

# MIDD-WEST SCHOOL DISTRICT

*Regular Meeting*

Middleburg Elementary School

Large Group Conference Room

Monday, June 28, 2021

## ***A QUALITY EDUCATION FOR ALL, FOR LIFE***

I. **OPENING CEREMONY**

II. **CALL TO ORDER: 7:02 p.m.**

Mr. Victor L. Abate

III. **ROLL CALL:**

Mr. Victor L. Abate

<b><u>BOARD OF SCHOOL DIRECTORS</u></b>	<b><u>PRESENT</u></b>	<b><u>ABSENT</u></b>	<b><u>LATE ARRIVAL</u></b>
Mr. Victor L. Abate, President	X		
Mr. Donald D. Pinci, Vice President	X		
Mr. Shawn A. Sassaman, Treasurer	X		
Mr. Terry L. Boonie	Via Zoom		
Mrs. Julie R. Eriksson		X	
Mr. Justin T. Haynes		X	
Mrs. Wyona P. Lauver	X		
Mr. Christopher T. Nesbit	X		
Mrs. Sherryl L. Wagner		X	
Mr. Richard J. Musselman, Superintendent (Non-Voting Member)	X		
Ms. Allyson L. Folk, Secretary (Non-Member)	X		

**OTHERS**

Mr. Joseph W. Stroup, Director of Curriculum and Instruction  
Mr. Ryan L. Wagner, Business Manager  
Attorney Orris C. Knepp, III, Solicitor  
Mr. Daniel E. Auman, Supervisor of Buildings and Grounds  
Dr. Lee C. Bzdil, Supervisor of Special Education  
Dr. Thor R. Edmiston, Principal, Midd-West High School  
Mr. Umberto G. Porzi, Senior Network Administrator  
Mr. John S. Rosselli, Director of Food Services  
Mrs. Holly Andretta  
Mrs. Jennifer Bilger  
Mrs. Stephanie Bowersox  
Mrs. Lindsay Dalius  
Mr. Edward W. Gunkle, II  
Miss Paetyn Klinger  
Mr. Andrew Sassaman  
Miss Megan Snyder

- 1) Mr. Jay P. Darkey, JPD Architects, LLC, and Mr. Todd Smith, ELA Sport – Change Orders for Midd-West High School Stadium Project – Phase 2 Option of Athletic Field Master Plan, Potential Moving of District Office to Midd-West Middle School Library and Playground at West Snyder Elementary School

Mr. Darkey turned the presentation over to Mr. Smith.

Mr. Smith presented an aerial of the stadium taken as of Saturday, June 12. It reflects the progress that they're making. The slide gave an overview of the special relationship of the existing soccer field, the new track that is being cut in, access drive, the parking area and the storm water basin. There are conflicts with the power and fiber optics. The PPL service to the elementary school comes off of the old existing pole. The solar system power comes from across the soccer field area and travels through and across the parking lot into the switch gear and then over into a fenced in area behind the elementary school and feeds the services through there. There is also a fiber optic that was put in in 2010 that comes up between the two buildings, comes behind this pole and makes a 90-degree turn, and it runs over along behind the soccer field and into the concession stand. So, you're running your internet off that fiber optic in the concession stand. What we have found is this particular location right at this proposed driveway is the electric and the fiber optic is only two-feet deep from existing grade to the top of the conduit concrete casing, and we're cutting a little bit deeper than that. We're cutting at least three feet off of that. So, we have this conflict that we're looking at and working through. The fiber optic, the IT department has looked at that, and they've come up with a budget what they could look at doing in replacing the existing hardwire line with a wireless. They have a budget number for that. What we're looking at is working with Gutelius, the excavator, and Keystone Construction is, "Can we relocate it?" So, we're working with them to get a budget number for relocating that. In relocating that, what we're investigating is because this is running up and taking a 90-degree turn, if we kind of circumvent that 90-degree turn and take it another direction, we'll have additional line. So, if we go up to the concession stand, we disconnect everything, we pull it back out of the conduit to a point where we can cut the conduit and then reroute it, we don't have to splice anything because when you try to splice fiber optic, it's just a mess. I don't know how many thousands of wires are in there, but it's a total mess. You don't want to have to splice it, but if we can shorten the run and relocate it, we can eliminate the need to splice it, but we're working with Gutelius to get a price on what that relocation would cost, and then we're going to compare the budget number with that with the budget number of going with wireless to see what direction makes sense. The challenge we have with this location with the PPL line is that is your main power service to the elementary school, and it is a primary power. So, PPL owns this orange line from here and goes down to a transformer. To relocate that or to put it at a deeper level would probably be a cost-prohibitive venture for the school district to incur. So, we're looking at and considering the potential of eliminating this access from the drop-off area to the parking area. When we originally designed this, we didn't have this access in there. We looked at, and we said, "Well, if somebody comes in and drops off a person in the main concourse coming into the stadium, instead of having them come out and come around and come back into the parking lot, it would be a convenience to be able to come in and zip around and come into the parking lot at this location." So, we really put it in as a convenience for the users for the few that would do it, but in evaluating it and looking at it with the PPL conflict, we may have to eliminate it,

and it may actually make traffic flow a little bit better only because you don't have that as an option, and our fear was always if somebody would want to come back the wrong direction, even though we have it sublined, and it does nick down to one way, we always had kind of a fear that somebody would want to try to come back down and get in there, and then this as you're coming out and people coming in, you could have some conflict at this access. In total evaluation, eliminating would not be detrimental to traffic flow interior to the parking areas. So, that's generally where we are with the construction and the update.

Mr. Abate inquired, so, Todd, if you eliminate that shaded area for the access, then everything else can just stay where it's at? The fiber and the?

Mr. Smith responded well, the fiber right up in this drop-off area, these little circles are where they did exploratory digs.

Mr. Abate stated okay, so it will have to be moved regardless.

Mr. Smith stated well, we're still looking at whether the fiber really is going to be a conflict in this area or not. It very well could be. We did an exploratory dig here. We did one at this location, and we did two out; this one and this one. This one seems to be okay depth wise and cut wise. It's really up at this area that was kind of a really big concern, so. We're still looking at it, and our goal would be not to have to relocate it. We may be able to pull some grades a little bit so that we don't need to, but I think if we work with Gutelius and get their budget number to see what it is, the balance between relocation and wireless. A lot of schools are going wireless now. I think it's an option that you'd want to consider regardless of whether or not you need to relocate this particular line knowing because it gives you more flexibility to route the whole facility now and in the future.

Mr. Abate inquired when do you think you'll have those numbers?

Mr. Smith responded we're hoping to have that this week. They are moving forward, and the earthwork is pretty much up to grade in this area, and they're actually going to start pouring this interior line as a curb line. That is for the turf. They're going to start the form and pour that very, very soon. So, they want to get back in and finish up this earthwork where they removed the sheds, the buildings, the maintenance building, and then this area probably within two weeks they want to be able to have that complete.

Mr. Abate inquired do you have Giuls' number? Giuls, what is your number for the wireless?

Mr. Porzi responded I didn't get a complete quote yet.

Mr. Boonie stated I have a question. First off, on the drawing, do you have *inaudible* being installed new to the new stadium? Is the conduit already being run to the new stadium for future whether we're going to use it for broadcasting football games, etc.?

Mr. Smith responded no. Right now, we don't have any service coming in. We don't have any electric service coming in right now. In the future, there will be electric service. We're working with a company in the next phase. We'll have the electric service, the lighting and those kind of things built into it. We're accommodating. Currently, we're putting a pole box on this end. We're running

conduit across the field to this end, and we're running the conduit around the field here for the timing clocks, and we have a box here for the timing for the track, and then also a box here and a box over here for the timing clocks. So, eventually, yes, we're going to have to have power and internet service brought into the field for the future use.

Mr. Boonie stated okay. I guess my biggest concern is. I have worked in the IT industry for 30 years. The idea of wireless is it is not nearly as reliable as fiber. So, if there's any way we work out keeping a fiber connection to the stadium, I would recommend that, but that's just my opinion.

Mr. Smith stated like I said, we'll work with Gutelius. We'll get their number and try to figure out where we want to start. I just drew this purple line on as an option if we come back out of our work area far enough, and there's enough clearance from the underground electric, maybe we can start and pull off and come up. Maybe it's a complete reroute from where it ties in. There's a communications manual down here. Maybe we run it up along the drive and then cut across and tie back into the system where we can.

Mr. Abate stated, Todd, this is Victor. We don't have a meeting in July. If the cost comes over \$25,000.00, that would be beyond the scope that Mr. Stroup would be able to authorize. Would holding this up with not being able to approve something let's say in the \$40 - \$50,000.00 range until August, would that hold up the project?

Mr. Smith responded no, not at all. I don't envision it being that, Victor. This is just some trenching and some conduit and some concrete encasements. Certainly hope it falls well under it.

Mr. Abate stated because if that would have been the case, then we would have to allow Mr. Stroup to sign off on that. We'd have to take action on that this evening, but if you don't see that that's going to hold up the project until August, then I guess we'll be okay.

Mr. Smith stated yeah, yeah.

Mr. Nesbit stated, Todd, we were talking about running internet to the new stadium when we go to the next phase or the later phase with the bleachers and so forth. Where was the conduit? Where was that going to come from? Was that going to come from the school, or is that going to pigtail off of the existing concession stand?

Mr. Smith responded well, we haven't gotten into that level of detail on that. We've looked at power; where we're bringing power from. The internet and the communications, that's something that is still being looked at and more detailed out in the future design. We certainly would like to look at "can we use what's already there if we need to reroute it, reroute it. If it's there, can we tie off of that? Is it capable of providing the service? I don't know enough about it to really be able to look at it. I think when we get into that next phase, we'll get with some *inaudible* work and some IT workers and designers, and we'll look at those kind of things, and we'll figure them out and try to determine do we need a new service, or can we tie off of the existing?

Mr. Nesbit inquired you don't think it's prudent to do that now?

Mr. Darkey stated if we look at this rerouting option, or we can look at where would be a good place to maybe junction it off so we could splice it at that point or go along down the new concourse area, press box and all those facilities in the next two phases. That's something we'll look at as part of this.

Mr. Smith stated we will keep Joe up to date. We're in communication with him back and forth regularly. We have some project meetings. We just had one last week. We looked at these items. We looked at some other items; typical construction things. So, as we get the number from Gutelius, we will update Joe, and Joe can certainly update the Board on what we come up with through e-mail.

Mr. Darkey presented a conceptual sketch of a potential design transforming the library at Midd-West Middle School into a District Office.

Mr. Abate inquired, Mr. Darkey, what is our next step then?

Mr. Darkey responded I think the next step would be to start to get into some of the little more detail of it because I want to get you a budget number next so you can understand what we're looking at; like a total project number. So, I think that I'd probably want to work a little bit more with the Administration to see if this does work, see if there's anything we're missing, in this conceptual plan to make sure we got all our bases covered. Then I'd want to develop a budget.

Mr. Abate inquired does the Board wish to move forward with Mr. Darkey then?

*Consensus from the Board was yes.*

Mr. Boonie stated I do have a question. If existing students interlap, where would they move to?

Mr. Stroup responded there are multiple empty rooms in the building. We haven't transitioned that to a room. I don't know which specifically yet. Just like the library would transfer to the old home ec room, we would probably use like Mr. Gunkle's home classroom in the middle school as a potential computer lab, but we'd have to engage the people there; Mr. Brown and some of the staff to decide which would be the best fit.

Mr. Darkey stated I think that's a good point, too, as far as the entire building. It's probably a good opportunity to do a program audit of the whole building and do sort of a master plan so we can see what's being used and where we want to move things around so we can make it as efficient as possible.

Mr. Pinci stated my question was the same; the computer labs.

Mr. Abate inquired and, Mr. Darkey, you're not touching those rooms upstairs then on the second floor?

Mr. Darkey responded no, I'm not, and there's a couple reasons that I don't want to really. They're protected for code purposes and really can't *inaudible* physically. They have fire glass in them. So, this is a separate fire area. That's why I was trying to keep it all on the first floor.

Mr. Abate inquired how is that space heated? From the top down?

Mr. Auman responded there's baseboard heat.

Mr. Abate stated well, you've got the Board's blessing to move forward, Mr. Darkey.

Mr. Darkey stated okay. We'll take it to the next step.

Mr. Pinci inquired are they going to talk about the playground?

Mr. Abate inquired what about the playground, Mr. Darkey?

Mr. Stroup responded that was Todd. Todd got off. I think he left. It appears to me like he did. Yes, he left.

Mr. Abate stated okay. Mr. Stroup, if you could just give us a rundown of where we stand on that.

Mr. Stroup stated well, the last thing I did inform you on was they have an issue with the water out there (West Snyder Elementary School), and they got a quote from Gutelius for doing groundwork, and it came out much more. So, if we're going to proceed, we have to bid out that project. Todd was willing and able to give me the bid specifications to send out for bid, and we just haven't done that step yet if we're going to move forward. The bid for just the groundwork to move the water was in the \$94,000.00 range. So, it's expensive.

Mr. Pinci stated I read over it. It sounds like it's a never-ending process to keep this water free. Is there any place that we could put the playground where it would be much more efficient? We wouldn't have to have someone inspect it weekly.

Mr. Stroup stated I'm sure that's an option that they could start over, and we'd just have to work with Erin out there and see where the other places are logistically. There's plenty of ground surrounding the building as you know. So, yeah, we can take a look at that.

Mr. Abate stated that has been a never-ending battle out there for some reason. It's always wet.

Mr. Stroup stated I think it's attracted there because it's close to the playground. The students, when it's wet weather, you don't want out in the grass. So, they can actually have that playground area from the blacktop. To try to get another area out there that has blacktop around it might be difficult given what else we're doing, but we can look at it and come back with a suggestion.

Mr. Abate inquired are you planning on sending bids out, or are you waiting for? I mean are we going to bid it out and see where we're at or what?

Mr. Stroup responded we can do that, and we do have the money in medical access where this is going to come from if we'd still be under budget so to speak with that figure. So, yeah, I just need to get with Todd, and I'll e-mail him tomorrow.

Mr. Nesbit stated even if we relocated that playground, I think we'd still have an issue with water in that area, you know, safely walking out of the back of the building onto the blacktop when the teachers going into the parking lot to drive home. We still have issues that are going to have to be addressed.

Mr. Stroup stated good point.

Mrs. Lauver inquired didn't we vote to have sealing done on the blacktop recently?

Mr. Auman responded that's going to be done this year.

Mrs. Lauver stated we wouldn't want to do that to the playground area.

Mr. Auman stated we're not doing the area at the playground.

Mr. Abate stated then if you're going to proceed with getting the bids out.

Mr. Stroup stated okay.

- 2) Mr. Joseph W. Stroup and Mrs. Tiffany S. Summers – Presentation on BoardDocs Policy Manual and BoardDocs Agenda/Minutes

Mr. Stroup explained the process of how to find the policies on the website, seeing policies in draft stages and what a draft stage means, policies inactive and needing to be signed in for access.

Mrs. Summers explained the process of logging in to see the agenda, printing the agenda, public view agenda vs. Board member agenda, how to view the supporting attachments and how to do a search on a particular agenda item using a key word.

Mrs. Lauver inquired then they (public) see the finalized copy or still don't see it?

Mrs. Summers responded they'll see the finalized copy.

*Sidebar conversations were occurring at this time.*

**V. PUBLIC COMMENT ON AGENDA ITEMS**

Public comment is restricted to three (3) minutes per speaker and on the subject of Agenda Action Items only. Any individual who wishes to address the Board on an agenda item should contact the Board Secretary by 1:00 p.m. the day of the Board meeting at (570) 837-0046, Ext, 1100.

*There was no public comment.*

**VI. CONSENT AGENDA**

*All matters taken under this section are considered to be routine, and action will be taken with one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.*

**VII. ITEMS FOR ACTION**

**A. BUSINESS AND FISCAL**

Mr. Shawn A. Sassaman

Mr. Abate stated I need to pull out Item 7.b. separately.

Mr. Sassaman stated we'll take 1. through 6. and 8. through 27.

Mr. Nesbit moved and Mr. Pinci seconded approval under Business and Fiscal, Items 1. through 27. ending on Page 7.

1. **MINUTES**

- a. Approval is recommended of the minutes of the May 24, 2021, regular meeting of the Midd-West School District Board of School Directors.
- b. Approval is recommended of the minutes of the June 14, 2021, regular meeting and work session of the Midd-West School District Board of School Directors.

2. **LIST OF BILLS**

Approval is recommended of the list of bills for the period May 25, 2021, through June 28, 2021.

3. **QUOTE FOR INTERNET CONTENT FILTER AND INTERNET FIREWALL**

Approval is recommended of the quote for Internet content filter and Internet firewall from Cipafilter for the period July 1, 2021, through June 30, 2022, at a cost of \$7,650.00.

4. **DUDE SOLUTIONS (SCHOOLDUDE)**

Approval is recommended to purchase the Technology Essentials – Incident software from Dude Solutions for a period of one (1) year beginning July 1, 2021, through June 30, 2022, at a cost of \$1,336.90.

5. **2021 HOMESTEAD AND FARMSTEAD EXCLUSION RESOLUTION**

Approval is recommended of the 2021 Homestead and Farmstead Exclusion Resolution authorizing homestead and farmstead exclusion real estate tax assessment reductions for the school year beginning July 1, 2021, under provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Tax Payer Relief Act (Act 1 of 2006).

6. **FINANCIAL INSTITUTIONS**

Approval is recommended of the following financial institutions as depositories for the period of July 1, 2021, through June 30, 2022:

First National Bank  
Fulton Financial Corporation  
Mifflinburg Bank & Trust  
Pennian Bank  
Pennsylvania Local Government Investment Trust (PLGIT)  
Pennsylvania School District Liquid Asset Fund (PSDLAF)



8. **INTERSCHOLASTIC SPORTS ACCIDENT BASIC AND CATASTROPHIC INSURANCE POLICY**

Approval is recommended of the Interscholastic Sports Accident Basic and Catastrophic Insurance Policy with A-G Administrators, LLC, through the Purdy Insurance Agency, Sunbury, PA, to be effective August 1, 2021, through July 31, 2022, in the amount of \$8,800.00. {2020-2021: \$8,800.00}

9. **AUTHORIZATION TO PAY JULY BILLS**

Approval is recommended to grant authorization to pay the bills that would normally come due during the month of July, with submission of a list of those bills to be presented for approval in August.

10. **FACSIMILE SIGNATURE AUTHORIZATION**

Approval is recommended to grant authorization for the following individuals to use the facsimile signature of the Board President and Board Treasurer for the 2021-2022 school year on behalf of the following funds as follows:

Activity Fund

Joan M. Hassinger, Susan E. Lessman and Ryan L. Wagner

Capital Reserve and Capital Projects Funds

Susan E. Lessman and Ryan L. Wagner

Food Service Fund

Susan E. Lessman, John S. Rosselli and Ryan L. Wagner

General Fund

Susan E. Lessman and Ryan L. Wagner

Payroll Fund

Joan M. Hassinger, Susan E. Lessman and Ryan L. Wagner

11. **FALL ATHLETIC TRANSPORTATION BIDS**

Approval is recommended of the fall athletic transportation bids in the amount of \$17,051.20 as follows:

Strawser Busing, LLC	\$ 2,731.00
Weikel Busing, LLC	\$14,320.20

12. **TRANSPORTATION SERVICE FOR FOOTBALL GAMES**

Approval is requested to accept the quote from Weikel Busing, LLC, in the amount of \$125.00 per round-trip transport to West Snyder Elementary School to provide transportation for junior high and junior varsity home football games for the 2021-2022 fall season.

13. **CONTRACT FOR SERVICES – GAGGLE.NET, INC.**

Approval is recommended of the Contract for Services between Gaggle.Net, Inc., and the Mid-West School District to provide student e-mail filtering and monitoring services for the period of July 1, 2021, through June 30, 2024, at a total cost of \$18,317.50.

14. **QUOTE FOR SUBSCRIPTION TO BRAINPOP AND BRAINPOP, JR.**

Approval is recommended of the quote to purchase a one-year subscription to BrainPOP and BrainPOP, Jr. for Middleburg Elementary School and West Snyder Elementary School for Grades K through 5 to be effective on September 2, 2021, through September 1, 2022, at a cost of \$5,900.00. *{BrainPOP is an online K-5 program with reading, writing, math, science and social studies content.} {This will be paid with Title I funds.}*

15. **QUOTE FROM EDMENTUM**

Approval is recommended to accept the quote from Edmentum to provide Plato licenses, Calvert licenses, Study Island licenses, Exact Path licenses and Reading Eggs licenses for the 2021-2022, 2022-2023 and 2023-2024 school years at the following costs:

2021-2022	\$74,595.13
2022-2023	\$74,595.13
2023-2024	\$74,595.12

*{Due to having significant requests for cyber instruction, additional licenses were needed, and the prior three-year agreement was cancelled.} {This will be paid using ESSERs funds.}*

16. **QUOTE FROM EDMENTUM**

Approval is recommended to accept the quote from Edmentum to provide Calvert licenses for the elementary level cyber program for the 2021-2022, 2022-2023 and 2023-2024 school years at a cost of \$13,000.00 per year for a total cost of \$39,000.00.

*{Due to having significant requests for cyber instruction, additional licenses were needed, and the prior three-year agreement was cancelled.} {This will be paid using ESSERs funds.}*

17. **QUOTE FOR RENEWAL FOR LEXIA CORE5 READING STUDENT SUBSCRIPTION**

Approval is recommended of the quote for renewal to purchase four hundred (400) student licenses for Lexia Core5 Reading from Lexia Learning Systems, LLC, for Grades K through 5 at Middleburg Elementary School and West Snyder Elementary School for the period of September 1, 2021, through August 31, 2022, at a cost of \$14,000.00. *{This software will be utilized as a Tier III intervention and by special education teachers.} {\$2,000.00 will be paid with special education funds and \$12,000.00 will be paid with Title I funds.}*

18. **AGREEMENT – MERAKEY PENNSYLVANIA**

Approval is recommended of the Agreement with Merakey Pennsylvania to provide educational services to students with autism and/or emotional disturbance residing within the Midd-West School District to be effective on August 1, 2021, through July 31, 2022.

19. **OCCUPATIONAL THERAPY AND PHYSICAL THERAPY SERVICES SCHOOL-BASED CONTRACT – KIDSWORK THERAPY CENTER**

Approval is recommended of the School-Based Contract between Kidswork Therapy Center and the Midd-West School District to provide occupational therapy and physical therapy services at a fixed fee of \$3,402.00 per month, \$70.00 per hour for therapy services, \$20.00 per hour for travel between buildings within the District, \$50.00 per hour for consultation occupational therapy services for Kindergarten and Grade 1 and \$150.00 per hour for all independent evaluations that are requested for the 2021-2022 school year to be effective July 1, 2021, through June 30, 2022.

20. **2021-2022 AND 2022-2023 LETTER OF AGREEMENT – THE MEADOWS PSYCHIATRIC CENTER**

Approval is recommended of the Letter of Agreement between The Meadows Psychiatric Center and the Midd-West School District to provide mental health and educational services to Midd-West School District students at a rate of \$67.00 per day for the 2021-2022 and 2022-2023 school years.

21. **2021-2022 IDEA-B AGREEMENT FOR THE DISTRIBUTION OF FUNDS**

Approval is requested of the 2021-2022 IDEA-B Agreement through the Central Susquehanna Intermediate Unit (CSIU) regarding the furnishing of certified personnel, facilities, materials and other services (in consultation with the Department of Education) needed to perform selected supplemental services in compliance with terms and conditions of the Department’s most current IDEA Application Guidelines to be effective on July 1, 2021, through June 30, 2022.

22. **CENTRAL SUSQUEHANNA REGIONAL GUEST TEACHER/EDUCATION MAJOR TRAINING CONSORTIUM AGREEMENT**

Approval is recommended of the Agreement between the Central Susquehanna Regional Guest Teacher/Education Major Training Consortium and the Midd-West School District to participate in the 2021-2022 Guest Teacher Training/Education Major Consortium due to the ongoing shortage of qualified substitute teachers in many disciplines and subject areas at a flat annual membership fee no greater than \$500.00.

23. **RENEWAL OF FUNDING LETTER OF AGREEMENT TO SUPPORT PREVENTION SPECIALIST SERVICES**

Approval is recommended to renew the Funding Letter of Agreement to Support Prevention Specialist Services between CMSU Behavioral

Health/ID Programs and the Midd-West School District to mutually fund a Prevention Specialist/SAP Liaison in the Midd-West School District to be effective on July 1, 2021, through June 30, 2022. *{The District's share of the cost is \$38,270.00 as outlined.}*

24. **PSBA INSURANCE TRUST AGREEMENT**

Approval is requested of the Agreement between PSBA Insurance Trust and the Midd-West School District to participate in the Better Unemployment Compensation System (BUCS) Comprehensive Program for the coverage period of July 1, 2021, through June 30, 2022, at a cost of \$13,948.36.

25. **REFUSE REMOVAL SERVICES BID**

Approval is recommended to accept the bid for refuse removal services from Disposal Management Services, Inc., Coal Township, PA, at a cost of \$1,450.00 per month for the 2021-2022, 2022-2023 and 2023-2024 school years.

26. **DISCONTINUATION OF STUDENT ACTIVITY FEE**

Approval is recommended to discontinue the student activity fee of \$50.00 per sport.

27. **DISPOSAL OF LISTED ASSETS**

Approval is recommended of the disposal of listed assets in the Midd-West School District to be sold through Municibid as follows:

- 13 Sections of Playworld playground border
- 16 Pieces of Aluminum 4x3x10 downspouts
- 1 Keller Power 12" Hacksaw
- 1 10" Delta/Rockwell Table Saw
- 1 12" Powermatic Table Saw
- 1 6" Delta/Milwaukee Jointer
- 2 Delta/Rockwell Drill Press
- 1 Hobart Mixer/Slicer
- 1 True Cooler
- 1 Hobart Cooler
- 9 Sections of Scaffolding and Planks
- 1 Vulcan 10 Anvil
- 1 Ariens Push Mower
- 1 Husqvarna Push Mower
- 1 Easy Vac 8-Horse Power
- 1 Micro Rain Water Wheel

Yes: Abate, Boonie, Lauver, Nesbit, Pinci, Sassaman

No: None

Absent: Eriksson, Haynes, Wagner

6-0-3

MOTION CARRIED

7. **RENEWAL OF CONTRACTS**

a. **STUDENT ACCIDENT INSURANCE**

Approval is recommended of the 2021-2022 Student Accident Insurance Program proposal submitted by A-G Administrators, LLC, through the Purdy Insurance Agency, Sunbury, PA, at a rate of \$28.00 for school-time coverage and a rate of \$124.00 for 24-hour coverage.

*{The rate for 2020-2021 was \$28.00 for school-time and \$124.00 for 24-hour coverage.}*

b. **DISTRICT INSURANCE POLICIES**

Approval is recommended of the following insurance policies proposed by Purdy Insurance Agency, Sunbury, PA, to be effective July 1, 2021, through June 30, 2022:

<i>Primary Package Premium</i>	\$102,793.00
<i>(Includes Property, Excess Property, General Liability, Automobile, Inland Marine, Pollution and School Board Legal Liability)</i>	
<i>Excess Liability</i>	\$ 8,592.00
<i>Boiler/Machinery</i>	\$ 6,611.00
<i>Network Security Liability</i>	\$ 6,083.00
	<i>Total \$124,079.00</i>
	<i>{2020-2021: \$117,655.00}</i>

Approval is recommended to renew the following insurance policies through the Purdy Insurance Agency, Sunbury, PA, effective July 1, 2021, through June 30, 2022:

**CM Regent Insurance Company**

<i>Worker's Compensation</i>	\$ 72,452.00
	<i>{2020-2021: \$79,274.00}</i>

**PSBA Insurance Trust**

<i>Volunteers Accident Insurance</i>	\$ 650.00
	<i>{2020-2021: \$650.00}</i>

Discussion:

Mr. Abate stated Mr. Wagner and I discussed the District policy under "b." He does have some information before we vote on that. So, I was asked to have that pulled so he can inform the Board of a circumstance that he thinks is prudent.

Mr. Wagner stated it's part of the Primary Premium for fraudulent impersonation where somebody would impersonate the District to commit fraud. We have \$100,000.00 in coverage. For \$165.00 more we could increase that to a \$500,000.00 coverage. Mr. Purdy recommended we do that especially in light of how many fraudulent claims are going

around right now.

Mr. Abate inquired and, Mr. Wagner, where is that from on?

Mr. Wagner responded that's included in the \$102,793.00.

Mr. Abate inquired that's an additional \$170.00 or \$160.00?

Mr. Wagner responded yes, an additional \$165.00.

Mr. Abate inquired so, that's already included in the motion, or do I have to add that?

Mr. Wagner responded you'd have to increase that by \$165.00 to increase the coverage.

Mr. Abate inquired did you already do the math?

Mr. Wagner responded \$102,958.00.

Mr. Pinci inquired are any of these insurances non-profit?

Mr. Wagner responded what we have is through PSBA. Cyber is through Chubb Insurance, and I think the rest of it is through CM Regent. They sent it to Wright Insurance; all the policies that are here. They declined to quote any of them. They also put it out to a group called Coalition Insurance, and they came back with one quote on cyber, and I think it was about \$6,000.00 more than or \$8,000.00 more than what PSBA came back with. I guess insurance companies just aren't interested in insuring school districts right now for whatever reason. I don't know what the issue is.

Mrs. Lauver inquired so, the cyber is the Network Security Liability? Is that correct?

Mr. Wagner responded right. If someone would get in your network system, they have experts that would come in and get things running again.

Mrs. Lauver inquired what if another company, not the District itself, but say we have private information, and we share that with another company, and then they get hacked or something happens, would we be held liable for that?

Mr. Wagner responded I guess it would depend on what they did with that information, but I think that would be on them. Even though we shared ours with them, they should be responsible for securing their data.

Mrs. Lauver inquired so, this insurance company would fight basically for our District?

Mr. Wagner responded I think they would, yes. It's very broad coverage.

Mr. Pinci inquired this isn't one of those situations where they ask for a bribe, and they want \$1,000,000.00? We're not going to use this money to pay \$1,000,000.00?

Mr. Wagner responded no, no. They would help you get passed that.

Mr. Sassaman stated I absolutely have to ask. Is the Inland Marine insurance for the District boat?

Mr. Wagner responded I think that's a carryover from the previous insurance.

Mr. Sassaman stated we have a boat we pay for every year, and it always come up. So, now we have insurance to match the boat.

*Miscellaneous conversations were occurring at this time.*

Mr. Abate stated I would like to make a motion to amend Item 7.b. under the Premium Package from \$102,793.00 to \$102,958.00 to include the \$165.00 additional for the premium that Mr. Wagner has suggested.

Mr. Nesbit moved and Mrs. Lauver seconded approval of the amendment.

Discussion:

None

Yes: Abate, Boonie, Lauver, Nesbit, Pinci, Sassaman

No: None

Absent: Eriksson, Haynes, Wagner

6-0-3

MOTION CARRIED

Mr. Nesbit moved and Mrs. Lauver seconded approval of Items 7.a. and b. as amended.

Discussion:

None

Yes: Abate, Boonie, Lauver, Nesbit, Pinci, Sassaman

No: None

Absent: Eriksson, Haynes, Wagner

6-0-3

MOTION CARRIED

**B. POLICY AND PROGRAMS**

Mr. Donald D. Pinci

Mr. Pinci stated I'd like to take Items 1. through 11.

Mr. Sassaman moved and Mr. Nesbit seconded approval under B., Policy and Programs, Items 1. through 11.

1. **ADDITIONAL TARGETED SUPPORT AND IMPROVEMENT (A-TSI) PLAN FOR MIDD-WEST HIGH SCHOOL**

Approval is recommended of the Additional Targeted Support and Improvement (A-TSI) Plan for Midd-West High School for submission to the Pennsylvania Department of Education.

2. **MEMORANDUM OF UNDERSTANDING – SUMMIT EARLY LEARNING**

Approval is requested of a Memorandum of Understanding with Summit Early Learning to satisfy requirements of Every Student Succeeds Act (ESSA) which requires that a Memorandum of Understanding be developed for the purpose of coordinating mutually beneficial activities of the parties involved to provide effective services for children and families served to be effective July 1, 2021, through June 30, 2022.

3. **TRANSPORTATION PLAN – SNYDER COUNTY CHILDREN AND YOUTH SERVICES**

Approval is requested of a Transportation Plan between Midd-West School District and Snyder County Children and Youth Services to satisfy requirements of Every Student Succeeds Act (ESSA) for the purpose of establishing transportation procedures for foster care youth enrolled in a LEA (Pre-K – 12) when a best interest determination indicates that the student should remain in the school of origin and alternative means of transportation to and from school have been fully explored and deemed unavailable.

4. **NEW POLICY GUIDE**

Approval is recommended of the following new policy guide on first reading:

- 123.2 – Sudden Cardiac Arrest

5. **NEW POLICY GUIDES**

Approval is recommended of the following new policy guides on second and final reading:

- 218.3 – Discipline of Student Convicted/Adjudicated of Sexual Assault
- 252 – Dating Violence
- 317.1 – Educator Misconduct

6. **REVISED POLICY GUIDES**

Approval is recommended of the following revised policy guides on first reading:

- 137.1 – Extracurricular Participation by Home Education Students
- 203 – Immunizations and Communicable Diseases  
*{Formerly Communicable Diseases and Immunization}*
- 907 – School Visitors



7. **REVISED POLICY GUIDES**

Approval is recommended of the following revised policy guides on second and final reading:

- 103 – Discrimination/Title IX Sexual Harassment Affecting Students *{Formerly Nondiscrimination in School and Classroom Practices}*
- 104 – Discrimination/Title IX Sexual Harassment Affecting Staff *{Formerly Nondiscrimination in Employment/ Contract Practices}*
- 111 – Lesson Plans
- 122 – Extracurricular Activities
- 123 – Interscholastic Athletics
- 209 – Health Examinations/Screenings *{Health Examinations}*
- 247 – Hazing
- 249 – Bullying/Cyberbullying *{Formerly Bullying}*
- 705 – Facilities and Workplace Safety *{Formerly Safety}*
- 803 – School Calendar
- 904 – Public Attendance at School Events

8. **AFFILIATION AGREEMENT – MILLERSVILLE UNIVERSITY OF PENNSYLVANIA**

Approval is recommended of an Affiliation Agreement between Millersville University of Pennsylvania and the Mid-West School District to provide an educational experience to the University’s students enrolled in the Bachelor of Science in Nursing Program and/or Master of Science in Nursing Program to be effective on May 24, 2021, through May 23, 2026.

9. **2021-2022 ELEMENTARY PARENT/STUDENT HANDBOOK**

Approval is recommended of the 2021-2022 Parent/Student Handbook for Middleburg Elementary School and West Snyder Elementary School.

10. **2021-2022 MIDD-WEST MIDDLE SCHOOL STUDENT HANDBOOK**

Approval is recommended of the 2021-2022 Mid-West Middle School Student Handbook.

11. **2021-2022 MIDD-WEST HIGH SCHOOL STUDENT HANDBOOK**

Approval is recommended of the 2021-2022 Mid-West High School Student Handbook.

Yes: Abate, Boonie, Lauver, Nesbit, Pinci, Sassaman

No: None

Absent: Eriksson, Haynes, Wagner

6-0-3

MOTION CARRIED

C. **PERSONNEL**

Mr. Donald D. Pinci

Mr. Abate stated I’m going to move Item 1. under C., Personnel, Mr. Pinci, to under Other, D.

Mr. Pinci stated I'd like to take 2.a. and b., and then d. through f. I'd like to take out c.

Mr. Nesbit moved and Mr. Sassaman seconded approval under Employments – Certificated, Items a., b., d., e. and f.

2. **EMPLOYMENTS – CERTIFICATED**

Approval is requested to employ the following individuals:

- a. Extended-rate Substitute – Susan S. Matsui – Special Education Teacher {Emotional Support} – Mid-West High School – Effective: August 18, 2021, through October 27, 2021, or the last day of the first marking period – Salary: \$100.00 per day for the first thirty (30) consecutive days and \$258.42 per day for the remainder of the assignment *{Replacement/Bzdil-Edmiston}*
- b. Professional Employee – Jennifer L. Bilger – Elementary Teacher (Grade 3) – Middleburg Elementary School – Effective: August 18, 2021, pending receipt of Act 151 – Salary: \$55,720.00 *{Replacement/Lohr}*
- d. Temporary Professional Employee – Megan E. Snyder – Elementary Art Teacher – Middleburg Elementary School – Effective: August 18, 2021, pending receipt of Act 24 and 31 – Salary: \$48,066.00 *{Replacement/Lohr}*
- e. Temporary Professional Employee – Paetyn M. Klinger – Special Education Teacher {Learning Support} – Mid-West Middle School – Effective: August 18, 2021, pending receipt of Act 31 – Salary: \$48,066.00 *{Replacement/Aucker-Bzdil}*
- f. Temporary Professional Employee – Lindsay M. Dalius – Biology/ General Science Teacher – Mid-West High School – Effective: August 18, 2021, pending receipt of Act 34, 151 and 114 – Salary: \$54,401.00 *{Replacement/Edmiston}*

Yes: Abate, Boonie, Lauver, Nesbit, Pinci, Sassaman

No: None

Absent: Eriksson, Haynes, Wagner

6-0-3

MOTION CARRIED

2. **EMPLOYMENT – CERTIFICATED**

Mr. Nesbit moved and Mr. Abate seconded approval to employ the following individual:

- c. Temporary Professional Employee – Andrew J. Sassaman – Elementary Teacher (Grade 3) – Middleburg Elementary School – Effective: August 18, 2021, pending receipt of Act 34, 151 and 114 – Salary: \$48,066.00 *{Replacement/Lohr}*

Discussion:

Mrs. Lauver stated I have a question. I noticed that, and I forget how it works now. If you're certified in say Grades 4 through 8, does that mean they're not certified for Grade 3, or how does that work?

Mr. Stroup responded there's a K to 4 certificate which Mr. Sassaman has taken a Praxis test for, and he shows scores he passed, and so his certification in that area is pending. So, he will be covered. We have seen documentation on that.

Mrs. Lauver inquired so, through that, he gets certified.

Mr. Stroup responded yes.

Yes: Abate, Lauver, Nesbit, Pinci  
No: Boonie  
Absent: Eriksson, Haynes, Wagner  
Abstain: Sassaman  
4-1-3-1  
MOTION FAILED

Mr. Pinci stated I'll take 3. and 4.

Mr. Nesbit moved and Mrs. Lauver seconded approval of Items 3. and 4.

3. **EMPLOYMENT – CLASSIFIED**

Approval is requested to employ the following individual:

- a. Classified Employee – Tammy A. Longer – Full-time Night-shift Custodian – Middleburg Elementary School – Effective: July 12, 2021, pending receipt of Act 34, 151, 114, 24 and 31 – Salary: \$12.65 per hour *{Replacement/Auman-Lohr}*

4. **PROFESSIONAL CONTRACT**

Approval is recommended to grant a professional employee contract to the following individual:

Kelcie M. Crabb                      Special Education Teacher  
Middleburg Elementary School

Yes: Abate, Boonie, Lauver, Nesbit, Pinci, Sassaman  
No: None  
Absent: Eriksson, Haynes, Wagner  
6-0-3  
MOTION CARRIED

Mr. Stroup stated excuse me.

Mr. Boonie inquired can I change my vote?

Mr. Abate responded, Mr. Boonie, what you can do is you can request a. I forget the term. Reconsideration if you'd like to at the end before we move into D.

Mr. Boonie stated okay. I'd like to do that.

Mr. Abate stated okay.

Mr. Pinci stated I'd like to take Item 5.a, b. and c., 6., 7., 8. through 12.

Mr. Nesbit moved and Mr. Sassaman seconded approval of Items 5. on Page 10 through and including Item 12. on Page 13.

5. **APPOINTMENTS**

a. **EXTRA-CURRICULAR**

Approval is requested to reappoint the following individual for the 2021-2022 school year:

Jena M. Stauffer Assistant Junior High Girls Basketball Coach MWMS \$1,578.00

b. **EXTRA-CURRICULAR – VOLUNTEERS**

Approval is recommended of the following individuals as volunteers for the 2021-2022 school year:

Austin O. Bennett	Volunteer Varsity Football Coach	MWHS
Oakley O. Bennett	Volunteer Junior High Football Coach	MWMS
Hunter M. Beward	Volunteer Golf Coach	MWHS
Daniel P. Bishop*	Volunteer Varsity Football Coach	MWHS
Douglas E. Boop	Volunteer Volleyball Coach	MWHS
Jennifer Hummel	Volunteer Field Hockey Coach	MWHS
Emily M. Klingler	Volunteer Field Hockey Coach	MWHS
Seth A. Pletcher	Volunteer Assistant Junior High Football Coach	MWMS
Jamie A. Portzline	Volunteer Varsity Football Coach	MWHS
John S. Rosselli	Volunteer Varsity Football Coach	MWHS
Gregory A. Stuck	Volunteer Junior High Football Coach	MWMS
Erica L. Wagner	Volunteer Junior High Softball Coach	MWMS
Sarah Walter	Volunteer Assistant Volleyball Coach	MWHS
Christopher S. Wolf	Volunteer Junior High/Varsity Football Coach	MWMS/MWHS

*\*Pending receipt of Act 31*

c. **SUBJECT AREA CURRICULUM COORDINATORS**

Approval is requested to reappoint the following individuals for the 2021-2022 school year at a stipend of \$600.00:

Erica L. Hood	Subject Area Coordinator (K-5) Mathematics	MES
Heather F. Portzline	Subject Area Coordinator (K-5) Mathematics	MES
Nichole J. Snyder	Subject Area Coordinator (6-8) Mathematics	MWMS
Lori M. Keister	Subject Area Coordinator (K-5) Literacy	MES
Emily M. Kramer	Subject Area Coordinator (K-5) Literacy	WSES
Brandy M. Shawver	Subject Area Coordinator (6-8) Literacy	MWMS
Mandi L. Romig	Subject Area Coordinator (9-12) Literacy	MWHS
Tracey E. Mitchell	Subject Area Coordinator (K-12) Fine Arts	
Jason A. Gemberling	Subject Area Coordinator (K-12) Health & Physical Education	
Holly J. Rorke	Subject Area Coordinator (K-12) Student Support – Guidance and Special Education	

Christopher A. Snyder	Subject Area Coordinator (7-12) Careers – Agriculture, Family & Consumer Sciences, Technology Education, Business Computer Information Technology
Monica P. Romig	Subject Area Coordinator (9-12) World Languages
Chandler M. Sheaffer	Subject Area Coordinator (9-12) Mathematics
Melinda A. Callender	Subject Area Coordinator (6-12) Science
Peter J. Voss	Subject Area Coordinator (6-12) Social Studies

6. **ADDITIONS TO SUBSTITUTE LIST**

a. **CLASSIFIED/CUSTODIAL**

Approval is recommended of the following individuals as custodial substitutes at a rate of \$12.35 per hour for the 2020-2021 school year:

Amanda K. Graybill  
 Keena L. Mengle  
 Stanley L. Share  
 Jessica M. St. John

7. **TITLE IX COORDINATOR**

Approval is recommended to designate and authorize Joseph W. Stroup as the Title IX Coordinator for the Mid-West School District for the purpose of fulfilling the requirement of the U.S. Department of Education to be effective on July 1, 2021.

8. **LEAVE OF ABSENCE**

Approval is recommended of the following medical leave of absence:

a. Mid-West High School – Effective: On or about August 9, 2021, through approximately October 4, 2021

9. **UNCOMPENSATED LEAVE OF ABSENCE**

Approval is recommended of the following uncompensated leave of absence:

a. Mid-West High School – Effective: Approximately October 5, 2021, through January 18, 2022, or the last day of the second marking period

10. **RESIGNATIONS**

Approval is requested to accept the following resignations:

Lee C. Bzdil Supervisor of Special Education Mid-West School District	Effective: August 23, 2021, unless an earlier date can be mutually agreed upon
Elizabeth J. Gaugler Elementary Teacher (Grade 3) Middleburg Elementary School	Effective: June 15, 2021



5-0-3-1  
MOTION CARRIED

Mr. Abate stated yes, we do have some new employees here I think like all of them.

Mr. Stroup stated if you stand up quickly and wave, that would be great. Jen Bilger is coming back. She taught here before for eight years, and she's coming back in a third grade assignment. We're happy to have her.

Mr. Abate inquired yeah, you missed us, didn't you?

Mrs. Bilger responded I did. It's time to come back.

Mr. Stroup stated Andrew Sassaman, who we just talked about. He was here with us last year in fifth grade. He's coming back in third grade. Megan Snyder, we have over here. She's going to be the new art teacher. Paetyn Klinger is going to be in seventh grade Learning Support. So, she'll be at the middle school, and Lindsay Dalius will be joining us for biology. So, we're happy to have them all. It's real, real important that we get great people in, and we're certainly off to a good start at doing that this summer. So, thank you all and welcome.

Mr. Abate stated welcome.

*A round of applause occurred at this time.*

D. **OTHER**

Mr. Victor L. Abate

1. **SALARY RECOMMENDATION – BUSINESS MANAGER**

Mr. Nesbit moved and Mr. Sassaman seconded approval of a salary adjustment for Ryan L. Wagner, Business Manager, with a salary of \$95,000.00 to be effective on July 1, 2021.

Discussion:

None

Yes: Abate, Boonie, Lauver, Nesbit, Pinci, Sassaman

No: None

Absent: Eriksson, Haynes, Wagner

6-0-3

MOTION CARRIED

2. **HEALTH AND SAFETY PLAN TO RETURN TO SCHOOL**

Mr. Pinci moved and Mr. Nesbit seconded approval of the Health and Safety Plan to Return to School for the Midd-West School District for the 2021-2022 school year which will serve as the local guidelines for all school opening activities.

Discussion:

Mr. Boonie stated I have a question concerning masks. At this point with the Governor removing it June 28, we will not require masks in the fall?

Mr. Stroup responded local school districts, it's up to them to determine their own route. We have something that we drafted for our August 9 Board meeting for the Board to approve indicating that it would be at the individual's discretion whether that's employee, student or visitor/guest based on their own health needs whether or not to wear a mask, and that's actually in my Board report. I'm going to ask the Board to allow me to move in that direction here starting July 1 for our summer programs that we have such as ESY.

Yes: Abate, Boonie, Lauver, Nesbit, Pinci, Sassaman  
No: None  
Absent: Eriksson, Haynes, Wagner  
6-0-3  
MOTION CARRIED

3. **EMERGENCY INSTRUCTIONAL TIME TEMPLATE**

Mr. Sassaman moved and Mr. Nesbit seconded approval of the Emergency Instructional Time Template for Midd-West School District required by the Pennsylvania Department of Education to document the amount of instructional time and the methods for providing students with remote instruction during the 2021-2022 school year should the pandemic require a return to such a format.

Discussion:

Mrs. Lauver inquired does this apply to snow days also then, or is just the pandemic?

Mr. Abate responded it says pandemic.

Mr. Stroup stated yes, it would just be the pandemic.

Yes: Abate, Boonie, Lauver, Nesbit, Pinci, Sassaman  
No: None  
Absent: Eriksson, Haynes, Wagner  
6-0-3  
MOTION CARRIED

4. **PSBA VOTING DELEGATES**

Mrs. Lauver moved and Mr. Sassaman seconded approval to appoint Donald D. Pinci and yet to be determined as the PSBA Voting Delegates for the Midd-West School District Board of Directors to participate in the PSBA 2021 Delegate Assembly to be held on Saturday, October 23, 2021, at PSBA Headquarters in Mechanicsburg, PA.

Discussion:

Mr. Abate inquired, Mr. Pinci?

Mr. Pinci responded okay. Thanks.

Mr. Abate inquired and does anybody else wish to go?



Yes: Abate, Boonie, Lauver, Nesbit, Pinci, Sassaman  
No: None  
Absent: Eriksson, Haynes, Wagner  
6-0-3  
MOTION CARRIED

5. **REIMBURSEMENT FOR COURSE**

Mr. Nesbit moved and Mr. Pinci seconded approval for Lindsay M. Dalius to receive reimbursement for participating in the AP Biology Summer Institute at a cost not to exceed \$1,000.00 and for her to be paid the hourly rate of \$23.00 as indicated in the Collective Bargaining Agreement for her time in taking this course not to exceed 40 hours.

Discussion:

Mrs. Lauver inquired does this individual earn credits or not? It's a non-credit?

Mr. Stroup responded it wouldn't be college credits per say. Why we're doing this is she's a new biology teacher for the District. We just hired her. She needs to get certified to teach our AP course, and she doesn't actually come under the contract until she starts in August. So, these things would be normally that Dr. Edmiston or myself could approve, but since she isn't an employee officially until that August start date, that we need to do a separate item.

Mrs. Lauver inquired so this is taking place before August?

Mr. Stroup responded yes, it's occurring in July.

Yes: Abate, Boonie, Lauver, Nesbit, Pinci, Sassaman  
No: None  
Absent: Eriksson, Haynes, Wagner  
6-0-3  
MOTION CARRIED

6. **AGREEMENT**

Mr. Pinci moved and Mr. Sassaman seconded approval of the Agreement with Lee C. Bzdil to reimburse the Midd-West School District the amount of \$24,796.00 over a 36-month period for course credits paid by the District for pursuing her Doctoral degree as per the Administration Compensation and Benefit Program (Act 93).

Discussion:

None

Yes: Abate, Boonie, Lauver, Nesbit, Pinci, Sassaman  
No: None  
Absent: Eriksson, Haynes, Wagner  
6-0-3  
MOTION CARRIED

7. **DISCUSSION ON ASSIGNING A PERCENTAGE OF FUNDS FROM THE BUDGETARY RELIEF CREATED BY THE MIDD-WEST SCHOOL DISTRICT'S BOND REFINANCING**

- Paying off the Solar Panel Project in 2025

Mr. Abate stated Mr. Sassaman made a statement at the last meeting, and I had given it some thought prior to that, but I think that this Board has been very frugal. Maybe that's not the right word, but we've been good with the taxpayer funds. We do have a solar panel project that we need to pay for. Mr. Pinci, I think that's in four years from this year. It was five. Now, it's four.

Mr. Pinci stated I don't know.

Mr. Abate stated I think so.

Mr. Musselman stated yeah, it's five years.

Mr. Abate inquired, Mr. Wagner, we've got four years left, right?

Mr. Wagner responded four years, yes.

Mr. Abate stated okay. So, I did talk to Mr. Wagner. I did talk to Mr. Stroup and Mr. Knepp, our Solicitor, about this. We can set aside in an assigned fund a certain percentage of that debt relief to go towards the purchase price of the solar panels four years in the future here and with that, I'm going to let Mr. Wagner and Mr. Stroup. They have something they want to present to us. So, gentlemen, whoever wants to go first. Mr. Stroup, he's pointing to you.

Mr. Stroup presented the Projected Budget Growth/Budget Deficit Chart. This is a chart that we've showing you for some time as we were developing our budget. The top line is our estimated budget deficit. It still goes back to 20-21 because we're still in the audit process. We're not exactly sure where we're going to come in, and then it projects out year after year where we thought the deficit was to be, and we've done quite a lot of work on that, and there are multiple things impacting it. If you go down to Line 4, it shows potential savings from eliminating some positions, and we've cut several positions throughout the course of the year because our numbers are declining, and how we cut them is people retired, and we chose not to fill them. So, that saved us about \$520,00.00. The relief from refinancing in its first year will be just less than a million dollars; \$966,000.00 that you see there. So, instead of having a budget deficit when you put those numbers together, we're going to be at a budget surplus of about \$439,807.00. In addition to that, in our budget there's \$2,000,000.00 in ESSERs funds calculated in that we'll use on things like resources, textbooks, staffing wages that will also have the ability to be transferred to an account similar. So, you see at the end of this year, \$2.439 million would be available approximately for some type of transfer, and you can work to the right off those numbers. Next year, the numbers go down a little bit as far as how much we'd have at the end of the budget cycle without the ESSERs. We have a projected of plus \$104,000.00 at the end of the budget cycle with the savings from the staff reduction and the refinancing savings,

and then as it goes out, each year you would see to the point that in 2023-2024 without help in some way, we'd again have a budget issue to address where we'd have a negative balance unless we did something else, but still even in 23-24, we have these ESSER funds available, and they're going to help provide us a lot of relief quite honestly. So, it's how we layer them in and use them. The problems become when the ESSER funds go away, and we don't have those available anymore. How do we catch up with our budget to reflect our expenses and our revenue? In those years, 24-25 and 25-26, is where we have a lot of work to do. I will say that in this chart this is figure-level funded from the state government. So, we don't know what those figures are or will be. If they kick in, we're going to be in much better shape, and there's other things that we can look at as well. If our numbers or enrollment continue to decline, there may be other positions that we cannot bring back as a retirement occurs. So, those all will impact those, and that just shows where we're going. It shows the relief from the refinancing and however much of that funds that you want to put back to the solar panel project as part of the discussion would help generate a little nest egg there because when that's paid for we're estimating an additional \$300,000.00 or so in relief on our electric payments, and as you consider that moving forward, then we'd have to do much less work with possible taxes or raising our revenue in some other way.

Mrs. Lauver inquired how much money are you talking about for paying off the solar panels?

Mr. Abate responded I think it's somewhere around \$4.5 – \$5,000,000.00.

Mr. Wagner stated according to SREs, it's \$3,175,000.00.

Mr. Abate inquired and that does not include our credits?

Mr. Wagner responded that's just the buy-out.

Mr. Musselman stated you still get your credits. As long as you are producing electricity, you still can actually sell those credits and make money, and you've made some money already, so.

Mr. Abate inquired so, you said roughly \$3,500,000.00?

Mr. Wagner responded \$3.2.

Mr. Abate inquired so, what is your and Mr. Stroup's suggestion that we do?

Mr. Pinci inquired well, what are we doing with the credit money now?

Mr. Musselman responded it's going into your General Fund.

Mr. Abate inquired so, if we put the first two years of our debt relief to an assigned fund for the solar panels, that would take us roughly, roughly, Mr. Wagner, \$2,000,000.00 towards our \$3.2 million, and then if we were to add a 15 – 20% for the next two years after that, that would get us where we needed to be.

Mr. Wagner responded correct.

Mr. Stroup stated I would say the first three years would be 100%. That would give you a real comfort level. That would push you almost at \$3,000,000.00. It's in 24-25 and 25-26 that I get concerned because we need that refinancing relief to offset our difference between revenue and expenses.

Mr. Abate inquired so, for those first three years we would be right at just about where we needed to be.

Mr. Stroup responded yes, we would be real close.

Mr. Nesbit stated so, we would put it in a fund. What's the guarantee that it's going to stay there? Say there's a change in the Board.

Mr. Abate responded it's assigned funds.

Mr. Wagner stated yeah, I guess we would call it designated for solar purchase. So, it can't be used for anything other than that. Like we had for PSERS in the General Fund. You have the Capital Projects, and you have the textbooks.

Mr. Nesbit inquired so, it can't be used for anything else?

Mr. Wagner responded right, because it has to be approved by the Board.

Mr. Stroup stated and even if you did that, consider this. Even if you did that, each of the first three years put 100% of that refinancing savings in, still potentially you'll have \$2 million, \$3 million and \$1 million, \$100,000.00 to designate in some other way, if things go very well, and we don't know necessarily what's going to happen with the pandemic and what we may need to use that money for, but in theory it could be available.

Mr. Abate stated and you would also have the electrical savings after for the 24-25 year, too, which would at current rates would be \$300,000.00.

Mr. Stroup stated correct.

Mr. Abate stated and it possibly could go up.

Mr. Stroup stated correct.

Mr. Nesbit stated likely will go up.

Mr. Sassaman inquired how stable has the credit market been?

Mr. Wagner responded we've gotten \$12 – \$13,000.00 a month since they started selling them. They anticipate that they're going to increase with the green energy movement, but I guess we'll see.

Mr. Pinci stated well, how much? I just one, and it said \$34.00 per megawatt. So, do you know what that figure is?

Mr. Wagner responded no. Off the top of my head, I don't.

Mr. Abate inquired is this something that the Board would be interested in doing, and if so, we could have a motion prepared for our first meeting in August?

*Consensus of the Board was yes.*

Mr. Abate stated okay, we will have it on our first meeting in August. The ninth I believe that is.

VIII. **CLOSING CEREMONIES**

IX. **REPORTS**

1. **SUPERINTENDENT** Mr. Richard J. Musselman

Mr. Musselman had no report.

2. **DIRECTOR OF CURRICULUM AND INSTRUCTION** Mr. Joseph W. Stroup

Mr. Stroup reported on the following items:

- 1) Replacement Plan for the Position of Supervisor of Special Education

We're going to miss Dr. Bzdil, but we're going to have to find a way to replace her, and I've outlined some steps along that process for you in that plan. We're hoping to have a name for you for August 9 to approve, and that's when we hope to be able to release her, and she can embark on her new journey. So, that's outlined there.

- 2) Mask Order

We have an item on the August 9 Board agenda that's going to recommend the wearing of masks in the Midd-West School District on their grounds for all events based on the individual's own health and safety needs for the 2021-22 year, and then we have a caveat unless the Governor or the Department of Health come out with something that says that we need to do this. Because of the stance on this and where we're going, I think I'm going to put it out to the community that as of July 1, any activities involving our kids are free to choose, but it's not mandatory anymore.

3. **BUSINESS AND FISCAL** Mr. Ryan L. Wagner

Mr. Wagner reported on the following items:

- 1) Update on 2019-2020 Audit

There is one more day of audit work scheduled for this Wednesday, June 30.

Mr. Abate stated I believe Mrs. Gardner wanted to meet in Executive Session. Is that still on for the 9<sup>th</sup>?

Mr. Wagner responded yes.

Mr. Abate inquired and then do her public presentation on the 9<sup>th</sup> as well?

Mr. Wagner responded yes.

2) Conversion to CSIU FIS System

Everybody that's been using it seems to like it. So far, so good.

Mrs. Lauver inquired about a chart that PSBA had of what Mid-West was going to get as far as the Basic Education funding.

Mr. Wagner stated the last I heard it was \$9.3 million.

Mr. Abate inquired, Mr. Wagner, are you going to let Mrs. Gardner know then we'll have her on for the 9<sup>th</sup>.

Mr. Wagner responded yes.

4. **STUDENT ATHLETIC ACTIVITIES** Mrs. Bree A. Solomon

Due to Mrs. Solomon's absence, there was no report.

5. **FOOD SERVICE OPERATIONS** Mr. John S. Rosselli

Mr. Rosselli had no report.

Mr. Abate inquired, Mr. Rosselli, there's probably no report for you for end-of-the-year this year I'm assuming?

Mr. Rosselli responded well, I can get you a report. I can get you some figures. With the way that the year shook out, we didn't have to. I can get you reimbursement numbers and kind of what our total meal counts were outside of general sales and ala carte sales. It was different than the last few years. I can get you whatever numbers you'd like to see.

Mr. Abate stated that will probably be sufficient, sir. If you can just get those to Mrs. Summers. She can send them out to the Board then.

6. **MAINTENANCE AND FACILITIES** Mr. Daniel E. Auman

Mr. Auman had no report.

7. **INFORMATION TECHNOLOGY** Mr. Umberto G. Porzi

Mr. Porzi had no report.

8. **PSBA LIAISON** Mr. Donald D. Pinci

Mr. Pinci reported on the following item:

1) Update on Two Senate Bills – Charter School Reform and Improvement Tax Credit

Those two Senate Bills that I mentioned last time; Senate Bill 1 and Senate Bill 733 on charter schools was held up.

9. **CENTRAL SUSQUEHANNA INTERMEDIATE UNIT** Mr. Victor L. Abate
- Mr. Abate reported on the following item:
- 1) Meeting on Wednesday, June 16, 2021
- We did not have a quorum. The meeting was then postponed until this past Wednesday, and I was unable to attend that meeting.
10. **SUN AREA TECHNICAL INSTITUTE** Mrs. Julie R. Eriksson
- Due to Mrs. Eriksson's absence, there was no report.
11. **POLICY COMMITTEE** Mrs. Julie R. Eriksson
- Due to Mrs. Eriksson's absence, Mr. Abate reported on the following items:
- 1) Last Meeting
- She did not meet this last session, but you will see there are several updates on your agenda for approval.
- 2) Thank You to Committee Members
- She wanted to reiterate the great job that the Committee has done in completing so many policy updates this year and working towards getting them into BoardDocs. She would like me to express her appreciation for the accomplishments, and she wishes me to thank the members of the Committee for all their hard work that they have done over the year.
12. **BUILDINGS AND GROUNDS COMMITTEE** Mr. Terry L. Boonie
- Mr. Boonie had no report.
13. **TECHNOLOGY COMMITTEE** Mr. Justin T. Haynes
- Due to Mr. Haynes' absence, Mr. Boonie reported there is nothing at this time.
14. **FINANCE/BUDGET COMMITTEE** Mr. Shawn A. Sassaman
- Mr. Sassaman had no report.
15. **PROFESSIONAL STAFF NEGOTIATION COMMITTEE** Mr. Shawn A. Sassaman
- Mr. Sassaman had no report.
16. **SUPPORT STAFF NEGOTIATION COMMITTEE** Mr. Donald D. Pinci
- Mr. Pinci had no report.
17. **TRANSPORTATION COMMITTEE** Mr. Terry L. Boonie
- Mr. Boonie had no report.

18. **BOARD AND/OR ADMINISTRATOR COMMENTS**

Mr. Victor L. Abate

Dr. Edmiston had no report.

Dr. Bzdil had no report, but she stated thank you. I really value my time here at Mid-West.

Mr. Abate stated we enjoyed having you. Really hate to see you go.

Mr. Gunkle had no report.

Mr. Abate stated, Mr. Musselman, it's been a real pleasure, sir, working with you. You're going to be sorely missed.

Mr. Musselman stated it's been an honor. Actually, it's been an honor to serve at Mid-West School District. It's a great school district. Congratulations to you new folks that are coming on, but honestly, you've picked a fabulous school district to be a part of. Even with all our bumps and bruises, this is a great, great school district. So, congratulations to you guys. Thank you to the Board for your support over the years. I really appreciate it, and I know Mr. Stroup is going to take you further down the road. Quite honestly, my goal always is to leave a place better than I found it. I hope that you can say that I did that, and to me, that's a success. So, thank you.

Mr. Abate stated you have done just that, sir, and more.

Mr. Musselman stated thank you.

Mr. Nesbit stated thank you for your service. I really value your leadership in the District, and it's been a pleasure working with you as a Board.

Mr. Musselman stated thank you.

Mrs. Lauver stated I was here in the audience the night you were hired, and now I sit on the Board to watch you go, so. I met your wife. They were in the audience, too. So, I got to talk to them.

Mr. Musselman stated thank you.

Mrs. Lauver stated I appreciate knowing you.

Mr. Musselman stated it's been a pleasure getting to know you, too, Onie.

X. **ADJOURNMENT**

Mr. Victor L. Abate

Mr. Sassaman moved and Mr. Nesbit seconded a motion to adjourn the regular meeting at 8:33 p.m.

Yes: Abate, Boonie, Lauver, Nesbit, Pinci, Sassaman

No: None

Absent: Eriksson, Haynes, Wagner

6-0-3

MOTION CARRIED



Recording Secretary:

Chairperson:

Date:

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