

BOARD OF DIRECTORS  
LAKE COUNTY SCHOOL DISTRICT 7  
LAKE COUNTY, OREGON

Present: Annie Bunten, Vice-Chair  
Darwin Johnson, Director (Not Present)  
Cori Price, Director  
Dustin Gustaveson, Director  
Barry Shullanberger, Chair  
Will Cahill, Superintendent  
Janet Melsness, Business Manager  
Tandalin Gerber, Confidential Secretary  
Ex-Officio: Susan Warner, Jesse Hamilton, Rusty Zysett  
Guests: Jeff Hedlund, Jimmy Hall

**1. CALL TO ORDER**

Presenter: CHAIR

**1. 1. Oath of Office: New Elected Board Member (Position #4 & Position #5)**

Presenter: SUPERINTENDENT

**1. 2. Elect Chairperson**

I move to approve the election of Barry Shullanberger for LCDS7 Board of Directors, Chairperson, as presented.

Presenter: SUPERINTENDENT

**Price moved and Bunten seconded the motion to elect Barry Shullanberger for LCSD7 Board of Directors, Chairperson. The motion passed unanimously.**

**1. 3. Elect Vice-Chairperson**

I move to approve the election of Annie Bunten for LCDS7 Board of Directors, Vice-Chair, as presented.

Presenter: SUPINTENDENT

**Price moved and Gustaveson seconded the motion to elect Bunten for LCSD7 Board of Directors, Vice-Chairperson. The motion passed unanimously.**

## 2. WORK SESSION - 5:30 PM

### 2. 1. OSBA Policy Updates

Presenter: SUPERINTENDENT

- DDB – Native American Impact Aid Funds – Not adopted
- DDB-AR – Involvement of Indian Parents and Tribes in District Educational Program – Delete
- DDC – Native American Education Program Grants – Title VI Indian Education – Not adopted
- EEA – Student Transportation Services – Minimal word changes, in addition transitioning the term “No Child Left Behind” to “Every Students Succeeds Act”. – Adopted
- GCI/GDI – Assignments and Transfers – Minor word changes – Adopted
- GDA – Instructional Assistants – Changes in wording and lettering from “No Child Left Behind” to “Every Student Succeeds Act”. In addition, the change in titles from Title I to Title IA – Adopted
- IGBAC – Special Education – Personnel – Adopted
- IGBAK – Public Availability of State Application – Minor changes in wording, also includes reference to the “Every Student Succeeds Act” – Adopted
- IGBC & IGBC/AR – Title IA Parental and Family Involvement – Adopted Version 2.
- IGBHE – Extended Options – Required – Adopted
- IGBI – Bilingual Education – Required – Adopted
- IGCA – Post-Graduate Scholar Program – Conditionally Required – Adopted
- JECBB & JECBB-AR – Intradistrict Transfer Students and Procedures – Highly Recommended – More appropriate for large school districts – Not adopted
- JECC – Assignment of Students to Schools – Update current policy – Adopted Version 2
- JECF – Interdistrict Transfer of Resident Students – Update current policy- Adopted
- Student Conduct – Required – Version 2 Adopted
- JHC – Student Health Services and Requirements – This policy is specific to situations where larger districts employ a health nurse. It is not in LCSD7 policies and is not applicable to a rural school district situation – Not adopted
- KAB & KAB-AR – Parental Rights – Minor changes to reference the “Every Student Succeeds Act” – Adopted
- KI – Public Solicitation in District Facilities – Delete original Version 2 – Adopt new Policy KI
- LBE & LBE-AR – Public Charter Schools – Required – Adopted

- EBBB – Injury/Illness Reports – Adopted
- EFA – Local Wellness Policy – Adopted by LCSD7 on June 26, 2017 – Senate Bill #4, PE minutes required – Required – Adopted
- EFFA-AR – Reimbursable Meals and Milk Programs – No changes to the current policy
- GBI & GBI-AR – Gifts and Solicitation and Internet-Sourced Crowd Funding Solicitation – Not applicable for our small district – Do not adopt
- GCPB/GDPB – Resignation of Staff – Changes wording related to the notification that a certified staff member must inform the Superintendent of related to resignation within a 60 day time period – Adopted
- IFK – Graduation Requirements – Tabled until LCSD#7 August 23, 2017 Board Meeting.
- JEA – Compulsory Attendance – New paragraph, (#7), has been added detailing the criteria for an emancipated student related to compulsory attendance – Adopted
- GCD – Licensed Staff – Employment and Assignment of Administrators and Teachers – District proposed Policy update – language changes – Adopted

2. 2. 2017-18 LHS / DMS Staff Handbook

Presenter: JESSE HAMILTON

Hamilton presented the 2017-18 LHS / DMS Staff Handbook, along with Staff Handbook Revisions. Revisions included: Page 2 – Mission statement changed to reflect new mission statement derived from SAC. Page 5 – Due Dates, Grades, Record Keeping – Revised dates for progress reports / grading periods. Page 10 – Faculty Assignments – Updated Advisory / Advisor assignments for 2017-18 school year. Page 15 – Faculty Meetings – changed language on when staff meetings would begin to coincide with School Improvement Wednesday's.

2. 3. 2017-18 LHS / DMS Student Handbook

Presenter: RUSTY ZYSETT

Zysett and Hamilton presented the 2017-18 Student Handbook, along with Student Handbook Revisions. Questions, concerns, and comments between LCSD7 Board of Directors and LCSD7 Administration team were brought forth primarily in regard to excused absences, the addition of Personal Finance as a diploma and senior requirement, two thumb widths to spaghetti straps for girls, and the elimination of several sentences relating to athletics with emphasis on practice guidelines.

Page 3 Change the Board of Director positions.

Page 9 Added, "(any ADD/DROP must be approved by administrator of their designee)".

Page 10 Added, "Guidelines for Appropriate Internet Use".

Page 11 Eliminated DMS Students buying their lunch tickets at the DMS office.

Page 12 Added, "approve" to posting material at the school instead of stamped by administrators.  
Page 14 Added, "The Law authorizes the school, not the parent, to determine which absences may be excused and which absences are not excused"  
Page 14 Eliminated #5 under excused absences.  
Page 15 Added, "Students that do not finish...."  
Page 17 Added "Early Finals" section.  
Page 19 Eliminated two sentences about arranging for missed work on extended absences and added "Students may contact teachers..."  
Page 21 Added "and Teacher" to challenging a course.  
Page 22 & 23 Added Personal Finance as a diploma requirement.  
Added Personal Finance to senior requirements.  
Added a column for class of 2019.  
Page 23 Deleted M.  
Page 24 Spelled out 27 (proper grammar for the start of a sentence).  
Page 25 Eliminated classes no longer offered.  
Changed OAKS to Oregon Statewide Assessments.  
Page 27 Eliminated a sentence that no longer is necessary.  
Page 34 Added "of any kind" to e-cigarettes sentence.  
Page 35 Eliminated outdated sentence about computer discs.  
Page 36 Corrected a grammar issue.  
Added two thumb widths to spaghetti straps.  
Page 37 Added a sentence about leggings or yoga pants.  
Added "or sent home".  
Added "and/or" and "and" for Parent/School Communication.  
Page 43 Eliminated several sentences pertaining to practices that are not being followed and make no sense to follow. Added the section in red at the end of the sentence.  
Page 45 & 46 Eligibility Guidelines were in here twice  
Page 48 Added C so that open gyms cannot be run during other's practice times.  
Page 49 Added "Leadership"  
Page 50 Added "Activities Director"

### **3. CALL TO ORDER REGULAR SESSION - 7:56 PM**

Presenter: CHAIR

3. 1. Pledge of Allegiance to the Flag

### **4. APPROVAL / AMENDMENT OF MEETING AGENDA ITEMS**

I move that we approve the agenda for August 9, 2017 as presented.

Presenter: CHAIR

4. 1. Approval and/or Amendment of Board Meeting Agenda Items

Presenter: CHAIR

**Bunten moved and Price seconded the motion to approve the agenda for August 9, 2017 as presented. The motion passed unanimously.**

**5. APPROVAL OF MINUTES**

I move that we approve the minutes for July 24, 2017 as presented.

Presenter: CHAIR

**Bunten moved and Gustaveson seconded the motion to approve the minutes for July 24, 2017 as presented. The motion passed unanimously.**

**6. CORRESPONDENCE**

Presenter: SUPERINTENDENT

No Correspondence

**7. PUBLIC COMMENT**

Presenter: CHAIR

No Public Comment

**8. REPORTS**

**8. 1. Fiscal Year 16-17 Financials**

Presenter: JANET MELSNESS

Melsness presented written information in regard to Fiscal Year 16-17 Financials.

Melsness explained in brief detail, EFB.

**9. OLD BUSINESS**

Presenter: CHAIR

**9. 1. 2017-18 Fremont/Hay/Union Parent/Student Handbook - 2nd Reading**

I move to approve the 2017-18, Fremont/Hay/Union, Parent/Student Handbook as presented.

Presenter: SUSAN WARNER

**Gustaveson moved and Price seconded the motion to approve the 2017-18, Fremont/Hay/Union, Parent/Student Handbook as presented. The motion passed unanimously.**

**10. NEW BUSINESS**

Presenter: CHAIR

**10. 1. 2017-18 LHS / DMS Staff Handbook**

I move to approve the 2017-18 LHS / DMS Staff Handbook as presented.

Presenter: JESSE HAMILTON

**Price moved and Gustaveson seconded the motion to approve the 2017-18 LHS / DMS Staff Handbook as presented. The motion passed unanimously.**

**10. 2. 2017-18 LHS / DMS Student Handbook**

I move to approve the 2017-18 LHS / DMS Student Handbook as presented.

Presenter: RUSTY ZYSETT

**Price moved and Bunten seconded the motion to approve the 2017-18 LHS**

**/ DMS Student Handbook as presented. The motion passed by a margin of 3 to 1.**

10. 3. Notice of Award - DMS Classroom

I move to approve the Notice of Award - DMS Classroom, as presented.

Presenter: JANET MELSNESS

**Price moved and Bunten seconded the motion to approve the Notice of Award – DMS Classroom, as presented. The motion passed unanimously.**

11. **CONSENT AGENDA**

I move that we approve the consent agenda as presented.

11. 1. LHS Assistant Football Coach\_Hire

Presenter: RUSTY ZYSETT

11. 2. LHS Assistant Football Coach\_Hire

Presenter: RUSTY ZYSETT

11. 3. LHS\_Volunteer Football Coach

Presenter: RUSTY ZYSETT

11. 4. LHS\_Volunteer Volleyball Coach

Presenter: RUSTY ZYSETT

11. 5. Special Education Director / Student Services Data Coordinator

Presenter: SUPERINTENDENT

11. 6. LHS Head Boys Basketball Coach\_Hire

Presenter: RUSTY ZYSETT

11. 7. Certified Special Education\_Hire

Presenter: JESSE HAMILTON

**Price moved and Bunten seconded the motion to approve the Consent Agenda as presented. The motion passed unanimously.**

12. **ANNOUNCEMENTS**

Cahill announced OSBA training with Steve Kelley – September 27, 2017 – District Office @ 5:30 PM.

13. **NEXT BOARD MEETING AGENDA ITEMS**

Presenter: CHAIR

Policy Update – IKF – Graduation Requirements

Legislative Report

Classroom Volunteers for approval

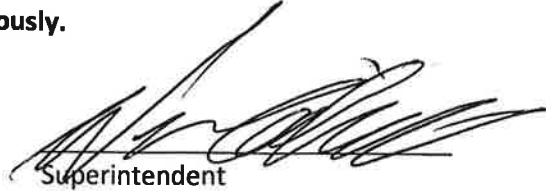
14. **ADJOURNMENT**

I move that we adjourn the meeting.

Presenter: CHAIR

Bunten moved and Price seconded the motion to adjourn the meeting at 8:15 PM. The motion passed unanimously.

  
Board Chair

  
Superintendent

