

Message from the Principal

This handbook is to be used as a reference for Imbler School families throughout the coming year. Please keep it and refer to it as the need arises. Any staff member will be happy to answer questions you might have about school operations.

Situations not covered in this handbook will be handled by the Superintendent in accordance with state law. It is our intent to keep both parents and students informed about the procedures, policies, and philosophy of this school.

We welcome parents to visit our school and discuss any concerns or ideas you may have. Parents, teachers, and community members working cooperatively for kids will continue to be our goal. We sincerely hope that this handbook will be another tool in fulfilling that goal.

Mike Mills
Principal

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DIRECTORY INFORMATION

Directory information means those items of personally identifiable information contained in a student education record which is not generally considered harmful or an invasion of privacy if released. The following categories are designated as directory information and may be released to the public through appropriate procedures: Student's name, address, telephone number, photograph, date and place of birth, participation in officially recognized sports and activities, weight and height of athletic team members, dates of attendance, degrees or awards received, most recent previous school or program attended.

Directory information will only be released with administrative direction and will not be given over the telephone except in health and safety emergencies. Directory information considered by the District to be detrimental will not be released. Parents or guardians of students in attendance and students 18 years of age may request in writing that any or all categories of Directory information be excluded from release. Such a written request must be received within 15 days of this annual notification and be made to the principal.

DISCRIMINATION

The District or any of its employees shall not, on the basis of handicap, exclude a student from any program or service provided by the District. Students will have an equal opportunity to enjoy the full range of services offered by the District. The District will not deny access to any programs or services and will not provide programs or services for the handicapped that are not as effective as those provided for the non-handicapped.

EQUAL EDUCATION OPPORTUNITIES

Every student of Imbler School District will be given equal educational opportunities regardless of age, race, religion, color, national origin, disability, marital or parental status, linguistic background, culture capability or geographic location.

Further, no student will, on the basis of gender, be excluded from participating in, denied the benefits of, or subjected to discrimination under any educational program or activity conducted by the District. The District will treat its students without discrimination on the basis of gender as this pertains to course offerings, athletics, counseling, employment assistance and extracurricular activities.

Jr. & Sr. High School Schedule

The school will be open to students at 7:00 a.m. every morning. Before that time, the building will be locked.

CLASS TIME SCHEDULES

Monday – Thursday

1 st Period	8:00 a.m.-8:58 a.m.
2 nd Period	9:01 a.m.-9:59 a.m.
3 rd Period	10:04 a.m. - 11:02 a.m.
4 th Period	11:05 a.m. - 12:03 p.m.
Lunch	12:03 p.m. - 12:33 p.m.
5 th Period	12:33 p.m. - 1:31 p.m.
6 th Period	1:34 p.m. - 2:32 p.m.
7 th Period	2:35 p.m. - 3:33 p.m.
Bus Bell	3:33 p.m. - 3:40 p.m.

Jr./Sr. High School Registration and Fees

REGISTRATION

The student profile sheet is to be filled out by a parent or guardian and returned to the office by the first day of school. This is a permanent record and will require updating each school year. Please make sure the emergency phone number and contact person is different from the listed parent. ***All registration fees will need to be paid by the end of the first quarter. All students' regular fee will be \$10.*** Students who do not have fees paid in full by the end of the first quarter will ***not*** be allowed to participate in all extra-curricular activities. Students participating in shop class might have a fee based on the expense of their project. Extravagant projects will have a fee.

ALL STUDENT FEES AND EXPENSE FOR SCHOOL TRIPS MUST BE PAID PRIOR TO EVENT DEPARTURE OR BY END OF FIRST QUARTER, WHICHEVER COMES FIRST

Registration Fees:

All Students \$10

Optional Fees Jr./Sr. High School:

Sports Fee (per sport)	\$50.00
Sport Fee Family Cap	\$150.00
FBLA Dues	\$30.00

IMMUNIZATIONS

THE LAW SPECIFICALLY PROHIBITS THE SCHOOL FROM ENROLLING STUDENTS WHO HAVE NOT COMPLETED THE IMMUNIZATION REQUIREMENTS

The law now requires immunization of every child, including preschool, in any Oregon Public School. Out of state transfer students have a 30-day grace period in which to provide the required information. The required immunizations are:

Parents, don't let your child get left behind!
School Year 2023-2024



Oregon law requires the following shots for school and child care attendance*

A child 2-17 months entering
**Child Care or
Early Education** needs*

Check with your child's program or
healthcare provider for required vaccines

A child 18 months or older entering
**Preschool, Child Care, or
Head Start** needs*

4 Diphtheria/Tetanus/Pertussis (DTaP)
3 Polio
1 Varicella (chickenpox)
1 Measles/Mumps/Rubella (MMR)
3 Hepatitis B
2 Hepatitis A
3 or 4 Hib

A student entering
**Kindergarten or
Grades 1-6** needs*

5 Diphtheria/Tetanus/Pertussis (DTaP)
4 Polio
1 Varicella (chickenpox)
2 MMR or 2 Measles, 1 Mumps, 1 Rubella
3 Hepatitis B
2 Hepatitis A

A student entering
Grades 7-12 needs*

5 Diphtheria/Tetanus/Pertussis (DTaP)
1 Tdap
4 Polio
1 Varicella (chickenpox)
2 MMR or 2 Measles, 1 Mumps, 1 Rubella
3 Hepatitis B
2 Hepatitis A

**At all ages and grades, the number of doses required varies by a child's age and how long ago they were vaccinated. Other vaccines may be recommended. Exemptions are also available. Please check with your child's school, child care or healthcare provider for details.*

1/2023

ATTENDANCE POLICY

The attendance policies of Imbler High School are designed to both comply with Oregon Law and encourage students to maintain good attendance habits. It is not the intent of the school to infringe upon the privacy and rights of students and their families, but to administer an attendance program that fulfills its legal obligations and is fair to all students.

Oregon Law requires each school to maintain certain attendance records and periodically report them to the State Department of Education. In addition, Oregon Law ORS 339.020 requires the parent or guardian of a child to send and maintain the child in regular attendance during the entire school year. The State of Oregon defines a chronic absentee as any student who fails to maintain 90% attendance. Thus, the main responsibility of the school, with respect to attendance, will be to record each students' attendance and report it to the parent and the necessary agencies.

The Imbler School Board, Teachers and Administration all feel that good attendance habits are a prerequisite if students are to reach their academic potential. Many times, good attendance is as important as good grades. Prospective employers are often interested in a student's attendance record.

During the fourth quarter of a student's senior year at Imbler, attendance is very important. There are requirements that must be completed in order to graduate. Past practice has allowed a few senior days prior to graduation to be excused for the purpose of a school affiliated senior trip. Imbler wants to ensure all the senior students are eligible to graduate. If there are attendance issues and assignments not turned in or misplaced a student may not graduate.

Due to the timeline there may be limited notice to the parents/guardians regarding if the student has not completed the requirements. For these reasons a senior student must be in attendance for 100% of the fourth quarter or they will be required to make up the time missed (the intent is to ensure students have completed all work and turned in to their instructor). When possible the made up time will be served with the instructor for the class in which the student was absent. The intent here is to ensure the student has all requirements completed for the absence. Students will be excused from the 100% rule for the following pre-arranged absences;

- a scheduled medical appointment
- a college visitation
- a school related event

The only other excuse is for a family emergency that has been approved by Imbler's attendance officer. It is the student's responsibility to pre-arrange for the acceptable

absences and to follow-up with their instructor(s) to ensure that all requirements are completed.

The senior trip is a once in a life-time experience for a student. Students who are not current with all graduation requirements including time made up for absences that did not meet the excused requirement will not be allowed to take part with the school sponsored senior trip.

ABSENCES

An excused absence will be given upon presentation of a written excuse or call from parent/guardian for the following reasons:

- Student illness
- Death in the family
- Trips, family visits, or hunting - Must be Prearranged
- Certain family emergencies - Determined by attendance officer
- Scheduled Doctor Appointments – Must be Prearranged

All excuses should give the date of the absence, reason for absence and parent signature. Individual circumstances will determine whether the absence will be excused or unexcused. Parent cooperation is solicited to help the school develop a better attendance attitude in this respect. An attempt will be made to contact parents any day a student is reported absent by his/her teacher.

Any absence from school that is not followed by a note or call from parent/guardian within one day is an unexcused absence and will be subject to the truancy procedures. Also, students will receive a zero (0) for the assignment(s) missed during the unexcused absence period.

One unexcused period of absence may result in one period of school detention. One full-day of unexcused absence may result in seven sessions of school detention. If the student does not serve the in-school detention they may be assigned to a two-day unexcused suspension from school. If a student skips school or is truant and has no parents' permission to be absent, the student will either be in detention, in-school suspension, or suspended from school, depending on each individual situation.

All students desiring to leave the school grounds during school hours must present written permission or phone call to the office from their parents and check out at the office at the time of leaving. Students are not to leave the school during the day without permission from the office. Students that leave school during the day without checking out through the office may be considered truant and handled accordingly. Students who are observed walking the streets during the school day will be given an

unexcused absence.

TARDIES

The district encourages students to be on time to class. All tardies are unexcused unless the student has a pass from a teacher or from the office.

Four unexcused tardies in any one class constitutes one unexcused absence and will be handled in the same manner as an unexcused absence per quarter.

Four unexcused tardies per quarter will result in detention or suspension from school. Further tardies during the quarter will result in detention or suspension from school. Before or after school detention can run for fifteen minutes to an hour and may mean working at the school.

TEACHER RESPONSIBILITIES

Teachers will keep an accurate daily attendance. Teachers should take and record their own attendance. Teachers will record tardies on the attendance slip. All tardies are unexcused unless the student has a pass from a teacher or the office.

STUDENT CONDUCT

The following is presented to encourage all students to behave in such a manner that they will be a credit to their student body and community. Some rules and regulations are necessary to allow an orderly school day where all can fully benefit. The following guidelines are given:

1. Students are not allowed to use cell phones during school day with the exception of lunch. If this rule is violated the cell phone will be confiscated by the office and returned in the afternoon so the student can take the item home. Further violation will result in school suspension.
2. Use of intoxicants or non-prescription drugs before or during school activities is prohibited.
3. Insolence, disrespect of any kind or aggressive behavior toward any other person in the school will not be allowed.
4. Leaving the campus during the school day will not be allowed unless through proper check-out with the office or other approved means. High school students *will* be allowed to go off campus during the lunch period without prior approval.

5. Instructors are in charge of classes at all times and dismissal from class will be by the teacher. The bells are to notify the teacher the period has ended.
6. WALK between classes. Students must use designated sidewalks between buildings. Noisy and improper conduct in the halls will not be allowed. Running in the halls will also be prohibited.
7. Gymnasium use:
 - a) No drinks are to be taken into the gym at any time with the exception of bottled drinks. This includes after school, ball games, practice and any other time.
 - b) No one is to go on the gym floor with street shoes (shoes worn outside) at any time.
 - c) No spitting on floors or bleachers in the gym.
 - d) **ABSOLUTELY** no cell phones in the locker room. Violation will result in immediate suspension.
 - e) No student should be in the gym unless supervised by an approved adult.
8. Students are not to enter any classroom and ask to speak to another student without permission from the classroom teacher and/or office.
9. It is felt that if a student is unable to attend school during the day, he/she would also be unable to participate in a school program, play, party, or athletic event held that evening. Exceptions to this rule must be cleared by the principal.
10. Physical contact with each other is not allowed.
11. Always keep your hands and feet to yourself.
12. Throwing snowballs, rocks, sand and similar objects can be dangerous. These activities are not allowed.
13. Fighting of any kind is unsafe and not permitted. This includes wrestling and tackling.
14. Skateboards, rollerblades, or similar type toys are not allowed on school premises at any time, this includes after school hours

DRESS CODE

The following dress code will apply during school hours and all school activities, home and away.

1. Grooming habits shall be consistent in keeping with health, sanitary, and safety practices. Students should be clean and well groomed. Grooming habits shall not disrupt the teaching/learning process. Clothes should be in good taste and should reflect the image of Imbler School.
2. When a student is participating in special activities, grooming habits shall not disrupt the performance or constitute a health threat to the individual or other students.
3. Hats (of any kind) and bandana type headwear is prohibited inside any Imbler School District building at **all** times.
4. Dress and grooming while in school is basically an individual responsibility of the student and his/her parents. When dress and grooming disrupts the learning process, while in school, for the individual students, other students or the learning climate of the school, it becomes a matter for counseling with the student and/or parent.

STUDENT DRESS CODE POLICY & PUNISHMENT

First Offense:

If the student violates the above dress code policies he/she will be asked to change the clothing in question. A student may need parents to bring appropriate clothing or may need to return home to change and then return back to school.

Second Offense:

Punishment will be determined by the school discipline policy and the administration. Punishment will be administered by the school officials. Rules will be enforced by the staff and administration.

PUBLIC DISPLAYS OF AFFECTION

The following policy shall be in effect any time a student is in the school buildings, on the Imbler School grounds and at all Imbler School activities away or home:

- Holding hands is permissible.

- To face each other and hold hands will be permissible if there is no other body contact.
- There shall be no physical contact between students other than what has been mentioned in this policy.

DISCIPLINE PROCEDURES

Both parties shall be brought before the principal and given a written and verbal warning after the first offense. The second time they are brought before the principal, it can mean suspension from school and notification of parents. ORS 339.240.

DISCIPLINE, SUSPENSION, EXPULSION

Condition Descriptions:

1. All students in our school deserve reasonable safeguards in the consideration of all matters affecting their school life. Careful attention must be given to procedures and methods whereby fairness and consistency in discipline shall be assured for each student.
2. Special problems that arise in conducting school programs free from disruption and free from kinds of distraction which impedes the learning of any student may make it necessary to discipline a student or even remove the student from the formal learning environment for a period of time.
3. Teachers and administrators need discretionary powers in invoking disciplinary actions and procedures, and in maintaining a climate conducive to learning and protection of life and property.

Rights:

1. Fair treatment for each student shall be such as to protect them from arbitrary and unreasonable decisions.
2. All decisions affecting students shall be based on careful and sound investigation of the facts.
3. All students shall be appraised of the school rules and procedures by which schools are governed and the processes by which discipline may be involved.

Responsibilities:

1. Students shall comply with the rules for government of schools, pursue the described course of study, and shall submit to the lawful authority of teachers or school officials.

2. The following type of conduct shall make the student liable for discipline, suspension or expulsion:

a. Disregard for attendance procedures as adopted by the School Board.

b. Persistent insubordination, willful disobedience or open defiance of school authority. A student shall not repeatedly fail to comply with directions of teachers or other authorized school personnel during any period of time when he/she is properly under the authority of the school. Students who do not respond to guidance or minor discipline or are constantly at odds with school officials, must accept the consequences of such actions.

c. The possession or use of alcohol, smoking tobacco, chewing tobacco, marijuana, illegal drugs and/or narcotics in any form, on or about, the school premises or at any school activity.

d. Assaults, fight, extortion, setting fires, setting of false alarms, bomb threats, vandalism, forgery, theft, threats of harm and other such acts.

e. Profane language and/or indecent gestures.

f. Persistent disruptive or abusive conduct that deprives other students of the right to learn.

g. Willful or malicious damage of furniture, buildings, fences, trees or other parts of the school property, including cutting, marking, or defacing the same in any manner.

h. Carrying dangerous instruments, guns or having the same in lockers or desks.

i. Driving vehicles in a noisy or careless manner.

j. Possession and/or use of fireworks and smoke bombs.

k. Violation of cell phone use.

Discipline Procedures:

Discipline for a minor infraction may be handled without going through all the steps of formal procedures. In all cases, a written record shall be maintained in the student's records.

EXPLANATION OF POSSIBLE DISCIPLINARY ACTION

Detention: A teacher may keep a student for detention, before school or during the noon hour, with time to eat lunch.

1. No talking except when recognized by a detention supervisor.
2. Students will remain seated in chairs as arranged by the detention supervisor.
3. The detention supervisor will record the time the student arrives and the time he leaves.
4. No eating or drinking during detention.
5. Students may use detention for silent studying only.
6. No cell phone use during detention

When the administrator decides that detention is not appropriate, he may assign the student the task of copying sentences over, copying items out of a book, picking up litter on the school grounds, etc.

In-School Suspension is defined as suspension of a refractory student from class attendance in which the student spends the day in an assigned place studying by himself or working at an assigned task such as washing windows, picking up paper, etc.

Out-of-School Suspension is defined as one of the following:

1. A temporary exclusion from school for a period not to exceed ten days.
2. Exclusion in cases being investigated pending expulsion.
3. After investigation and recommended expulsion by the administration until the Board of Directors has taken official action.

Suspension temporarily takes away the privilege of attending school or school activities from a student for a period not to exceed ten calendar days. In special circumstances, a suspension may be continued until some specific pending action occurs, such as a court hearing, a physical or mental examination, an expulsion hearing or incarceration by court action. Suspensions are made by the principal, and are not to be used in lieu of expulsion. The student shall be given oral or written notice of the charges against him, and if he denies them, an explanation of the evidence the authorities have shall be presented. He would then have an opportunity to present his/her version. Generally, this notice and hearing will precede the student's suspension, but if prior notice and hearing are not feasible, as where the student's presence threatens persons or property, or threatens disruption of the academic process, thus justifying immediate removal from school, this notice and hearing shall follow as soon as practicable. Students will receive zeros for all school work missed during suspension.

Notification of the suspension and the reason therefore shall be given by telephone or letter as soon as practicable to the parents or guardian.

Upon suspension, the student will be sent home, unless it is deemed by the administrator advisable to hold the student until the end of the school day.

The suspending official will promptly notify the student and parents or guardian by mail of the suspension, the duration thereof, the conditions for reinstatement, and right to a conference with the principal.

Should a parent or guardian desire a conference, a request for such shall be made to the principal. When a student has been suspended for three major offenses in one year, he or she will be considered for expulsion from the school as a habitual discipline problem. A letter will be sent to the parents, after each suspension, which will inform the parent of the seriousness of the situation and solicit parental cooperation of an active nature. A full report will be made to the Board of Education at their regular monthly meeting. This is not to be interpreted that cases may not be considered for expulsion after one or two suspensions.

Major offenses are; smoking, drinking, drugs, theft, personal appearance, fighting, destruction of property, defiance of a teacher, excessive tardiness, truancy or assault.

EXPULSION

Staff Complaints - Students should hear directly from the teacher or staff member the specific complaint or description of unacceptable behavior when the student desires.

Student Complaints - It is recognized that a school official, as a public officer, shall not be examined as to communications made to him in official confidence, when the public interest would suffer by such disclosure.

For this reason, the student witnesses may be placed, and the possible traumatic effects of adversary proceedings conducted by attorneys, police officers, or court officials may cause complaining students not to be required to face the accused, nor have his identity revealed. However, the administrator or other official conducting an investigation is under special obligation to assure careful and cautious investigation of all relevant facts and testimony. When it is determined that the student ought not face the accused, the school official then becomes the official complainant.

EXPULSION DETAILS

1. Expulsion denies the privilege of attendance at any district school or school activities for the remainder of the current semester unless such semester ends within such a short period of time that the expulsion should be too short to be effective.

In the event expulsion is recommended by the student's principal or his representative, the student may or may not be suspended pending a hearing on expulsion. In either event, the principal shall arrange with the school district superintendent for a time and place of hearing on expulsion, and shall promptly notify the student and parents, or guardian, of the time and place of hearing. Such notice shall be delivered personally to the student and the student shall acknowledge receipt thereof. If the student is not readily available for service of such notice, the same may be mailed to the student by certified mail with return receipt and also by regular mail. Such notice shall cite the charge or charges and the specific acts that support them.

The notice shall state a recommendation of either expulsion without suspension or suspension pending a hearing for possible expulsion, and the right of the student, parents or guardian to representation. The written notice shall be mailed to the parents or guardian at least seven days prior to the hearing or expulsion.

2. Unless otherwise provided by the District School Board, the school superintendent or his designated representative shall act as the hearing or review officer, and shall maintain control over and conduct the hearing or review. In case of foreign language differences or other serious communication handicaps, the hearing officer shall provide a translator. The student, parents or guardian, or their

representative, who may be an attorney, shall be given the right to present their version as to the charges and to make such showing by way of oral testimony, affidavits, or exhibits. They shall be permitted to hear the evidence presented against the student.

3. The hearing officer will conduct the hearing and be in control over it. He will determine the facts of the case on the evidence presented at the hearings. This may include the relevant past history and records of the student. Strict rules of evidence shall not apply to the proceedings. The hearing officer will, as soon as practicable, submit to the School Board his findings as to fact and whether or not the student charges are guilty of the conduct alleged, and his decision of disciplinary action, if any, including the duration of any expulsion. His decision will be made available in identical form and at the same time to the School Board, the student and the parents or guardian.

4. Thereafter, the School Board will review the findings, and may affirm, modify or reverse the decision of the hearing officer, notifying the student and parents or guardian by certified mail of its decision.

5. Following expulsion of a pupil, the School Board may propose alternative programs of instruction or counseling, or both, for the pupil.

6. The student and parents shall have the right to waive such hearings, but by doing so, they will be agreeing to abide by the lawful findings of the review officer, who will review the student's records and make such investigation as he deems appropriate, including interviewing the student if he sees fit. The review officer will be the person who would otherwise have acted as the hearing officer. If the student and parents or guardian desire to waive such a hearing, they have the right to do so by submitting a written waiver.

HAZING/HARASSMENT/SEXUAL HARASSMENT/INTIMIDATION/CYBER BULLYING

Hazing, harassment, sexual harassment, intimidation or cyber bullying by students, staff or third parties is strictly prohibited and shall not be tolerated in the district.

Students whose behavior is found to be in violation of this policy will be subject to discipline, up to and including expulsion. The district may also file a request with the Oregon Department of Transportation to suspend the driving privileges or the right to apply for driving privileges of a student 15 years of age or older who has been suspended or expelled at least twice for harassing another student or employee, willful damage or injury to district property or for the use of threats, intimidation, harassment or coercion. Staff whose behavior is found to be in violation of this policy will be

subject to discipline, up to and including dismissal. Third parties whose behavior is found to be in violation of this policy shall be subject to appropriate sanctions as determined and imposed by the Superintendent or Board.

Individuals may also be referred to law enforcement officials. Staff will be reported to Teachers Standards and Practices Commission, as provided by OAR 584-020-0041.

CHEATING/PLAGIARISM

Cheating/plagiarism in any form is not allowed at Imbler High School. Cheating can include, but is not limited to, obtaining and giving information during a test by secret or public means, copying and/or duplicating another person's work. In all cases, a student must do his/her own work. Plagiarism is copying another person's work and claiming it as one's own. The instructor makes the determination (observation is sufficient) that cheating has occurred.

The following steps will be enforced in regards to cheating/plagiarism:

1. The student and instructor will discuss the issue in a timely manner.
2. The student will receive no credit on the assignment or test. Optional makeup is at the discretion of the teacher.
3. The teacher will notify the parent/guardian and an administrator of the incident.
4. A conference to discuss the matter will be arranged if so desired by the administrator or parent/ guardian.
5. A second offense in the same class will result in parent notification by the teacher. An administrator will remove the student from class with a final grade of "F".

SMOKING, CHEWING, VAPING, DRUGS & DRINKING

Students shall not knowingly possess, use or transmit tobacco, chewing tobacco, drugs and/or liquor in any form while:

1. On the school grounds during and immediately before or after school hours. This includes student cars parked on the school grounds.

2. On the school grounds or any other time when the school is being used by any school group.
3. Off the school grounds at a school sponsored activity, function or event.
4. On the school bus, going to or from school, or to or from a school sponsored event.

Evidence of any student having tobacco and/or liquor and/or drugs in his/her possession at school or school sponsored event will result in immediate suspension from school for a minimum of three days. The principal may not invoke this punishment if he feels circumstances do not warrant such an approach.

DAMAGE OF SCHOOL PROPERTY

1. No pupil shall steal or damage any school property.
3. A pupil who violates subsection (1) of this section may be punished, suspended or expelled.
4. In the event of student damage, the parents of a pupil who violates subsection (1) of this section are liable for damages to the amount of the damage as determined by the district School Board.

If the district School Board brings a successful action for the recovery of such damages, the parents are liable for costs. This rule includes textbooks, windows, athletic equipment, etc. (ORS 339.260)

SOCIAL EVENTS

Organizations and classes may plan to hold parties and other social activities in the school building after having complied with all regulations and secured approval from the principal and student council. Request forms may be secured in the office. They must be signed by an advisor, the student council, and the principal. All such forms must be approved one week prior to the date of the event.

BEHAVIOR AT SOCIAL EVENTS

Regulations while in attendance at school dances or other social activities are as follows:

1. Smoking, chewing, vaping, using drugs and drinking are prohibited.
2. _____ Once at an activity, a student is required to remain there unless excused by the advisor. Students leaving the building will not be readmitted.
3. The class or organization sponsoring the activity must clean up thoroughly within 24 hours after the event is over. This includes returning all chairs and removing all decorations. Arrangements should be made with the custodian. If this isn't done, the organization will not be allowed another activity.
4. If requested to leave an activity by a chaperone or person responsible for the activity, the person will be referred to the principal. A chaperone has the power to request a person to leave an activity. A parent, cook, custodian, etc. can be a chaperone, not just a teacher.
5. Prior arrangements need to be made for decorating dances other than non-school time.
6. Hours for all high school dances shall be from 8:00 PM to 11:00 PM, except the Prom or by special permission. Jr. High dances shall be from 7:00 PM to 10:00 PM.
7. Jr. High dances are open only to jr. high students. High school dances are only open to high school students.
8. Chaperones are responsible for securing the building after any event at which they are present, i.e. lights, doors, etc.
9. Guest pass forms must be picked up, signed and returned to the office by the Thursday before the Dance. No non-students will be allowed into the dance without a Guest Pass.

PARKING

The following rules are to be observed:

1. Vehicles are to be parked in the student parking lot in an orderly manner and not in teacher's, visitor's or administration's parking area. Vehicles parked in an area not designated for student parking will cause you to lose the privilege of bringing your car on school property. **Athletes** - even after 4:00 PM you are not to park in the area in front of the high school.

2. Students are not to be loitering in their cars or in the parking lot before, during or after school.
3. Students should lock cars, motor bikes and bicycles, as the school is not responsible for any damage or theft.
4. Violations of the above or misuse of a car, motor bike or bicycle may be a cause for suspension and or permission to bring the car, motor bike or bicycle to school.

ASSEMBLY

All student meetings in school buildings or on school property may function only as part of the formal educational process or as authorized by the administration. Violation of school rules regarding freedom of expression may result in suspension and/or expulsion.

TECHNOLOGY USE

Imbler School has a technology use agreement. Students must abide by the guidelines of the agreement or they may lose their technology use privileges. Please read the agreement that must be signed prior to your student using school related technology.

ATHLETIC AND EXTRA CURRICULAR ACTIVITIES POLICY

This information has been developed by the coaching staff, director and administration to facilitate a better understanding among those concerned with the athletic and extra-curricular program. The regulations on the following pages are not meant to be restrictive, but rather are meant to enable the staff to function with confidence in their areas of operation.

Because it would be impossible to cover each and every situation in any guide, any situation which may arise that is not specifically covered should be referred to the director, who with the assistance of the people involved and the principal, will make a decision covering the situation and any similar situation which may arise, thereafter.

The interscholastic athletic and extra-curricular program is an integral part of the IHS Program and should contribute to the physical growth, development, good physical condition, healthful habits, efficient teamwork, proper standards of conduct, desirable citizenship traits and favorable social behavior of the participants.

The health and welfare of the participants is a primary consideration in conducting the athletic and physical education programs. Adequate physical examinations, insurance coverage and supervision of recovery time from illness or accidents must be provided.

Length of practice sessions, number of practices, number of games and strenuous trips

should be carefully planned with due consideration of the age of the pupils and to the physical, emotional and academic demands upon the participants.

Facilities, including practice fields, playing fields and gymnasium, will be provided and maintained by the Board of Education.

ATHLETIC/INTRA/EXTRA-CURRICULAR POLICIES

The coaching staff, advisors and the administration of Imbler High School, in an effort to establish uniform training rules, have agreed upon the following:

Chewing

If a member is observed chewing tobacco, or with tobacco flakes in their mouth, or tobacco on their person or in their possession, they are breaking training rules. Any member of the school faculty may report them and they will be punished as set forth in the penalty section of these rules.

Drinking

If a member is caught drinking by a coach or law enforcement officer, they shall be punished as set forth in the penalty section of these rules.

If a member is found in a drinking situation but not drinking, or it is not proven that they are drinking, they shall be placed on probation for the remainder of the year. If they are then observed a second time in a drinking situation, they shall be punished as set forth in the penalty section of these rules. **A drinking situation shall mean a situation where any member is with a group that is known to be drinking, but they are not drinking themselves, or it cannot be proven that they have been drinking.

Smoking and or Vaping Use of Drugs

If a member is observed smoking (which includes cigarettes, tobacco, marijuana, or substitutes for either) or with smoke on their breath, or with any of the above in their possession or on their person, they are breaking training rules. Any member of the school faculty may report them, and they will be punished as set forth in the penalty section of these rules. Drugs are defined as any drug in the following categories: Stimulants, sedatives, hallucinogens, or narcotics. Note: any drug prescribed by a medical doctor or dentist is excluded from the above if used as prescribed.

If any member is reported to be smoking, drinking, chewing, or using drugs by someone other than a faculty member or a member of the coaching staff or administration, this will be cause for an investigation by a committee of coaches to decide the case.

Penalty Section

If the smoking, chewing, vaping, drug, or drinking rules are violated, the following procedures will be used by all coaches:

First offenders will be suspended from athletics for the remainder of that sport season or for three weeks (21 contact days), whichever is longer. This penalty period will begin when the committee agrees that a violation has occurred, and not necessarily from the date of the infraction.

If a violation occurs between successive sport seasons, the penalty will be assessed starting the day on the first contest of the upcoming sport and continue for the next 21 contact days. This also includes infractions that occur during the summer.

For the second offense, the offender will be suspended from all sport squads for the duration of one calendar year from the time the coach determines a violation has occurred.

For the third offense, the offender will no longer have an athletic career at Imbler High School.

Note: You can only be a first offender **once** during your tenure at this high school.

PARTICIPATION REQUIREMENTS

Before turning out for a sport, there are several requirements that a student must comply with. They must have a current physical examination, be covered with insurance for injury, furnish information as to whom to call in case of emergency, purchase a student body card and submit evidence of eligibility.

Each athlete will be assessed a \$50 fee per sport. A \$150 cap per family is in place. This fee needs to be paid before the first contest. If not, the athlete will be removed from that competition.

ATHLETIC INSURANCE

No student may turn out for athletics at Imbler High School unless they have insurance to cover against accident or injury while practicing or participating in a contest. They must either purchase current school insurance or submit a waiver, signed by a parent or guardian, indicating that they have their own insurance. If a student elects to purchase school insurance the following is some general information:

1. Students must report injuries within 24 hours.
2. The doctor must be a legal practitioner of medicine and surgery.

3. The insurance company will pay only according to the fixed schedule of benefits. Additional charges must be paid by the parents and the school does not assume responsibility for such charges.

For further details regarding coverage provided by the company, see the copy of the contract on file in the office.

Emergency Authorization Forms

These forms must be on file for each student who turns out for a sport. They contain information as to the parents' preferences as to doctors and include a statement authorizing the school to contact any physician in case the family doctor is not available.

ELIGIBILITY RULES

To be eligible to participate in athletics at IHS, a student must comply with the rules of the OSAA and IHS. Students engaged in extracurricular activities will be expected to maintain at least a 2.0 grade point average, and maintain passing grades in at least six (6) classes during the sport season.

Grades will be checked at mid-quarter. Any student that has below a 2.0 grade point average or is failing two or more classes will be placed on academic probation for two weeks. This means that the athlete is removed from competition for two weeks and practice for one week during the two week period. At the end of the two week period, the student's academic progress will be checked by the principal. If in the determination of the principal the student is making reasonable progress to improve, the student will be admitted to full participation. If the student is not making a reasonable effort to improve at the end of the two week probationary period, the student will be removed from further participation in that sport.

If a student is not passing six solid subjects, he/she will be ineligible until they are passing six solid subjects the next semester. In addition to the credit requirement, a student must be making satisfactory progress towards the school's graduation requirements as determined by the school administration.

A student will not be able to participate in an athletic contest or practice if they have been absent for more than 3 classes per day. Consideration will be given for medical/dental appointments or family emergencies only! A student must be regular in attendance.

Any student who has received any article of compensation for athletic skill during the

school year, other than the school's official athletic letter or awards given by the OSAA, shall be declared ineligible.

Before a student can participate in athletics after having transferred from another school, a transfer certificate properly signed by the principal or superintendent of the school he enters must be filed with the OSAA office. Students are not allowed to participate on any organized team while a member of a similar high school team.

PRACTICE SESSIONS

Practice for all athletic activities shall be supervised by a coach from start to finish. This means that the coach should be on hand from the time the dressing room is opened until the last athlete leaves. Before leaving, he should see to it that all equipment, gear, clothing, etc. is off the floor, the lights are turned off and the dressing room is locked. During seasons when more than one team is using a dressing room, it is the responsibility of each coach to see to it that all of his/her athletes are out of the dressing room before he/she leaves.

There will be no Sunday practice, nor will there be any practice on school time. The only exceptions to be made to this policy are in an emergency when facilities are not available after school hours.

BEHAVIORAL STANDARDS

Students participating in the athletic program are expected to meet all academic and physical education requirements. It is very important to conduct oneself in an exemplary manner, because more than any other student, the athlete is under constant and continuous observation by the public.

The coach should exercise the utmost care to see that the conduct of the players is above reproach and that the excellent reputation of Imbler High athletes, attained in the past, is maintained. Loud boisterous talk, profanity, shoving, pushing, etc. will not be tolerated either at home games or traveling on away games. In other words, Imbler High School athletes are expected to act like men and women.

Grooming is an individual thing and only minimum standards can be set. These standards, as determined by the athletic coaches and the administration, have the primary thought that grooming should not interfere, in any way, with the participant's or opponent's play. It is hoped that an athlete will set an example for other students to live up to.

TEAM TRIPS

Whenever it is necessary for a team to be excused from school to go on a trip, the coach should turn in an alphabetical list of the traveling squad to the office three days prior to the trip. The list should indicate the time the team is to be excused and be

signed by the coach. All students who go on trips from school, both athletic and academic, are required to get the assignments from their teachers in advance and the work will be due upon returning from the trip, or at the time the teacher specifies. This is the student's responsibility, not the teacher's responsibility to remind the students.

Cell Phone use will be handled on an individual basis in accordance with their coach or advisor.

There is one rule that applies to all athletes on all trips. Any athlete who goes on a trip with a team must return with the team, unless he/she has permission from the head coach to return with his/her parents. Permission shall be granted only when parents have pre arranged it with the principal and suitable arrangements have been made to take care of his/her equipment. Such permission shall be granted only in the case of an emergency or special circumstances and must have the approval of the coach.

LETTER AWARDS

It will be left to the discretion of the coach to determine who will and who will not receive a varsity award. Each coach will establish a minimum requirement in his sport for awarding a letter, prior to the beginning of the season.

AMBULANCE SERVICE

In cases where it is deemed advisable to take a boy/girl to the hospital, an ambulance will be called. It is their policy to bill the parents or their insurance company. It is also their policy to take the injured party to the nearest hospital. A coach should accompany the boy/girl to the hospital and telephone his/her parents as soon as he/she arrives at the hospital. The coach should also stay with the boy/girl at the hospital until the parents arrive.

CAFETERIA

The school cafeteria is maintained as a vital part of the health program of the school. To encourage good nutrition, well-balanced breakfasts and lunches are offered at reasonable prices. The cafeteria management and your fellow students will appreciate your cooperation in:

1. Sit quietly while eating.
2. Pick up after yourself and check the table and floor.
3. Please don't be wasteful with your food.
4. Be courteous to the kitchen helpers and say "please" and "thank you".

5. Depositing all paper litter in wastebaskets.
6. Putting all food in the containers at the dishwashing area.
7. Returning all trays and utensils to the dishwashing area.
8. Students are not allowed to be in the kitchen area unless otherwise approved by the building principal.
9. Students are not to access food from the cafeteria between classes.
10. **No food shall be taken from the cafeteria**

CAFETERIA PROGRAM

Our district participates in the Federal and State Surplus Commodities program which requires two balanced meals with minimum standards of nutrition. Our school takes part in the “Offer vs. Serve” program, which requires each student to choose at least three of the lunch food items offered to them that fall into the nutritional categories. We do try to encourage the students to eat all they have chosen from the salad bar. If there are certain foods which your child is not allowed to eat, please have your doctor send the list to school. USDA and the State of Oregon are equal opportunity providers and employers.

School lunches are not served on Fridays. Breakfast is served every day school is in session. The cafeteria opens at 7:35 a.m. for those wishing to eat.

Milk is available for \$.40 to students and staff who bring a sack lunch. Milk is included with each hot lunch and breakfast. Parents are welcome to eat with their students when visiting school.

Lunch and/or breakfast money is collected at the High School and Elementary offices. We encourage you to purchase at least five days at a time. Charging lunch and/or breakfast is an ***EMERGENCY SERVICE ONLY***. Students will only be allowed to charge to their own name. Students will be allowed only one charge per day with a \$10.00 total limit.

LUNCH PRICES

<u>Grade</u>	<u>Brkfst</u>	<u>Lunch</u>	<u>Additional Milk/Juice</u>
K-6th	1.85	2.50	.40
7 th -12 th	1.85	3.00	.40
Adult	1.85	3.75	.40

GUIDANCE AND COUNSELING

The effort is being made to help every student make satisfactory adjustment to high school, to meet their problems and to plan a suitable program for themselves. This program is available for all K-12th grade students through the Rural Health network.

The purpose of guidance is fourfold:

1. To assist all students to know their own capabilities and weaknesses, and to help them develop their potential ability through wise use of time and a well-planned four year program to fit their individual needs.
2. To assist all students to meet their individual problems and to make wholesome, satisfactory adjustments.
3. To help all students develop wholesome relationships in school and in the community.
4. To develop leadership which will extend into adult participation in worthwhile community interests and activities.

To meet these objectives, we will have a testing program to indicate ability, interests and achievement. In addition, we encourage all students to participate in an activity (clubs, student government, sports, etc.).

We also feel that our guidance service can be much better if parents will confer with us. We invite you to discuss your child's needs and plans with us. Please call on us at any time and we will arrange an appointment.

MEDICATION

Medication cannot be dispensed at school without proper **authorization from a medical doctor and written permission from parents.** If your child needs to take

medication at school, please contact the office to obtain a copy of the form to be completed.

All medication must be:

1. In the original prescription bottle or over-the-counter container.
2. Completed form by parent/guardian with signature.

If the above procedures are not followed the medication will be sent home and **not** administered to the student. Imbler Schools do not provide any medications of any kind for students.

NOTIFICATION IN CASE OF INJURY

In case of serious injury to a student, parents will be notified as soon as possible. If parents are not available, the emergency contact will be notified. In case the parent/guardian and/or emergency contact cannot be contacted, the child will be taken to the doctor listed or the hospital. Minor injuries may be treated at school using first-aid treatment.

INSURANCE

The school does not carry accident insurance on your child. Should you wish to purchase student accident insurance please go to www.imbler.k12.or.us. The link for insurance is listed under the “Links for Parents”, “Student Accident Insurance” and complete the online form.

LOST & FOUND

Please label your student’s coats, hats, gloves, rubber boots, tennis shoes, etc. Many clothes are lost or not claimed each year because students do not recognize their own belongings. A lost and found department is maintained at the office and students are encouraged to check it periodically. We donate all lost and found items to charity throughout the year. The Imbler Schools are not responsible for lost items.

BICYCLES

It is recommended that a student who rides a bicycle to school have a lock and be directed to use it. The school will not be held responsible for lost or stolen bicycles. No bicycle riding will be allowed on the playground before school, after school or during lunch time at school.

ILLNESS & COMMUNICABLE DISEASES

The Imbler School District has a “nit-free” policy which requires immediate removal from school if head lice or nits are found on a student. Re-admission requires that the School Nurse or Staff Member examine the student prior to re-admission. Students must be lice and nit free prior to re-admission.

If a child comes to school, then he/she will be considered well enough to participate in the total school program. If your student has the following symptoms it is an Oregon State Law that they remain at home until symptoms are no longer visible:

- Fever
- Vomiting
- Stiff neck or headache with fever
- Any rash with or without fever
- Diarrhea
- Skin lesions that are “weepy” (Fluid or pus-pilled)
- Colored drainage from eyes
- Brown/Green drainage from nose with fever
- Difficulty breathing or shortness of breath; serious, sustained cough
- Symptoms or complaints that prevent the child from participating in his/her usual activities such as persistent cough, with or without a fever

STUDENT BODY CARDS

Each student receives a student I.D. card at the beginning of the school year. If the card is lost or destroyed a new card may be obtained from the office. The student card is required for admission to athletic events, dances and other school activities.

TELEPHONES

Messages and deliveries from home should be left in the office. Students will be called out of class in an emergency only. A high school hall telephone is available for all other 7-12th grade phone calls. Do not use the hall phone during class hours. Students must have permission from teachers or staff to use the office telephone.

TEXTBOOKS

The school furnishes books to all students. This is done with the hope that this major investment will be properly safeguarded. Reasonable damage is expected as a result of daily use. Unreasonable damage to textbooks will result in fines.

VISITORS

No student visitors are allowed on school premises or parking lot during school hours.

Parents and other community members are always welcome in our school. However, when a classroom observation is planned, advance notice is required. Both the principal and teacher must be contacted prior to a classroom observation.

Questions and concerns regarding instructional programs, student discipline, grading, and classroom materials will not be handled while the teacher is responsible for student instruction or supervision. Those issues must be discussed when the parties involved can devote full attention to the concern. Parents may request a conference with the teacher outside of class instruction time.

SCHOOL BUS RULES

We encourage you to read and discuss these rules with your child:

1. Students who are not regular passengers but need to ride the bus to a family emergency must obtain permission through the school office.
2. Regular bus students must have written permission to leave the bus at a different stop than the regular departure point.
3. If students fail to comply with the school bus rules disciplinary action may be taken, up to and including revoking bus riding privileges for a time period.

Bus Conduct

Students are expected to conduct themselves in an orderly manner and are under the authority of the bus driver while riding to and from school and events. Persistent misconduct shall be grounds for denial of transportation privileges.

If you wish to have your son or daughter leave the bus other than at home or school, your written request or bus pass will be honored after presentation to the office, principal and/or bus driver.

State Board of Education Regulations governing pupil riding school buses:

1. Pupils being transported are under the authority of the bus driver.

2. Pupils shall be on time for the bus, both morning and evening.
3. Pupils shall walk on the left side of the road facing oncoming traffic when coming to meet the bus.
4. When necessary to cross the road, pupils shall cross in front of the bus or as instructed by the bus driver.
5. Pupils shall remain seated while the bus is in motion.
6. Pupils must have written permission from the office or parent/guardian to depart from the bus at any other stop than the students' regular stop.
7. Pupils may be assigned seats by the bus driver.
8. Pupils shall not open or close windows without permission of the driver. Pupils shall not extend their hands, arms or heads through bus windows.
9. Pupils should converse in normal tones. Loud or vulgar language is prohibited.
10. Pupils shall keep the bus clean and must refrain from damaging it.
11. Pupils shall be courteous to the driver, to fellow pupils and passersby.
12. Pupils who fail to promptly obey the directions of the driver or fail to obey regulations may lose their right to ride on the bus.
13. Pupils shall use the emergency door only in case of emergency.
14. Fighting, wrestling or boisterous activity is prohibited on the bus.
15. Pupils shall not bring **animals, firearms, weapons, or other potentially hazardous material** on the bus.

STUDENT LOCKERS

The student lockers are the property of the school district. Students are welcome to use the lockers provided that they take proper care and make proper use of them. Lockers may be inspected without first notifying the student occupant, if it is the opinion of the principal that the inspection is necessary and justifiable. Locks will be furnished by the school for your lockers. Do not use private locks on your lockers. They will be forcibly removed. Money and other valuable articles should not be kept in the lockers or dressing room. If it is necessary to bring valuables to school, they should be turned into the office for safekeeping. Please keep your lockers locked. Students seen going through lockers not belonging to them will be reported to the office. These students may be liable for theft charges if in lockers that are not their own.

ADDRESS AND/OR TELEPHONE CHANGES

If you move to a new address or change telephone number, please notify the school office as soon as possible. We must know how to contact you in case of an emergency.

ANNOUNCEMENTS

Each day, announcements of information pertaining to students and school activities will be read over the intercom system and will be posted on the bulletin board in the main hall. All announcements should be in the office by 7:55 the morning they are to be announced. Announcements must be signed by the teacher, advisor, or administrator concerned.

RECORDS

This is to inform you that in the event we should receive notice that your child has been enrolled in another school, we shall send the progress records to the new school within ten days. The behavior records will be sent only upon your written request.

At any time prior to the transfer of the records, you may inspect progress records. Your request to inspect progress records will be granted within 16 working hours of your request. More time will be required between a request to inspect the behavioral record and compliance therewith, but in no case will it exceed 45 days. The school principal will inform you of the specific arrangement regarding inspection.

Should you desire to challenge the accuracy or appropriateness of the record, a hearing will be arranged within 45 days of your request. The building principal will

inform you of the specific arrangements for your hearing. Both informal and/or formal hearings may be requested. You have a right to enter a statement in the record regarding the contents.

You may have a copy of any portion of the record should you desire. The actual cost of reproduction will be charged to you. When your child reaches age 18 or is attending a post-secondary institution, the rights to inspect and challenge the record shall be accorded only to your child.

FIRE DRILLS

Fire drills may be held at any time during the school year. The alarm is given by sounding the horn in the building. As soon as the alarm is sounded, everyone is required to leave the building. DO NOT RUSH! Walk safely to the nearest exit unless otherwise directed. Move away from the building at least 100 feet before stopping. Return to the building when the “all clear” sign is given. Fire drill routes are posted in every room.

MEDIA CENTER

The school media center is a part of the instructional program, used for research, study, and reading. Limited quiet conversation is acceptable, but not loud talk & laughter. The media center is not a social center. Hours are from 8:00AM to 4:00PM Monday-Thursday.

1. All materials taken from the library must be properly checked out at the desk.
2. A selection of magazines are available for one week check-out.
3. The media center is for study & research, showing proper courtesy & respect by avoiding disturbances there.
4. No food or drinks are allowed in the media center.
5. There is a \$5.00 fine for any damage or removal of a barcode from material.
6. Lost or severely damaged books: the student is responsible for the cost of the book plus a \$5.00 process fee.
7. Check-out time for books is 3 weeks. Special arrangements need to be made with the librarian for any time extensions.

NATIONAL HONOR SOCIETY

The Imbler Chapter of the National Honor Society follows standards and procedures that are set forth by the National Honor Society. The National Honor Society Handbook is available from one of the Chapter Advisors. Selection to the National Honor Society is a privilege, not a right. Students do not apply for membership in the NHS; instead, they provide information to be used by the Faculty Council Selection Committee to support their candidacy for membership. Membership is granted only to those students selected by the Faculty Council. This is not an election, nor is membership automatically conveyed simply because a student has achieved a specified level of academic performance.

Prerequisite Conditions for Consideration:

*Candidates must have attended Imbler the equivalent of one semester

*Membership is open to academically qualified sophomores at the end of their first semester and to academically qualified juniors and seniors.

*Academic qualification consists of a minimum cumulative GPA of 3.40 or higher at the end of the first term of the sophomore year.

Eligible students will receive an information form to determine interest in membership and to obtain information regarding service, character, and leadership qualities.

Students surveyed should understand that such information forms are not applications for membership, but information that helps the Faculty Council make their decision, and that review of information gathered does not guarantee selection.

SENIOR PROJECT (PANTHERA)

As a culmination of our district’s educational requirements, we feel it is important for students to make a transition from the academic skills and knowledge that have been learned to the practical, real life work experience where knowledge and skills are applied. Panthera is a vehicle to bring these together in a hands-on project, an accompanying paper and oral presentation about the experience.

Panthera is a demonstration of the total skill package that you, as a student, have acquired while in school. The written and oral components of Panthera must be passed with a score of four (4) to graduate from Imbler High School. The project will receive a letter grade, and will be calculated as a part of your GPA.

HIGH SCHOOL COURSE & CREDIT REQUIREMENTS

<u>Planned Courses</u>	<u>Credit</u>	<u>Grade Level</u>
English	1	9/10
English	1	9/10
World Lit/British Lit.	1	11-12
American Literature	1	11-12
Algebra I	1	9
Geometry	1	10
Algebra II	1	11
World History	1	9-10
World Geography	1	9-10
US Govt/Mod Problems	1	11-12
US History	1	11-12
General Science	1	9/10

Biology	1	9/10
Plant & Soil/Animal Sci	½	10/11
Chemistry/Physics	1	11/12
Human Phys./Adv.Bio	1	11/12
Health	1	10/11/12
P.E.	1	9
Success 101/Speech	1	9
Art	1	9-12
Business CTE	1	9-12
Music	1	9-12
Ag CTE	½ to 1	9-12
Computer Applications	½	10-12
Personal Finance	½	10-12
Spanish I, II and III	1	10-12

SUGGESTED SEQUENCE OF COURSES

9th Grade

9/10 English	Year
Biology/General Science	Year
Algebra I	Year
9/10 World History/World Geography	Year
P.E.	Year
Foreign Lang, Applied/Fine Arts	Year
Success 101/Computer Applications	Year
Ag Student Track/CTE	Year

10th Grade

9/10 English	Year
Biology/General Science	Year
Geometry	Year
9/10 World History/World Geography	Year
Health	Year
*Foreign Lang, App Arts, Fine Arts, or CTE	Year
Personal Finance/Speech	Year

11th Grade

American Lit/World Lit/British Lit.	Year
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Algebra II	Year
Government/US History	Year
Health	Semester
Required Elective Credit	Year
Foreign Language	Year
Science	Year

12th Grade

American Lit/World Lit/British Lit.	Year
Government/US History	Year
*Math Elective	Year
Senior Project	Year
Required Elective	Year
Required Elective	Year
Foreign Language	Year

*For all students planning on attending a school in the Oregon State System of Higher Education consult admission requirements

HIGH SCHOOL GRADUATION/DIPLOMA REQUIREMENTS

	Imbler	2022	2023	2024		
Type of Award		<i>Standard Diploma</i>			Modified Diploma	<i>Extended Diploma</i>
Eligible Students		<i>All Students</i>			<i>All</i>	<i>Spec Ed</i>
Total Credits:	<i>26.5</i>	<i>24</i>	<i>24</i>	<i>24</i>	<i>24</i>	<i>12***</i>
<i>English/Language Arts</i>	<i>4</i>	<i>4</i>	<i>4</i>	<i>4</i>	<i>3</i>	<i>2</i>
<i>Mathematics</i>	<i>3</i>	<i>3 Alg 1 & up</i>	<i>3 Alg 1 & up</i>	<i>3 Alg 1 & up</i>	<i>2</i>	<i>2</i>
<i>Science*</i>	<i>3</i>	<i>3</i>	<i>3</i>	<i>3</i>	<i>2</i>	<i>2</i>
<i>Social Science</i>	<i>3</i>	<i>3</i>	<i>3</i>	<i>3</i>	<i>2</i>	<i>3</i>
<i>Physical Education</i>	<i>1</i>	<i>1</i>	<i>1</i>	<i>1</i>	<i>1</i>	<i>1</i>
<i>Health</i>	<i>1</i>	<i>1</i>	<i>1</i>	<i>1</i>	<i>1</i>	<i>1</i>
<i>2nd Language, The Arts, Career & Tech. Ed</i>	<i>3</i>	<i>3</i>	<i>3</i>	<i>3</i>	<i>1</i>	<i>1</i>
<i>Pers. Finance/Comp. App</i>	<i>1</i>					
<i>Speech/Career Ed</i>	<i>1</i>					
<i>Senior Project</i>	<i>1</i>					
<i>Electives</i>	<i>3.5</i>	<i>6</i>	<i>6</i>	<i>6</i>	<i>12**</i>	
<i>Essential Skills</i>		<i>read, write & math</i>	<i>read, write & math</i>	<i>read, write & math</i>	<i>All Student</i>	<i>Exempt</i>
<i>Personalized Learning: Education Plan & Profile Career-Related Lng. Exp. Extended Application</i>		<i>All Students</i>				<i>Exempt</i>
<i>Post Secondary Options: 4 Year College</i>		<i>Yes</i>			<i>No, May Appeal</i>	<i>No</i>

<i>Community College</i>		<i>Yes</i>	<i>Yes</i>	<i>Maybe</i>
<i>Military</i>		<i>Yes</i>	<i>Maybe</i>	<i>No</i>
<i>Employment</i>		<i>Yes</i>	<i>Maybe</i>	<i>Maybe</i>

GRADING SYSTEM

Grade A - Superior

1. Scholarship - Strong, exceptional, beyond requirements of instructor.
2. Initiative - Contributions exceeding the assignments, showing independent resourcefulness.
3. Attitude - Positive benefit to class.
4. Cooperation - Forwarding all group activities, constant and spontaneous.
5. Individual Improvement - Marked and growing.

Grade B - Above Average

1. Scholarship - Accurate, complete and exceeding requirement of instructor.
2. Initiative - Good, demonstrating some independence.
3. Attitude - Proper and beneficial to group.
4. Cooperation - Good in group work.
5. Individual Improvement - Showing marks of progress.

Grade C - Average

1. Scholarship - Meeting all minimum requirements of the instructor.
2. Initiative - Uncertain and apparent only at times.
3. Attitude - Generally neutral but not objectionable.
4. Cooperation - Positive but minimally effective and consistent.
5. Individual Improvement - Very ordinary and occasionally lacking.

Grade D - Below Average, Yet Passing

1. Scholarship - Not meeting all assignments and requirements of instructor.
2. Initiative - Lacking.
3. Attitude - Indifferent.
4. Cooperation - Just fair at times and lacking at other times.
5. Individual Improvement - Not noticeable.

Grade F - Failing

1. Work unsatisfactory and is failing grade

Academic Course Waiver

1. To waive speech a student must receive a State FFA Degree.
2. A Student may take a full year of Human Physics to waive a ½ credit of Health.

STUDENT RESPONSIBILITIES AND RIGHTS

Imbler School District has a mission statement, “Instilling an Attitude of Excellence and the Commitment to Achieve”. That statement and Imbler’s belief are based on a need to have and maintain a mutual respect between staff and students and well-defined discipline policies and procedures.

The purpose of this handbook is to outline a solid and fair program, which identifies acceptable student behavior. It provides general policy guidelines for the student and gives all students the latitude necessary to develop into well-rounded individuals. It also recognizes the importance of ORS 339.250 which states:

- Public school pupils shall comply with rules for the government of such Schools, pursue the prescribed course of study, use the prescribed Textbooks, and submit to the teacher’s authority.
- The Imbler School board may authorize the discipline, suspension, or expulsion of any student.
- Willful disobedience, open defiance of a teacher’s authority and/or the use of profane or obscene language is sufficient cause for discipline, suspension, or expulsion from school.

These statements attempt to strike a balance between too much or too little structure. They were written to emphasize a continuing need for responsible disciplinary action by teachers and administrators while maintaining respect for the privileges of everyone in the school community. More specific rules, regulations, and procedures, which apply to these statements are found in School board policies, Administrative Regulations, Oregon Revised Statutes, and Oregon Administrative Rules. It is the responsibility and right of students, parents, and staff to request and review this information. If further clarification is necessary please contact a school administrator.

The school's responsibility for establishing appropriate rules and procedures for all grade levels is balanced against the student's need for greater independence as he/she progresses through school. Questions that concern an issue should first address that with the classroom teacher and then, if necessary, directed to the appropriate administrator if not resolved.

For the purpose of this document the term "parent" is inclusive of a guardian or adult having power of attorney.

PARENT RESPONSIBILITIES

The parent has the ultimate responsibility for the student's welfare and therefore, has an obligation to help the student's achievement in school. A parent needs to help the student to learn, exercise self-control and develop socially acceptable standards of behavior.

The parent has the responsibility to set an example for the student, especially as it affects respect for the law, for the authority of the school, and for the rights and property of others. By example, a parent can attempt to instill within the student a desire to learn, a respect for honest work, and an interest in exploring various fields of knowledge.

The parent should know and understand the regulations, which govern the student's activities and the consequences for not obeying those regulations. The parent should become acquainted with the school through open house, parent/teacher conferences, school functions, scheduled and approved classroom visitations and Family Link located on the school website.

Research shows that students are usually more successful with parents who are involved in their education. Parents are encouraged to take advantage of those opportunities designed to involve parents such as PAC, assist with athletics, guest speaker, volunteer reading tutor, etc. For more information about parent involvement contact your school office, or your student's teacher(s).

The parent/guardian has the responsibility and obligation to review this pamphlet with their children.

Finally, the parent has the legal obligation to have the student attend school regularly and can be fined if this does not occur. (ORS229.020)

Students should be clean, dressed in an acceptable fashion, in good health, and free of communicable disease.

Imbler School District does not provide medical insurance coverage for school accidents. This means that the parents/guardians are responsible for the medical bills if your student gets hurt during school or school activities. Optional student insurance plans are available for purchase. Applications are available from the school office.

STAFF RESPONSIBILITIES

Teachers and other school staff have the responsibility to guide a student's educational and behavioral experiences while he/she is in school. Teachers and staff will work with the parents in a cooperative manner and will inform parents promptly with concerns about a student's performance and/or behavior.

The teacher has an obligation to explain the regulations governing the school operation to the students and to take appropriate action with those students whose behavior violates those regulations.

Teachers will keep an accurate daily attendance. Teachers should take and record their own attendance. Teachers will record tardies on the attendance slip (this is the only record). All tardies are unexcused unless the student has a pass from a teacher or the office.

FREEDOM OF EXPRESSION

The student has the RESPONSIBILITY:

- *For the effects of his/her expressions on other individuals or groups.
- *To follow school policies. Verbal assaults, profanities, hate material, visual/verbal obscenities and excessive public displays of affection are prohibited.

The student has the RIGHT:

- *To express him/herself verbally, in writing or by assembly in such a way that he/she does not violate the rights of other individuals or groups.
- *To attend school in an atmosphere free of verbal assaults, profanities, obscenities or ridicule.

FREEDOM OF SPEECH

Students are entitled to express their personal opinions verbally and in writing. Such verbal and written opinions shall not interfere or preclude the freedom of others to express themselves. Students are prohibited from the use of obscenities or personal

attacks and from engaging in any activity, gesture, or speech intended to show or promote gang affiliation. Student speech that threatens any person or group within the school, or aids and abets racial, religious, gender, or ethnic heritage discrimination, is prohibited.

Hazing, harassment, menacing intimidation or any act that injures, degrades, or disgraces a student or staff member will not be tolerated. Any student who engages in such behavior is subject to disciplinary action including suspension, expulsion or referral to law enforcement officials.

SEARCH AND SEIZURE

The student has the RESPONSIBILITY:

*To cooperate with school officials or officers of the law.

The student has the RIGHT:

*To be present, whenever possible, when his/her property is being searched by a school official.

If school officials have reason to believe that an illegal act or violation of school rules has been committed, is being committed, or is about to be committed, they are authorized to search the student and his/her personal property, or any school district property used by the student, and seize any items deemed injurious or detrimental to the safety, health, and welfare of the students and staff.

Students are prohibited from using or possessing weapons, dangerous instruments, and/or hazardous or explosive materials or devices. On a random basis, drug sniffing dogs may be used to search lockers and/or vehicles if school or law enforcement officials have reason to believe it necessary.

The Fourth Amendment of the U.S. Constitution protects against unreasonable search and seizure. It protects the right to privacy. Here is what it means for students:

Students have a reasonable expectation of privacy in their bodies, clothing, and personal possessions including school bags, gym bags, purses, and cars. Before any school official will search a student or his/her possessions, the official must have “reasonable suspicion” that the student has in possession something that is against school rules, such as a weapon, dangerous drugs, alcohol, tobacco, stolen property, etc. The school official will tell the student exactly what is being looked for and on what basis the suspicion exists. According to the U.S. Supreme Court, school officials

do not need a warrant; they do need a reasonable suspicion. In addition, students should understand that a locker is not their personal possession; it is school property. A locker or desk may be inspected periodically and without warning by school officials to remove material which is potentially hazardous to other students or is illegal, to remove overdue library books, or to recover missing school property. ORS 339.240

USE OF REASONABLE FORCE

The student has the RIGHT to know the reasons for use of physical force and to be free of unreasonable, excessive, or abusive physical force or physical punishment.

Corporal punishment, meaning willful infliction of physical pain to a student, is prohibited. Corporal punishment does not mean: (1) physical pain or discomfort resulting from participation in athletic activities or other such recreational activity voluntarily engaged in by students, or (2) use of physical force as provided under ORS 161.205 (5) and ORS 339.250(2), including use of physical force upon another person for self-defense or in defending property, in making an arrest, in preventing an escape, or maintaining order.

OUT OF DISTRICT STUDENTS

All out of district students and their parents or guardians will sign an out of district student agreement. This outlines behavior, attendance, and grade requirements to maintain good standing. Failure to meet the agreement, will result in being referred back to the students home school and restrict their ability to attend Imbler Schools.

“ALMA MATER”

*Far below our great blue mountain,
‘Neath her height so true
Stands our noble Alma Mater,
Glorious to view.*

*Lift the chorus
Speed it onward,
Loud our praises cry.
Hail to thee our Alma Mater,
Hail to Imbler High!!*