

BOARD OF DIRECTORS  
LAKE COUNTY SCHOOL DISTRICT 7  
LAKE COUNTY, OREGON

Present: Stefani Roseberry, Chair  
Annie Bunten, Vice-Chair  
Pete Schreder, Director  
Dustin Gustaveson, Director  
Barry Shullanberger, Director  
Will Cahill, Superintendent  
Janet Melsness, Business Manager  
Tandalin Gerber, Confidential Secretary

Ex-Officio: Susan Warner, Rusty Zyssett,

Guests: Robert Meridith, Ruth Ann Meize, Carol Ramsey

**1. CALL TO ORDER**

Presenter: CHAIR

The meeting was called to order by the Chair at 6:03 PM.

**2. EXECUTIVE SESSION - 6:00 PM**

Representatives of the news media, designated staff and invited guests shall be allowed to attend the executive session. All other members of the audience are asked to leave the room. Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the session as previously announced. No decision may be made in executive session. At the end of the executive session, we will return to open session and welcome the audience back into the room.

2. 1. Executive Session is held in accordance with ORS 192.660(2)(h) Legal Counsel, to consult with an attorney concerning the legal rights and duties of the school board regarding current litigation or litigation likely to be filed.

**3. WORK SESSION - 6:30 PM**

3. 1. Policy GBA/GBA-AR - Veterans' Preference

Cahill provided verbal information regarding the modifications that must be made to the district hiring procedures that are legally compliant to the veteran's hiring preference laws. Cahill suggested that the District use scoring form – Rubric #2. Helund advised the Board that he researched the policy and the Superintendent must develop scoring criteria, which will look at the skills of veterans, which must

meet basic qualifications. This scoring form will support whether or not a veteran is hired. Gustaveson questioned if Cahill will ultimately be doing all of the hiring. Cahill responded that he will make the final decision; however, there will be a hiring committee as well.

3. 2. Discussion on school closure

Cahill stated that he does not regret the decision he made to close ALL schools, Wednesday, January 4<sup>th</sup>, due the severe weather and road conditions. Cahill was in touch with weather reports, road departments, as well as, Klamath County schools. The final decision was made at 8:00 PM, Tuesday evening with notifications made through the District Emergency Phone Tree, KORV, and Facebook.

Melsness reported information regarding the effects of severe weather on school buses. Friday, January 5<sup>th</sup>, buses gelled up and either ran late or were not able to run at all. Melsness is working on switching additives, Howe's Lubricant, and using this additive each time the buses are fueled. Melsness reported that the high school roof had accumulated a lot of snow and had to be shoveled for several hours to clear it. Melsness stated that the district maintenance crew worked long, hard hours to keep up with weather conditions and did an exceptional job.

3. 3. Letter Template related to PE minutes

Cahill presented a Template letter, which voiced concern of the PE mandate. Cahill stated that with the mandate, he fears the loss of music in school, as well as, the loss of science & social studies. Warner added that her staff is continuing to make plans on how to address this issue. Cahill will revise the letter with changes as the Board discussed and the Board will review again. The Board & Administration will sign the letter and separate letters will be sent to: ODE, State Senator, State Representative, Governor, and Senate President Courtney.

**4. CALL TO ORDER REGULAR SESSION - 7:00 PM**

Presenter: CHAIR

4. 1. Pledge of Allegiance to the Flag

4. 2. School Board recognition month

Cahill presented Shullanberger, Schreder, Roseberry, Bunten, and Gustaveson with Certificates of Appreciation. Cahill gave a verbal presentation of Governor Kate Brown's note of thanks and then personally thanked the Board for all of their hours and dedication that they put into LCSD #7.

**5. APPROVAL / AMENDMENT OF MEETING AGENDA ITEMS**

Presenter: CHAIR

5. 1. Approval and/or Amendment of Board Meeting Agenda Items for January 9, 2017.

Presenter: CHAIR

**Gustaveson moved and Bunten seconded the motion to approve the board meeting agenda for January 9, 2017 with the deletion of 9.1 ASB Report. The motion passed unanimously.**

**6. APPROVAL OF MINUTES**

Presenter: CHAIR

6. 1. Minutes of December 12, 2016

**Bunten moved and Shullanberger seconded the motion to approve the minutes for January 9, 2017 as presented. The motion passed unanimously.**

**7. CORRESPONDENCE**

Presenter: SUPERINTENDENT

There was no correspondence

**8. PUBLIC COMMENT**

Presenter: CHAIR

There was no public comment

**9. REPORTS**

9. 1. ASB Report

Presenter: ASB REPRESENTATIVE

There was no ASB Report

9. 2. Building Principal Reports

Presenter: JESSE HAMILTON & SUSAN WARNER

Warner gave a verbal report which included Fremont gained four students, A.D. Hay gained five students, and each of these schools lost one student. Warner reported the Christmas programs were well attended and was pleased to announce that they all went well. Warner reported that Data Team meetings, First Aid/CPR training, SmarterBalance training, and Restraint training for all teaching staff is underway. Warner discussed the cold weather protocol in regards to taking care of and keeping students safe during times of severe winter weather.

Zysett reported a 92% Attendance Rate at the High School. First Aid and Restraint Training are starting. Zysett also stated that due to the severe weather conditions, many athletic events had to be cancelled and cannot be made up.

9. 3. OSAA Reclassification Report

Presenter: RUSTY ZYSETT

Zysett provided verbal and written information, which explained three OSAA Classification Committee Drafts - #5, #6, #7. Zysett stated that his top choice would be OSAA Committee Draft #6 (Five Classifications). With Draft #6, we would gain football, softball, volleyball, and basketball games. We would also gain more home games. Zysett would like input from the Board that he could take and share at a January 30<sup>th</sup> meeting he will be attending.

9. 4. Kindergarten Assessment

Cahill stated that results have not been received as of yet. A report will be presented in February.

9. 5. Facilities Assessment Grant

Cahill reported on his communication with ODE about a facilities assessment. The next step is to find an ODE approved contractor through an RFP to do the assessment.

10. **OLD BUSINESS**

Presenter: CHAIR

There was no old business.

11. **NEW BUSINESS**

11. 1. Division 22 Standards Approval

Presenter: WILL CAHILL

**Gustaveson moved and Bunten seconded the motion to accept Division 22 Standards Community Report for Public Elementary and Secondary Schools. The motion passed unanimously.**

12. **CONSENT AGENDA**

12. 1. PE Letter for Approval

12. 2. Policy GBA and GBA-AR approval

**Bunten moved and Gustaveson seconded the motion to approve the consent agenda as presented. The motion passed unanimously.**

13. **ANNOUNCEMENTS**

There were no announcements.

**14. NEXT BOARD MEETING AGENDA ITEMS**


Presenter: CHAIR

- Kindergarten Assessment Report
- Approve Washington D.C. Trip Volunteer List
- Approve Softball Coach
- Superintendent Advisory Committee Report (SAC)
- DMS Elevator Update

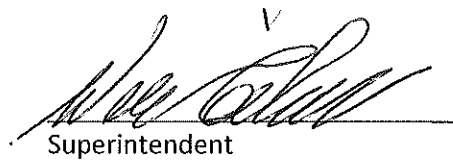
**15. ADJOURNMENT**

Presenter: CHAIR

**Bunten moved and Gustaveson seconded the motion that we adjourn the meeting at 7:37pm. The motion passed unanimously.**



Board Chair



Superintendent

