

BOARD OF DIRECTORS
LAKE COUNTY SCHOOL DISTRICT 7
LAKE COUNTY, OREGON

Present: Pete Schreder, Director
Barry Shullanberger, Director
Annie Bunten, Vice-Chair (not present)
Stefani Roseberry, Chair
Dustin Gustaveson, Director
Will Cahill, Superintendent
Janet Melsness, Business Manager
Rebecca Hargis, Executive Secretary

Ex-Officio: Jesse Hamilton

Guests: Jeff Hedlund, Kurt Liedtke

1. CALL TO ORDER

The meeting was called to order by the Chair at 5:49 PM.

2. EXECUTIVE SESSION - 5:45 PM

The school board will now meet in executive session for the purpose of discussing litigation or possible litigation and real estate transactions. Executive Session is held in accordance with ORS 192.660 (2)(h) Legal Counsel, to consult with an attorney concerning the legal rights and duties of the school board regarding current litigation or litigation likely to be filed and in accordance with ORS 192.660 (2)(e) Real Estate Transactions, to consult with persons designated by the board to negotiate real estate transactions. Representatives of the news media and designated staff shall be allowed to attend. All other members of the audience are asked to leave the room. Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the session as previously announced. No recording of the executive session is allowed without express permission from the board. No final decision may be made in executive session, except for student expulsions. At the end of the executive session we will return to open session.

2. 1. Executive Session is held in accordance with ORS 192.660 (2)(h) Legal Counsel, to consult with an attorney concerning the legal rights and duties of the school board regarding current litigation or litigation likely to be filed.
2. 2. Executive Session is held in accordance with ORS 192.660 (2)(e) Real Estate Transactions, to consult with persons designated by the board to negotiate real estate transactions.

3. WORK SESSION - 6:15 PM

3. 1. June 2016 OSBA Recommended Policy Updates - 2nd Reading & Discussion
Cahill went through the changes requested by the board in the 1st reading. Hedlund advised the board that he researched policy **BDC – Executive Sessions** and he is recommending that the district adopt all the recommended language that is proposed. The board requested that policy **KGB – Public Conduct on District Property** be pulled from Consent Agenda 12.10. June 2016 OSBA Policy Updates Approval for further clarification.
3. 2. Change Order #3 - DMS Elevator Discussion
Melsness advised the board that Rob Thornton is requesting a time extension from Rob Thornton to September 15, 2016. There is no cost associated with this extension.
3. 3. LCSD #7 Radon Plan Discussion
Cahill advised the board that the district has to complete and adopt a Radon Plan. He utilized the OSBA template to create the LCSD #7 Radon Plan presented for adoption. It specifies all the areas, square footage, test kits, etc. There were no questions.

4. CALL TO ORDER REGULAR SESSION - 7:00 PM

4. 1. Pledge of Allegiance to the Flag

5. APPROVAL / AMENDMENT OF MEETING AGENDA ITEMS

5. 1. Approval and/or Amendment of Board Meeting Agenda Items
Cahill advised the board that Warner requested that 11.2. 2016-17 Fremont / A.D. Hay / Union Elementary Staff Handbook Changes Approval be pulled from the agenda for additional research. She will bring this back to the board at the next meeting on September 12, 2016.

Schreder moved and Gustaveson seconded the motion to approve the agenda for August 22, 2016 with the removal of 11.2. 2016-17 Fremont / A.D. Hay / Union Elementary Staff Handbook Changes Approval. The motion passed unanimously.

6. APPROVAL OF MINUTES

6. 1. Minutes of August 8, 2016
Shullanberger moved and Gustaveson seconded the motion to approve the minutes for August 8, 2016 as presented. The motion passed unanimously.

7. CORRESPONDENCE

There was no correspondence.

8. PUBLIC COMMENT

There was no public comment.

9. REPORTS

9. 1. Facilities Update

Cahill stated that the A.D. Hay playground is approximately a week and a half ahead of schedule. They plan to install the turf the end of August/beginning of September. Melsness advised that the town approved the permit for the net poles for the LHS soccer field. We now need approval from the county. The scoreboard and the net poles will be installed by Surprise Valley after the permit process is completed. Melsness advised that our current phone system continues to have issues. We are close to getting the new phone system installed and anticipate it to be complete for the first day of school.

9. 2. Building Principal Reports

The board received a written elementary report from Warner as she was unable to attend the meeting. The board acknowledged the hard work of the custodians to get the buildings looking so good.

Cahill advised that with the assistance of Bob Nash at the Lake County ESD we were able to utilize a pre-kindergarten grant to hold two weeks of Kindergarten Camp this summer. The grant covered the cost of two teachers and allowed us to provide lunch and busing. We had 25 students that were identified during Kindergarten Round-up as children that did not attend a pre-school program or needed some additional help transitioning to school. Cahill noted that it was a huge success.

Hamilton provided a verbal update on DMS/LHS registration, classroom changes, orientation day, fall sports, and Homecoming.

10. **OLD BUSINESS**

10. 1. Final 2016-17 LCSD #7 Staff In-Service Schedule

Cahill advised the board that the In-Service schedule is now final. Minimal changes were made from the last version that was presented to the board at the last meeting. Cahill took the board through the highlights.

11. **NEW BUSINESS**

11. 1. 2016-17 DMS / LHS Staff Handbook

Hamilton provided an overview of his written summary of changes to the 2016-17 DMS / LHS Staff Handbook. There were no questions from the board.

Schreder moved and Gustaveson seconded the motion to approve the changes to the 2016-17 DMS / LHS Staff Handbook as presented. The motion passed unanimously.

11. 2. 2016-17 Fremont / A.D. Hay / Union Elementary Staff Handbook Changes Approval

At the request of Warner this item was removed from the agenda.

11. 3. LCSD #7 Radon Plan Approval

Cahill advised the board that the district is required to create a radon plan. He noted that he utilized the OSBA template to create this plan. There were no questions.

Gustaveson moved and Shullanberger seconded the motion to approve the LCSD #7 Radon Plan as presented. The motion passed unanimously.

12. CONSENT AGENDA

12. 1. Certified Hiring Recommendation Approval - Elementary Math Coach
12. 2. Elementary Volunteers Approval
12. 3. Volunteer Coaching Recommendations for Fall and Winter 2016-17 Approval
12. 4. Change Order # 3 - DMS Elevator Approval
12. 5. Cafeteria Meal Prices Approval
12. 6. South Coast Software Contract Approval
12. 7. COIC Contract Approval
12. 8. FFA Advisor Recommendation
12. 9. Extra Duty Recommendations Approval
12. 10. June 2016 OSBA Policy Updates Approval - **KGB – Public Conduct on District Property** was pulled from the updates approval.

Gustaveson moved and Schreder seconded the motion to approve the consent agenda as presented with the removal of board policy KGB – Public Conduct on District Property from 12.10. June 2016 OSBA Policy Updates Approval. The motion passed unanimously.

13. ANNOUNCEMENTS

13. 1. District Kickoff Breakfast will be held on Monday, August 29, 2016 at 7:30 AM in the LHS Cafeteria. The administration team and board members will report to the LHS cafeteria at 6:30 AM to cook breakfast with LHS cafeteria staff.
13. 2. Lake County OSBA Fall Regional Meeting will be held on Tuesday, October 25, 2016 at 6:00 PM in Paisley.

14. NEXT BOARD MEETING AGENDA ITEMS

Regular Session:

- 2016-17 Fremont / A.D. Hay / Union Elementary Staff Handbook Changes Approval
- Coaches hiring recommendation
- Elementary Volunteers Approval
- Facilities Update
- Financial Report
- Building Principals Reports


Work Session:

- Board Policy KGB – Public Conduct on District Property Approval
- Board Listening Sessions Discussion and Planning

-Classroom Board Member Visiting Schedule

15. **ADJOURNMENT**

Schreder moved and Gustaveson seconded the motion to adjourn the meeting at 7:44 PM. The motion passed unanimously.


Board Chair


Superintendent