Methvin seconded the motion to approve the following as stated.

- Recommend to approve the 2021-2022 bus routes, and designate authority to the Superintendent to designate or relocate subsequent school bus stops.
- Recommend to approve the In-State and Out-State Tuition rates for the 2021-2022 school year.
- Recommend to approve an overnight trip to West Liberty-Salem for the Varsity Girls Basketball team from Friday, November 5th - Saturday, November 6, 2021.

Roll call: Ayes – Craig Eiden, Minda Jones, Galen Methvin, and Jennifer Caryer.
Motion Carried 4-0.

Minda Jones moved and Craig Eiden seconded the motion to approve the following as stated.

- Recommend to approve Minda Jones as Delegate to the 2021 OSBA Annual Capital Conference

Roll call: Ayes – Craig Eiden, Galen Methvin, and Jennifer Caryer. Minda Jones abstained. Motion Carried 3-0-1.

Galen Methvin moved and Craig Eiden seconded the motion to approve the following as stated.

- Recommend to approve Jennifer Caryer as Alternate Delegate to the 2021 OSBA Annual Capital Conference.

Roll call: Ayes – Craig Eiden, Minda Jones, and Galen Methvin. Jennifer Caryer abstained. Motion Carried 3-0-1.

Discussion regarding state scores, final 2020-2021 school year scores expected in September.

Minda Jones moved and Galen Methvin seconded the motion to hold an executive session at this meeting in order to consider the appointment, employment, dismissal, discipline, demotion, or compensation of a public employee or official, or issuing suspension, or termination of a license, or the investigation of charges or complaints against a public employee, official licensee, or regulated individual unless the public employee, official, licensee, or regulated individual requests a public hearing.

Roll call: Ayes – Craig Eiden, Minda Jones, Galen Methvin, and Jennifer Caryer.
Motion Carried 4-0.

Mrs. Caryer noted that the Board will return from executive session with no further business other than to adjourn.

The board entered executive session at 6:40 p.m.
The board exited executive session at 8:08 p.m.

Minda Jones moved and Craig Eiden seconded the motion to adjourn this meeting until the next regular board meeting to be held on Monday, September 20, 2021 at 5:30 p.m.

Roll call: Ayes – Craig Eiden, Minda Jones, Galen Methvin, and Jennifer Caryer.
Motion Carried 4-0. Time 8:08 p.m.

Board President

Treasurer