

BOARD OF DIRECTORS
LAKE COUNTY SCHOOL DISTRICT 7
LAKE COUNTY, OREGON

Present: Pete Schreder, Chair
Darryl Anderson, Director
Desi Zamudio, Director
Stefani Roseberry, Vice-Chair (not present)
Dustin Gustaveson, Director
Barry Shullanberger
Aimee Kintzley
Ann Crumrine
Teresa Decker
Nancy Albertson (not present)
Sean Gallagher, Superintendent
Janet Melsness, Business Manager
Rebecca Hargis, Executive Secretary
Ex-Officio: Steve Prock, Jesse Hamilton, Will Cahill
Guests: Susan Warner, RuthAnn Meize

5:34 PM Budget Committee Meeting #3 opened.

1. Call to Order

Presenter: CHAIR

1. 1. Pledge of Allegiance to the Flag

2. Approval or Amendment of Meeting Agenda Items

Presenter: CHAIR

2. 1. Approval and/or Amendment of Budget Committee Meeting Agenda Items
Melsness advised that agenda item 5. Fund 450 Review of Corrections will be covered in agenda item 22. Review of all Funds.

3. Approval of Minutes

Presenter: CHAIR

3. 1. Budget Committee Meeting #2 - May 18, 2015
Barry Shullanberger moved and Dustin Gustaveson seconded the motion to approve the minutes from Budget Committee Meeting #2 of May 18, 2015 as presented. The motion passed unanimously.

4. Operating Procedures

Presenter: CHAIR

4. 1. A quorum of six budget committee members must be present to conduct the business of the budget committee
 4. 2. Any member may call for a "straw vote" to include, adjust, or delete items or amount of money from the proposed budget. The majority of votes will decide the action taken.
 4. 3. All committee members are encouraged to request additional information or to give opinion on any item.
 4. 4. Salaries (Object 100) and benefits (Object 200) are the responsibility of the Board of Directors and are subject to ratified collective bargaining agreements.
5. **Fund 450 - Review Corrections**
Presenter: JANET MELSNESS
This agenda item will be covered in agenda item 22. Review of all Funds.
6. **Fund 273**
Presenter: JANET MELSNESS
Melsness advised that these are not new funds, they have been separated out to allow for better tracking.
7. **Fund 274**
Presenter: JANET MELSNESS
8. **Fund 280**
Presenter: JANET MELSNESS
Melsness advised that this was used for carryover funds in prior years so it is difficult to compare. These dollars were also lumped with 273 and 274 but have been separated out now. It is a rough estimate but could be less. She noted that this fund is strictly salary.
9. **Fund 290**
Presenter: JANET MELSNESS
Melsness stated that you cannot compare 13-14 and 15-16 as they were carryover funds. 15-16 is a whole new grant. She added that this fund is strictly salary.
10. **Fund 292**
Presenter: JANET MELSNESS
Melsness advised that these are carryover dollars. Anticipating roughly \$22,000 carryover.
11. **Fund 293**
Presenter: JANET MELSNESS
Melsness advised this is a title grant, will be a new grant coming in during 15-16.
12. **Fund 295**
Presenter: JANET MELSNESS
Melsness noted that she budgeted \$5,000 at the recommendation of Susan Warner, but

that figure may be a little low.

13. Fund 296

Presenter: JANET MELSNESS

Carryover dollars from IIA and VIB.

14. Fund 298

Presenter: JANET MELSNESS

Melsness stated that this is the Wellness grant. 15-16 will be the last year they receive the grant. She noted that it runs on a calendar year rather than a fiscal year. January of 2016 the remainder of the funds will come in. By the end of this year we will implement a sustainability plan.

15. Fund 410

Presenter: JANET MELSNESS

Melsness noted that bus depreciation is included in this fund. She advised the budget committee that during the work session the board felt strongly that a new district wide telephone system with an intercom system for the elementary schools is a high priority. We are looking into a possible lease or other payment plan options.

16. Fund 450

Presenter: JANET MELSNESS

Melsness advised that the board met during work session on June 1, 2015 and made some adjustments to the priorities for the maintenance reserve fund. The bleachers were added so that we can save money by doing them together. The bus maintenance facility has been left in. They are trying to figure out how to do this along with the bleachers. AD Hay and Fremont are budgeted \$10,000 for painting. The board had a lengthy discussion about the Ag shop, moving the greenhouse and completing the paint shop. These items are included in the budget.

17. Fund 499

Presenter: JANET MELSNESS

Melsness would like to get windows installed at AD Hay with these funds but it requires prior approvals. She will begin working on this project in the near future.

18. Fund 600

Presenter: JANET MELSNESS

Melsness stated that HRA's run through this fund. This stayed status quo through October. She added that she doesn't anticipate anything different from the prior year in this fund.

19. Fund 601

Presenter: JANET MELSNESS

Melsness advised the group that this is a new fund for tuition reimbursement; this was previously included in Fund 100. A carryover of \$6,778 should have been reflected in 14-15

and the district then adds \$9,000 each year. Any unused funds will carry forward year to year for tuition reimbursement.

20. Fund 700

Presenter: JANET MELSNESS

Melsness stated that this remained status quo at \$10,000.

21. Fund 701

Presenter: JANET MELSNESS

Melsness stated that this is a new building fund. She left it status quo at \$30,000.

22. Review of all Funds

Presenter: JANET MELSNESS

Melsness reviewed the changes and transfers made from the prior meetings and the new funds established moving forward. There were no additional questions.

23. Public Input & Discussion

Presenter: CHAIR

Barry Shullanberger moved and Teresa Decker seconded the motion to approve the 2015-16 budget of \$11,498,690 as presented. The motion passed unanimously.

Teresa Decker moved and Desi Zamudio seconded the motion to approve the levied permanent rate as it has been set and passed. The motion passed unanimously.

24. Adjourn

Presenter: CHAIR

6:10 PM Budget Committee Meeting #3 closed.