**ECHO Charter School Board of Education**

Regular Meeting Minutes

6:00 p.m.

Thursday, August 12, 2021

**Our Vision** is to be the most highly respected school in Southwest Minnesota noted for caring, innovating and preparing students to succeed.

**Our Mission:** ECHO Charter School’s Mission is to be your school of choice by preparing students to achieve to their highest potential through an innovative and uniquely flexible curriculum.

1. **Call to order @ 6:01 p.m.**

**Members present**: Nikki H-S., Michell H., Lynn S., Katie G., Eric K-M., Matt D. (arrived 6:06 p.m.)

**Others present**: Helen B-R., Pam R., Holly R.

**Members not present:** None

**2.0) Reading of Minnesota Statutes 124E.14 Conflicts of Interest –**

All thosein Compliance: 5 Not in Compliance: 0

1. **Opportunity for others to speak**
2. **Consent Agenda**
   1. Resolution to Approve Agenda

Discussion/Amendments -

* 1. Resolution to Approve Minutes of **Thursday, July 15, 2021,** Regular Meeting

Discussion/Amendments-

* 1. Resolution to Approve Financial Report

Discussion/Amendments--

* 1. Resolution to Approve Presentation of Bills (Check #s 16837-16863 $46,357.69; ACH: $19,259.45; Payroll: $52,033.31)

Discussion/Amendments--

* 1. Resolution to Accept Presentation of Donations $178.50

Discussion/Amendments--

* 1. Resolution to Approve Consent Agenda Items

Action Taken: Approved

Motion: Lynn S. Second: Eric K-M.

Vote Roll Call AYE: Michell H., Katie G., Eric K-M., Lynn S., Matt D., Nikki H-S. NAY: 0

1. **Reports:**
   1. Director’s Report – School year is upon us; inservice training August 24-26, Covid testing, Safe Reopening Plan; no online offerings (provisional application is done at MDE); tech: Smart Boards will not arrive until late September so install will happen shortly thereafter; new desktops are being processed; two new classrooms (old computer lab and old preschool room); teacher licensing; two school buses/one van; IQS year-end Scorecard
   2. PACT for Families/Chemical Health Coalition of YMC –
   3. Staff Development – SWSC Google Classroom (ongoing), Smart ER,
   4. Athletic Department – No Fall coach available, but maybe kids practice in preparation for spring season? Get a list of interested students.
   5. Policies & Procedures –
   6. Board Training Report – IQS is offering FREE training for 100/200/300 levels; check your e-mail.
   7. PBL Report – Bobbi P. is getting us set up with April R. as backup.
   8. School Promotion – Dan L. graciously consented to open the building from noon-2 on Echo weekend; we will have a sign-up list for any visitors. Parades are all scheduled.
   9. Fundraising – Little Caesars or Otis Spunkmeier sales are being planned
   10. School Trips – Fall: college and career visits are being scheduled.
   11. Old Business –

1. **Action Items:**
   1. **Approve Dan Larsen as Community Representative to ECHO Charter School Board of Education**

Action Taken: Approved

Motion by: Lynn S. Second by: Katie G.

Vote Roll Call AYE: Michell H., Katie G., Eric K-M., Lynn S., Matt D., Nikki H-S. NAY: 0

* 1. **Approve 2021-2022 ECHO Charter School Employee Handbook**

Action Taken: Approved

Motion by: Lynn S. Second by: Eric K-M

Vote Roll Call AYE: Michell H., Katie G., Eric K-M., Lynn S., Matt D., Dan L., Nikki H-S. NAY: 0

* 1. **Approve 2021-2022 ECHO Charter School Student Handbook**

Action Taken: Approved

Motion by: Eric K-M. Second by: Dan L.

Vote Roll Call AYE: Michell H., Katie G., Eric K-M., Lynn S., Matt D., Dan L., Nikki H-S. NAY: 0

* 1. **Approve Countryside Public Health Contract @ $48/hour**

Action Taken: Approved

Motion: Katie G. Second: Dan L.

Vote Roll Call AYE: Michell H., Katie G., Eric K-M., Lynn S., Matt D., Dan L., Nikki H-S. NAY: 0

* 1. **Approve Removal of Chair Nikki Hildahl-Schwartz from all ECS Financial Accounts, Including CD**

Action Taken: Approved

Motion: Lynn S. Second: Matt D.

Vote Roll Call AYE: Michell H., Katie G., Eric K-M., Lynn S., Matt D., Dan L., NAY: 0. Abstain: Nikki H-S.

* 1. **Affirm Board of Education Members Katie G., Lynn S., and Business Manager Pam R. on all ECS Financial Accounts and Pam Redetzke on CD**

Action Taken: Approved

Motion: Eric K-M. Second: Nikki H-S.

Vote Roll Call AYE: Michell H., Eric K-M., Matt D., Dan L., Nikki H-S. NAY: 0 Abstain: Katie G. and Lynn S.

* 1. **Approve SWSC Contract Addendum for Google Classroom Training for 2021-2022**

Action Taken: Approved

Motion: Lynn S. Second: Nikki H-S

Vote Roll Call AYE: Michell H., Katie G., Eric K-M., Lynn S., Matt D., Dan L., Nikki H-S. NAY: 0

* 1. **Approve Safe Return to School Plan/Masking for Staff and Students**

Action Taken: Approved

Motion: Eric K-M. Second: Katie G.

Vote Roll Call AYE: Michell H., Katie G., Eric K-M., Dan L.

NAY: Lynn S., Matt D., Nikki H-S.

* 1. **Approve Hepara 3-Year Contract for Chromebooks for $3,951 (for all three years)**

Action Taken: Approved

Motion: Lynn S. Second: Eric K-M

Vote Roll Call AYE: Michell H., Katie G., Eric K-M., Lynn S., Matt D., Dan L., Nikki H-S. NAY: 0

* 1. **Approve Closure of Meeting to Discussion Personnel Matters at 7:17 p.m.**

Action Taken: Approved

Motion: Dan L. Second: Katie G.

Vote: Vote Roll Call AYE: Michell H., Katie G., Eric K-M., Lynn S., Matt D., Dan L., Nikki H-S. NAY: 0

* 1. Approve Re-opening of Meeting at 7:25 p.m.

Action Taken: Approved

Motion: Matt D. Second: Dan L.

Vote Roll Call AYE: Michell H., Katie G., Eric K-M., Lynn S., Matt D., Dan L., Nikki H-S. NAY: 0

Nota bene: The meeting can be closed at any point when discussions that are subject to personnel data privacy are held.

* 1. **Approve Employee Work Agreement for Lynn Standfuss, 7-12 ELA**

Action Taken: Approved

Motion: Eric K-M. Second: Katie G.

Vote Roll Call AYE: Michell H., Katie G., Eric K-M., Matt D., Dan L., Nikki H-S. NAY: 0 Abstained: Lynn S.

* 1. **Approve Employee Work Agreement with Nikki Hildahl-Schwartz, K-12 Special Education**

Action Taken: Approved

Motion: Eric K-M. Second: Katie G.

Vote Roll Call AYE: Michell H., Katie G., Eric K-M., Lynn S., Matt D., Dan L. NAY: 0

Abstain: Nikki H-S.

The following Work Agreements (6.13-6.30) were adopted as a consent motion with action as follows:

Action Taken: Approved

Motion: Lynn S. Second: Eric K-M

Vote Roll Call AYE: Michell H., Katie G., Eric K-M., Lynn S., Matt D., Dan L., Nikki H-S. NAY: 0

* 1. **Approve Employee Work Agreement for Holly Reigstad, K-1-2**

Action Taken: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Second: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Vote: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* 1. **Approve Employee Work Agreement for Doug Peavy, 7-12 History/Social**

Action Taken: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Second: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Vote: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* 1. **Approve Employee Work Agreement for Marsha Lecy, 5-6 Classroom/Title**

Action Taken: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Second: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Vote: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* 1. **Approve Employee Work Agreement for John Cole, 7-12 Math**

Action Taken: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Second: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Vote: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* 1. **Approve Employee Work Agreement for Jody Isaackson, 3-4 Classroom**

Action Taken: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Second: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Vote: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* 1. **Approve Employee Work Agreement for Vanessa Baker, Para**

Action Taken: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Second: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Vote: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* 1. **Approve Employee Work Agreement for Brandi van Winkle, Para**

Action Taken: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion by: Second by**:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Vote: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* 1. **Approve Employee Work Agreement for Ann Cunningham, Para**

Action Taken: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Second: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Vote: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* 1. **Approve Employee Work Agreement for Rita Donner, Para**

Action Taken: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Second: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Vote: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* 1. **Approve Employee Work Agreement for Rita Donner, Bus Driver**

Action Taken: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Second: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Vote: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* 1. **Approve Employee Work Agreement for Dawn Fischer, Food Services Director**

Action Taken: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Second: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Vote: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* 1. **Approve Employee Work Agreement for Michelle Geistfeld, Para**

Action Taken: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Second: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Vote: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* 1. **Approve Employee Work Agreement for Edwin Littlecreek, Para**

Action Taken: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Second: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Vote: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* 1. **Approve Employee Work Agreement for Bobbi Peterson, Para/PBL**

Action Taken: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Second: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Vote: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* 1. **Approve Employee Work Agreement for April Rodriquez, Para/PBL Back-up**

Action Taken: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Second: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Vote: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* 1. **Approve Employee Work Agreement with Arlene Marthaler, IT Manager**

Action Taken: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Second: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Vote: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* 1. **Approve Employee Work Agreement with David Vogel, Bus Driver**

Action Taken: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Second: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Vote: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* 1. **Approve Employee Work Agreement with Christian Knutson, Para**

Action Taken: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Second: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Vote: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* 1. **Approve Work Agreement with Arlene Marthaler, DAC**

Action Taken: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Second: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Vote: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* 1. **Approve Katie Gullickson as Clerk, ECHO Charter School Board of Education (called three times and approved by consent)**

Action Taken: Approved

Motion: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Second: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Vote: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* 1. **Approve Resignation of Isaac Larsen, Dakota Language Teacher**

Action Taken: Approved

Motion: Lynn S. Second: Katie G.

Vote Roll Call AYE: Michell H., Katie G., Eric K-M., Lynn S., Matt D., Dan L., Nikki H-S. NAY: 0

* 1. **Approve $14/hour rate for paras (unless on Work Improvement Plan)**

Action Taken: Approved

Motion: Katie G. Second: Lynn S.

Vote Roll Call AYE: Michell H., Katie G., Eric K-M., Lynn S., Matt D., Dan L., Nikki H-S. NAY: 0

1. **Discussion/Informational Items:**

A. Sell Bus 8 to Bennett and Bennett? Accept nothing lower than $20,000 for bus sale

B. Accept Isaac L. resignation and recruit him for 2022-2023

C. FCC Emergency Connectivity Grant (90%/10% split): total request $18,314.78 for 20 Samsung Chromebooks, 10 Kajeet hot spots with service, 20 iPads for elementary

D. Refund issued from insurance company due to change in contract year ($3,422)

E. Sign-up sheet for Alumni Association development

F. 25th Anniversary fundraising ideas

G. Jody I. will do an after-school band/glee club.

1. **Approve Adjournment of the meeting @ 7:48 p.m.**

Action Taken: Approved

Motion by: Lynn S. Second by: Nikki H-S.

Vote: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The next regular meeting will be held at 6:00 p.m. on **Thursday, September 9, 2021**