

BOARD OF DIRECTORS
LAKE COUNTY SCHOOL DISTRICT 7
LAKE COUNTY, OREGON

Present: Pete Schreder, Chair
Darryl Anderson, Director
Desi Zamudio, Director
Stefani Roseberry, Vice-Chair
Dustin Gustaveson, Director
Sean Gallagher, Superintendent
Janet Melsness, Business Manager
Rebecca Hargis, Executive Secretary

Ex-Officio: Steve Prock, Jesse Hamilton, Will Cahill

Guests: Kevin Sturba, Ruth Ann Meize, Robert Meize, DeNae Bauer, Simon Ballaine, Bea Sturba,
Kurt Liedtke, Amy Hussey

5:06 PM **Work Session opened.**

6:03 PM **Work Session closed.**

6:03 PM **Executive Session opened.**

Executive Session is held in accordance with ORS 192.660(2)(a)-Personnel,
with Superintendent, Recording Secretary, and Business Manager in attendance.

Executive Session is held in accordance with ORS 192.660(2)(d)-Negotiations,
with Superintendent, Recording Secretary, and Business Manager in attendance.

Executive Session is held in accordance with ORS 192.660(2)(i)-To review and evaluate
the performance of the chief executive officer or any other public officer, employee or
staff member, with Superintendent, Recording Secretary, and Business Manager in
attendance.

7:18 PM **Executive Session closed.**

7:22 PM **Regular Session opened.**

1. CALL TO ORDER

Presenter: CHAIR

1. 1. Pledge of Allegiance to the Flag

2. APPROVAL OR AMENDMENT OF MEETING AGENDA ITEMS

Presenter: CHAIR

2. 1. Approval and/or Amendment of Board Meeting Agenda Items

Presenter: CHAIR

Sean Gallagher recommended that we add Middle School Track as a Late item under 13.1. Stefani Roseberry also requested that we move 6.2 ASB Report and 6.3 6th Grade Field Trip Request Approval up to 3.2 and 3.3 immediately following the approval of the minutes.

Roseberry moved and Dustin Gustaveson seconded the motion to approve the agenda as presented with the addition of 13.1 Middle School Track as a late item and moving 6.2 ASB Report and 6.3 6th Grade Field Trip Request Approval up to 3.2 and 3.3 immediately following the approval of the minutes. The motion passed unanimously.

3. APPROVAL OF MINUTES

Presenter: CHAIR

3. 1. Regular Session Minutes of December 8, 2014

Presenter: CHAIR

Gustaveson moved and Desi Zamudio seconded the motion to approve the minutes as presented. The motion passed unanimously.

3.2. ASB Report

Simon Ballaine provided a Student Council update. They are planning for upcoming Spirit Week. It will be held the week of February 2-6, 2015. There will be dress up days, the Can Jam Slam on February 4, 2015 and a school dance on February 6, 2015. The Junior class has started planning for Prom which will be held on May 2, 2015. Gustaveson challenged the student body to pack the stands at home events such as the basketball games, wrestling duals, etc.

3.3. 6th Grade Field Trip Request Approval

Lisa Shullanberger presented a request for the 6th grade field trip. It will be four days in May leaving on Monday, May 18, 2015 and returning on a Thursday, May 21, 2015. The students voted and their top choices were OSU, U of O, and Camp Dakota. They will also be going to the capital this year. They will be taking approximately 50 kids and 13-15 chaperones. Shullanberger provided information on the fundraisers. There will be orange sales very soon and a tri-tip dinner likely in early March.

Anderson moved and Roseberry seconded the motion to approve the itinerary, overnight trip, release days from school, and the state reimbursable mileage rate for the buses for the 6th grade field trip held on May 18-21, 2015. The motion passed unanimously.

4. CORRESPONDENCE

Presenter: SUPERINTENDENT

4. 1. OSBA / COSA Joint Legislative Day - February 23, 2015

Presenter: SUPERINTENDENT

Gallagher stated that OSBA and COSA are inviting board members to participate in a Joint Legislative Day to meet with representatives in Salem. This is a regularly scheduled board meeting night so he advised the board that we can try to arrange something different if there is some desire to participate with legislators. We have the option to set up conference calls, send letters, or arrange meetings in Salem.

4. 2. ESD At Large Board Position

Presenter: SUPERINTENDENT

Gallagher advised the board that an at large position (by appointment) is open on the Education Service District (ESD) Board. This position would be open for election in May 2015. They have asked that letters of interest be submitted to Debbie Goss.

4. 3. Lake County Fairgrounds Movie Night Request

Presenter: SUPERINTENDENT

Gallagher advised the board that the district received a letter from the Lake County Fairgrounds requesting that we consider becoming a sponsor for a monthly Movie Night for school aged children and families. Roseberry suggested that they consider donating as a board and not going through the district to do so and the board agreed.

5. **PUBLIC COMMENT**

Presenter: CHAIR

There was no public comment.

6. **EARLY ITEMS**

Presenter: SUPERINTENDENT

6. 1. Board Recognition Presentation

Presenter: SUPERINTENDENT

Gallagher read the proclamation from Governor, John A.Kitzhaber, M.D. and Secretary of State, Kate Brown that January 2015 School Board Recognition Month. He then presented each board member with a certificate of recognition and expressed his deepest gratitude for their service.

6. 2. ASB Report

Presenter: ASB REPRESENTATIVE

Moved to 3.2.

6. 3. 6th Grade Field Trip Request Approval

Board Approval of: Itinerary, overnight, student release, bus costs per Board Policy
IICA Field Trips and Special Events

Presenter: LISA SHULLANBERGER

Moved to 3.3.

7. REPORTS

7. 1. Division 22 Standards

Presenter: SUPERINTENDENT

Gallagher advised the board that every year we have to submit Division 22 standards to the state for compliance. During the recession we did not have to submit these standards. Now that we are coming out of the recession they are phasing these standards back in. This year there are five standards, modified diploma, equal educational opportunities, instructional hours, teacher and administrator evaluation and support and complaint policy. After reviewing the standards and meeting with the admin team, Gallagher informed the board that we are in compliance with these standards. He stated that he needs the board's approval of his verbal recommendation that we are in compliance with all of these standards so that we can submit to the Oregon Department of Education (ODE).

Rosebery moved and Anderson seconded the motion to approve Gallagher's recommendation that we are in compliance with Division 22 standards. The motion passed unanimously.

7. 2. Building Reports

Presenter: BUILDING PRINCIPALS

Building principals were present to answer any questions from the board. Roseberry thanked Will Cahill and his staff for the cookies and cards. Cahill stated that he would pass that along to his staff. Gustaveson stated that the holiday program was very good and he enjoyed it. There were no questions from the board.

7. 3. Financial Report

Presenter: BUSINESS MANAGER

Janet Melsness advised the board of the Revenue and Expenditure Report for 2013-14 as comparison to actual Revenue and Expenditure through December 2014, with estimates for the remainder of the year. She noted that we are fairly close to our cash balance compared to last year. This year we've had additional expenditure in supplies for the Engage New York materials and we have added staff costs. Melsness advised the board that we are not expecting any forest fees next year at this point.

Last week Gallagher and Melsness attended a meeting in John Day. The consensus was that we can maintain at \$7.5 but at \$7.8 we could start adding back additional services. We would probably still be okay at \$7.5 because of our cash carryover. Revenue is up 11% within the state's budget. \$7.24, which is proposed by the Joint Ways and Means has a \$200 million exclusive to full day kindergarten. We need to tell our story and the impact as we continue to communicate with legislators.

7. 4. School Traffic Flow Advisory (STFA) Committee Update

Presenter: SUPERINTENDENT

Gallagher advised the board that the School Traffic Flow Advisory (STFA) Committee met on January 8, 2015. There were a lot of resources that were reviewed and suggestions made from committee members. We have some different things that we are looking at. We are gathering information at AD Hay and Fremont as well as Lakeview High School (LHS). Fred Smith's students will be evaluating the data. The committee is looking at developing a multi-tiered recommendation and progressively moving through the recommendations to get the desired effects. The next meeting will be in February 2015.

8. **OLD BUSINESS**

Presenter: CHAIR

8. 1. Board Policy KBA / KBA-AR - Public Records - Second Reading

Presenter: SUPERINTENDENT

Gallagher noted that these are the procedures that we have always followed we just didn't have a policy on record.

Zamudio moved and Anderson seconded the motion to adopt the KBA / KBA-AR as presented. Roseberry asked for clarification on records not released as described in state law. Gallagher noted that any changes and updates will be part of the revision process. The motion passed unanimously.

9. **NEW BUSINESS**

Presenter: CHAIR

10. Board Policy Adoption Recommendation - GBK/JFCG/KGC - Tobacco-Free Environment (Version 2)

Presenter: SUPERINTENDENT

Gallagher is recommending the board adopt version 2 of GBK/JFCG/KGC – Tobacco-Free Environment as presented. We need to update our policies to include things such as e-cigs, nicotine devices, etc. We are recommending the optional language be included as well as the use of "may" rather than "shall".

Roseberry moved and Zamudio seconded the motion to adopt Version 2 of GBK/JFCG/KGC with the word "may" and with the optional text as presented. The motion passed unanimously.

11. **CONSENT AGENDA**

11. 1. Teacher on Special Assignment (TOSA) Approval

- 11. 2. Math Coach Approval
- 11. 3. Tuition Rate Approval
- 11. 4. Modoc Tuition Approval
- 11. 5. Long-term Sub Recommendation

Cahill explained the Teacher on Special Assignment (TOSA) to the board. It is grant funded through the ESD. Gustaveson asked for clarification on the difference of the Modoc tuition approval. He asked if it was because our operating costs are higher and Melsness stated that it was. Roseberry asked if the tuition rate puts a hardship on Plush and Adel. Melsness stated that it does not.

Roseberry moved and Zamudio seconded the motion to approve the consent agenda as presented. The motion passed unanimously.

12. ANNOUNCEMENTS

13. LATE ITEMS

Presenter: CHAIR

Jesse Hamilton advised the board that Klamath County Schools are bringing back their middle school track program and have included us in their schedules. He is recommending that we just bring back transportation this year and then transportation and coaching next year. Anderson expressed concerns that we are short of electives and stated that he did not support this decision. Roseberry asked if any of the transportation costs were refundable. Gallagher stated that only academic related transportation costs are refundable. Gustaveson asked if we can still participate if we don't provide transportation. Steve Prock stated that we have approximately 40 kids out for track and it would be a safety concern and challenge with parents transporting kids back and forth. This program as well as volleyball were identified as weak programs and were brought back. Prock stated that they have approached Pop Warner and the basketball programs about transportation. Roseberry stated that she feels sports go along side academics and do not compete with education. She added that this is a great opportunity for our students given our remote location. Gustaveson asked about the funding. Melsness stated that we have a contingency piece to our budget. We always budget for playoffs in all sports in high school and not every sport will go. There will be funds left over that will cover these costs.

Roseberry moved and Zamudio seconded the motion to approve the request for \$3,879.40 for transportation for middle school track for the 2014-15 school year; to be revisited next year. The motion passed with a three to two vote.

Gustaveson added that he would like to see us evaluate all sports next year. Zamudio would like for us to look at additional options for electives as well. This will be added to a future work session discussion.

14. NEXT BOARD MEETING AGENDA ITEMS

Presenter: CHAIR

Work session:

- Electives, athletics, academics growth and development plan
- SB 1149 –Melsness
- Capital projects list – Melsness/Gallagher

Regular session:

- Policy packet – final reading

Need to schedule a separate Executive session to complete the Superintendent Evaluation

15. ADJOURNMENT

Presenter: CHAIR

8:32 PM **Regular Session closed.**

Board Chair

Superintendent