

BOARD OF DIRECTORS  
LAKE COUNTY SCHOOL DISTRICT 7  
LAKE COUNTY, OREGON

Present: Pete Schreder, Chair  
Darryl Anderson, Director  
Desi Zamudio, Director  
Stefani Roseberry, Director  
Sean Gallagher, Superintendent  
Janet Melsness, Business Manager  
Rebecca Hargis, Recording Secretary  
Alanna Chamulak, Recording Secretary  
Ex-Officio: Steve Prock, Jesse Hamilton, Will Cahill  
Guests: Theresa Whitman, Debbie Nash, Jimmy Hall, Kirk Quinlivan, Annie Bunten

**5:05 PM** **Executive Session Opened**

EXECUTIVE SESSION - Executive Session is held in accordance with ORS 192.660 (2)(d)-Negotiations, ORS 192.660(2)(a)-Personnel, with Superintendent, Recording Secretaries, Business Manager, Athletic Director and Secondary Principal in attendance.

**6:10 PM** **Executive Session Closed**

Executive Session was immediately followed by an open meet and greet of new staff and the Board of Directors. In attendance were: Pete Schreder, Darryl Anderson, Desi Zamudio, Stefani Roseberry, Sean Gallagher, Janet Melsness, Rebecca Hargis, Alanna Chamulak, Steve Prock, Jesse Hamilton, Will Cahill, Fred Smith, Nicole Harris, Steven Scovil, Aimee Quinlivan, Cindy Quick, Robin Tysoe, Taea Hall, Mike Newcombe.

**7:05 PM** **Regular Session Opened**

**1. CALL TO ORDER**

Presenter: CHAIR

1. Pledge of Allegiance to the Flag

**2. APPROVAL OR AMENDMENT OF MEETING AGENDA ITEMS**

Presenter: CHAIR

2. 1. Approval and/or Amendment of Board Meeting Agenda Items

Presenter: CHAIR

**Darryl Anderson moved and Stefani Roseberry seconded the motion to**

**approve the agenda with the addition of Late Items 12.1-12.6. The motion passed unanimously.**

**3. APPROVAL OF MINUTES**

Presenter: CHAIR

- 3. 1. **Executive Session Meeting Minutes of August 25, 2014**
- 3. 2. **Regular Session Meeting Minutes of August 25, 2014**
- 3. 3. **Executive Session Meeting Minutes of September 5, 2014**
- 3. 4. **Regular Session Meeting Minutes of September 5, 2014**

**Darryl Anderson moved, and Desi Zamudio seconded the motion to approve the Executive Session Minutes of August 25, 2014, the Regular Session Minutes of August 25, 2014, the Executive Session Minutes of September 5, 2014 and the Regular Session Minutes of September 5, 2014. The motion passed unanimously.**

**4. CORRESPONDENCE**

Presenter: SUPERINTENDENT

None

**5. PUBLIC COMMENT**

Presenter: CHAIR

None

**6. EARLY ITEMS**

Presenter: SUPERINTENDENT

None

**7. REPORTS**

**7. 1. Soccer Field Update**

Presenter: DARRYL ANDERSON

Mr. Anderson explained that the irrigation system is in place and they will wait until spring to sod or seed. More money was spent than planned but there is a possibility of receiving donated seed or donated sod which would free up other funds. They will be receiving money from the Collins-McDonald fund. They are predicting that the field will be ready for next season. Mr. Zamudio asked questions about the construction of the field.

**7. 2. Building Reports**

Presenter: BUILDING PRINCIPALS

The Board reviewed each buildings reports and asked questions. Mr. Prock stated that LHS/DMS is up 9 students from last year. Mr. Cahill stated that

elementary is also up a few students from last year as well. They had 6 additions in September. He also explained that the elementary position that is split between Union School and Fremont Elementary is helping a lot at both schools.

**7. 3. Donated Beef**

Presenter: BUSINESS MANAGER

Mrs. Melsness explained that she was contacted by J Spear Ranch and Joe Villagrana about donating beef to the school. The beef is USDA approved and the processing was also donated by Buermann's in Burns, OR. She is hoping to attract more donations in the future. The schools received patties, ground beef and some roasts.

**7. 4. SAIF Dividend**

Presenter: BUSINESS MANAGER

Mrs. Melsness has had a few meetings with SAIF; she explained to the board the details of those meetings. The district will be receiving a refund check for \$10,475 shortly.

**7. 5. Student Enrollment**

Presenter: SUPERINTENDENT

Mr. Gallagher explained that student enrollment is up from last year. The school district is funded based on average daily attendance. The district will see the funding difference the year after the change. Mr. Zamudio asked a question about the historical enrollment data.

**7. 6. Budget Update**

Presenter: BUSINESS MANAGER

Mrs. Melsness gave an update of the budget to the Board of Directors. The district is waiting to get funds from the Oregon Department of Education for the Smarter Balanced grant to purchase assessment tools. She explained that insurance is paid in a lump sum payment which provides the district with a discount. Overall the budget is in good shape and no issues have come up so far. Administrative staff can directly view their budgets and have been watching them closely. Mrs. Roseberry noted that it is important to have this as public information and explained in the board meetings.

**8. OLD BUSINESS**

Presenter: CHAIR

**8. 1. Reader Board MOU and Update**

Presenter: SUPERINTENDENT

Mr. Gallagher explained that the reader board is up and running. The

Memorandum of Understanding (MOU) was generated by Bogardus and Hedlund. Highlights of the MOU are: The School District is in charge of the sign while the Town of Lakeview is in charge of the site, paying for electrical and paying for the staff to run it. There is no fee to use the sign but the School District has primary priority, emergency notices and air quality notices, Warner Mountain Ski Hill can post if they are open or closed. There will be no commercial use. Darryl Anderson noted that his portion noted in the MOU is completed.

**Darryl Anderson moved and Desi Zamudio seconded the motion to approve the Intergovernmental Agreement between Lake County School District #7 and the Town of Lakeview as presented. The motion passed unanimously.**

**8. 2. OSBA Regional Meeting Reminder October, 15, 2014**

Presenter: SUPERINTENDENT

Mr. Gallagher reviewed the agenda and reminded the School Board of the Oregon School Boards Association Regional meeting on Wednesday, October 15<sup>th</sup>, 2014 in Paisley, Oregon at 5:00 pm. Dinner will be provided. Darryl Anderson and Desi Zamudio will attend with Rebecca Hargis.

**9. NEW BUSINESS**

Presenter: CHAIR

**9. 1. Achievement Compacts**

Presenter: SUPERINTENDENT

Mr. Gallagher explained that Achievement Compacts were originally created as an accountability tool for school districts. Their main purpose is to drive legislative decisions. Key discussions are being held at the State level about the instructional calendar, legislation is anticipated. The administrative team takes data from the State and looks at students and their grade level in terms of proficiencies. They then set realistic goals that vary based on each classes standing. They would meet twice a year. Mr. Prock and Mr. Cahill explained how this has been working and ties into their existing goals.

**Stefani Roseberry moved and Darryl Anderson seconded the motion to approve the Achievement Compacts as recommended by the committee. The motion passed unanimously.**

**9. 2. Union Board Meeting Date Discussion**

Presenter: SUPERINTENDENT

The school board chose October 27, 2014 to have a Board Meeting at Union Elementary School. They will tour the new library; see the

teacherage, playground and the new structures at the end of the gymnasium.

**9. 3. Coaching Hire Approval**

Presenter: ATHLETIC DIRECTOR

Mr. Hamilton explained that he is recommending Jamie Anderson for the Head Varsity Boys Basketball Coaching position. Mr. Anderson was formerly the assistant boys coach and head girls coach for LHS and he went back to school for teaching. Mr. Hamilton believes he is a good fit.

**Darryl Anderson moved and Stefani Roseberry seconded the motion to approve Jamie Anderson as the Head Varsity Boys Basketball Coach. The motion passed unanimously.**

**9. 4. ESD Budget Committee Assignment**

Presenter: SUPERINTENDENT

Mrs. Hargis explained that the position previously held by Mr. Schreder on the Education Service District Budget Committee has expired. Desi Zamudio volunteered to fill the position.

**Stefani Roseberry moved and Darryl Anderson seconded the motion to approve the appointment of Desi Zamudio to the Education Service District Budget Committee. The motion passed unanimously.**

**9. 5. Computer Use Forms**

Presenter: SUPERINTENDENT

Mr. Gallagher explained that we have policies that cover the student request form for internet use. Evan Reese has proposed updates to the forms so that they comply with the current policies.

**Stefani Roseberry moved and Desi Zamudio seconded the motion to approve the amended computer use forms as presented. The motion passed unanimously.**

**9. 6. Engage New York Curriculum Adoption Request**

Presenter: WILL CAHILL

Mr. Cahill reviewed his request to adopt the Engage New York Curriculum. Ms. Whitman explained that she is a math coach for grades Kindergarten through 6<sup>th</sup>. Textbooks that had been adopted prior to the Common Core State Standards were not adequate and the current curriculum in use, Saxon, is difficult to use with Common Core. Training that Ms. Whitman had been attending were referring to the Engage New York Curriculum as the best tool currently out there that aligns with Common Core. There are a lot of resources for parents and teachers and Engage New York is free to

use and complete. Assessments are included. Mr. Gallagher explained that because Engage New York was created with federal funding that by law it must be made available for free for anyone to use. Mrs. Nash explained that other states and School Districts are using it and by law are required to share any additions they make to it. Federal Way Washington has a lot of information that they are sharing with us. She noted that learning this new curriculum is taking a large amount of time but that would be the case with any new curriculum. Mr. Gallagher stated that if the School District were to stay with Saxon it would take much longer to make it work with Common Core. This is the best tool currently available, is a powerful program and offers a lot of parent outreach. Engage New York will help bridge the gap between the old curriculum and Common Core until there is a new adoption cycle. Mr. Cahill explained that he is planning on hosting a parent information session for each grade level. He stated that he is proud of his staff for adapting to these changes. The school board asked questions. Mrs. Roseberry asks that the board be kept posted if the teachers need anything else. Mr. Zamudio asked if he can visit a classroom to view the new curriculum.

**Stefani Roseberry moved and Darryl Anderson seconded the motion to approve the Engage New York Adoption Request. The motion passed unanimously.**

#### 9. 7. Extra Paid Coverage

Presenter: STEVE PROCK

Mr. Prock explained that Fred Smith has taken over the Work Program. He meets with students, places them in jobs and visits businesses. They have added an Introduction to Business course to Mr. Smith's day so the Work Program has been moved to an "8<sup>th</sup> Period" after school. This extra paid coverage will be for a semester and there is a possibility of an Extra Duty Contract in the future. There are over 20 students in the program and parents are very pleased with it.

**Darryl Anderson moved and Desi Zamudio seconded the motion to approve the Extra Period paid coverage for Fred Smith.**

#### 9. 8. Seismic Grant Application Approval

Presenter: SUPERINTENDENT

Mr. Gallagher explained the Daly Middle School South Wing Seismic Grant Application. The DMS South Wing has a high collapse rating from FEMA. The district is working with Anderson Engineering, has plans and is not expecting asbestos problems. The district could possibly replace the roof on the DMS auditorium during the seismic construction, though it is not

included in the seismic grant plants. This construction would coincide with the Solar Agriculture Farm construction.

**Desi Zamudio moved and Stefani Roseberry seconded the motion to approve the Seismic Grant Application as presented. The motion passed unanimously. Darryl Anderson prepared the grant application and did not vote.**

**9. 9. Middle School Volleyball Program**

Presenter: ATHLETIC DIRECTOR

Mr. Gallagher explained that this is an exciting program to be able to bring back. Klamath Falls brought back their middle school volleyball program this year and offered to put us on their schedule. There are 10 teams in the basin. DMS had 25 girls sign up for 2 teams, there are 6 home game dates, 5 away game dates and 2 tournaments in Klamath Falls. There are 4 volunteer coaches. Next year the plan is to bring back the program in full with stipends for coaches and referees. This year the total cost will be about \$5431 for transportation and they will be charging a gate fee at home games. They are anticipating the team to make the playoffs. Mr. Anderson asked if we have to offer an equivalent for the boys. The answer is no because we already offer the fields for Pop Warner Football.

**Stefani Roseberry motioned and Desi Zamudio seconded the motion to approve the Middle School Volleyball Program. The motion passed unanimously.**

**9. 10. Classified Staff Retirement**

Presenter: SUPERINTENDENT

Mr. Gallagher explained that he has already accepted the resignation of Sherron Cobian and that the Board of Directors must approve her retirement.

**Darryl Anderson moved and Stefani Roseberry seconded the motion to approve the retirement of Sherron Cobian with regrets and appreciation for years of service. The motion passed unanimously.**

**9. 11. Board Member Appointment**

Presenter: SUPERINTENDENT

The Board of Directors reviewed the letters of interest submitted by Annie Bunten and Kirk Quinlivan. Annie introduced herself and stated why she would like to fill the vacant position. She highlighted that she is passionate about wanting to be involved and would like to influence the young, growing kids. Kirk introduced himself and explained why he feels he would be a good fit for the vacant position. He explained that he would like to

serve his community at any level possible and has observed many different levels of education. Mr. Schreder thanked the applicants and requested that the board take some more time to discuss. This decision of appointing a new board member will take place at a future meeting.

**9. 12. Elect Vice Chair**

Presenter: SUPERINTENDENT

Stefani Roseberry volunteered to take the position of Vice Chair.

**Desi Zamudio moved and Darryl Anderson seconded the motion to recommend Stefani Roseberry for the role of Vice Chair for the Lake County School District #7 Board of Directors. The motion passed unanimously.**

**10. CONSENT AGENDA**

**10. 1. Homework Club Extra Duty 2014-15**

Presenter: WILL CAHILL

**10. 2. Coaching Recommendation Middle School Volleyball**

Presenter: ATHLETIC DIRECTOR

**Stefani Roseberry moved and Darryl Anderson seconded the motion to approve the Consent Agenda as presented. The motion passed unanimously.**

**11. ANNOUNCEMENTS**

**12. LATE ITEMS**

Presenter: CHAIR

**12.1. Elementary Volunteer Approval**

Presenter: WILL CAHILL

Mr. Cahill explained that he is fortunate to have a nice bunch of volunteers for the current school year.

**Darryl Anderson moved and Stefani Roseberry seconded the motion to approve the Elementary Volunteer Recommendations as presented by Mr. Cahill. The motion passed unanimously.**

**12.2. Resolution #20**

Presenter: BUSINESS MANAGER

**12.3. Resolution #21**

Presenter: BUSINESS MANAGER

**12.4. Resolution #22**

Presenter: BUSINESS MANAGER

Resolutions 20, 21, 22 and to remove Patty Mills as a signer on district



accounts. It was noted that these can be amended in the future if necessary.

**Darryl Anderson moved and Desi Zamudio seconded the motion to approve Resolutions 20, 21, and 22 as presented. The motion passed unanimously.**

**12.5. Coaching Recommendation**

Presenter: ATHLETIC DIRECTOR

Mr. Hamilton explained his recommendation of Bret Prock for the Head Wrestling Coach.

**Stefani Roseberry moved and Desi Zamudio seconded the motion to approved Bret Prock as the Head Wrestling Coach. The motion passed unanimously.**

**12.6. Coaching Recommendation**

Presenter: ATHLETIC DIRECTOR

Mr. Hamilton explained his recommendation of Joseph Utley as the Head Junior Varsity Boys Basketball coach. He noted that Mr. Utley is excited for this opportunity.

**Stefani Roseberry moved and Darryl Anderson seconded the motion to approve Joseph Utley as the Head Junior Varsity Boys Basketball Coach. The motion passed unanimously.**

**13. NEXT BOARD MEETING AGENDA ITEMS**

Presenter: CHAIR

The next board meeting on October 27, 2014 will be held at Union Elementary. Agenda items include; district goals, district and school report card, financial report for September, tour teacherage.

**14. ADJOURNMENT**

Presenter: CHAIR

**9:12 PM      Regular Session Closed**

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Board Chair

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Superintendent