

**Union County School District #11
Imbler Public Schools
Imbler, Oregon**

**July 19, 2022
High School, Room #1
7:00 P.M.**

Preliminary Business

Elect Chairman and Vice-Chairman

Pam Glenn opened the floor for nominations of Chairman and Vice-Chairman for the 2022-23 school year. Kaiger Braseth nominated Pam Glenn as Chairman. Ken Patterson seconded the motion, which passed unanimously. Pam Glenn then nominated Kaiger Braseth as Vice-Chairman. Joe Fisher seconded the motion which also passed unanimously. Chairman Glenn called the meeting to order at 7:05 pm and welcomed guests. Those present were Kristen Kruse and Drew Williams.

Agenda Changes

It was noted that approval of the audit agreement would need to be added to action items.

Consent Agenda

Following a couple of questions regarding bills paid, Ken Patterson moved to approve the minutes and bills paid. Joe Fisher seconded the motion, which passed unanimously.

Reports

Superintendent Report

Superintendent Waite reported that it has been a tough week for the community with the loss of one of our students, Dekker Adams. He noted that it has been good to see how the community has rallied behind the Adams family and that he is grateful to be part of the community. He stated he is excited to get to know the district, board and community as the year progresses. He has met with Mr. Hislop a few times to help with the transition into the role as Superintendent of Imbler Charter School. He acknowledged and thanked staff that has worked throughout the summer to make sure things are ready for the upcoming school year. He reported that Mr. Cant hosted the FFA State Officers July 5-8 and he was able to witness the dedication from the young leaders and Mr. & Mrs. Cant.

Superintendent Waite reported that he will be attending the New Superintendent Academy on August 2nd. He looks forward to connecting with other new superintendents and more experienced superintendents that can help him throughout the year.

Maintenance/Transportation Report

Drew Williams reported that the building painting project is finishing up and noted that there will need to be some gutter repair to replace incorrect brackets that were used on the gutters. Kaiger Braseth suggested contacting Griffin Construction to repair the work they did previously. Mr. Williams reported that the motor on the pump at the elementary needs to be replaced. The 4" mainline was leaking in front of the elementary and was repaired. The electricians are moving and adding outlets as needed in the classrooms. There are several windows in the high school that are in need of repair or replacement.

Mr. Williams reported that the buses are in the process of being serviced and inspected. He attended a state conference and learned of new guidelines and requirements that will be implemented. He reported that there is a grant available for an electric bus that he will be applying for. If successful, this bus would be used on the La Grande route.

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New Business

Superintendent/Board Transition Program

Teressa Dewey reported that as part of OSBA's Superintendent Search they offer a transition program. She noted that the Board needs to set a date and time for the first meeting. It was determined that August 17th would be best date. Mrs. Dewey will contact OSBA to set this up.

Track Project

Kaiger Braseth reported that, while at the state track meet, it was recognized that Imbler has a strong track program for our size of school. It was brought to his attention that there are programs and grants that push for equity in rural Oregon that we may qualify for. He noted that Scott Rogers was involved in getting a track in Athena-Weston a few years ago. Mr. Braseth provided a drawing of a track placed on our property around the football field. He noted that the next step is to do a topographic and soil samples to see if it is even possible to install a track. Mr. Braseth asked if he could move forward with contacting businesses in order to get some of these things done to determine if it is a feasible project. He reported that he has someone that has offered to do write grants for the potential project. The Board expressed concerns about taking funds away from the existing locker room project, The consensus was that, as long as it doesn't take resource from the current project, the Board was in favor of looking into a potential track project.

Old Business

Locker Room Project

Superintendent Waite reported that he had visited with Scott Rogers of the Weneha Group to see if they would be available to help with the project. Mr. Rogers said they would be willing to assist with the project at an approximate cost of \$23,000. Jason Beck reported that he had visited with LJH Construction and they would be willing to help get the locker room up and running for the school year. It was determined that bids will be solicited for the temporary fix of the locker rooms in order to get them functioning for the school year.

Action Items

Designations for the 2022-2023 Fiscal Year

Kaiger Braseth moved to approve the following designations:

Chief Administrative Officer - Randy Waite

Deputy Clerk - Teressa Dewey

Budget Officer - Randy Waite

Custodian of Funds - Randy Waite

Legal Counsel - Garrett, Hemann, Robertson, Jennings, Comstock & Trethewy P.C.

Official District Auditors - Connected Professional Accountants, LLC

Insurance Agent of Record - Wheatland Insurance

Depositories of Funds - Banner Bank and Local Government Pool

Establish Regular Monthly Meetings - Third Tuesday of each month

Joe Fisher seconded the designations, which were unanimously passed.

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Approve Charter Agreement

Superintendent Waite presented updated language for charter renewal. The new language would allow for renewal of the agreement for a 10 year term. This is the maximum renewal term allowed. Kaiger Braseth moved to approve the updated charter language. Ken Patterson second the motion, which passed unanimously.

Approve Audit Contract

Teressa Dewey presented a contract from Connected Professional Accountants in the amount of \$13,500 for the upcoming audit. Jason Beck moved to approve the contract as presented. Joe Fisher seconded the motion, which was unanimously passed.

Adjournment

With no further business to discuss, the meeting was adjourned at 7:55 p.m.

Members Present

Jason Beck, Kaiger Braseth, Joe Fisher, Pam Glenn and Ken Patterson.

Others Present

Randy Waite, Superintendent and Teressa Dewey, Deputy Clerk.

Chairman

Deputy Clerk