

BOARD OF DIRECTORS
LAKE COUNTY SCHOOL DISTRICT 7
LAKE COUNTY, OREGON

Present: Stefani Roseberry, Chair
Annie Bunten, Vice-Chair
Pete Schreder, Director (Not Present)
Dustin Gustaveson, Director (Not Present)
Barry Shullanberger, Director (Not Present)
Teresa Decker, Budget Committee Chair
Leigh Ann Evans, Budget Committee
Aimee Kintzley, Budget Committee
Ann Crumrine, Budget Committee
Will Cahill, Superintendent
Janet Melsness, Business Manager
Tandalin Gerber, Confidential Secretary

Ex-Officio: Susan Warner, Rusty Zysett

Guests: Ruth Ann Meize, Darwin Johnson

1. Call to order 7:06 PM

1. 1. Pledge of Allegiance to the Flag

2. Elect Chairperson

Presenter: JANET MELSNESS

Crumrine moved and Zysett seconded the motion to elect Decker as the chairperson for the 2017-18 Budget Committee meetings. The motion passed unanimously.

3. Approval / Amendment of Meeting Agenda Items

Presenter: CHAIR

Roseberry moved and Bunten seconded the motion to approve the agenda for the May 10, 2017 Budget Committee as presented. The motion passed unanimously.

3. 1. Approval and/or Amendment of Budget Committee Meeting Agenda Items

4. Operating Procedures

Presenter: CHAIR

4. 1. A quorum of six budget committee members must be present to conduct the business of the budget committee

- 4: 2. Any member may call for a "straw vote" to include, adjust, or delete items or amount of money from the proposed budget. The majority of votes will decide the action taken.
4. 3. All committee members are encouraged to request additional information or to give option on any item.
4. 4. Salaries (Object 100) and benefits (Object 200) are the responsibility of the Board of Directors and are subject to ratified collective bargaining agreements.

5. Superintendent Budget Message

Presenter: SUPERINTENDENT

Cahill read his written budget message out loud and highlighted a few key points. There were no questions.

6. Fund 100 - General

Presenter: JANET MELSNESS

Melsness reported that due to the budget being undecided between the figures of \$7.8 billion and \$8.4 billion, our district budget is in an unknown state. Melsness explained that the district budget, thus far, is built off of \$7.8 billion, but could change if the legislature decides on \$8.4 billion. Melsness explained that because of this, the district faces many challenges. Administrators, Teachers, and all staff have been advised to only purchase what is absolutely necessary. Melsness stated that everyone within the district is doing the very best they can and all are trying to help. Melsness reported that there is an increase in taxes. Tuition, in and out of state, 3 students coming from Plush/Adel, 7 Modoc students which they pay, and 1 Stateline student which we pay. Interest rates have gone up. The district has collected nearly \$5000 in student fees. The ESD has provided a significant amount of Miscellaneous Revenue. Title IA/ID Grant is \$25,000. Perkins Grant is \$7500. Federal Forest Fees are budgeted for \$330,000 and proposed at \$324,500. Melsness reported that the Beginning Fund Balance is budgeted for \$1,274,150 and proposed at \$1,094,303. The Total Resources for General Fund 100 is proposed at \$9,072,304.

Warner reported the Union Elementary consumable supplies budget expense went up due to the needed purchase of math series textbooks. Durable Supplies and Computer Software will both be cut. Educational Media is standard, AR program, software programs, etc. Melsness reported that Plant and Operations budget remained similar to 2016-17 SY. Electricity and garbage expenses both went up. Internal Services lowered. Cafeteria expense, which is split three ways between, LHS/DMS, AD Hay & Fremont, and Union, decreased due to the collection of student lunch bills and \$20,000 from USDA commodities. Fremont/AD Hay consumables supplies expense decreased due to cutting the Science textbook adoption. First grade expenses increased due to heavy material ordering. Second, Third, and Sixth grade expenses remained the same. Fourth grade increased due to Science and Social Studies material ordering. Fifth grade increased due to software

subscription purchase. Art and PE expenses remained the same; while Music increased due to the possible addition of Ms. Parish accepting the elementary music program, as well as the high school music program. Guidance Services increased due to the hire of a Behavioral Specialist. Travel and consumables expenses increased due to the increase of cost in these areas. Plant and Operations lowered in repair maintenance.

Melsness reported that some changes are taking place at the Daly Middle School and Lakeview High School. Melsness stated that teachers will be shifting, which means a teacher may teach 2 periods of one subject, 2 periods of another subject, and 2 periods of another subject. Substitute teacher expenses increased and will continue to do so. Travel expense remained the same, AVID is part of this expense, however the district does receive grants and funds from NIKE, ESD, etc. Textbook purchase will be waived at this time. Professional Development expense slightly decreased. Repair, Maintenance, and Transportation expenses remained the same. Travel expense for LHS increased due to an additional person becoming CPR/First Aid certified, as well as, leadership travel being added. Supplies expense decreased due to administration keeping ordering to a minimum. Computer software increased due to needing an update. Science programs are in need of purchasing and replacing broken equipment. Alternative Education expense will hold \$95,000 in hopes of hiring staff from COIC and continuing the COIC student program. ELL expense remained the same. Plant and Operation expense increased due to costs going up.

Melsness reported that in regard to the Board of Educational Services, Travel expense increased. Melsness stated that the district will only be sending the district secretary to the annual OSBA training. Superintendent Cahill will be bringing board training to the district, rather than sending board members to training. Data Processing expense increased due to purchasing new software and the cost being \$9500. Travel expenses also added to the increase, as Melsness and Mills were both sent to training for the new software upgrade happening district wide in July. Board of Education, Plant and Operations, covers the entire district. The heating fuel decreased, due to the use of geothermal heating and cooling. Maintenance is doing an excellent job by taking care of the district facilities and equipment. Travel expense has been built to allow maintenance staff to travel to and from training, allowing them to become certified in needed areas. The district phone system decreased in rates. Supplies expense increased, due to costs increasing. Technology expense increased due to travel, cell phone, data, and new equipment expenses.

7. Fund 240 - Cafeteria

Presenter: JANET MELSNESS

Discussion moved to Budget Meeting #2.

8. Fund 260 - Ag Farm

Presenter: JANET MELSNESS

Discussion moved to Budget Meeting #2.

9. Fund 261 - Horticulture

Presenter: JANET MELSNESS
Discussion moved to Budget Meeting #2.

10. Fund 298 - Wellness

Presenter: JANET MELSNESS
Discussion moved to Budget Meeting #2.

11. Fund 299 - Athletic

Presenter: JANET MELSNESS
Discussion moved to Budget Meeting #2.

12. Fund 410 - Equipment Reserve

Presenter: JANET MELSNESS
Discussion moved to Budget Meeting #2.

13. Fund 450 - Construction

Presenter: JANET MELSNESS
Discussion moved to Budget Meeting #2.

14. Public Input & Discussion

Presenter: CHAIR
There was no public discussion.

15. Next Budget Committee Meeting - Wednesday - May 24, 2017 at the District Office

Presenter: JANET MELSNESS

16. Adjourn

Presenter: CHAIR

Crumrine moved and Bunten seconded the motion to adjourn the meeting at 9:01 PM. The motion passed unanimously.