

BOARD OF DIRECTORS  
LAKE COUNTY SCHOOL DISTRICT 7  
LAKE COUNTY, OREGON

Present: Pete Schreder, Chair  
Darryl Anderson, Director  
Desi Zamudio, Director  
Stefani Roseberry, Vice-Chair  
Dustin Gustaveson, Director  
Sean Gallagher, Superintendent  
Janet Melsness, Business Manager  
Rebecca Hargis, Executive Secretary

Ex-Officio: Will Cahill, Steve Prock,

Guests: Lonnie Chavez, Jeff Hedlund, Ruth Ann Meize, Robert Meize, Evan Reese, Kristy Reese, Zach Reese, DeNae Bauer, Tami Simms, Bea Sturba, Kevin Sturba, Phil Shullanberger, Lisa Shullanberger, Nicole Muller, Donna Nicholl, Bob Warner, Amy Hussey, Allison Hussey, Laurie Rice, Kurt Liedtke

**5:06 PM Executive Session opened.**

**EXECUTIVE SESSION** - Executive Session is held in accordance with ORS 192.660(2)(a)- Personnel, with Superintendent, Business Manager, and Recording Secretary in attendance.

**EXECUTIVE SESSION** - Executive Sessions is held in accordance with ORS 192.660(2)(d) - Negotiations, with Superintendent, Business Manager, and Recording Secretary in attendance.

**6:19 PM Executive Session closed.**

**7:03 PM Regular Session opened.**

**1. CALL TO ORDER**

Presenter: CHAIR

1. Pledge of Allegiance to the Flag

**2. APPROVAL OR AMENDMENT OF MEETING AGENDA ITEMS**

Presenter: CHAIR

2. 1. Approval and/or Amendment of Board Meeting Agenda Items

Presenter: CHAIR

Gallagher advised the board that 7.6. Extended School Year (ESY) Recommendation needs to be removed as it is already located under Consent Agenda 10.1. He also stated that we need to add a Late Item, 12.1. Certified Teacher Hiring Recommendation to the agenda.

**Roseberry moved and Gustaveson seconded the motion to approve the agenda as presented with the amendments to remove 7.6. Extended School Year (ESY) Recommendation and the addition of the Late Item, 12.1. Certified Teacher Hiring Recommendation to the agenda. The motion passed unanimously.**

### **3. APPROVAL OF MINUTES**

Presenter: CHAIR

3. 1. Work Session Minutes of April 27, 2015
3. 2. Regular Session Minutes of April 27, 2015
3. 3. Work Session Minutes of April 30, 2015

**Anderson moved and Roseberry seconded the motion to approve the minutes as presented for the Work Session of April 27, 2015, Regular Session of April 27, 2015, and Work Session of April 30, 2015. The motion passed unanimously.**

### **4. EARLY ITEMS**

Presenter: SUPERINTENDENT

4. 1. 6th Grade Science Fair Presentation

Lisa Shullanberger and Laurie Rice explained the details on the 6<sup>th</sup> grade science fair and expressed how impressed they were with the students and their projects. They noted that they awarded seven winners this year. Zach Reese and Allison Hussey were both in attendance and presented their science fair projects.

### **5. PUBLIC COMMENT**

Presenter: CHAIR

5. 1. Official Statement from Board Chair

Presenter: CHAIR

The board chair asked the audience how many are in attendance wished to make a public comment. Schreder reminded those in attendance that the board cannot hear any comments that are related to students or staff as it violates board policy and the collective bargaining agreements.

Schreder read the official statement from the board regarding the board's support of the agriculture and FFA programs and their desire to continue to grow and enrich these programs.

Bob Warner, former agriculture teacher from Lakeview High School of 27 years emphasized the importance of agriculture programs to the community. He added that any vocational program is extremely valuable. He noted that good teachers make programs and are key to their ultimate success.

Tami Simms agreed with Bob Warner. She also asked if letters of support from the community are being passed on to the board. Schreder advised her that they have been made available to the board.

DeNae Simms questioned if it is not appropriate to vocalize concerns or accolades related to staff at school board meetings, then how do they go about doing so.

Schreder reminded her of the board policy on complaints. She stated that she has heard complaints from community members that would like to voice their support.

Hedlund advised the board that a true accolade only can likely be presented in open session, specifically related to a certain event, etc., however, this is a complicated issue and he would need to get back to the board with a definitive answer.

## 6. CORRESPONDENCE

Presenter: SUPERINTENDENT

There was no correspondence.

## 7. REPORTS

### 7. 1. Building Reports

Presenter: WILL CAHILL & STEVE PROCK

Prock and Cahill were present to answer any questions. There were no questions from the board.

### 7. 2. Counseling Report

Presenter: LONNIE CHAVEZ

Gallagher noted that by board policy the counseling report must be presented to the board for feedback annually. Chavez was present to answer questions. There were no questions.

### 7. 3. Legislative Update

Presenter: SUPERINTENDENT

Gallagher advised the board that the OSBA Legislative Highlights were the most recent updates until today. He noted that this highlight included PERS reform, an interim bargaining bill, and some charter school funding information. He added that he has not had time to review the newest legislative highlight, but he will include it in the next board packet for review.

### 7. 4. PERS Reform Update

Presenter: SUPERINTENDENT

Gallagher advised the board that he included an abundance of information on the PERS reform. He added that the increase won't be until 2017-18. He encouraged the

district to look at possibly setting some dollars aside in next year's budget planning process to soften the blow the following year.

7. 5. HB 5017-A Analysis

Presenter: SUPERINTENDENT

HB 5017-A is the house bill that is funding schools at the \$7.258 billion funding level. There is a possibility of 40% of May 2015 forecasted state revenue increase to be distributed to K-12 but there are a lot of variables and uncertainties, such as the possibility of the kicker check. A unique feature of this bill is free lunches for students that qualify for reduced lunches. Gallagher noted that we do not know the specifics at this point. \$3.629 billion is set aside of the \$7.258 billion for the Department of Education in this bill.

7. 6. Extended School Year (ESY) Recommendation

This agenda item was removed from as it appears in Consent Agenda (10.1).

7. 7. Financial Perspective of 2015-16 Budget

Presenter: JANET MELSNESS

Melsness advised the board that tomorrow night is the first 2015-16 Budget Committee Meeting at 6:00 pm in the DMS Board Room. She noted that we should end the year with a \$1.2 - \$1.3 million dollar cash carryover and added that we should end 2016-17 around the same amount. Melsness added that the buildings were conservative with their expenditure request.

**8. OLD BUSINESS**

Presenter: CHAIR

8. 1. Discussion on RFP for DMS Capital Improvement

Presenter: SUPERINTENDENT

Gallagher asked the board for some guidance on the RFP for the DMS Capital Improvement. He needs to receive direction from the board to either move forward now or wait to see what we receive on pending grants. He reminded the board about the grant funds that they have already approved for the DMS capital improvement projects. He noted that there are also some pending grants such as the Ford Family Foundation. Gallagher advised the board that there are ways to have the contractors work during the school year, such as evenings and weekends. Jim Walls advised the board that he has resubmitted the grant application to the Ford Family Foundation with additional letters of support from community members. He added that it would be great to have an RFP because they are currently working off of estimates. Walls feels it would be helpful to have final/total costs. This will allow him to continue looking for additional grants with specific dollar amounts included. Melsness noted that there is an estimated total cost in the draft RFP that she has drawn up. Anderson stated that he feels we need to get the process started. He added that the first step is

to secure a project manager.

**Roseberry moved and Gustaveson seconded the motion to begin the RFP process in order to hire a project manager. The motion passed unanimously. Anderson abstained from the vote as there may be a conflict.**

8. 2. Soccer Field Budget Update

Presenter: SUPERINTENDENT

Anderson advised the board that the packet includes the most recent budget for the soccer field. He noted that the students have been involved in putting in the sidewalk. The fencing has not been determined as of yet. With the funds secured there is approximately a \$3,000 dollar deficit. Melsness also noted that we will also need to get nets up behind the goals and Hamilton is working on getting figures for her. Amy Hussey advised the board that AYSO has been saving money for fields for years and she thinks that they could possibly contribute the \$3,000 overage, but added she would have to ask the board. Melsness stated that the grant applications for the score board and for trees have been submitted to Pacific Power. Roseberry recommended that we also approach Obsidian for possible funding for the soccer field.

8. 3. OSBA Policy Updates - 2nd Reading

Presenter: SUPERINTENDENT

Gallagher advised the board that this will be the 2<sup>nd</sup> reading now that we have corrected policies from OSBA for Lake County School District #7. He added that the cover sheet has not changed. Gallagher recommended that the board review the recommended policy updates and he will present a more in depth analysis to the board at the next meeting.

8. 4. School Traffic Flow Advisory (STFA) Committee Update

Presenter: SUPERINTENDENT

Gallagher stated that they have made a lot of progress since concluding the School Traffic Flow Advisory (STFA) subcommittee meetings. The building principals are currently engaging in discussions with staff to determine alternate staff parking plans. Repainting of lines and installation of signage will need to wait until the Town of Lakeview can obtain grant funding next year. Gallagher advised the board that he has ridden on the buses to personally observe the congestion concerns. After visiting with Tone Shannon and Will Cahill, have come up with some solutions by changing routes and holding buses over until parents have left the pick-up areas.

9. **NEW BUSINESS**

Presenter: CHAIR

9. 1. Certified Staff Resignation

Presenter: JANET MELSNESS

Cahill advised the board that it is with great sadness that he presents the resignation of Sally Gallagher.

**Anderson moved and Roseberry seconded the motion to approve Sally Gallagher's letter of resignation with regret and appreciation for her time and services with the district. The motion passed unanimously.**

9. 2. Meyer Memorial Grant Approval

Presenter: SUPERINTENDENT

Gallagher advised the board that there are three payment contingencies attached with the Meyer Memorial grant. He noted that he does not see any issues with obtaining the contingencies and if the board approves the grant agreement he will obtain the agreements with the other parties.

**Zamudio moved and Roseberry seconded the motion to approve the Meyer Memorial Grant agreement as presented. The motion passed unanimously.**

9. 3. Position Re-Structuring Approvals

Presenter: SUPERINTENDENT

Gallagher advised the board that while the student numbers have maintained fairly steady with the support of the RTI program at the elementary school, there has been an exponential increase in the high needs special education students. This increase has increased Chavez's duties as a Special Ed Director. It has evolved into a half-time duty. There are no dollars attached to this request.

**Zamudio moved and Roseberry seconded the motion to accept the restructuring as presented for the Secondary Counselor / Special Education Director. The motion passed unanimously.**

Gallagher advised the board that the technology needs continue to grow in the district. The request is to restructure Shauna Alexander from 0.5 FTE to a 1.0 FTE computer tech. As a result, the district would need to hire an additional half or possibly full-time custodial position. Evan Reese stated that Alexander does a great job but they need the additional capacity to move past status quo.

**Roseberry moved and Anderson seconded the motion to approve the technology position expansion from 0.5 FTE to 1.0 FTE effective July 1, 2015 as presented. The motion passed unanimously.**

10. CONSENT AGENDA

10. 1. Extended School Year (ESY) Recommendation

10. 2. Additional 1.0 FTE Certified Teacher position at Union School Approval

**Gustaveson moved and Roseberry seconded the motion to accept the consent agenda items as present. The motion passed unanimously.**

11. ANNOUNCEMENTS

11. 1. OSBA Summer Board Conference, Bend, OR July 17-19, 2015

Presenter: SUPERINTENDENT

Any board member interested in attending the OSBA Summer Conference needs to contact Hargis so that arrangements/reservations can be made. Roseberry added that it is a great conference.

11. 2. Graduation - June 6, 2015 at 3:00 pm

Presenter: SUPERINTENDENT

Roseberry announced that Aiyana Higdon received the Ford Family Foundation scholarship.

12. LATE ITEMS

Presenter: CHAIR

12.1 Certified Secondary Teacher Hire Recommendation

Prock advised the board that he is recommending Dylan Sullivan for hire. Sullivan is dual certified in Social Studies and Language Arts, is trained in AVID, and he coaches multiple sports. He added that they are very excited about the talents he will bring to the district.

**Roseberry moved and Gustaveson seconded the hiring recommendation of Dylan Sullivan as presented. The motion passed unanimously.**

13. NEXT BOARD MEETING AGENDA ITEMS

Presenter: CHAIR

OSBA Recommended Policy Changes - 3<sup>rd</sup> reading  
OSAA Report from Jesse Hamilton

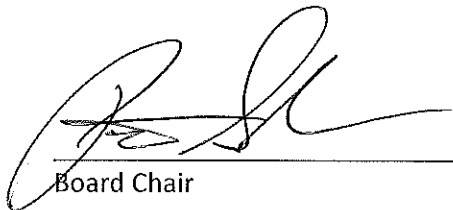
14. ADJOURNMENT

Presenter: CHAIR

8:39 PM Regular Session closed.

8:42 PM Executive Session re-opened.

8:56 PM Executive Session closed.

  
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Board Chair  
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Superintendent