

BOARD OF DIRECTORS
LAKE COUNTY SCHOOL DISTRICT 7
LAKE COUNTY, OREGON

Present: Annie Buntin, Vice-Chair
Darwin Johnson, Director (NOT PRESENT)
Cori Price, Director
Dustin Gustaveson, Director
Barry Shullanberger, Chair
Leigh Ann Evans, Budget Committee Chair
Ann Crumrine, Budget Committee
Teresa Decker, Budget Committee
Aimee Kintzley, Budget Committee (NOT PRESENT)
Will Cahill, Superintendent
Janet Melsness, Business Manager
Tandalin Gustaveson, Confidential Secretary
Ex-Officio: Ruth Ann Meize, Susan Warner
Guests:

1. Elect Chairperson

Presenter: JANET MELSNESS

Decker moved and Price seconded the motion to elect Evans as the chairperson for the 2018-19 Budget Committee meetings. The motion passed unanimously.

2. Approval / Amendment of Meeting Agenda Items

Presenter: CHAIR

Crumrine moved and Gustaveson seconded the motion to approve the Meeting Agenda Items for the June 5, 2018 Budget Committee Meeting as presented. The motion passed unanimously.

2. 1. Approval and/or Amendment of Budget Committee Meeting Agenda Items

3. Operating Procedures

Presenter: CHAIR

3. 1. A quorum of six budget committee members must be present to conduct the business of the budget committee
3. 2. Any member may call for a "straw vote" to include, adjust, or delete items or amount of money from the proposed budget. The majority of votes will decide the action

taken.

3. 3. All committee members are encouraged to request additional information or to give option on any item.

3. 4. Salaries (Object 100) and benefits (Object 200) are the responsibility of the Board of Directors and are subject to ratified collective bargaining agreements.

4. Superintendent Budget Message

Presenter: SUPERINTENDENT

Cahill verbally presented the 2018-19 Superintendent Budget Message. There were no questions from the committee.

5. Fund 100 - General

Melsness reported that school year 2017-18 brought a new software program, iVisions, into LCSD7. Although there have been some challenges adapting to the new program, it is proving to be very beneficial, district wide. Melsness explained that because of the new software program, this year's printed budget will look much different; however, much easier to read and follow. Melsness reported that the district budget is being built on the same state budget figure as last year, \$8.2 billion and with this, there will be very few changes within the budget. Melsness stated that just as last year, administrators, teachers, and staff have been very careful when spending and making sure to only purchase what is absolutely necessary. Melsness began reviewing General – Fund 100. Revenue from local solar money is \$50,000. Taxes remained the same. Tuition from other districts will include Plush with 5 students, Adel with 1 – 2 students, and Modoc, which includes the New Pine Creek area, will bring several students into LCSD7. Melsness reported that the Federal Forest Fees will bring \$330,000, which is outstanding for the district. The Union Elementary budget is very much the same this year. Only a few areas will change and those changes are due to the need for textbooks, new desks, and computer software. The cafeteria fund is set for \$29,230. This fund is in a much better standing due to lunch bills being collected and USDA Fresh Fruits and Vegetables coming in from Bend. There is very little waste and both, Warner and Melsness are pleased with this. Union's Grand Budget Total is \$447,626. The Fremont / AD Hay Elementary budget has very few changes as well. Warner explained new textbooks are needed as well as a new Math curriculum, new desks are needed, and \$230 for Student Travel was added for field trip purposes, Library is need of computer software, and a few fixes in regard to maintenance are needed. The cafeteria fund is \$29,230. The Fremont / AD Hay Grand Budget Total is \$2,749,549. The DMS budget presented increases in Science and Health with textbook adoptions and Math with computer software. A decrease in Special Education by eliminating Travel Out-of-District in order to cover textbook adoption costs. A decrease in Internal Services in printing services. The DMS Grand Budget Total is \$541,067. The LHS budget will increase in Social Studies, Science, Health, and Personal Finance for the purchase of textbooks. Math will purchase graphing

calculators. Band and choir are in need of instrument repair and piano tune-up. Leadership will increase in Travel due to a San Diego Leadership conference. The Library will increase due to the purchase of a check-out system for books. Maintenance presented a decrease due to eliminating several suppliers and resorting to only using two, Juniper and AlSCO. The cafeteria fund for LHS and DMS is \$29,320. The LHS Grand Budget is 2,815,663. The District Office budget remained the same with the exception of an increase in Data Processing Services for the iVisions software program. The District Office Grand Budget is \$548,590. The District Wide Budget increased in Legal Services in regard to Special Education, Telephone increase, and Fuel and Oil increase. Fuel for bus use throughout the district increased. Health Services for staff increased due to CPR cards going from \$5 to \$18. Technology increased due to the purchase of Secure School software, eTriton program, Smart Licensing, Firewall, Windows 10, and printers/personal computers. The Planned Reserve will be 500,000. The District Wide Grand Budget is \$2,828,481. LCSD7 Board of Directors and the 2018-19 Budget Committee thanked Ms. Melsness for the presentation of General Fund 100. Melsness will continue all other Funds at the next scheduled Budget Committee Meeting, which will be held Tuesday, June 12, 2018 at 6:00 PM.

Presenter: JANET MELSNESS

6. Public Input & Discussion

Presenter: CHAIR

There was no Public Input.

7. Next Budget Committee Meeting - Tuesday, June 12, 2018 at the District Office

Presenter: JANET MELSNESS

8. Adjourn

Presenter: CHAIR

Price moved and Bunten seconded the motion to adjourn the Budget Committee meeting at 8:31 PM. The motion passed unanimously.

