

BOARD OF DIRECTORS
LAKE COUNTY SCHOOL DISTRICT 7
LAKE COUNTY, OREGON

Present: Stefani Roseberry, Chair
Annie Buntten, Vice-Chair
Pete Schreder, Director (Not Present)
Dustin Gustaveson, Director
Barry Shullanberger, Director
Will Cahill, Superintendent
Janet Melsness, Business Manager
Tandalin Gerber, Confidential Secretary
Ex-Officio: Lonnie Chavez, Jesse Hamilton, Susan Warner
Guests: Ruth Ann Meize, Robert Meredith, Bryce Crumrine

1. CALL TO ORDER

Presenter: CHAIR

2. WORK SESSION - 6:00 PM

2. 1. Elevator Project Discussion

Presenter: DARRYL ANDERSON

Darryl Anderson reported that the DMS Elevator Project is very close to completion, with only a few exceptions. Winter weather, running into an underground pipe, cutting into walls, system design, the attic having no heat, having to install freeze alarms and then test them, have all been contributing factors in lengthening the project's completion date. Anderson suggested a new project completion date of February 15, 2017. Clean-Up work, including repairing the sidewalk that was damaged during the project, must take place, as well as, an Oregon State Elevator Inspector must review the project and sign-off. Overall, Anderson stated that he is very satisfied and happy with the project. Even though there have been a few issues, he feels that the project has gone well and the Klamath Falls contractor has and will continue to do a good job. Anderson did advise that the DMS restrooms must be dealt with and the Board discussed options as to where additional restroom funding will come from, such as, KCC. Lonnie Chavez and Dustin Gustaveson suggested setting up an account, which would charge a fee to KCC students that would go towards the facility.

2. 2. Superintendent Advisory Committee Report (SAC)

Presenter: WILL CAHILL

Cahill provided oral and written information regarding the January 19, 2017, SAC meeting. During the SAC meeting, members broke into three groups:

- 1) Climate/Teaching
- 2) Facilities
- 3) Extracurricular/Community Relations.

Each group reviewed the responses, prioritized the highest need in each area - 1 being the most important and 3 being the least important, and developed one goal to meet the priority. Cahill stated that February 2nd, each group will finish goals. February 9th, the committee will come to an agreement on goals. February 27th, goals will be presented to the Board. Overall, Cahill explained that he was very impressed with the SAC committee members and thought the meeting went well.

2. 3. Graduation Discussion

Presenter: JESSE HAMILTON

Hamilton reported that due to feedback from students, parents, and community members, he feels that it is necessary to change the time of High School Graduation from 3pm to 10am/11am. This change would allow families to have more time for celebrations after graduation and the summer heat would not be such a factor. Hamilton feels this to be a very positive change; However, he will have several informal conversations with more students, parents, and community members and share that feedback with the Board, in order to make a final decision.

3. **CALL TO ORDER REGULAR SESSION - 7:00 PM**

Presenter: CHAIR

3. 1. Pledge of Allegiance to the Flag

4. **APPROVAL / AMENDMENT OF MEETING AGENDA ITEMS**

Presenter: CHAIR

4. 1. Approval and/or Amendment of Board Meeting Agenda Items for January 23, 2017.

Presenter: CHAIR

Gustaveson moved and Bunten seconded the motion to approve the board meeting agenda for January 23, 2017 as presented. The motion passed unanimously.

5. APPROVAL OF MINUTES

Presenter: CHAIR

5. 1. Minutes of January 9, 2017

Shullanberger moved and Bunten seconded the motion to approve the minutes for January 9, 2017 as presented. The motion passed unanimously.

6. CORRESPONDENCE

Presenter: SUPERINTENDENT

Cahill, in honor of Board recognition month, thanked Fremont, A.D. Hay, Union, DMS, and LHS schools for all the treats, beverages, and artwork. Cahill also thanked the Board for all of their hard work and efforts as Board Members. Roseberry read a thank you note from, Fremont-Kindergarten teacher, Tammy Hicks.

7. PUBLIC COMMENT

Presenter: CHAIR

There was no public comment

8. REPORTS

8. 1. ASB Report

Presenter: ASB REPRESENTATIVE – BRYCE CRUMRINE

Crumrine reported that students have been busy with new events this winter season including: Spirit Week, Pep Assembly, and White-Out Dance. Student Council is discussing upcoming activities such as, dances and movie nights. LHS shop class created a new sign that is located at the west end of the Senior Hall. A new bulletin board is in the front of the school and the broken TV, which offers a slide show of students and teachers, has been replaced.

8. 2. Building Principal Reports

Presenter: JESSE HAMILTON & SUSAN WARNER

Hamilton reported that DMS has 109 students enrolled with a 92% attendance rate. LHS has 242 students enrolled with a 94% attendance rate. SmarterBalance and First Aid training both went well. Hamilton recognized High School Student Council and all the hard work they are doing. Great communication with students, painting, and making things look fresh and up-to-date. DMS Student Council earned more than \$300.00 in an Italian Soda Fundraiser that will go towards State Conference. Hamilton reported that Brandi Neider took her top 6, Science Investigation, students to Union, where they each gave a presentation – Neider said it went very well and the students did a great job. Hamilton announced that he will be issuing a newsletter, "Principal's News", each month that will summarize the main events for DMS/LHS. This newsletter will be put on the LCSD #7 website and emailed out.

Warner reported that enrollment and attendance numbers remained the same. At this time, teachers are reviewing winter data that has been collected and looking at the progress of students. Students will be placed in more challenging or less challenging classes, depending on their needs. Warner reported that the 6th grade class has completed their fundraising efforts for the annual 6th grade field trip. Kelly Grindle is preparing another Science Night, which invites students and parents to a fun night of science in the classroom. Warner recognized the LCSD#7 maintenance crew for all of their hard work this winter. Snow and ice removal has been very difficult, especially on the playgrounds. Fun, creative games have been developed, in order for students to still have an active, safe recess. Warner shared a note titled, "Success in the Elementary", which was composed of several success stories from Fremont, A.D. Hay, & Union teachers.

8. 3. Audit Report

Presenter: JANET MELSNESS

Cara Wilbur of Oster Professional Group gave a verbal report, via phone, in regards to the District Audit. Wilbur stated that the audit opinion for the District was "Qualified", which is only one point under "Excellent". Wilbur communicated that there were no findings this year and significant improvements were made. Melsness reported that she felt the audit was very successful. Roseberry thanked Melsness, Mills, and Howen for all of their hard work.

9. **OLD BUSINESS**

Presenter: CHAIR

There was no old business

10. **NEW BUSINESS**

10. 1. Approval of Open Enrollment Numbers

I move to approve no cap on Open Enrollment student numbers as presented.

Presenter: WILL CAHILL

Bunten moved and Gustaveson seconded the motion to approve no cap on Open Enrollment student numbers. The motion passed unanimously.

10. 2. DMS Elevator - Change Order #3

I move to approve the DMS Elevator - Change Order #3 as presented.

Presenter: JANET MELSNESS

Gustaveson moved and Bunten seconded the motion to approve the DMS Elevator – Change Order #3 to state an extension date of February 15, 2017, with an amendment to delay the additional expenditures until final project completion. The motion passed unanimously.

11. CONSENT AGENDA

I move that we approve the consent agenda as presented.

11. 1. Approve Washington D.C. Trip Volunteer List

11. 2. Approve Softball Coaches

11. 3. Approve 2017-2018 Guidance Counselor

11. 4. Approve Certified Resignation

11. 5. Approve Audit Report

11. 5. 1. LATE ITEM - Ending Fund Balance

Bunten moved and Gustaveson seconded the motion to approve the consent agenda as presented. The motion passed unanimously.

12. ANNOUNCEMENTS

12. 1. ESD Budget Board Meeting - Paisley OR - January 24, 2017 6:30 PM.

13. NEXT BOARD MEETING AGENDA ITEMS

Presenter: CHAIR

- Superintendent Evaluation – Set dates and criteria

- 2017-18 Calendar

- Reader Board report

- Superintendent Advisory Committee Update – District Goals

- PE Minutes Update

- Counseling Reorganization

- Facilities Improvement Grant Update

- KCC Report – Rent? FTE (Lonnie), Assistance with Main floor completion

- Legislative Update

- Other?

14. ADJOURNMENT

I move we adjourn the meeting.

Presenter: CHAIR

Shullanberger moved and Bunten seconded the motion that we adjourn the meeting at 8:39pm. The motion passed unanimously.

Board Chair

Superintendent

