

## UNOFFICIAL MINUTES OF REGULAR SCHOOL BOARD MEETING

THE SCHOOL BOARD OF BELLE FOURCHE SCHOOL DISTRICT NO. 9-1 MET IN REGULAR SESSION ON MONDAY, SEPTEMBER 13, 2021, AT THE BELLE FOURCHE SCHOOL DISTRICT ADMINISTRATION OFFICE with president Tammy Clem presiding and members Wayne Gilbert, Nita Justice, Tara Knapp, Greg Krajewski, Scott Reder and Mike Tyndall present. Administration present: Superintendent Steve Willard, Business Manager Susan Proefrock, Principals Julie Hatling, Kevin Smidt and Mathew Raba, Activities Director Adam Nowowiejski and Special Education Director Caleb Case. Visitors: Hollie Stalder and Karen Schlekeway.

Unless otherwise noted, all Board action was by unanimous decision.

President Clem called the meeting to order at 5:15 p.m. Clem led everyone in the Pledge of Allegiance.

Motion Knapp, second Justice to approve the agenda as presented. Motion carried.

Hollie Stalder gave an informative presentation about the Belle Fourche Development Corporation.

### Routine Business

Motion Krajewski, second Knapp to approve the meeting minutes of August 9, 2021, and August 30, 2021. Motion carried.

Motion Krajewski, second Reder to approve the August financial statement as presented and the financial report for the Agency Funds Beginning Balance \$188,597.44, Income \$29,042.98, Expenditures \$20,807.58, Ending Balance \$196,832.84 and the financial report for Private Purpose Trust Funds Beginning Balance \$23,467.69, Income \$0.11, Expenditures \$0.00, Ending Balance \$23,467.80. Motion carried.

Motion Reder, second Krajewski to approve the claims for payment as presented. Total Prepaid Claims by fund: General Fund \$625,901.19; Special Education \$97,207.07; and Food Service \$3,272.51. Total Current Claims by fund: General Fund \$370,162.73; Capital Outlay \$183,083.76; Special Education \$215,931.24; and Food Service \$32,101.15. Motion carried.

### SDCL 3-23 Disclosure Requirement

During SDCL Ch. 3-23 conflict disclosure agenda review, no conflicts were identified that had not been previously disclosed and waived.

High School Student Council Secretary Morgan Mackaben reported on the activities of the Council and student body.

Knapp reported on the Salary Committee meeting held August 24, 2021. Meeting minutes were shared with the Board.

Administrative reports were given.

Consent Agenda

Motion Tyndall, second Justice, and carried to approve the following consent agenda items (1-5):

- (1) Second reading and final approval of policies and procedures as follows: JHCDE (Administration of Medical Cannabis to Qualifying Students) and JHCDE-E(1) (Medical Cannabis Administration Plan). First reading was held at the August 30, 2021 meeting.
- (2) Administrative recommendations for personnel as follows: hire Krista Harris as a behavioral support staff, effective 09/01/2021; hire Cora Brown as a special education paraprofessional, effective 09/14/2021; hire Jordan Esmay as a high school Knowledge Bowl advisor; hire Rebecca Fahey for extra band functions; and revise teacher contract for Stacey Neuharth to K-12 Special Education teacher (IDEA 611 funds) from K-12 Special Education teacher (CRRSA ESSER II).
- (3) Resignations submitted as follows: Tim Stearns as a bus driver, effective 05/27/2021 and Lacey Doyle as a special education paraprofessional, effective 09/23/2021.
- (4) List of 2021-2022 salaries to be published.
- (5) Approve the food service prices effective 09/01/2021 as follows: Lunches: elementary (grades K-4) \$2.85; middle school (grades 5-8) \$3.00; high school (grades 9-12) \$3.15; and adults \$4.01; Breakfasts: All grades K-12 \$1.80 and adults \$2.35 (only adult breakfast and adult lunch were increased from previous approved prices on 07/12/2021).

Additional Compensation

Motion Reder, second Justice to approve additional compensation as follows:

Curriculum/professional development stipends – A Anderson \$450.00, E Anderson \$75.00, M Anderson \$225.00, Z Anderson \$300.00, T Bierschenk \$225.00, S Cody \$75.00, J Colombe \$225.00, Holly Dobesh \$150.00, R Fahey \$150.00, K Grieves \$150.00, L Gropper Krajewski \$150.00, L Haber \$150.00, J Hanson \$300.00, J Hartwell \$150.00, N Hayworth \$75.00, D Heilman \$300.00, D Hunt \$150.00, D Johnson \$300.00, R Johnson \$150.00, A Kappen \$150.00, B LaBau \$75.00, W Larson \$75.00, S Muir \$300.00, S Neuharth \$150.00, J Nicholas \$75.00, T Niesent \$150.00, T Pena \$150.00, K Plunkett \$75.00, R Potter \$150.00, A Pruitt \$150.00, J Raba \$150.00, L Richardson \$150.00, M Stumpf \$150.00, C Svoboda \$150.00, M Tabisz \$225.00, E Thomas \$150.00, W Tonsager \$150.00, R Wenk \$150.00 and M Williamson \$225.00. Motion carried. (Krajewski abstained)

FSMC Amendment

Motion Justice, second Knapp to approve the Addendum to the Food Service Management Contract between Belle Fourche School District and Lunchtime Solutions, Inc. (LSI). Motion carried. This amendment allows LSI to prepare meals for Head Start as requested and LSI's use of the kitchen facilities for this purpose.

Handbook

Motion Krajewski, second Knapp to approve the revisions to the Elementary Student Handbook as presented. Motion carried.

Alternative Instruction notifications were reviewed this time.

Fall intern/student teacher placements were shared with the Board.

Board consensus was to schedule a special board meeting on Monday, October 25, 2021, at 5:15 p.m. for the purpose of a Board Retreat.

A nice thank you card was shared with the Board.

There being no further business to come before the Board at this time, the meeting adjourned at 6:00 p.m.

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Tammy Clem  
President

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Susan L. Proefrock  
Business Manager

**August 31, 2021 Financial Statement**

**General Fund:** Balance: \$2,279,580.40; Receipts: Local Sources: Taxes \$9,842.08; Utility Taxes \$33,325.92; Interest Earned \$18.00; Activity Tickets \$4,738.00; Admissions \$1,865.05; Other Cocurricular Income \$2,915.00; Judgements \$354.12; Misc. \$2,165.30; Intermediate Sources: State Fines \$12,892.05; State Sources: State Aid \$497,825.00; Federal Sources: Title I Part A \$69,307.00; Title II Part A \$13,097.00; Title I School Improvement \$12,790.00; CARES ESSER I \$12,426.00; Fresh Fruits & Veg Program \$543.87; Total Receipts \$674,104.39; Disbursements: Claims \$174,292.38; Payroll & Benefits \$599,461.26; Credit card processing ACH charges \$16.94; Auto bank draft (fees) \$9.60; Prior Month Corrections \$175.48; Balance \$2,180,080.09

**Capital Outlay:** Balance: \$3,237,034.95; Receipts: Local Sources: Taxes \$7,141.42; Interest Earned \$27.03; Misc. \$1,300.00; Federal Sources: Title IV SSAE \$6,779.00; Fresh Fruits & Veg Program \$1,373.61; Total Receipts: \$16,621.06; Disbursements: Claims \$275,543.31; Balance \$2,978,112.70

**Special Education:** Balance: \$283,122.14; Receipts: Local Sources: Taxes \$4,013.08; Interest Earned \$3.02; State Sources: State Aid \$68,444.00; Federal Sources: IDEA Part B \$81,797.00; Total Receipts: \$154,257.10; Disbursements: Claims \$8,308.41; Payroll & Benefits \$95,819.45; Refunds/Reimb. (\$74.00); Prior Month Correction (\$175.48); Balance \$333,149.90

**Food Service:** Balance: \$87,082.69; Receipts: Local Sources: Interest Earned \$0.79; School Nutrition Program Receipts \$7,178.17; Federal Sources: Summer Program Breakfasts/Lunches \$11,116.88; Total Receipts: \$18,295.84; Disbursements: Claims \$9,654.11; Payroll & Benefits \$3,272.51; Balance \$92,451.91

**Other Enterprise:** Balance: \$65,358.65; Receipts: Total Receipts: \$0.00; Disbursements: Claims \$69.95; Balance \$65,288.70