

MIDD-WEST SCHOOL DISTRICT

Regular Meeting/ Work Session
Middleburg Elementary School
Large Group Conference Room
and

Virtual via Zoom
Monday, May 10, 2021

A QUALITY EDUCATION FOR ALL, FOR LIFE

- I. **OPENING CEREMONY**
- II. **CALL TO ORDER: 7:00 p.m.** Mr. Victor L. Abate
- III. **ROLL CALL:** Mr. Victor L. Abate

| <u>BOARD OF SCHOOL DIRECTORS</u> | <u>PRESENT</u> | <u>ABSENT</u> | <u>LATE ARRIVAL</u> |
|---|-----------------------|----------------------|----------------------------|
| Mr. Victor L. Abate, President | X | | |
| Mr. Donald D. Pinci, Vice President | X | | |
| Mr. Shawn A. Sassaman, Treasurer | | X | |
| Mr. Terry L. Boonie | X | | |
| Mrs. Julie R. Eriksson | X | | |
| Mr. Justin T. Haynes | | | 7:16 p.m. |
| Mrs. Wyona P. Lauver | X | | |
| Mr. Christopher T. Nesbit | | | 7:08 p.m. |
| Mrs. Sherryl L. Wagner | | X | |
| Mr. Richard J. Musselman, Superintendent (Non-Voting Member) | X | | |
| Ms. Allyson L. Folk, Secretary (Non-Member) | X | | |

OTHERS

Mr. Joseph W. Stroup, Director of Curriculum and Instruction
Mr. Ryan L. Wagner, Business Manager
Attorney Orris C. Knepp, III, Solicitor
Dr. Dane S. Aucker, Principal, Midd-West Middle School
Mr. Daniel E. Auman, Supervisor of Buildings and Grounds
Mr. Jeremy D. Brown, Assistant Principal, Midd-West High School
Dr. Lee C. Bzdil, Supervisor of Special Education
Dr. Thor R. Edmiston, Principal, Midd-West High School
Mrs. Julie L. Lohr, Principal, Middleburg Elementary School
Mr. Umberto G. Porzi, Senior Network Administrator
Mr. John S. Rosselli, Director of Food Services
Miss Erin C. Sheedy, Principal, West Snyder Elementary School
Mrs. Bree A. Solomon, Athletic Director
Unknown number of Concerned Citizens

IV. **SCHEDULED SPEAKERS**

Mr. Victor L. Abate

Mr. Abate stated this evening we have two very special guests coming down from the CSIU in Milton, and I am very happy and pleased to introduce you to Dr. Kurelja. He will be our new Executive Director after the retirement of Dr. Singer, and we have Mr. Brenchley who is the Chief Innovation Officer, and he will be discussing and letting you know how the Keystone Purchasing Network Program works. It's my pleasure to introduce Dr. Kurelja.

- 1) Dr. John Kurelja, Executive Director, Central Susquehanna Intermediate Unit – Introduction

Dr. Kurelja stated well, first off, just want to say thank you for having me. I want to say congratulations to the Board. I've gotten a chance to work with Mr. Musselman for some time, and I consider him a friend, and I was sorry to hear that he was going to be retiring, but then I'm really pleased with the relationship of how I got to know Joe over the years, and then Thor to see the transition plan that you have in place for the future of the organization. I'm just really happy for all of you, for them and what they're going to get to do and also for the Board and what you're going to be able to do as a team looking into the future. So, congratulations for that to start off, and I wish Rick nothing but putting some good woodworking projects out into the future. So, that's number one. Number two, as far as myself, I've had the chance to work for the CSIU for the last five years, and I've worked in this region for about the last 20, and I've learned so much about the organization. Just going to share a little bit with you. We're celebrating our 50th anniversary as an organization. We were founded in 1971. We were founded on special education as being our primary focus, but with some type of foresight and wisdom, the Founding Fathers of our organization decided that they were going to establish our organization as a non-taxing entity. So, we have entrepreneurship as the foundation of who we are. So, we don't tax school districts for what we do, and we never have. So, if we're going to be able to generate revenue, it's by making things and building things and selling things and educating people in our area for different projects that we do. It's unique. It's something that shapes a little bit about who we are that we're always looking for the next thing or trying to help in any way we can. The other thing I would want to make sure I said is that we are very clearly, and Dr. Singer, my predecessor, established this, a service center. So, we're here to help the local districts in any way that we can whether it would be the students, the administrators. As we go forward, that's our primary goal is to try and help, but the neat part, which is why my buddy, John, over here can talk a little bit more is if we're able to use these entrepreneur endeavors that we get into to generate revenue to bring money into the region in terms of jobs and employment and funds, it will allow us to do good work in the community that we don't have to *inaudible*. So, it's a wonderful place to work. My role that I've had coming prior to the CSIU is that I worked as a curriculum person at Central Columbia. I was the superintendent at Warrior Run for six years, and then I came to the IU about five years ago, was the chief academic officer and then assistant executive director, and then got to take over for Dr. Singer here starting on July 1, and all I can tell you is I'm in love with the place, and the thing that makes it most special to me is that I always wanted to be a local person, and I've been in this area since 1997, and wherever I was, my focus was on that place where I was working whether it was in Bloomsburg or Central or Warrior Run, and the thing that happened over time is that you go to the next place, and you got to do some things locally. I never had to drive more than 25 minutes since I've been in Pennsylvania for a job, and now that I come to the IU, I have all these connections all over the region. So, someone like Julie who was a

teacher and administrator for me at Warrior Run now is at Mid-West. Someone like, I think, Thor I had in a graduate school class years ago. I got to see you in that setting. Teachers that have gone on from being the students are now teachers in the region, and teachers that are now principals in the region. They're principals that are now superintendents in the region. All that I've gotten to work with over the years. So, I have a really strong tie to the region and want to do nothing but continue that service center mentality into the future by helping any way that we can, and I guess my first thing next would be to introduce John who helps us grease the skids to make all that happen with the work that he does through joint purchasing and computer software. So, I introduce Mr. Brenchley.

- 2) Mr. John Brenchley, Chief Innovation Officer, Central Susquehanna Intermediate Unit – Keystone Purchasing Network Program

Mr. Nesbit arrived at 7:08 p.m.

Mr. Brenchley stated first of all, I want to thank you very much. I've run the marketplace position in the IU so we are the ones that sell services and products as John mentioned, and one of the products we have is our financial software, and we were disappointed a few years ago when you left us, but we were ecstatic that you came back. So, thank you all for making the decision to come back because we really appreciate that. The other thing that we have is a student software product that we sell, but specifically what I wanted to talk to you about after talking with Victor a little bit is we run two different cooperative purchasing programs at the IU, and just kind of a little overview of what they, and then if you have any questions, I'll be happy to answer them. If I don't have the answer, I'll get it for you, but we run one program that's called PEPPM, and the acronym was probably done 30 some years ago, and it has something to do with microcomputers which I don't think even exist anymore, but now we have PEPPM is primarily technology-type products. So, we sell products that are technology based, and when I say we sell them, it's not like we have a warehouse that we sell them out of. We go and develop bids for products. So, as John mentioned his background, I came from a school district as well probably six years now, a company school business manager. So, one of the things I did as a school business manager when I first came in was okay, we want to put in a parking lot. Well, I'd do the bid specs, and we put all that stuff together. We'd get the bid, and someone would come in and say, "Well, congratulations, you just painted the parking lot black because your specs were so lousy," and quickly found out as a business manager, you can't be an expert in every single thing that you're bidding out or trying to buy, and what the cooperative purchasing department does is we've become experts in whatever it is that we're going to be trying to purchase. So, PEPPM technology, KPN, everything else, and over time we've developed specs for the technology products. We put the bids out. We have Apple. We have Dell; all the different products in technology so that when districts want to buy them, they don't have to go and develop all the bid specs and then go through the advertising. They can use our bids and purchase them for their school district, and on the PEPPM side we do a purchase of one. So, if we have \$1,000.00 for a computer, but you want to buy 100 of them, you can talk to our vendors, and they can give you a lower price, and it's always going to be lower than the price we have. So, multiple schools, especially now with the federal money, have been able to use our PEPPM contract to buy their technology purchases and probably more to the point for us, we comply with the UG Law, the Uniform Guidance that you have to do for federal funds so you're able to use our contracts to spend your federal dollars. So, that's been a pretty big bonus for school districts as they try to use their money to help with the distance learning or whatever initiatives they have. So, that's kind of the

PEPPM side of the technology, and on the KPN side, a lot of times they'll say technology and KPN is everything else. KPN does field turf. We have roofing, pretty much anything you can kind of think about that a school district might need. If you give us a call, we can certainly tell you if we have it on bid, but we bid out those items, and they're pretty complex, but as a previous business manager, I found it to be way more beneficial for me as a school district. I put a roof on when I first became a business. I didn't put it on, but we paid to have a roof put on our school district, and I think it was like a \$40,000.00 roof job, and we paid it, and a month later it leaked. I could never get the guy back because it was a \$40,000.00 job to him. He never showed back to fix it. I had to pay somebody else because it wasn't worth going to court over. The next roof I did, I used the cooperative purchasing piece because if anybody has a problem in the school district, we put on thousands of roofs all over Pennsylvania through our program. If there's ever an issue, you've got those 1,000 customers behind you. They come out and fix everything. It's a very popular program for us, and those, too, are UG compliant depending on what you're trying to use your federal funds for, so. The last thing I'll tell you about the two purchases. So, they're done about 45% of our business is through Pennsylvania. The rest of it, the 55% is throughout the rest of the country, but Pennsylvania by far is our biggest state, and this IU because you're one of the members of the CSIU, we propose to our Board members every month a rebate program. So, if you use our PEPPM or KPN Programs, we rebate back 35% of whatever the fees that we get. So, you'll get a check once a year depending on what you buy through the programs. So, a couple advantages for you as a local school district to use the KPN or PEPPM products. Hopefully, that gives you a little bit overview, and we have people that can answer any of your specific questions, or if you have any, I can certainly answer tonight, but we just appreciate the opportunity just to come and tell you a little bit about it.

Dr. Kurelja inquired do you have any questions for us?

Mr. Brenchley stated must have done a pretty good job.

Laughter occurred at this time.

Mr. Abate stated you did a great job.

Mr. Musselman stated I just want to thank, I have to say both gentlemen, but also the IU. John's been up here actually several times. John came up and actually invested time with Midd-West School District just to learn what we do and how we operate, and so, I won't be going to any of the IU meetings, but quite honestly, John, I think the IU is in good hands, and I fully support of you being the next director, and I just wish you well in your position because I certainly think they have the right person up there, and John, you've done a great job as well, but I didn't get to work with you as much, but this IU I will say in my years as being an administrator operates a whole lot differently. They're customer service based, and that's the difference here is they really do try to support as a school district, and they're customer service based, and they're funded a little bit differently because we don't get to approve the big huge budgets for them and have little bit of a say over what they do with the money. So, I just wanted to say I think the whole structure of this IU is fabulous, and you guys have done a great job. So, thank you on behalf of just me.

Mr. Abate stated and before we get into the debt refinancing options this evening, there was an omission on the agenda this evening, but we have our student representative this evening, and it's Makenna, will be your last meeting. Is that correct?

Miss Dietz responded yes.

Mr. Abate stated I've got to say you've done a fabulous job over the last two years, and you're sorely going to be missed here. We look forward to having you come. The floor is yours, ma'am.

Miss Dietz stated I just wanted to thank you all for inviting the students to come and speak with you. Lily is going to give our full report at the next Board meeting because she couldn't be here tonight, but thank you for always having me. It's just nice to have a connection between the high school and the Administration.

Mr. Abate stated and good luck to your endeavors. What are you going to school for?

Miss Dietz responded nutrition.

Mr. Abate stated we will see that you get your certificate before you graduate. Thank you very much, Makenna.

3) Ms. Lauren Stadel, RBC Capital Markets – Debt Refinancing Options

Mr. Abate stated we also have this evening Ms. Lauren Stadel. She was asked to come back tonight to discuss the debt refinancing options.

Ms. Stadel stated thank you, everyone, and it's nice to be here again with you this evening. I know a couple of weeks ago I threw a lot of numbers and jargon at you. So, hopefully, you had some time to study what I gave you last time. So, what I wanted to do tonight, and I'm not going to go through every detail that we talked about last time. I'll just sort of refresh you on what the options are, and then I'll field any questions that you all may have so that we can kind of nail down what path you think you'd like to go down prior to us really getting the process started.

Mr. Haynes arrived at 7:16 p.m.

The District has seven different outstanding debt obligations, and what we're talking about this evening and what we've been considering is refinancing five of those obligations. You have two series of bonds that were issued back in 2011 that we're not going to touch because they were issued during the last American Recovery and Reinvestment Act, a stimulus, post the Great Recession. So, those deals we won't probably never touch because they're basically at zero percent interest. So, if we ever wanted to refund or restructure those, we'd be paying a whole lot more than the zero. So, really the meat of what we're looking at are the remaining five obligations of the District, and those namely are your 2016, 2016A, 2016B and then the 2019 and the 2020 deals that were done as bank loans secured both back in 2019.

Ms. Stadel reviewed the following data/information pertaining to the District's debt and refinancing review:

- Page 1 – Gross Outstanding Debt Service as of July 1, 2020

This is just a summary of what those seven different obligations look like on an annual repayment basis, and you can see the footnotes associated with them. Footnotes (3) through (7), all of those issues are at really great interest rates right now. They all have two percent and change rates remaining on them. So, you're already in a great position where we've taken advantage of refinancing opportunities in the past and market movements to save as much money as we possibly could, but we're at a point in time now where we are at historic lows. So, we've really never seen municipal bond loans and rates as low as they have been really for the last year since the pandemic hit. So, now is a really great opportunity to refinance or to possibly look at doing more of a debt restructuring where we maybe alter your repayment schedule to either address some budgetary issues or to rebuild Cap Reserve. So, this is the gross net. This is the principal and interest payments that you make on those seven different bond issues on an annual basis.

- Net Outstanding Debt Service as of July 1, 2020

The next slide, Slide 2, then nets out the state reimbursement. So, as a result of going through the PlanCon process, the state kicks in a little bit of help on your debt. So, this is your real cost of funds, and you can see that for the next basically eight/nine years, you are flat at just around \$4,000,000.00, \$4 million and change, and then your debt falls off pretty precipitously in 2030, and then you're debt free in 2031. So, this is the before picture. If we don't do anything, this is what you'll continue to pay.

- Current Municipal Market Conditions: "AAA" MMD

The next page was an interest rate chart. I haven't updated it since then. If I would have, you would see actually that rates have kept coming even back down a little bit more in our favor. The ten-year treasury is not at a 1.50%. I believe the last time we met it was probably around a 1.75%. So, whenever you see the U.S. Treasury rate moving downward, that's good for borrowing rates as well for municipalities and for school districts.

- 2016, 2016A, 2019 and 2020 Issues – Current Refunding Summary (tax-exempt)

So, the first thing we talked about last time beginning of Page 4 was looking at doing just what the District has done in the past where we've taken the bonds, we've refinanced them, we've taken a one-time savings either in one fiscal year or split it over two years, and then we kept the remaining amortization so that we get kind of a one-time shot in the arm, if you will, and then our debt payments revert to what we had been paying in the past, and that's what the majority of schools have done post Act 1 when you have a refinancing. You take what you can, put it to Cap Reserve, put it against your budget, wherever it's going to go, knowing that your debt is going to revert to the level you were paying prior to doing the refinancing. So, this is a summary of what that would look like for four of the issues, and if you recall, this gets into the weeds, but one of the issues cannot be done for tax reasons with the others. So, I've pulled out the 2016B issue, and that will be on the next slide once we get there, but if we combine the remaining four issues into one, consolidate them into one new loan, this is what we're projecting the savings could look like on just a plain vanilla refinancing where we call in the old bonds, we issue new ones, we take a one-time savings, and then your total repayment term remains the same. So, on this particular piece, we were estimating about \$280,000,000.00 of savings. The next page, then, again for tax reasons we can't do the 2016B issue with the other four. So, this one would have to be done on the same stand-alone basis. Now we would do all the work at the same time, but it would be its own stand-alone issue.

- 2016B Issue – Advance Refunding Summary (taxable)

Doing the same thing, taking one-time savings, keeping the final maturity the same, we're looking at about \$158,000.00 or so of estimated savings. So, when you add those two numbers together, you get about \$435,000.00 – \$440,000.00 of savings which we have structured to occur in fiscal 21-22. Your payments would then revert to what we reviewed on Pages 1 and 2. So, that's the first option. We do what we've done in the past. We take one-time savings. We don't restructure debt. We don't spread out the amortization.

However, in light of the fact that the District has a very short debt portfolio, as I reviewed earlier, your debt only goes out to 2029. Really 2029 and then drops down to basically nothing in 2030. Because of that fact and because of any number of other pressures that school districts face in their budgets, a lot of people in your shoes have been looking at what could we achieve given that borrowing rates are so low. What could we achieve by basically stretching out our debt a little bit restructuring to give us a more permanent budgetary relief line and so, as you recall, we ran two different scenarios for you. There's no magic number. There's a million iterations in between these numbers and north and south of these numbers, but we ran for you a scenario where we could lower your annual budget-line item by \$1,000,000.00 every year. So, basically taking it from \$4,000,000.00 down to \$3,000,000.00, and then we also ran a less aggressive restructuring where we're just giving you \$500,000.00 of relief. So, that's what laid out in Pages 6 and 7, and I won't belabor them, but to mention, let's just look at Page 6 first.

- Restructuring Option 1 (Restructuring with Approximately \$1,000,000 Relief)

The EXISTING Annual Debt column is what we reviewed on Page 2. So, that is your net debt after the state subsidy is taken into account. So, let's just pause there and look at fiscal year 2021-22. If we do the first option I was talking about of just doing the high to low refinance, not stretching anything out, your new debt would be reduced by about \$435,000.00 in 21-22, and then your payments in fiscals 23 through 2030 would be what is shown there in that EXISTING Annual Net Debt Service column. What we can look at doing is in the PROPOSED Annual Net Debt Service column where we're going to refinance all five of those obligations, stretch them out really into 2031 and 2032, so in two and half years, what that achieves is about \$1,000,000.00 of annual debt savings, and now of course, when you stretched that out and pay it back over a longer period of time, there is a cost to doing that, and that's shown in the DIFFERENCE column. You can see that because we're stretching that out a little bit, you're going to end up paying back an additional \$1,000,000.00 over the entire life of all of your debt. So, it really becomes a trade-off of what's more important to you. Is it more important to create either budgetary relief to start to replenish Capital Reserve depending on your future capital needs or what the status of your current reserves look like, or would you rather not pay back that additional \$1,000,000.00 or so? And it's important to note that because rates are so low is why this looks so attractive. It may be surprising to many of you that we can achieve that much savings on a year-over-year basis but only have to stretch your debt out a couple years, and it only costs \$1,000,000.00. Now, I know \$1,000,000.00 is still a lot of money, but over the entire life of the payback through the next 11 years, \$1,000,000.00 doesn't seem quite as bad when you think about it over the entire life of the repayment schedule. So, \$1,000,000.00 of costs to save \$1,000,000.00 every single year from now through 2029. Going to the next slide.

- Restructuring Option 2 (Restructuring with Approximately \$500,000 Relief)
If you don't need quite that much, if you say the \$1,000,000.00 seems like more than we really need, but we'd like to look at reducing our debt by half that, we ran taking about \$500,000.00 of annual fiscal savings, stretching the debt out. Now we only need to take it out to 2031, and it costs us about \$507,000.00 in total payback.

So, again, it makes a lot of sense to talk about and look at because we know, and we can refinance the debt just like we've done in the past. We don't have to stretch things out. \$438,000.00 or whatever the number is going to be is significant dollars. So, I'm not trying to down play the benefits of just doing a plain vanilla debt refinancing, but because of all of the other pressures that you're facing right now, we at least wanted to put the option in front of you because if we go down the path and do this refinancing and then it becomes *inaudible* and goes into effect, it becomes much harder to do any sort of debt restructuring in the future because the pre-payment terms might not be as favorable. We might have to wait longer. It just depends on the rates and the terms that we would get on the deal now. So not that it's a one-time you have to do it now or you can never do it, but if you're ever thinking about a time where maybe you need to or want to make a more permanent change to a line item in your budget, now is the time for your debt that really makes sense to look at. So, why don't I pause there, and I'm sure you've all come up with a whole bunch of questions in the last couple of weeks since we last talked.

Mr. Abate stated so, Lauren, this is Victor. If we went with a bank option, would that also be a fixed rate and would we still realize those savings?

Ms. Stadel responded yeah, as you may remember, my recommendation last time we talked was that we at least canvas all of the banks to start. Send out an RFP. See what kind of terms and rates they would come up with. We always ask for fixed rates to maturity. We know you don't like unknowns, and frankly, banks have been more than willing to lock interest rates for school districts. So, it would be a fixed known interest rate through the final maturity of the debt, and you may recall me saying last time that we always ask for, and we usually get a no pre-payment penalty provision so that would mean that if we get something from the banks that works and looks favorable, you'd be able to pre-pay that loan, again, at any time without penalty. So, if you wanted to pay it down early with extra cash that you have from whatever windfall comes next from the government, maybe you can do that, but we like to have that flexibility built in for you so that if you need to either restructure again, God, forbid in the future, or you have cash to pre-pay in the future, you have that ability. It gives a district the most flexibility with your debt. So, yes, fixed to maturity and more than likely pre-payable any time without penalty. Occasionally, we see banks like at least maybe one or two years of no pre-payment which we're comfortable with because more than likely you're not going to refinance or pre-pay within the first year or two. It's more once you get to three, four, five years and out that you might see that happening more often. So, we have had a couple banks win bids lately, but they have had maybe one or two-year pre-payment lock-outs, but other than that, very favorable pre-payment provisions.

Mr. Abate inquired are the interest rates pretty comparable then with bonds?

Ms. Stadel responded yeah, and actually that's an exercise that we'll go through once we know which route you want to go. We'll send out an RFP to the banks. Once we get those results back in, we'll evaluate them verses the bond market, and that's something we've done with the District for the last several years is basically go down that dual track so that when we are comfortable in the way of pulling the

trigger on something, we know that we're picking the best of those two worlds. Lately, especially for deals of this size and this maturity length or shortness of maturity, we've seen banks be very aggressive to the point where they're often much lower than what you could achieve in the bond market. Couple that with the fact that a bond issue is going to have at least a five-year pre-payment lock-out and more than likely for something of this size, a seven or eight-year lock-out. So, one, comparable or sometimes better interest rates, and two, pre-payment provisions that are very favorable to a district for bank loans right now.

Mr. Abate inquired so, Lauren, what does our timeline look like then?

Ms. Stadel responded once the Board is comfortable with making a decision, and I don't need formal action on which direction you want to go. Let's just say you were ready this evening, and I'm not making any suggestions here, but if you were ready this evening to tell us to move in a certain direction, what we would do is work with counsel to get a Resolution drafted. We could act as early as your meeting on the 24th most likely. I would need to double check with them. I think that would be achievable, and if not at that meeting, probably your first meeting of June we could take formal action in the form of a Parameters Resolution which we utilized in the past, and if you recall, if you've been on the Board prior, financings that we've done, a Parameters Resolution is just that. It sets forth the maximum parameters under which the new deal would have to live so that we can get everything filed with the state subject to the local government unit debt Act so that we can kind of keep the wheels turning and get things moving and go down that dual track of bond issue verses bank loan and get all of the documents prepared, etc., so that as soon as we get an answer back. So, going back to timeline, if you said go tonight, we would probably get an RFP out by the end of this week. We typically like to give the banks three weeks of lead time to evaluate your credit, ask any questions that they may have regarding the District or regarding the structure. So, that would be putting us. Let's see if the end of this week, one, two, three weeks is the first week of June we could be potentially getting RFPs back from the banks, and then in the course of just a couple days, we can evaluate in conjunction with your Administration those responses, talk to the apparent low bidder, make sure that the term sheets look good and then assuming that you've already done the Resolution, if we do it later this month, then we'd be able to award the winning bank pursuant to that Resolution, your Administration would have the authority to sign the term sheet that will lock in the winning interest rate and then basically about another 30 days from then. So, potentially, early July to mid-July we'd be settling the transaction. So, it could happen very quickly. We could be within two months from now this thing could be put to bed, but if you're not comfortable moving that quickly, that's okay, too. Interest rates seemed to have settled into a bit of a trading range here. In the last year, it's kind of been trading between a 1.50 and a 1.80 for the last several months. Rates are volatile, but they're volatile within that trading range it seems like right now, and so, I would be comfortable if you said, "Hey, we need a little more time to decide." I wouldn't push back on you at all, but if you're ready tonight, we'd certainly be able to get this done probably within about two months.

Mr. Abate inquired, Lauren, would that timeframe be either a bond or the bank?

Ms. Stadel responded the bond would probably take a little bit longer only in that when we get those RFPs back from the banks, if we don't get anything we like or that doesn't kind of work with the numbers I gave out tonight, and if it seems like bond rates are much more favorable, then we're going to have a little bit of lead time probably an additional three weeks or so because we're going to then need to go

through a formal credit rating process and analysis, and it takes a little bit of time for the rating agencies to review the credit. They set up a call with your Administration, and the reason I don't want to do that now prior to getting the RFPs back because you might say, "Well, let's just get it out of the way that way we know we can move more quickly if the banks don't give us something that works," is if we get a rating, then we're going to owe the rating agency a fee, and for a deal of this size, you're probably looking at a fee of close to \$20 to \$25,000.00 or so, and I'd hate to go through that exercise to just go down the bank route instead when we didn't actually need to do that, and so, it would be my recommendation that we explore the banks first, see if we get something that's comparable to the bond market, and if we do, we take it, and we run with it because then we don't have to do the credit rating process. There's a lot of cost-savings in going the bank route, and a lot of time savings for your Administration going that route as well.

Mr. Abate stated okay, Lauren, it doesn't look like we have any questions from the rest of the Board. We will probably discuss this a little bit in-depth tonight.

V. PUBLIC COMMENT ON AGENDA ITEMS

Public comment is restricted to three (3) minutes per speaker and on the subject of Agenda Action Items only. Any individual who wishes to address the Board on an agenda item should contact the Board Secretary by 1:00 p.m. the day of the Board meeting at (570) 837-0046, Ext, 1100.

There was no public comment.

VI. CONSENT AGENDA

All matters taken under this section are considered to be routine, and action will be taken with one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

VII. ITEMS FOR ACTION

A. BUSINESS AND FISCAL

Mr. Victor L. Abate

Mr. Abate stated we will take on Page 2, the Items for Action, under Business and Fiscal, Items 1. through 9. unless somebody wants any pulled out separately.

Mr. Pinci moved and Mr. Haynes seconded approval of Items 1. through 9. under Business and Fiscal.

1. FACSIMILE SIGNATURE AUTHORIZATION

Approval is recommended to grant authorization for the following individual to use the facsimile signature of the Board President and Board Treasurer effective May 1, 2021, through the 2020-2021 school year on behalf of the following funds as follows:

Capital Reserve and Capital Projects Funds
Susan E. Lessman

Food Service Fund
Susan E. Lessman

2. **QUOTE FOR PARKING LOT SEALING, CRACK SEALING AND LINE PAINTING AT WEST SNYDER ELEMENTARY SCHOOL**

Approval is recommended of the quote from RiteWay Sealing & Paving, Inc., Selinsgrove, PA, to seal and line paint the back parking lot at West Snyder Elementary School at a cost of \$930.62 and to seal, crack seal and line paint the front parking lot at West Snyder Elementary School at a cost of \$13,985.71 for a total cost of \$14,961.33.

3. **QUOTE FOR CONCRETE SLAB AT WEST SNYDER ELEMENTARY SCHOOL**

Approval is recommended of the quote from Mid-State Paving, LLC, Middleburg, PA, to pour a concrete slab in front of the dumpster at West Snyder Elementary School at a cost of \$3,150.00.

4. **QUOTE FOR SIDEWALK REPAIRS AT ADMINISTRATIVE OFFICE TO MIDD-WEST HIGH SCHOOL AND MIDDLEBURG ELEMENTARY SCHOOL TO SHUMAN STREET**

Approval is recommended of the quote from A-1 Concrete Leveling, Carlisle, PA, to repair the sidewalks at the Administrative Office to Midd-West High School and at Middleburg Elementary School to Shuman Street at a cost of \$12,000.00.

5. **QUOTE FOR REPAIR AND REPAVE AT MIDD-WEST MIDDLE SCHOOL AND MIDD-WEST HIGH SCHOOL**

Approval is recommended of the quote from Mid-State Paving, LLC, Middleburg, PA, to repair and repave around 11 inlets at Midd-West Middle School and Midd-West High School at a cost of \$7,300.00.

6. **QUOTE FOR SIDEWALK AND CURBING REPAIRS AT MIDD-WEST HIGH SCHOOL**

Approval is recommended of the quote from RiteWay Sealing & Paving, Inc., Selinsgrove, PA, to repair sidewalks and curbing at Midd-West High School at a cost of \$7,100.00.

7. **QUOTE FOR RAMP AT MIDDLEBURG ELEMENTARY SCHOOL**

Approval is recommended of the quote from RiteWay Sealing & Paving, Inc., Selinsgrove, PA, to install a ramp in the area of the loading dock steps at Middleburg Elementary School at a cost of \$2,490.00.

8. **QUOTE FOR SOUND SYSTEM UPGRADE AT MIDD-WEST MIDDLE SCHOOL**

Approval is recommended of the quote from Gelnett & Associates, LLC, Northumberland, PA, to replace the existing heavy cabling with a network cable based system and replace the existing mixing board with a new digital mixer at Midd-West Middle School at a cost of \$10,583.00.

There was no response by Board members.

1. **STUDENT DISCIPLINE**

Mr. Nesbit moved and Mrs. Eriksson seconded approval of the adoption of the Administration's student discipline recommendation and directs the Superintendent to give notice of the action to Student 02-2021 and the parents and advise them of the disciplinary recommendation.

Discussion:

None

Yes: Abate, Boonie, Eriksson, Haynes, Lauver, Nesbit, Pinci

No: None

Absent: Sassaman, Wagner

7-0-2-0

MOTION CARRIED

2. **END-OF-THE-YEAR STAFF CELEBRATION**

Mr. Haynes moved and Mr. Nesbit seconded approval of the request for an end-of-the-year staff celebration for all employees to be held at the bus loop between Middleburg Elementary School and Midd-West High School on Tuesday, June 1, 2021, at a cost not to exceed \$1,500.00.

Discussion:

None

Yes: Abate, Boonie, Eriksson, Haynes, Lauver, Nesbit, Pinci

No: None

Absent: Sassaman, Wagner

7-0-2-0

MOTION CARRIED

3. **VOLUNTARY TERMINATION OF PUPIL TRANSPORTATION AGREEMENT ADDENDUM FOR SCHOOL YEARS 2021-2022, 2022-2023 AND 2023-2024 – HUNTERS VALLEY, INC.**

Mr. Haynes moved and Mr. Nesbit seconded approval to accept the voluntary termination of the Pupil Transportation Agreement Addendum for school years 2021-2022, 2022-2023 and 2023-2024 between the Midd-West School District and Hunters Valley, Inc., to be effective on June 1, 2021.

Discussion:

Mr. Pinci inquired brought this on?

Mr. Musselman responded well, Hunters Valley contacted us and said that they were looking to downscale. Transportation is getting to become tougher and tougher for them to keep drivers, to get drivers, to keep drivers. They actually do service another school district; Greenwood School District which is where they are located. We're further away for

them, and they've had some issues like buses breaking down. For them to get from that point up to here to service correctly, and they just want to scale back, and they want to cut down, so. At least that's what they told us. It had nothing to do with any other moves that we're making, and they were just looking to scale down.

Mr. Pinci inquired how many buses is it?

Mr. Musselman inquired how many buses? Ryan, do you remember how many buses it was?

Mr. Wagner inquired big buses?

Mr. Musselman stated big buses. Total routes, was it like in the 20s?

Mr. Wagner responded yes, it may be under that. It was a mix of vans, buses and mini-buses.

Mr. Musselman inquired so, less than 20, you think?

Mr. Wagner responded yes.

Mr. Musselman stated but that's vans, buses and mini-buses.

Mr. Pinci inquired *inaudible*.

Mr. Musselman responded well, we have the agreement that we approved the last time we were here, and so, the process will be we still have two contractors left. I know that Weikel's had a meeting with Hunters Valley. One of the things they talked about was if their drivers wanted to continue driving here because a lot of them are local, they were going to ask them if they would get in touch with Weikel's because they'd like to move them over either to Weikel's or Spade's. We have two contractors basically left, and then the other thing is is they talked to them about Hunters Valley would be selling some buses. So, they were looking to liquidate some of their buses and obviously, drivers because drivers are the big issue. So, we would look at the contractors we currently have first and foremost to see if they can absorb those runs.

Mr. Abate stated I don't feel comfortable with leaving our main transportation of the big buses just to one contractor. That kind of bothers me a little bit. I know that Spade has. They have one bus. Am I correct?

Mr. Musselman responded they have one large bus.

Mr. Abate inquired so, basically, Weikel would be handling all of our District? Student athletics?

Mr. Musselman responded student athletics are separate.

Mr. Abate stated I understand. So, you can still bid that to Hunters Valley?

Mr. Musselman responded yes, we even said to them if they would be interested, obviously, they could bid on that. We also use Strawser's which services Juniata County. They will bid some of those for athletic runs.

Yes: Boonie, Eriksson, Haynes, Lauver, Nesbit, Pinci

No: Abate

Absent: Sassaman, Wagner

6-1-2-0

MOTION CARRIED

4. **DISCUSSION ON DEBT REFINANCING OPTIONS**

Mr. Abate inquired what do you want to do?

Mr. Nesbit inquired what is our budget deficit projected to be over the next couple of years? \$800,000.00?

Mr. Abate responded I think in 25 it's like \$2,000,000.00. Mr. Stroup, is that correct?

Mr. Stroup responded in 25-26, it's between \$2 and \$2.4 million.

Mrs. Eriksson stated it's my understanding when you guys had your meeting or whatever, you guys talked about this. Didn't you guys come up with some kind of plan? You need to fill us in on what. Terry had mentioned to me that you guys.

Mr. Boonie stated I believe we had discussed that we would look at the \$1,000,000.00 savings option, and then I think we had discussion something about the first two or three years since we have the ESSERs money to help fill the budget that we could put that money back or apply it to the principal to help shorten the life of the loan.

Mr. Musselman stated and that was one of the things we discussed as the possibility of refinancing like Terry said. Refinancing, taking those savings, and then in those first couple of years when we don't need those savings because of ESSERs money, we would go ahead and pay it on the principal as we heard tonight, too, is that typically we get a bond that there's no penalty for early paying on the principal, and what that can do is help to shorten that life because one of the things is of stretching it out for two years or one year, if you want to do that or not, take those savings, pay those down here on the principal so that you're now still at around 2030, you're paying off your debt. So, that's a possibility of an option as well, and it depends on which one you would go by and how much would be left, but that's possibly an option as far as doing that, and you still get during those lean years when we're more concerned, you still have those significant savings that you would need possibly during that time period, and if you don't need those savings, you could still take that savings to put it on and actually pay it off even sooner. If there's no penalties on paying on your principal, the savings can go back on.

Mrs. Eriksson stated if there's no penalties.

Mr. Musselman stated and she said when we were just here tonight, she was saying about we typically get that, and that's something we would demand that we don't want any penalties on any early principal payments.

Mrs. Eriksson stated perfect.

Mr. Abate stated well, I'm in favor of the bank route and the extending of the debt. Number one, there's less up-front costs, and settlement would be a little quicker. We still won't be able to realize that in this fiscal year. It would have to be.

Mr. Wagner stated starting next year.

Conversations were occurring between Mrs. Eriksson and Mr. Wagner.

Mr. Pinci stated so, my concern is I would like to see us if can do it with half a million over 11 years instead of 12 years. Would that be? I could see a savings there because this year we have a deficit of looking at \$450,000.00. So, a relief of \$500,000.00 over ten years is \$5 million.

Mr. Boonie stated I guess my reasoning for wanting to go with the million is it gives us more flexibility in that if we don't need it, we can apply it to the principal. It would give us a similar net effect of only doing the \$500,000.00, but it gives us that cushion if we need it. If things do not turn around in 25-26, we are looking as big of a deficit *inaudible*. It would give us a lot more options. If it's not needed, again, like you said, we could apply it to the principal.

Mr. Abate state and you could take that 12 years down to 8 or 9.

Mr. Wagner stated exactly. You'd be in the same place you are now with just a lesser payment.

Mr. Boonie stated I think with the interest rate as low as it is, it's a great way to take advantage of it.

Mrs. Eriksson stated I was going to say, take advantage of it.

Mr. Nesbit stated what worries me about that is whether that's actually implemented because if you leave that money in the budget, it's too easy to spend.

Mr. Abate stated not if we budget it and assigned it.

Mr. Wagner made a statement, but it was inaudible.

Mr. Abate stated you could assign some of those funds to debt service. I see where you're going at, Mr. Nesbit.

Mr. Nesbit stated yeah, my concern is if the money is there, you'll find some way to spend it. Along with Mr. Pinci's line, I didn't want to extend it at all. I just want to get it paid and get it done, get it over with. Rip off the Band-Aid. The budget is what scares me because we're talking about implementing a half mill increase.

Mr. Haynes stated from my point of view, if we are able to do the bank refinancing portion, I say take it out and save the million a year over time. We're still in pretty decent shape in the end, and it buys us a cushion in the budget to move forward, but one thing that did concern me, and I don't know if I missed it at the last meeting or if it was something said here tonight, and correct me if I'm wrong, maybe you may have heard this different, but if we end up having to go the bond route, we have eight years at least or more in some cases depending on what the bond issue says before we can pay it off. So, we'd have to carry it for a certain amount of time.

Mr. Abate stated I think she said between five to seven years.

Mrs. Eriksson stated I wrote down seven to eight pre-payment lock-out.

Ms. Stadel stated yeah, that's correct.

Mr. Haynes stated I agree that we could use some of our money to help advance the debt to help us ultimately pay net out kind of what we're going to do over the next few years anyway, but I think we just need to be aware that *inaudible*. I mean we will anyway, but it's probably just something to think about.

Mr. Abate inquired, Lauren, on that 2019B Note, was that included in the \$1,000,000.00?

Ms. Stadel responded yes, yes, the 2016B.

Mr. Abate stated I'm sorry, 2016B.

Ms. Stadel stated yes, yes, that is refinancing that as well, and I'd recommended that we go down the bank route and that the Resolution will give us the flexibility to do a bond issue if we want, but I would agree that let's send out the RFP once everyone is comfortable with what you want the number to be. Let's send out the RFP. Let's see what we get back. If we get something back that works great from the banks, we go with it. If we don't, given this discussion, I think we should evaluate and have another discussion of do we want to then do a bond issue because for those exact reasons of the additional costs to do a bond issue and for that pre-payment lock-out non-call feature for seven to eight years, there might need to be a little more discussion. So, I wouldn't say we just jump in and go down the path doing a bond issue if we don't get a bank rate that works. I think we should talk again if that *inaudible*, but I'm *inaudible* that we're going to get something favorable back from banks because we've been bidding a lot of these out recently, and we've gotten very favorable results with many responses.

Mr. Pinci inquired can we leave it up in the air of whether it's a half a million relief or a one million relief and just give it out to the banks and say what would you do for this for each one?

Mr. Nesbit inquired you want a quote for both options?

Mr. Pinci responded a quote for both options, yes.

Mr. Musselman inquired can we get a quote for both options? Is that possible from a bank, Lauren?

Mr. Stroup stated I turned my mic on. They're wondering if we could get a quote for both options?

Ms. Stadel inquired and when you say both options, you mean the \$500,00.00 and the \$1,000,000.00?

Mr. Stroup responded correct.

Ms. Stadel stated yeah, we should be able to do that. So, I can structure the RFP to show here's Option 1, give us your quote. Here's Option 2, give us your quote. Now, the only caveat to that is you know we're going to get this back probably not at the same time as a Board meeting. Now, we could structure it that way to get it back on a specific Board meeting date, but typically the bank likes a signature on the term sheet within two or three days of us getting the RFP responses because they don't hold those rates forever. So, my only concern would be how are we going to bid it out. Is that something you'll leave up to your Administration then? Give them guidance so that they can work with us, or time it for a Board meeting?

Mr. Abate stated well, I think the Board is in agreement on what we're going to do. We could authorize the Administration to act on our behalf.

Attorney Knepp stated or you can do a special voting meeting for it.

Mr. Abate stated or we could do a special voting meeting. I like the first option better. Would that work then, Lauren?

Ms. Stadel responded yes, either of those options would work.

Mr. Abate inquired so, if I understand correctly, we're leaning towards the bank option, and she should go ahead with the RFP?

Multiple responses were yes from the Board members.

Mr. Abate stated okay. Lauren, did you get that?

Ms. Stadel responded I did, and is it my understanding that you want us to pursue both the half million and the million-dollar options and see where we land?

Mr. Abate responded yes, that's what the request was.

Ms. Stadel stated okay. That's how we'll handle it. As far as the first sort of authorizing resolution, we can craft that in such a way that either structure will fit within the maximum amounts that the *inaudible* resolution authorizes. So, is it the Board's desire to move forward with that resolution on the 24th, or I suppose our other option could be to forego that, and I'm thinking out loud here, if we forego doing that mechanism, we could wait until. When is your June meeting?

Mr. Abate responded the second Monday of June.

Ms. Stadel stated okay, so, you're looking at the 14th. That could work well actually. We could get the bank quotes in on say Friday, the 11th. That gives us Friday and then Monday during the day to get everything ironed out, and we could pass a resolution the evening of the 14th then based on whatever you select.

Mr. Abate stated okay. So, after looking at the RFPs, and they're *inaudible*, you'll let us know that, too, right?

Ms. Stadel responded yes, exactly, and the only cost then that you'll be out would be. There will be an advertising fee to run the debt advertisement in the newspaper of record, and that will need to run pursuant to the Local Government Unit Debt Act for five days prior to the meeting. So, that would be a diminious cost that in the event that this doesn't happen, that would be the only couple hundred bucks that you'd be out if you didn't pass a resolution that evening.

Mr. Abate stated okay. Does anybody else have any questions for Lauren? Thank you, Lauren. We appreciate it, and we'll be talking to you soon.

Ms. Stadel stated thank you. I've got my marching orders, and I look forward to reporting back with good news on the 14th of June.

Mr. Abate stated yeah, and so are we.

5. **DISCUSSION ON INCREASING STUDENT ACTIVITY FEE/
ADVERTISING BANNERS IN STADIUMS**

Mr. Abate stated let's take the banners first because this has been brought up several times to the Board, and it's always been no. So, what's different this time?

Mrs. Solomon stated well, we had numerous booster clubs come forward about advertising in order to raise money due to the fact that they are purchasing their own uniforms and things like that. So, we did a little research. I actually had a Pennsylvania Heartland Athletic Conference meeting last week. I asked everybody there how many schools already offer this, and 75% of the schools there already have some type of program in place, and the others that don't have anything in place, they are all looking at starting a program or starting a policy where they can do it. We have in the past had some instances where the Board has approved contracts with different businesses. For instance, we've gotten free scoreboards where we put Coca-Cola or Pepsi or whatever the case was over the years, and they bought those items for us. This is something a little bit different. This is booster clubs being allowed to solicit businesses for banners for whatever the case may be in the new stadium depending on the scoreboard. If it's one of those where you can roll across, you can put business advertisements on there. You could potentially make quite a bit of money. So, we have researched a little bit as far as what we would like to see happen. I know the biggest issue in the past had been who's going to approve what banners are hung in the school district. Most of the school districts that I have reached out to have a committee, or it's strictly up to their school board. So, either way. We have come up with an idea as far as how to distribute the funds. A

portion of that would come back to the school district to help maintain fields; 20% we have, and then the other proceeds would go to the booster club organization that gets the sponsorship. We're looking at something as far as the stadium and maybe indoor gyms, something different in the future as far as raising money for that, but this is strictly for booster clubs to go out and solicit money for their individual clubs. Any specific questions?

Mr. Abate stated yeah, the one concern you already put to rest about what we can and cannot advertise on school property, but if you're talking about the physical banners themselves that they put on the fence, who's going to police where they go, who gets the primo spots? We had arguments with the senior people up there moving things around.

Mrs. Solomon responded right. We created deadlines here depending on the season. First off, the approval for the banner would have to go through somebody administratively; either myself or the principal or superintendent. As far as location of banners and how long they're up, so, let's say for a football game, you'd have it put up for football, and then they're taken down. We would have to either rotate them, or we would have to make sure everybody had equal space as far as the businesses dedicated for certain sports at certain times. The other thing that we have here is as far as businesses that no donations shall be collected of businesses where over 50% of their sales are reflective of products or services that are not legal for purchase by the majority of our student population. So, things such as bars, tobacco shops, gun shops, tattoo parlors, those types of places. So, just as a guide as far as what was permitted and what wasn't.

Mr. Abate inquired who would be responsible should a banner get vandalized or damaged? Would the District be responsible for that?

Mrs. Solomon responded no. The boosters would incur all the costs associated with the banner.

Mr. Abate inquired and line of sight has been considered as well?

Mrs. Solomon responded uh huh.

Mr. Abate inquired I thought that 80% of restaurants that sell alcohol was the cut-off? That 80% of the revenue needed to be derived from food sales. Am I right, Mr. Solicitor?

Attorney Knepp responded I don't know.

Mrs. Solomon responded I think it's up to the district. I don't think there's a rule. It's pretty much up to you to make that because I know I've been to other stadiums and seen banners.

Mr. Musselman stated my recommendation is if they sell alcohol, no, but that's just me. I don't condone that or tobacco products, I'd say no. That's just me.

Mr. Nesbit inquired so some place like Applebee's, you would say no.

Mr. Musselman stated I would say no.

Mrs. Eriksson stated Applebee's has sports things all over their.

Mr. Musselman stated I understand that. I'm just saying. This is a high school, middle school and elementary school. I'm not a fan of that. It's the way I've always been and certainly not going to change now, but that's just my recommendation.

Mr. Abate inquired and is this just a one-time fee, Mrs. Solomon, or is this going to be an annual?

Mrs. Solomon responded it would be yearly agreements that way we would have the opportunity to remove and not. If something would come up, there would be an issue with with the business that we had in the past or whatever the case may be, we would not have to hang that banner again. So, it would be a one-year.

Mr. Abate stated so, let me just ask, and I'm just going to use round numbers. So, the cost to advertise is \$100.00 for the year or the season or whatever it is. If the football team sells a banner for that season only, or is it going to be up for the entire school year?

Mrs. Solomon responded well, the contract, we'd have to work that out. So, if all the fall, say the fall sports decide, "Hey, let's go and do this together. Let's go out. Let's all try and get ten \$1,000.00 sponsors," and then you could leave them up all fall around the stadium all season, correct, and then they would split the money between each booster club.

Mr. Abate stated so, the banner is \$100.00. The advertising fee is \$100.00. Who pays the cost for the initial banner?

Mrs. Solomon responded the booster clubs would have to figure that into their costs.

Mr. Abate inquired do you want to draft something so we can actually look at, or do you have something?

Mr. Stroup responded you already have one. It's in your packets.

Mr. Abate stated okay. What is the amount of money that you're projecting to generate?

Mrs. Solomon responded well, that would totally be up to the boosters as far as what they're going to charge for the cost of the banner, how large of a banner. If it was going to be, like you said \$100.00 a banner, I don't think it would be worth it.

Mr. Abate stated no, I just threw out a number, right, and that was what the initial conversation was two years ago; \$100.00 or \$200.00 a banner.

Mrs. Solomon stated if done correctly, and let's just say the fall sports get a committee together, and they go out, and they're aggressive, and

they get 25 \$1,000.00 sponsors. That's \$2,500.00.

Mr. Abate stated Central Columbia gets \$10,000.00 a banner.

Mrs. Solomon stated yes. When they started their. Yes, each banner they had around their stadium was \$10,000.00, and then some were \$25,000.00 for a three-year contract. They raised all the money to do that stadium on their own.

Mr. Nesbit inquired do any of the schools auction off placement?

Mrs. Solomon responded I don't know.

Mr. Nesbit stated if you want a 50-yard line, you bid for it.

Mrs. Solomon stated could do that.

Mr. Haynes stated that would be something I would like to see like a schedule of where you're at and size. You could have a high roller that wanted to spend \$5,000.00 to be on the 50-yard line or centerfield.

Mrs. Solomon stated and I think we could develop a tiered system if you have some local businesses that might only want to spend \$500.00 or \$1,000.00 or \$5,000.00, you could have that tiered system with the size of the banner or the placement of the banner. We could put it on the press box. There's certainly ways to think outside the box.

Mr. Musselman stated you do have a commodity. You happen to have a stadium bringing in groups of people like this for athletic events from not just locally but also from other school districts. It is a commodity, and so, should you not take and look at that as a possibility of bringing in some revenue to offset some of the costs? It's not a huge cash cow, but it's something worth offsetting that cost and the maintenance and the upkeep of it. It is an option, and I like some of the parameters that Bree brought up, and we can learn from other school districts what they did, too, and you guys have a lot of say in that. I said what I was comfortable with. This group may say something different, and I won't even be here for it, but it is an opportunity for you to look at for a possibility of bringing in some revenue.

Mrs. Solomon stated and another option might be, if you look at Shikellamy School District, their athletic page, they have them scroll across their website. So, they have like Zimmerman Motors or Sunbury Motors. They scroll right across, three at a time. So, they've gone from. They started with banners in their stadiums and their gyms, and now they're on the web offering that as an option, too, so, because a lot of traffic goes through a school website.

Mrs. Eriksson stated you never want to be not including. Restaurants that we have in town serve alcohol. We've got the Country Tavern. We've got the Middleburg Hotel. I would not be in favor of not including them.

Mr. Musselman stated that's your choice.

Mrs. Eriksson stated because I mean a majority of the *inaudible* at the Hotel is mostly food, but the Country Tavern, I mean how many kids go there and eat wings at the Country Tavern. It would be a huge thing for them to advertise.

Mr. Musselman stated again, that's your choice as far as what you feel comfortable with. I don't know how you're going to decide what percentage that is, how you're going to verify that. I don't know. That's why for me, it's just like I would stay away from it, but that's your choice.

Mr. Stroup stated it is writing. We have figures, but the thing is do we take their financials and make them prove that *inaudible* figures, or we take their word *inaudible* to take what they said?

Mr. Abate stated you would also be out soliciting outside of the general geographical location of Midd-West, so whatever you decide you're going to have to do, you're going to have to make sure you carry it through Northumberland County, Union County and so on. So, you have to be careful of what you do there. We initially talked about this that they were only selling these banners for \$100.00 and \$200.00, and the aggravation for outweighed the benefit of the financial costs. So, I think that's pretty much why it was always said no in the past. If you're talking thousands of dollars, that puts a different light on things.

Mrs. Solomon stated I think we're at a point now where *inaudible* others have. 75% of the Pennsylvania Heartland Athletic Conference is doing this. Some of them have been doing it for years and raising significant amounts of money that are helping buy uniforms or replace scoreboards or whatever the case may be. So, I think it's something that we really need to look into to help supplement.

Mr. Stroup stated one of the football boosters told me they thought they could get at least a couple \$1,000.00 sponsors for banners. So, that's \$800.00 a piece for the football group if they were able to do that and \$200.00 to the District.

Mr. Abate stated and if we go that route, then we don't need to discuss the second item on this discussion.

Mr. Stroup stated correct.

Mr. Abate stated so, we will table that activity fee again.

Mrs. Solomon inquired would you like me to collect information from some of those schools as far as specifics what they're doing as far as the tiers or that type of information?

Mr. Abate responded yes, if you would, and I like Mr. Haynes' idea as well. You know you buy tickets, the closer you are to the event, the more they cost.

Mr. Musselman inquired what does a banner cost? Does anybody know?

Mrs. Eriksson responded it depends on the size.

Mr. Nesbit stated size, colors, indoor, outdoor.

Mr. Musselman inquired are we talking \$100.00, \$200.00 or?

Miscellaneous conversations were occurring at this time.

Mr. Musselman inquired so, if it's \$100.00, and we would charge \$1,000.00, that's \$900.00 profit a year you're making off of that. So, you want to look at what your costs are. You want to look at your costs and what it costs to make the banner, and then, too, how long that is because if you have to pay to redo the banner, that cuts into your profit. So, you want to look at all that and what the banners cost, too. I don't know what they. Honestly, I don't know if we're talking \$100.00, \$200.00. I don't know.

Mr. Nesbit inquired can you look into that as well, Mrs. Solomon?

Mrs. Solomon responded yes.

Mr. Haynes stated it may behoove us to come up with an approval process for banners. Maybe even have advertisers *inaudible*. Most of these companies are already going to have a logo or some type of signage that they have, and they're probably ready to send to a printer, and we'll work on our part *inaudible* but again, it would *inaudible*. I'm saying "us." Whoever we decide has the approval part of this to approve the design and make sure that there's not something questionable on the sign *inaudible* so we're not surprised.

Mr. Nesbit stated we could also just require that they provide the banner. We approve it. They fabricate it. They pay for it. If you want to pay for a more expensive, more durable banner.

Mr. Abate stated I like that approach.

Mr. Haynes stated let's say they pay \$1,000.00 plus. You provide the banner after we approve the sign.

Mrs. Solomon stated we could have a two-tier approval. For instance, it could go through Administration first and then come to you (School Board). We have deadlines on here when we have to have the list. Say football comes forward with 15 businesses. They would have to go through Administration and then get to you (School Board), and you'd have final approval.

Mr. Haynes stated I was thinking an 800 policy about the signage and advertisements inside the school.

Mr. Abate stated that's why we have to approve Villager Realty. Do you think you can get that for us?

Mrs. Solomon responded yes.

D. INFORMATION ITEMS

1. CHANGE IN ASSIGNMENTS

- Linette M. Lantz as elementary teacher (Grade 5) – Class Size Reduction at West Snyder Elementary School to elementary teacher (Grade 3) at West Snyder Elementary School to be effective on July 1, 2021.
- Susan E. Lessman as administrative secretary – transportation/ accounts receivable for the Mid-West School District to administrative secretary – accounts payable/purchasing for the Mid-West School District to be effective on May 1, 2021.
- Abbie N. Wolfe as special education teacher {Learning Support} at West Snyder Elementary School to special education teacher {Autistic Support} at West Snyder Elementary School to be effective on July 1, 2021.

VIII. **CLOSING CEREMONIES**

IX. **PUBLIC COMMENT**

Mr. Victor L. Abate

Comment from the public is limited to three (3) minutes per person, and at the discretion of the Board President.

There was no public comment.

X. **SCHEDULED SPEAKERS**

Mr. Victor L. Abate

There were no scheduled speakers.

XI. **ADJOURNMENT**

Mr. Victor L. Abate

Mr. Nesbit moved and Mr. Haynes seconded a motion to adjourn the regular meeting at 8:20 p.m.

Yes: Abate, Boonie, Eriksson, Haynes, Lauver, Nesbit, Pinci

No: None

Absent: Sassaman, Wagner

7-0-2-0

MOTION CARRIED

Recording Secretary:

Chairperson:

Date:

Mr. Abate announced we'll take a five-minute recess.

WORK SESSION

I. **CALL TO ORDER: 8:29 p.m.** Mr. Victor L. Abate

II. **ROLL CALL:** Mr. Victor L. Abate

| <u>BOARD OF SCHOOL DIRECTORS</u> | <u>PRESENT</u> | <u>ABSENT</u> | <u>LATE ARRIVAL</u> |
|---|-----------------------|----------------------|----------------------------|
| Mr. Victor L. Abate, President | X | | |
| Mr. Donald D. Pinci, Vice President | X | | |
| Mr. Shawn A. Sassaman, Treasurer | | X | |
| Mr. Terry L. Boonie | X | | |
| Mrs. Julie R. Eriksson | X | | |
| Mr. Justin T. Haynes | X | | |
| Mrs. Wyona P. Lauver | X | | |
| Mr. Christopher T. Nesbit | X | | |
| Mrs. Sherryl L. Wagner | | X | |
| Mr. Richard J. Musselman, Superintendent (Non-Voting Member) | X | | |
| Ms. Allyson L. Folk, Secretary (Non-Member) | X | | |

OTHERS

Mr. Joseph W. Stroup, Director of Curriculum and Instruction
Mr. Ryan L. Wagner, Business Manager
Attorney Orris C. Knepp, III, Solicitor
Dr. Dane S. Aucker, Principal, Midd-West Middle School
Mr. Daniel E. Auman, Supervisor of Buildings and Grounds
Mr. Jeremy D. Brown, Assistant Principal, Midd-West High School
Dr. Lee C. Bzdil, Supervisor of Special Education
Dr. Thor R. Edmiston, Principal, Midd-West High School
Mrs. Julie L. Lohr, Principal, Middleburg Elementary School
Mr. Umberto G. Porzi, Senior Network Administrator
Mr. John S. Rosselli, Director of Food Services
Miss Erin C. Sheedy, Principal, West Snyder Elementary School
Mrs. Bree A. Solomon, Athletic Director
Unknown number of Concerned Citizens

III. **SCHEDULED SPEAKERS** Mr. Victor L. Abate

There were no scheduled speakers.

IV. **ITEMS FOR WORK SESSION**

A. **BUSINESS AND FISCAL** Mr. Victor L. Abate

1. **MINUTES**

a. Approval is recommended of the minutes of the April 26, 2021, regular meeting of the Midd-West School District Board of School Directors.

- b. Approval is recommended of the minutes of the May 6, 2021, special work session of the Midd-West School District Board of School Directors.
- c. Approval is recommended of the minutes of the May 10, 2021, regular meeting/work session of the Midd-West School District Board of School Directors.

Discussion:

None

2. **LIST OF BILLS**

Approval is recommended of the list of bills for the period April 27, 2021, through May 24, 2021.

Discussion:

None

3. **TREASURER’S REPORTS**

Approval is recommended for the Treasurer’s Reports for the General Fund, Capital Reserve Fund, Capital Projects Fund, Food Service Fund and Activity Fund for the period ending April 30, 2021.

Discussion:

None

4. **2021-2022 SCHOOL BREAKFAST AND LUNCH PRICES**

Approval is recommended of the following school breakfast and lunch prices for the 2021-2022 school year:

- \$1.40 Elementary School/Middle School/High School Breakfast
- \$2.35 Elementary Lunch
- \$2.45 Middle School Lunch
- \$2.55 High School Lunch
- \$3.55 Adult Lunch with milk
- \$3.45 Adult Lunch without milk

{The price for breakfast for 2020-2021 was \$1.35 for elementary, middle and high school students. The prices for lunch for 2020-2021 were \$2.30 for elementary students; \$2.40 for middle school students; \$2.50 for high school students and \$3.55 for adults.}

Discussion:

Mr. Abate inquired, Mr. Wagner, are they the same? Have they gone, or, Mr. Rosselli, I’m sorry.

Mr. Rosselli responded they’ve gone up.

Mr. Abate stated they have gone up?

Mr. Rosselli stated yes, and I don't know if you want a rationale behind it now, but next year we're operating under the same model as this year. So, students will get free breakfast and lunch. We were going to probably have to raise the prices going into next year anyway, so, this is more of a placeholder move. The only time that they'll see these prices next year is if they buy an extra meal, and the adult lunch price hasn't changed.

5. **BIDS FOR SUPPLIES**

a. **KPN – ATHLETIC SUPPLIES**

Approval is recommended to accept the KPN – Athletic Supplies bid as follows:

b. **KPN – CUSTODIAL SUPPLIES**

Approval is recommended to accept the KPN – Custodial Supplies bid as follows:

c. **KPN – COMPUTER SUPPLIES**

Approval is recommended to accept the KPN – Computer Supplies bid as follows:

d. **KPN – GENERAL SUPPLIES**

Approval is recommended to accept the KPN – General Supplies bid as follows:

e. **KPN – ART SUPPLIES**

Approval is recommended to accept the KPN – Art Supplies bid as follows:

f. **KPN – COPY PAPER**

Approval is recommended to accept the KPN – Copy Paper bid as follows:

g. **KPN – #2 FUEL OIL**

Approval is recommended to accept the KPN – Fuel Oil bid as follows:

| | |
|--------------------------------------|---------|
| Per Gallon/Tank Transport/Firm Price | \$ |
| Differential (+) | \$_____ |
| | \$ |

h. **KPN – ULTRA-LOW SULFUR DIESEL**

Approval is recommended to accept the KPN – Ultra-Low Sulfur Diesel bid as follows:

| | |
|---|---------|
| Per Gallon/Tank Wagon/Fluctuating Price | \$ |
| Differential (+) | \$_____ |
| | \$ |

Discussion:

None

6. **REFUSE REMOVAL SERVICES BID**

Approval is recommended to accept the bid for refuse removal services from _____, _____, PA, for a period of _____ at a cost of \$_____.

Discussion:

None

7. **2021-2022 STUDENT ACTIVITY FEE**

Approval is recommended of the student activity fee of \$_____ per sport for the 2021-2022 school year. *{The fee for 2020-2021 was \$50.00.}*

Discussion:

None

8. **SUMMER SURVIVAL KITS PROPOSAL**

Approval is recommended of the proposal to create Summer Survival Kits for all students at Middleburg Elementary School and West Snyder Elementary School for the 2021 summer due to the impact of the school closures last year at a cost not to exceed \$30,000.00. *{This will be paid using 2020-2021 Title I Parent Involvement funds.}*

Discussion:

Mr. Abate inquired what are these?

Miss Sheedy responded part of Title I, one of the requirements is family involvement/parent involvement. It's something that we've always done is we always sent home targeted reading books with our struggling learners, and we've always spent about \$30,000.00 to do that, and we always sent them home with our lowest 50% of our readers K-5. So, thinking about what our students experienced last year with school being closed, what we wanted to do is we wanted to engage all students in that this year, and we also wanted to focus some of those books on some of the social/emotional pieces; things like what do I do when I get angry. So, that the books we would send home would be about some of those coping skills and then also include in those kits some things about de-escalation; what do I do when I'm angry and also some sensory de-escalation *inaudible* looking to work on those *inaudible* at home. One of the biggest areas *inaudible* coming back.

Mrs. Lohr stated mental health, *inaudible*, stress, de-stress, activities to do with their parents/with family; all of those kinds of things is what our guidance counselor kind of pulled together, and we had to look to find different resources for families and for kids that they could use at home over the course of the summer to try to *inaudible* some of those things that are kiddos had experienced.

Mr. Abate inquired is there a screening process for these books, or how are they arrived? How do you gather the material? Is it student-based, or is it?

Miss Sheedy responded so, Scholastic has certain sections in their catalog as to what is social/emotional, like what stories are social/emotional based-learning, and then we do age ranges or read ability level. We have different resources with our PATH learning and our guidance counselors. I think our first grade team has a whole list of books based off of like how we can read aloud if we have somebody who's having a hard time with sticky fingers *inaudible* lunch, or what we're going to do if we always get mad when we're the last one picked at recess. So, there's a lot of titles out there and educational resources that we are already using. So, *inaudible* familiar with so they can carry over *inaudible* to home.

Mrs. Lauver inquired do they bring them back?

Miss Sheedy responded no, they keep them. So, in the past we've spent about \$30,000.00, and we sent home 12 titles in somebody's reading level to our neediest of our building. So, what we want to do this year is we want to target everybody because we feel like everybody has a deficit from missing school last year and *inaudible* however their family was directly impacted. So, we would like to send them home with three or four books and some coping strategies and things as well. So, we're going to take the same amount of money we usually spend and stretch it to impact more kids.

9. **QUOTE FOR E-HALLPASS (EHP) SOFTWARE**

Approval is recommended of the quote from Eduspire Solutions, LLC, to purchase e-hallpass (EHP) software for Midd-West High School to modernize and simplify today's antiquated methods of administering

student hall passes for a period of one (1) year beginning July 1, 2021, through June 30, 2022, at a cost of \$2,250.00. *{This will be paid using ESSER funds.}*

Discussion:

Mrs. Eriksson inquired what is it?

Mr. Edmiston responded it's a digital hall pass for students where the student requests a pass to go somewhere and the teacher can request a pass, and the teacher has to approve the pass on their computer before the student can go anywhere. It tells us where those students are at all times. It helps to tell us how long they've been out, and we have limits we can set like during Supervised Study. We had issues with students being in the hallway. So, we can set limits on 25 or 30 kids being in the hallway during Supervised Study compared to whatever it was before. Mr. Gemberling has been roaming the halls and helping us out during that period. It assisted us with contact tracing this past year greatly when a student had signed out, and we know exactly where he was so we could go back and look at who else was in the hallway at the same time, where they were, where did they come in contact, and it also keeps us. We search, too, to *inaudible* plan to be in a room at opposite ends of the building and meet up at different places. So, they have a specific spot that they sign out to. They can't go to other bathrooms. Where before, they signed out. They would kind of roam the halls. So, there's a bathroom in the 200 bathroom. If they are not in the 200 bathroom, and the teacher is on the app, they can look up right away if a student is where they're supposed to be. We can keep two students who were planning on meeting up from signing out at the same time. So, if one of them signs out, then other one is blocked immediately and would not be allowed to sign out of class.

Mr. Brown stated it keeps a log, and we can check out everywhere the student has been, and we can do a log for the entire day so if there's an issue that went on, we can see who.

Mr. Edmiston stated we also have students who every period sign out. So, a teacher in the 100 hallway doesn't know that a teacher in the 500 hallway had the same kid sign out and the 600 hallway, and we look back, and we see that the student signed out first, second, third, every period. So, we can address that with them. Either see if there's a problem, guidance can get involved, or are they just trying to avoid school.

Mr. Brown stated it's big for separating students. So, if two students are continuously getting in trouble together in the building, or if there's an issue that could possibly result in a physical confrontation, we can set it on there that if one of them signs out, the next one isn't able to sign out until that student gets back and signs back in.

Mrs. Eriksson stated *inaudible* and attaching Bluetooth to them or what? How do you even know that they're in that bathroom?

Mr. Edmiston responded that's where the camera system goes into play. That's where a teacher who's moving through the hallway sees a student.

We have the app on our phone, and we can look to see a student's name. We can see where they're supposed to sign out, and then at that point in time, then they would be written up. We've had several students where a teacher has questioned why are you? Where are you supposed to be? Where are you coming from? And before the student could make up a story. Well, now, they can't. We go right on the app. The teacher can see that and see where the student is supposed to be coming from, and if they're in the 100 hallway, what are you doing in the 500 bathroom? You should be in the 200 hallway bathroom.

Mrs. Eriksson inquired so all of our teachers are going to have to download this app?

Mr. Edmiston responded we have it this year. We've been using it. You can either have it on your computer, or you can have it on your phone, but all teachers have it already.

Mr. Pinci inquired and it worked well? Is that what you're saying?

Mr. Edmiston responded I believe, yes. We got positive feedback from it.

Mr. Haynes stated I will say, if I can, we use that at Mifflinburg, and our administrators in our middle school and high school love it, and it's really good for even pre-scheduling like support services or things like that during the day like. I don't necessarily how it may set up here at our high school or middle school, but there's a timeframe where you know you need to see a kid for a reason, you can pre-schedule that ahead of time.

Mr. Edmiston stated it cuts down on classroom disruptions and things like that. So, I can make an appointment with a student. Anybody can make an appointment with a student, and then that student gets the appointment on their *inaudible* which is on every student's desktop. So, an appointment comes up that they're supposed to see me during Supervised Study, for instance, they'll get that pass, and then they automatically come and see me, and I didn't have to call into the classroom and ask for them.

Mr. Brown stated and also at the beginning of the year Mrs. Laub usually has to create passes with lanyards for the students. They get lost. They get damaged. They get destroyed and constantly have to be replaced.

Mr. Edmiston was a statement, but it was inaudible.

10. **QUOTE FOR PASS (POSITIVE ALTERNATIVE TO SCHOOL SUSPENSION)**

Approval is recommended of the quote from BK Interactive, LLC, to purchase PASS (Positive Alternative to School Suspension) for Middle West School District which will enable our schools to proactively identify students with social and emotional barriers to learning, including connection, self-efficacy and motivation for a period of three (3) years beginning July 1, 2021, through June 30, 2024, at a total cost of \$17,200.00 as follows:

| | |
|-----------|------------|
| 2021-2022 | \$8,000.00 |
| 2022-2023 | \$4,600.00 |
| 2023-2024 | \$4,600.00 |

{This will be paid using Title I funds for the elementary level and Title IV funds for the secondary level.}

Discussion:

Mr. Abate inquired what is it?

Mr. Edmiston responded that is for social, emotional data for our students, and what this is going to allow us to do is basically a series of survey questions that our students will get from the company, and it will tell us what a student is experiencing, any kind of social or emotional distress that we wouldn't have normally known about. It breaks it down by building. It breaks it down by student if we want that data. It helps our guidance counselors. It helps with our school *inaudible*. It helps with like the SAP Team. It helps with specific needs, and this data will tell us exactly we know something's going wrong. It also gives us a different intervention that we can use to assist that student.

Mr. Stroup stated this will be like a primary screener for social/emotional health as part of our *inaudible* system in the elementary schools and the middle school as well. It's something that we will use in the high school as part of the SAP Team process. A lot of uses, and it's all around that social/emotional health.

Miss Sheedy stated one of the things that we liked looking at it is it's consistent data K-12, and we can track kids over time, and the K-2 survey is very kid friendly. It asks for yes and no answers that you can pick, and then from third up to twelve is more age appropriate. It asks some more in-depth questions and kind of uses a lighter scale of I agree, I somewhat agree, Disagree, Somewhat Disagree. Right now, the elementary level for our social/emotional *inaudible*, we're using something that's more teacher driven. So, it's really based off of a teacher's *inaudible*. One of the things that we really liked about this is that it's kid based, so, and one of the things is the first two years, in the first year you give it twice. So, you get a baseline at the beginning of the year, and then you gauge where everyone is mid-year, and then moving on from there, you can give it once, and then you could target kids to give it again. So, as soon as there's a student that had a traumatic life happening event, and we're concerned that something's going on and may need support, but we wouldn't necessarily know where or how it is effecting them. We could flag them with a screener to get a little bit more information about exactly how it has impacted them. We can target populations of students that were flagged the first time around to see if they've made progress in those areas. I think that all of us were quite impressed with it as far as the kind of information it could give us on our kids as far as a social/emotional standpoint.

11. **TEXTBOOKS FOR SCIENCE**

Approval is requested to purchase the following textbooks for science at Middle-West High School at a total cost of \$5,085.29:

Cengage Learning

Engineering Fundamentals: An Introduction to Engineering 6th Edition

20 hard copies (Includes Shipping & Handling Fee) \$2,612.90

SAVVAS {Formerly Pearson}

Physics 5th Edition

10 hard copies (Includes Shipping & Handling Fee) \$2,472.39
{These are replacement copies.}

{These will be paid using ESSER funds.}

Discussion:

None

12. **LEASING AND MAINTENANCE PROPOSAL – HIGHER INFORMATION GROUP**

Approval is recommended of the leasing and maintenance proposal from Higher Information Group, Harrisburg, PA, for copiers, printers and maintenance services for a period of five (5) years to be effective June 1, 2021, through May 31, 2026, at a monthly cost of \$2,680.11.

Discussion:

Mr. Haynes inquired is that something that is like a renewal, or is this something new?

Mr. Musselman responded well, every so many years they come back, and they look at our machines, and we are at the point where they would actually come in and replace our machines, our copying machines. They look at the volume of paper that we actually use every single year, and so this is basically a renewal, but it's a little bit different than we had before. It's actually cheaper this time than what it was in the past. Ryan, we're looking at saving around \$50,000.00, I believe, going this route?

Mr. Abate inquired is this what you were talking about last Thursday?

Mr. Musselman responded yes.

Mrs. Eriksson and Mr. Wagner were having a conversation.

Mrs. Eriksson inquired does it include the toner?

Mr. Wagner responded yes, it does.

Mr. Haynes inquired is there a page count limit? Usage?

Mr. Wagner responded we pay for 390 or 300 and some thousand per cycle, and if we go over that, then it's *inaudible*. I think they base that off *inaudible*.

Mr. Haynes inquired so, this is basically a renewal?

Mr. Wagner responded yes.

Mrs. Eriksson inquired so, did it go down because you had so much cyber stuff?

Mr. Musselman responded I think the different machines. Ryan, isn't it because they're putting different machines in that are cheaper to operate? The volume of work that we do, that's going to save a significant amount of money as far as that goes, but we've been working with Higher Information Group now for a number of years, and we do a longer term contract, and then it was time to renew that if we want to or not. We looked at these numbers, and we were happy to save \$50,000.00 basically having the same volume of work that we've had in the past. So, we also have a product called PaperCut where we can actually every single week we can go in, every day we can go in and look at the volume of paper and who's doing that and everything else. The other thing is is that if a teacher is in the classroom, and they want to send something to the printer, it doesn't print off right away. They go, they scan their badge, and it prints out what they had there. So, there's confidentiality as well if they're printing something else. So, we went from having printers in everybody's classroom and everybody's desk to actually strategically placing them throughout the buildings, and we've been saving a significant amount of money ever since by just going that route, so.

Mr. Haynes made a statement, but it was inaudible.

13. **SOFTWARE FOR SCHOOL REAL ESTATE TAX BILLING DATA SERVICES**

Approval is recommended to purchase software for school real estate tax billing data services for 2021 from RBA Professional Data Systems Incorporated, State College, PA, at a cost of \$0.28 per tax bill processed at a cost not to exceed \$3,200.00.

Discussion:

Mrs. Lauer stated I have some questions. I mean we voted that Berkheimer. I thought Berkheimer was going to. They have the lists and everything. I didn't realize that they weren't mailing the bills out. So, this company is who we're getting to mail the bills.

Mr. Musselman responded Berkheimer is doing your per capita tax, and this is actually for our tax collectors. They actually utilize this for your real estate taxes. When they come in, they can upload those taxes onto that. It creates a smoother transition when those dollars get deposited to the bank and into the District.

Mrs. Lauer inquired so it's not for occupational then?

Mr. Musselman responded this is for our local tax collectors. Our local tax collectors use that in conjunction with the school district.

Mr. Wagner stated each tax collector has access to the software at their home, and so when they get a batch of bills in *inaudible*. Then every month or every *inaudible* they have to file a report with us in the Business Office. So, *inaudible* collect \$50,000.00. Here's the report to back it up. We take all those reports *inaudible* goes to the tax collection. It just makes it so much easier for them to do that because everybody used their own system. Some people used paper. Some people used spreadsheets.

Mr. Abate inquired they used to have to come in here to do it, right?

Mr. Wagner responded I think so, yeah. A few years ago the Board decided to offer this product to them, and the price is lower than last year because we're not doing the per capita through them. Last year I think it was about \$6,800.00.

Mrs. Eriksson inquired so, basically, you're paying for the software piece, and then we're paying for the agreement for them to come in and do it? That's two different.

Mr. Wagner stated Infocon prints the bills. RBA is the product they use to track *inaudible*.

14. **AGREEMENT FOR SCHOOL TAX PROCESSING SERVICES FOR TAX YEAR 2021**

Approval is recommended of the Agreement for School Tax Processing Services for Tax Year 2021 between Infocon Corporation and the Mid-West School District to perform tax processing and tax bill printing services at a cost not to exceed \$3,750.00.

Discussion:

None

15. **PSBA MEMBERSHIP SERVICES**

Approval is requested to purchase the following PSBA Membership Services for the 2021-2022 school year at a cost of \$12,036.87 as follows:

| | |
|---------------------|-------------|
| Standard Membership | \$10,786.87 |
| Policy Maintenance | \$ 1,250.00 |

Discussion:

Mr. Abate inquired, Mr. Pinci, do you have any info on that you'd like to share with us?

Mr. Pinci responded not really.

Mr. Abate inquired is this every year?

Mr. Pinci responded yes, it is. I think we tried the full scheme one year, and then we went back to the standard, and it has worked for us.

B. POLICY AND PROGRAMS

Mr. Donald D. Pinci

1. NEW POLICY GUIDES

Approval is recommended of the following new policy guides on first reading:

- 218.3 – Discipline of Student Convicted/Adjudicated of Sexual Assault
- 252 – Dating Violence
- 317.1 – Educator Misconduct

Discussion:

None

2. REVISED POLICY GUIDES

Approval is recommended of the following revised policy guides on first reading:

- 103 – Discrimination/Title IX Sexual Harassment Affecting Students *{Formerly Nondiscrimination in School and Classroom Practices}*
- 104 – Discrimination/Title IX Sexual Harassment Affecting Staff *{Formerly Nondiscrimination in Employment/ Contract Practices}*
- 111 – Lesson Plans
- 122 – Extracurricular Activities
- 123 – Interscholastic Athletics
- 209 – Health Examinations/Screenings *{Health Examinations}*
- 247 – Hazing
- 249 – Bullying/Cyberbullying *{Formerly Bullying}*
- 705 – Facilities and Workplace Safety *{Formerly Safety}*
- 803 – School Calendar
- 904 – Public Attendance at School Events

Discussion:

None

C. PERSONNEL

Mr. Donald D. Pinci

1. EMPLOYMENT – CERTIFICATED

Approval is requested to employ the following individual:

- a. Professional/Temporary Professional Employee – _____ –
Special Education Teacher {School-to-Work Transition Program} –
Middle-West High School – Effective: August 18, 2021, pending receipt
of Act 34, 151, 114, 24 and 31 – Salary: \$ _____
{Replacement/Bzdil}

Discussion:

None

2. **APPOINTMENTS**

a. **EXTRA-CURRICULAR**

Approval is requested to reappoint the following individuals for the 2021-2022 school year:

| | | | |
|----------------------|------------------------------------|------|------------|
| Jacob T. Keister | Assistant Boys Soccer Coach | MWHS | \$3,267.00 |
| Lori A. Goodling | Co-Assistant Girls Soccer Coach | MHHS | \$1,633.50 |
| Christopher S. Sauer | Co-Assistant Girls Soccer Coach | MWHS | \$1,633.50 |
| Penny S. Rudy | Assistant Field Hockey Coach | MWHS | \$3,267.00 |
| Edward W. Gunkle, II | Assistant Golf Coach | MWHS | \$2,784.00 |
| Jace E. Kreamer | Assistant Cross Country Coach | MWHS | \$2,561.00 |
| Jennifer L. Mason | Cheerleading Coach {fall season} | MWHS | \$1,111.00 |
| Jennifer Hummel | Junior High Girls Basketball Coach | MWMS | \$2,253.00 |

Discussion:

None

b. **EXTRA-CURRICULAR**

Approval is requested to appoint the following individuals for the 2021-2022 school year:

| | | | |
|------------------|--------------------------------------|------|------------|
| Dexter J. Herman | Assistant Football Coach | MWHS | \$3,203.00 |
| _____ | Assistant Football Coach | MWHS | \$ _____ |
| _____ | Assistant Football Coach | MWHS | \$ _____ |
| _____ | Junior High Football Coach | MWMS | \$ _____ |
| _____ | Assistant Junior High Football Coach | MWMS | \$ _____ |

Discussion:

None

c. **CO-CURRICULAR**

Approval is requested to reappoint the following individuals for the 2021-2022 school year:

| | | | |
|----------------------|--|------|------------|
| Ryan J. VanHorn | Yearbook Advisor | MWHS | \$2,253.00 |
| Nicholas M. Gallinot | Assistant Yearbook Advisor | MWHS | \$1,547.00 |
| Gregory R. Erb | FFA Advisor | MWHS | \$3,216.00 |
| Kaitlin R. Liszka | FFA Advisor | MWHS | \$2,959.00 |
| Stacy A. Hostetter | Marching Band Director | MWHS | \$5,200.00 |
| Alexis M. Bixler | Assistant Marching Band Director | MWHS | \$2,000.00 |
| Melinda A. Callender | Student Council Advisor | MWHS | \$1,126.00 |
| Heidy J. Oldt | Student Council Advisor | MWHS | \$1,126.00 |
| Kathryn E. Gaugler | Dramatics Director (play) | MWHS | \$3,380.00 |
| Matthew C. Reinhart | Technical Director (play) | MWHS | \$3,380.00 |
| Adam R. Dietz | Assistant Dramatics Director (play) | MWHS | \$2,727.00 |
| Matthew C. Reinhart | Technical Director (musical) | MWHS | \$3,380.00 |
| Kathryn E. Gaugler | Dramatics Director (musical) | MWHS | \$3,380.00 |
| Adam R. Dietz | Assistant Dramatics Director (musical) | MWHS | \$2,727.00 |
| Stacy A. Hostetter | Instrumental Director (musical) | MWHS | \$3,380.00 |

| | | | |
|-------------------------|-----------------------------------|------|------------|
| Ashley M. Kuhns | Vocal Director (musical) | MWHS | \$3,380.00 |
| Zane P. Simpson | Eighth Grade Class Advisor | MWHS | \$ 402.00 |
| Sharon I. Tittle | Freshman Class Advisor | MWHS | \$ 597.00 |
| Jennifer Hummel | Assistant Freshman Class Advisor | MWHS | \$ 300.00 |
| Peter J. Voss | Sophomore Class Advisor | MWHS | \$ 597.00 |
| Beth J. Keister | Assistant Sophomore Class Advisor | MWHS | \$ 300.00 |
| Melinda A. Callender | Junior Class Advisor | MWHS | \$1,126.00 |
| Heidy J. Oldt | Assistant Junior Class Advisor | MWHS | \$ 597.00 |
| Mandi L. Romig | Assistant Junior Class Advisor | MWHS | \$ 597.00 |
| Shannon T. Pyle | Senior Class Advisor | MWHS | \$1,036.00 |
| Jennifer L. Mason | Assistant Senior Class Advisor | MWHS | \$ 549.00 |
| Adam D. Steininger, Jr. | Assistant Senior Class Advisor | MWHS | \$ 549.00 |

Discussion:

None

d. EXTENDED SCHOOL YEAR (ESY) PROGRAM

Approval is requested to approve the following individuals as instructors for the Extended School Year (ESY) Program at the hourly rate of \$23.00 as indicated in the Collective Bargaining Agreement for the period July 6, 2021, through July 29, 2021:

Megan K. Matrey
 Angela C. Stebila
 Daniel G. Wilson
 Abbie N. Wolfe

Approval is requested to approve the following individuals as personal care assistants for the Extended School Year (ESY) Program at their hourly rate for the period of July 6, 2021, through July 29, 2021:

| | |
|---------------------|----------|
| Alysha R. Beaver | \$ _____ |
| Theresa R. Ewing | \$ _____ |
| Dolly M. Horst | \$ _____ |
| Sherry B. Hostetler | \$ _____ |
| April K. Kerstetter | \$ _____ |
| Melissa A. Kullman | \$ _____ |
| Keena L. Mengle | \$ _____ |
| Tammy S. Renninger | \$ _____ |
| Charity A. Rudy | \$ _____ |
| Tammy K. Ulrich | \$ _____ |
| Robyn L. Walls | \$ _____ |

Discussion:

None

e. SUMMER SCHOOL PROGRAM

Approval is requested to approve the following individuals as instructors, according to enrollment, for the Summer School Program to be held

June 7, 2021, through June 30, 2021, at Mid-West High School at the hourly rate of \$23.00 as indicated in the Collective Bargaining Agreement:

Melinda A. Callender
Jaclyn L. Cook
Chandler M. Sheaffer
Christopher A. Snyder {technical support}
Kathleen A. Troutman
Peter J. Voss

Discussion:

None

f. **CYBER SCHOOL TEACHERS**

Approval is recommended of the following individuals as cyber school teachers for the 2021-2022 school year at the hourly rate of \$23.00 as indicated in the Collective Bargaining Agreement:

Amber L. Bardell
Melissa M. Brauer-Stuck
Melinda A. Callender
David A. Fadale
Erica L. Hood
Angela L. Schmoyer
Zane P. Simpson
Peter J. Voss
Abbie N. Wolfe

Discussion:

None

g. **CYBER SCHOOL MONITORS**

Approval is recommended of the following individuals as cyber school monitors for the 2021-2022 school year at the hourly rate of \$23.00 as indicated in the Collective Bargaining Agreement:

Gretchen E. Powell
Brian W. Rees
Andrea R. Seebold
Kathleen A. Troutman

Discussion:

Mr. Pinci inquired how do the monitors help the cyber school teacher?

Mr. Stroup responded the monitors take student caseloads. Let's say it's something like in the field of nursing. It's not an area of their certification, but they're an expert in the Plato Program and help the students in that way. They do not necessarily hold certification in the coursework that they're working with. That certification is used by the

inaudible curriculum that we get. For instance, we don't have anybody in the District that teaches French. We offer French as a language. So, they are getting their expertise from the program through teachers that are a part of that, but we do assign somebody to help support them using the program. That's what we call a monitor.

h. SUMMER MAINTENANCE ASSISTANTS

Approval is requested to approve the following individuals as summer maintenance assistants at a rate of \$_____ per hour for the period of June 7, 2021, through August 12, 2021:

Discussion:

Mr. Musselman inquired can I kind of address some of these. I've talked with Mr. Auman. We're not getting our students who want to work. We're not getting people to apply for some of our custodial summer help that we normally get. Last year I didn't actually have to use any students because we were paying folks, and I just brought people back in as far as our paraprofessionals, and they actually helped get our buildings cleaned, and we did it that way. So, we weren't hiring students to come in and help. This year we put it out there. We're not getting any students to apply. I will say the rate is at \$7.25, and that may be one of the issues. They can go to Burger King or any place else and get a job making significantly more; \$10.00 a hour. More than coming in here and cleaning gum off of stuff and wiping down lockers and desks and chairs inside of our building. So, we're struggling right now quite honestly to fill those positions that we actually need. We need to have students that come in and help us in the summer to clean our buildings, and I don't know if it's possible if the Board would consider looking at that rate. We do this every year as far as hiring these kids, but is it possible we could look at the possibility of increasing that rate for these students? This isn't a voting meeting or anything, but if we know what the rate will be, we'll have names down here, and we can put a rate down for the next time to vote on it. We're struggling right now getting people.

Mr. Abate inquired what's the age? What's the minimum age limit?

Mr. Musselman inquired the minimum age limit? Does anybody know? Is it 16?

Mr. Abate inquired 16?

Mr. Nesbit stated they can get a work permit under 16.

Mrs. Eriksson stated it depends what they're doing. They can't mow the yard or do any that kind of stuff.

Mr. Abate stated yeah, they can't use machinery unless they're 18.

Mr. Musselman stated we have different ones. We have kids inside that are doing things and obviously, can't get on ladders and certain things they can't do, and then we typically had some older ones. We even had college students that would come, and they can obviously weed eaters, and they could get on ladders if we needed them to. So, I don't know what the youngest is, though. Does anybody know?

Dr. Bzdil stated I thought it was 15.

Mrs. Eriksson stated they might be able to paint at 15. Paint and sweep and that kind of stuff they might be able to do at 15 if they're just doing cleaning type stuff.

Mr. Musselman stated well, normally, that's what they would be on the cleaning crew. We move all the furniture. Everything gets moved out of every single classroom. Everything gets cleaned; the floors, the blinds, the lights. Everything gets cleaned off, and then we clean every piece of furniture and bring it all back in and buff up the floors. So, it's pretty tedious as far as that goes, and it's boring to do that in every single room in every single building, and it's a lot. So, and it's hard work. I will say it is. So, it's a lot of stuff to move out, and a lot of stuff to move back.

Mrs. Eriksson stated they ought to be making \$10.00 at least if not more.

Mr. Nesbit inquired did you have a figure in mind?

Mr. Musselman responded well, I was thinking around the \$10.00 an hour rate. I mean I know that they can go right across the road to Burger King. Burger King can't hire everybody, but I think they're starting there around \$10.00 or so an hour, and to be competitive with some of these other businesses, at least around the \$10.00 an hour. If we want to go \$11.00, that's fine, but we're just not getting anybody at \$7.25.

Attorney Knepp stated 14 and 15-year olds can apply with a work permit.

Mr. Nesbit stated I would support raising the rate.

Mrs. Eriksson stated yes.

Mr. Haynes stated me, too.

Mr. Musselman stated okay.

Mr. Abate stated me three.

Mr. Musselman stated we will put something on there then and hopefully we can that out, and maybe we can get some more students or some students. We haven't gotten any I think. We got some for IT, I believe, but we didn't get any for the maintenance part of it. We got none that applied. Maybe we can through it up there to \$10.00 an hour or \$10.50 something to the effect. That would be nice.

Mr. Boonie inquired what's your current rate for the? You said you had some apply for the IT. What rate do we have for those?

Mr. Musselman responded well, I think we had those approved at the \$7, or we have them on. Do we have them on this time?

Mr. Porzi responded we have one name. The other two I didn't get a chance to talk to yet.

Mr. Musselman stated we don't have a rate on there either, but at the time we were looking at the \$7.25 an hour, but we could take care of that for everybody.

Mrs. Eriksson stated we all know IT guys work for cheap, Terry.

Laughter occurred at this time.

Mr. Musselman stated it's a cushy job. That's what we're told.

Laughter occurred at this time.

Sidebar conversations were occurring at this time.

i. SUMMER CUSTODIAL ASSISTANTS

Approval is requested to approve the following individuals as summer custodial assistants at a rate of \$_____ per hour for the period of June 7, 2021, through August 12, 2021:

Discussion:

None

j. SUMMER PAINTER

Approval is requested to approve the following individual as a summer painter at a rate of \$12.35 per hour for the period of June 7, 2021, through June 30, 2021, and at a rate of \$12.65 per hour for the period of July 1, 2021, through August 12, 2021:

Sharon I. Tittle

Discussion:

Mr. Musselman stated and the other one on here, if you look at j., it's a summer painter. Last year, and the year before, the dollar amount in there was \$9.05 an hour. Sharon Tittle is a paraprofessional that works for us all year long, and then in the summertime, we've had her on as a

painter. She's the only one really that goes out and does the painting. She keeps our benches painted up. We have little areas that she'll touch up. There's walls different places that she goes in and paints certain rooms, but I think what happened is that, and I'm not sure, I guess it is just what we do with these agendas is next year basically it will be the same agenda just the information gets changed, but that hourly rate never got changed, and what we do is with any of our custodians that are substitutes we give them the base salary of what it costs if we were hiring a new person. So, if it's \$12.35 an hour, that's what a custodial substitute. So, the people that we have here, we have some cooks. We have paraprofessionals and other folks will actually get onto our substitute list, and then in the summertime we can have them. So, we have our student workers, and we have some adult workers because you need them to manage and help run those crews, and we pay them at the \$12.35 rate this year. Sharon has been on this list for the last couple years at \$9.05. We can fix it for this year, but I need the Board to understand that possibly in the past couple of years, maybe three years, she actually has been working at a \$9.05 an hour rate rather than the \$12.00 rate. I'd have to go back and look at it what it was, but it was approved by the Board and quite honestly, I didn't catch it. It wasn't until this year it was brought to our attention. Actually, Mr. Auman brought it to our attention. It's like we're paying all these other adults one rate, and she was getting a much lower rate. So, I just wanted to bring it up to the Board's attention. We'll be looking at that, and if there's a way to fix that, maybe we can, but it becomes very difficult, too, because it's a different year of money that she was basically not paid at a rate that everybody else was. So, it was a mistake on our part. If there's a way to fix it or rectify it, we'd like to look at that, but we'll come back with that recommendation, but it has been moved up to \$12.35 an hour.

Mr. Abate stated I have a question. The summer painter, is that strictly for current custodians or substitutes, or is this also a student activity?

Mr. Musselman responded no, we don't have students do the painting. I'm told years ago we used to have students that would help with painting, but we just have Sharon that's doing it, but most of our buildings are fairly new. So, it's not like we have the older buildings like we had before, and you're doing a lot more painting. So, one person seems to be able to cover all that. Most of the work she's doing is outside unless it gets. Dan actually coordinates that. There may be times that rooms need touched up or painted or certain walls, and she'll do that, but I don't think we have a need to have a bigger paint crew. Do you, Dan?

Mr. Abate stated no, that's not what I was driving at. What I was driving at was when these positions come open, is it strictly for? Can a student have applied for that job, or is it a custodian that's already employed here or a substitute?

Mr. Musselman responded we use a substitute for that. So, it's an adult. We don't use students.

k. **SUMMER TECHNOLOGY ASSISTANTS**

Approval is requested to approve the following individuals as summer

technology assistants at a rate of \$_____ per hour for the period of June 7, 2021, through August 12, 2021:

Jacob M. Conrad

Discussion:

None

4. **BOARD TREASURER NOMINATIONS**

The Board President requests a motion for nominations for Board Treasurer. *{Currently Shawn A. Sassaman}*

5. **CLOSING OF NOMINATIONS FOR BOARD TREASURER**

The Board President requests a motion to close nominations for Board Treasurer.

6. **APPOINTMENT OF BOARD TREASURER**

Approval is recommended to appoint _____ as Board Treasurer effective July 1, 2021, through June 30, 2022.

D. **OTHER**

Mr. Victor L. Abate

1. **DISCUSSION ON DEBT REFINANCING**

Mr. Abate stated so, under "Other," we do have the discussion on the debt refinancing. Do we need to continue that discussion, or is there anything else anybody would like to add to?

There were no responses.

V. **CLOSING CEREMONIES**

VI. **PUBLIC COMMENT**

Mr. Victor L. Abate

Comment from the public is limited to three (3) minutes per person, and at the discretion of the Board President.

There was no public comment.

VII. **SCHEDULED SPEAKERS**

Mr. Victor L. Abate

There were no scheduled speakers.

VIII. **REPORTS**

1. **SUPERINTENDENT**

Mr. Richard J. Musselman

Mr. Musselman reported on the following item:

1) Invitation to Retirement Dinner on May 24, 2021

Just wanted to let the Board know you should have got an invitation at your seat tonight, and that is for the retirement. We have invited the retirees from last year, and for our new Board members, typically, what we've done in the past is when somebody is retiring from the school district, this time of the year we always have a meal in their honor. We have them come. We get to say a few things, and then they come to the Board meeting, and usually the President will give them a gift just as gratitude for working for the Mid-West School District. Everyone is invited. All the Board members are invited. Administrators are invited to attend that. Our Solicitor is invited. So, you have your invite in front of you, and it will be on the 24th of May, and it will be right down here in our cafeteria in the elementary school. I will also say that with this I was happy to hear that Mr. Rosselli is bringing all the head cooks from the different schools in to actually prepare the meal. So, he's doing this. He's taking this opportunity to be able to do a team building exercise, and they'll be preparing the meal for us and serving it, and we're going to be guinea pigs, but anyhow, I think kudos to Mr. Rosselli for taking this opportunity to bring those folks together. They never get a chance to really do something together like this, so. From what I understand, they're looking forward to it. So, please, if you can join us. I know it's a little bit earlier in the evening, but if you can join us, it's usually a very, very good meal. It's always been a good meal, not usually, always.

2. **DIRECTOR OF CURRICULUM AND INSTRUCTION** Mr. Joseph W. Stroup

Mr. Stroup reported on the following item:

1) District-wide Letter Regarding 2021-2022 School Year

I did send you a letter last week just as a draft of what we're doing in the District, and basically the letter tells or outlines where we're planning on starting for next year with some of our educational programs and practices, and I'll review them quickly here. Virtual programmings where we were livestreaming in a classroom that was being taught in the building to students who are home, we're not going to offer that to all people as a choice for education. We're going to use that only in the event that somebody is quarantined in the fall. There was a challenge or struggle this year to keep kids on pace in that environment, and we're not comfortable going beyond next year. MWCA, which is our cyber school, this year some of the attendance and grading policies we let lax a little bit because there were so many kids interested and vested in going into that, and they didn't want to come to the building because of the potential threat of the pandemic or COVID-19. So, we stepped back. *Inaudible* that they're written this year, and our first step of procedures if a student falls behind, we bring them into the building to do work on their cyber program. If they catch up, then they return to their home program. If they continue to have struggles, then we force them to come back into the building, and we *inaudible* choice. Lunches, we're going to start doing in the cafeteria as close to normal as we can still trying to keep space; however, we think kids need that social interaction, trying to remove barriers and actually have been working on that at the high school already; trying to eliminate them slowly. Dismissal and arrival procedures will go back to normal, and then we are going to disband the parent surveys that will be *inaudible* before parents send their kids on

the bus. The numbers that we're getting back are in the 25-30 range per building now. We'll do a lot of things, and we'll do a "wait and see" approach. A lot of people are asking questions about masks, and we can't guarantee anything on that. If it's still a mandate in Pennsylvania that we wear masks indoors, we will plan on wearing masks indoors at that time. Hopefully, we're not there any longer, but we're taking a "wait and see" approach, and we're still going to focus on safety with our kids in all regards as far as cleaning procedures and processes and social distancing. We'll have things set up for contact tracing as needed by assigning seats in the cafeteria and buses, and we'll be ready to keep everybody healthy, safe and sound and get back to school in the fall, but these messages will be going out to parents here in the next couple weeks. Mr. Edmiston and I are working on some videos tomorrow as well that will also accompany the letter to give them several ways to digest this information.

3. **BUSINESS AND FISCAL**

Mr. Ryan L. Wagner

Mr. Wagner reported on the following items:

1) 2019-2020 Local Audit Update

Work is still progressing. We're working back and forth. They ask for documents. I prepare and send them. We have some time scheduled next week. I think Mrs. Gardner was going to touch base with you.

Mr. Abate stated she hasn't, but I gave her a time. She can call me at any time.

2) Status on CSIU FIS Program

We're back on schedule to be on the CSIU FIS Program live on June 3.

Mr. Boonie inquired can I ask a question real quick? Is it possible for the next meeting, could you provide information on how much we bring in with the \$50.00 per student per sport, how much comes in as revenue from all the sports, etc., in a year and also a total of what we pay for all the different sports coaches and assistant coaches, etc.?

Mr. Wagner inquired just like a line item of expenses?

Mr. Boonie responded yes, just to get an idea of these two numbers.

4. **STUDENT ATHLETIC ACTIVITIES**

Mrs. Bree A. Solomon

Mrs. Solomon reported on the following items:

1) Spring Sports Season

There's about two weeks left in the regular season for the spring sports teams. After that, we'll start District play-offs. A majority of our spring sports teams will qualify for those. So, that's exciting information.

2) Mid-West School District Selected as the District IV Sportsmanship Award for High School from P.I.A.A.

This past week I received a package in the mail. It was a large banner and a trophy that we were selected as the District IV Sportsmanship Award for high school from the P.I.A.A. So, we'll be hanging that banner in the middle school and displaying that trophy in the case.

5. **FOOD SERVICE OPERATIONS** Mr. John S. Rosselli

Mr. Rosselli had no report.

Mr. Rosselli stated I encourage you all to come to the banquet on the 24th. It's a fun evening to honor everybody that has left the District.

Mr. Pinci stated I'm just tickled pink that you invited the people from last year. Thank you.

6. **MAINTENANCE AND FACILITIES** Mr. Daniel E. Auman

Mr. Auman had not report.

Mr. Auman inquired on the summer student rate, did we agree on something there or not?

Mr. Musselman responded yes, we will have a dollar amount on there.

Mr. Auman stated okay. Can that be announced over the announcements at the high school?

Mr. Musselman responded yes, I'll take care of that.

Mr. Auman stated okay. I wanted to make sure we can get that word out. They'll be knocking the doors down now.

7. **INFORMATION TECHNOLOGY** Mr. Umberto G. Porzi

Mr. Porzi had no report.

8. **PSBA LIAISON** Mr. Donald D. Pinci

Mr. Pinci reported on the following items:

- 1) Charter Reform Virtual Rally on Tuesday, May 25

I just want to inform people and Board members that there's a Virtual Rally for Charter Reform on Tuesday, May 25. It's at 9:30 a.m.

- 2) All School Directors: Monthly Exchange

There's always an All School Directors: Monthly Exchange. It's the third Thursday of the month. It's a Zoom at 12:30 p.m.

Mr. Abate inquired where is the rally at? Is it in Harrisburg?

Mr. Pinci responded it's a virtual rally.

Mr. Abate stated oh, it's a virtual rally.

Mr. Pinci stated it would be Zoom.

Mr. Abate inquired can you send us the link?

Mr. Pinci responded yes, I think so.

Mrs. Eriksson inquired do we just use our regular PSBA log in?

Mr. Pinci responded yes.

9. **CENTRAL SUSQUEHANNA INTERMEDIATE UNIT** Mr. Victor L. Abate

Mr. Abate had no report.

10. **SUN AREA TECHNICAL INSTITUTE** Mrs. Julie R. Eriksson

Mrs. Eriksson reported on the following item:

- 1) Graduation Announcements

I just noticed that they sent out graduation announcements to the families to let them know that each family will get four tickets, and they are having it at Shikellamy on the 24th. The rain date is the 26th.

11. **POLICY COMMITTEE** Mrs. Julie R. Eriksson

Mrs. Eriksson reported on the following items:

- 1) New Policy Guides on Work Session Agenda
2) Three More Policies on June Agenda

We should be all caught up, and your \$1,250.00 for PolicyDocs with PSBA is well worth the money.

Mr. Abate stated yeah, I know. I was going to ask if we could get some sort of tutorial. I use it at the IU but just was wondering for Board members.

Miscellaneous conversations were occurring at this time.

12. **TECHNOLOGY COMMITTEE** Mr. Justin T. Haynes

Mr. Haynes had no report.

13. **BUILDINGS AND GROUNDS COMMITTEE** Mr. Terry L. Boonie

Mr. Boonie reported on the following item:

- 1) May 6, 2021, Meeting Minutes

The biggest concern that we had talked about is the District Office; some repairs that are needed badly, the roof being the biggest one, and the

amount that we got some quotes will mean that it will have to go out for bid, but the roof is in bad shape. From what I understand, when the wind blows, some of the shingles fly in the wind. So, we have that issue and then also heat pumps that are 20 plus years old, so, as well as other items in the building. So, it's something that we need to discuss with the whole Board of where do we go with this. How much do we sink into this building, or do we look at the possibility of something else? It's something we do have to discuss. A majority of the other things are just preparing items we already discussed earlier tonight; repairing sidewalks and pavements, etc., but the big one I want to make sure I highlighted was the District Office.

Mr. Pinci stated I just have a question on the District Office and the roof. Have we checked through CSIU? I mean they were boosting tonight how you could get a good price on bids. Do we use them?

Mr. Musselman responded we can get a price through them. I don't think we did. We went with some local folks that gave us just a quote so you have an idea of what it is. That would be one thing we could also do is go to KNP and see about what it would cost for them to come in and do a roof. I mean that's certainly an option. We would just basically have a contact come in and say, "What would it cost you to do that?" There's a lot of hips and valleys in there. There's some dormers and everything else. So, it's a little bit more complex roof, but it's going to cost some money, but we can certainly contact KPN as well. They probably have HVAC as well.

Mr. Abate stated yes, they do.

Mr. Musselman stated I'm sure they do.

Mr. Abate stated they do.

Mrs. Eriksson inquired how many staff do we have in that building? How many employees are housed in that building?

Mr. Musselman responded ten, eleven. Ten or eleven.

Mr. Wagner stated there's five on the first floor. I don't go upstairs so I don't know.

Laughter occurred at the time.

Mr. Stroup stated there's also five on the second floor. Ten.

Mr. Musselman stated ten. There used to be eleven. Now, there's ten.

Mr. Abate inquired when would you like to have this discussion? We could put this on for the second meeting in May if you'd like, Mr. Boonie.

Mr. Boonie stated I think I'd like to talk to Joe and get his input on how soon he would move on this. I know we discussed it at the last Buildings and Grounds meeting. I guess one of the other reasons is we have all of the records stored upstairs. We have all the records stored in the basement. We have no sprinkler system in that building. It's not up to code as far as

handicap access. So, there are a lot of issues that need to be discussed. Whether it's the next work session that we can discuss some of this.

Mr. Abate stated we can put it on for the first meeting in June to discuss that.

Mr. Stroup stated I think June is a good timeline. The first thing you have to decide is what is the long-term plan with that spot, the building, the area. If you're going to keep it as a structure as a building, then you're still going to have to put money into the roof at some point anyway. So, if you want to continue to utilize it for the next year or two to see how finances go, and you're planning on keeping it, then it seems obvious you got to take care of the roof and address it. If you're up in the air about it or thinking you want to make it a parking lot, then obviously, you don't need to address the roof, and that's something that can be deferred until later.

Mrs. Eriksson stated that's why I was asking how many staff was in there. You were reading my mind. That's why I was asking how many staff was in there.

Mr. Nesbit inquired do we have any empty rooms in the high school?

Mr. Stroup responded we would. We could make empty rooms not to the portion that there would be room for everybody that's down in the District Office, but I know we're going down potentially two teachers so that's going to create two rooms that would have availability, potentially. Dr. Edmiston can speak more to that directly.

Mr. Edmiston made a statement, but it was inaudible.

Mr. Nesbit inquired without going through a construction project or some massive remodel, is there another place other than the classrooms that you could store the records and utilize those classrooms for a temporary District Office facilities?

Mr. Edmiston responded, but it was inaudible.

Mrs. Eriksson inquired is there a law that the records have to be kept onsite?

Attorney Knepp responded yes.

Mr. Abate inquired, Mr. Edmiston, is there any room at the middle school? Mr. Aucker, maybe I should ask you that question?

Mr. Aucker responded, again, maybe we can make that room. Just like he was saying, and Mr. Stroup was saying, too, I think we can make the room. I don't know to the degree of how much are we looking for, but I *inaudible* that we could creatively put our minds together and come up with a solution.

Mr. Stroup stated and it all ties in. We have spaces now that we're using for Pre-K programming, too, that we wouldn't necessarily have to do, but that's something that the new administration at the federal level is also pushing,

too. So, what do we want to do, and just make some decisions and talk about long term where we're heading. I think it would be a part of a bigger discussion in June and think all those things through.

Mr. Abate stated so, if we can get those KPN bids for the roof and the HVAC within the next month, then at least we'd have a better picture of what we're looking at.

Mr. Nesbit stated I agree. That's a good idea.

Mr. Boonie inquired do you think you can do that, Dan?

Mr. Auman responded yeah.

Mr. Abate stated and if I understand correctly, there's a little bit of asbestos in that building then, too, right?

Attorney Knepp stated, Victor, if you recall, one of the reasons why the Administration Office stayed where it was even though you were doing all this massive was PlanCon money was not available for that because it's not considered classroom space.

Mr. Musselman stated it's not reimbursable.

Mr. Abate stated yeah, I remember. So, we'll put that on, Mr. Boonie, for the meeting in June.

14. **FINANCE/BUDGET COMMITTEE** Mr. Shawn A. Sassaman

Due to Mr. Sassaman's absence, there was no report.

15. **PROFESSIONAL STAFF NEGOTIATION COMMITTEE** Mr. Shawn A. Sassaman

Due to Mr. Sassaman's absence, there was no report.

16. **SUPPORT STAFF NEGOTIATION COMMITTEE** Mr. Donald D. Pinci

Mr. Pinci had no report.

17. **TRANSPORTATION COMMITTEE** Mr. Terry L. Boonie

Mr. Boonie had no report.

18. **BOARD AND/OR ADMINISTRATOR COMMENTS** Mr. Victor L. Abate

Dr. Edmiston reported we had a meeting this morning; Dr. Aucker, myself with Mr. Snyder to discuss cases for computers, and the solution that we came up with for next year was to offer purchase of cases at a discounted rate, *inaudible* and if a parent purchases a case, we're right around the \$20.00 range. There would be a reduction in insurance costs for them and a reduction in the deductible by about 50%. So, we're trying to promote a culture of protecting those computers by offering these cases, and in the long run you have a student who keeps the case for several years. They'll end up spending less money because of the case on their insurance and potentially their deductible. The first

time they'd have to use their deductible, they would pay off that case that they bought. So, that's something we're going to offer to families to start by sending home some information at the end of this year so that when parents come in for Back-to-School Night, they would be all ready to potentially sign up for the purchase of one *inaudible* take care of *inaudible*. Commencement, we do, because things are getting better in COVID land, we have printed tickets already. So, what we're going to do is we're going to allow each senior to have six tickets to give to their family members. Family members who have a ticket are going to be admitted early into commencement to get bleacher seats. 6:15 is what we're looking at, and then at 7:00 we're going to allow just general admission. So, anybody else that would like to come and watch commencement we feel that we'll be able to fit comfortably everybody in there and not have to worry about *inaudible*. So, again, it's for the families that have tickets that can get in and get seats. I'm sure they're going to save seats for those for are waiting for general admission anyway, but that's a bit of a big change for us, and we're happy that we can fit as many people that want to come and watch commencement. We're pretty excited about that.

Mr. Abate inquired can I make a request, Mr. Edmiston, Dr. Edmiston? To allow at least nine parking spots for my colleagues.

Dr. Edmiston stated we met this morning, and so, we did send out a survey to see who was going to be coming. Any Board member that signed up to come to commencement on that survey will have a parking spot reserved.

Mr. Abate stated thank you.

Dr. Bzdil had no report.

Dr. Aucker reported your Board report is in front of you.

Mr. Brown reported also in that meeting for commencement we are also looking at possible wheelchairs and where we're going to place people who can't really sit in the stands. So, we're putting thought into that as well. I don't know how it's going to look and where those people could be. I put a Board report for the high school for April at your seats.

Mr. Musselman inquired was there a change to the drive-through? Is that going to still happen?

Dr. Edmiston responded so, that was another thing. The drive-through was something that we put in last year because we had to hand out papers. We weren't there for returning computers, and it was something that we needed to do last year, and so, we were going to do it again this year, but we analyzed it again today as a group, and that need doesn't seem to be there. So, the Committee decided to not do the drive-through because we can give out diplomas that night at commencement like we had done in past years underneath the pavilion roof *inaudible*. So, *inaudible* taking their pictures, will go over there and pick up their diploma. We didn't have anything else through the drive-through to give the students. *Next statement was inaudible*. So, that was the decision of the Committee today. Because that same evening is going to be the Senior Picnic and the Senior Sunset, it's kind of really jammed pack for the seniors for that night and so, this will allow them more time to enjoy their

fellowship, picnic and have time for their sunset activity.

Miss Sheedy reported West Snyder has the Bike Rodeo on Friday. Everyone is looking so forward to that. Right now, the weather looks good. Just getting ready to go to Camp Mount Luther next Thursday and Friday. We're in the process of wrapping up our end-of-the-year testing with MAP testing K-5.

Mrs. Lohr reported we're getting ready for outdoor ed and just wanted to mention we had a fourth grader, Miss Carly Steininger, place fourth in the Stock Market Game, and we are starting a bike rodeo. My fifth grade team is doing their pilot of it this year. So, we're excited to see how that goes on our end.

IX. ADJOURNMENT

Mr. Victor L. Abate

There being no further business, Mr. Abate adjourned the work session at 9:29 p.m.

Recording Secretary:

Chairperson:

Date:
