

BOARD OF DIRECTORS  
LAKE COUNTY SCHOOL DISTRICT 7  
LAKE COUNTY, OREGON

Present: Annie Bunten, Vice-Chair  
Darwin Johnson, Director  
Cori Price, Director  
Dustin Gustaveson, Director  
Barry Shullanberger, Chair (NOT PRESENT)  
Will Cahill, Superintendent  
Janet Melsness, Business Manager  
Tandalin Gustaveson, Confidential Secretary  
Ex-Officio: Lonnie Chavez, Susan Warner  
Guests: Ruth Ann Meize, DeNae Bauer, Mark Louie, Bryce Crumrine,  
Challis Young

**1. CALL TO ORDER**

Presenter: CHAIR

**2. WORK SESSION - 6:00 PM**

Presenter: WILL CAHILL

**2. 1. 2018-19 Instructional Calendar**

Presenter: WILL CAHILL

Cahill presented four different versions of the 2018-19 Instructional Calendar. Meize explained that the LCSD7 staff reviewed each calendar and the majority vote chose Calendar D. Further discussion took place regarding several topics including: making changes to Early Release Wednesday's, four day vs. five day school weeks, Block A / Block B weekly school schedule, and full day or partial day professional development. Cahill agreed that these items and concerns are very important and will continue to be discussed much more as the upcoming 2018-19 school year approaches.

**2. 2. Credit Recovery Agreement**

Presenter: JANET MELSNESS

Melsness presented verbal and written information in regard to an agreement for service for the credit recovery program between Klamath Community College District and Lake County School District #7 for the fiscal year 2017-18.

**3. CALL TO ORDER REGULAR SESSION - 7:00 PM**

Presenter: CHAIR

3. 1. Pledge of Allegiance to the Flag

#### 4. APPROVAL / AMENDMENT OF MEETING AGENDA ITEMS

I move to approve the April 11, 2018 meeting agenda items as presented.

Presenter: CHAIR

4. 1. Approval and/or Amendment of Board Meeting Agenda Items for April 11, 2018.

Presenter: CHAIR

**Gustaveson moved and Price seconded the motion to amend the Board Meeting Agenda Items for April 11, 2018. Items, 11.6 – 2018-19 Instructional Calendar and 12.2 – Clint and Heidi Smith, were added. The motion passed unanimously.**

#### 5. APPROVAL OF MINUTES

I move to approve the minutes of March 14, 2018 as presented.

Presenter: CHAIR

5. 1. Minutes of March 14, 2018

**Gustaveson moved and Price seconded the motion to approve the minutes of March 14, 2018 as presented. The motion passed unanimously.**

#### 6. CORRESPONDENCE

Presenter: SUPERINTENDENT

There was no correspondence.

#### 7. PUBLIC COMMENT

Presenter: CHAIR

There was no public comment.

#### 8. REPORTS

8. 1. ASB Report

Presenter: WILL CAHILL

Senior, Bryce Crumrine, reported spring sports including Golf, Track, Softball, and Baseball are underway. Decorative signs and posters were placed on all athletes lockers to show support before meets and games. A variety of gifts and goodies were made and given to all LCSD7 classified employees in recognition of Classified Appreciation Week. Spring conferences will take place April 11<sup>th</sup> and 12<sup>th</sup> and the Booster Club will be selling Honker Gear. Senior Basketball and Dodge ball tournaments took place as class fundraisers. Avid, Ag, Math, and Horticulture Field Trips will begin taking place. Gradation is set for June 2<sup>nd</sup> at 11:00 AM at Honker Gym.

8. 2. Building Principal Reports

Presenter: SUSAN WARNER & LONNIE CHAVEZ

Chavez reported that LHS enrollment is 246 and DMS enrollment is 106. State Assessment is underway. State math tests for all students will begin April 23<sup>rd</sup>. Spring

conferences are scheduled for April 11<sup>th</sup> and 12<sup>th</sup>. The Step Up program is gearing up and finalizing their schedule and plans for Summer School. Warner reported that a retirement party, hosted by staff, for Tami Simms will be held at the Ad Hay school, April 25<sup>th</sup>. Teacher Appreciation will be held May 7<sup>th</sup> through the 11<sup>th</sup>. Continued safety drills and safety training are taking place. LCSD7 math consultant, Janis Hagel, continues working alongside students, parents, and teachers. The 6<sup>th</sup> Grade Science Fair is scheduled for May 2<sup>nd</sup>.

8. 3. March 13, 2018 - Public Meeting Report

Presenter: WILL CAHILL

Cahill presented written and oral information in regard to the recent School Safety Public Meeting that was held March 13, 2018 at the LHS / DMS cafeteria. Cahill shared an outline of guest speakers and presenters, as well as, a brief summary of the overall meeting, what each presenter focused on, and future goals. Board of Director, Gustaveson, who also attended the meeting, agreed with Cahill that it went well and was very beneficial. Cahill stated that public safety meetings between LCSD7 and community partners will continue.

8. 4. February Financial Report

Presenter: JANET MELSNESS

Reports	Projected	Budget Book	Variance	Forecast Actuals
Revenue	8,571,371	8,104,935	466,436	8,571,371
Expenditure	8,482,462	8,19,238	283,224	8,482,462
	Revenue	Expenditure	EFB	
Initial Forecasted EFB	8,571,371	8,842,462	1,183,212	
Actuals to Date	6,673,674	4,509,058	2,930,363	
Anticipated Actuals	9,037,125	8,275,620	761,504	

9. OLD BUSINESS

Presenter: CHAIR

There was no old business.

10. NEW BUSINESS

10. 1. 2017-18 Horticulture / Floral Design Field Trip

I move to approve the 2017-18 Horticulture / Floral Design Field Trip as presented.

Presenter: WILL CAHILL & DENAE BAUER

**Price moved and Gustaveson seconded the motion to approve the 2017-18 Horticulture / Floral Design Field Trip as presented. The motion passed unanimously.**

10. 2. 2017-18 Math Field Trip

I move to approve the 2017-18 Math Field Trip as presented.

Presenter: WILL CAHILL & MARK LOUIE

**Price moved and Johnson seconded the motion to approve the 2017-18 Math Field Trip as presented. The motion passed unanimously.**

10. 3. 2018-19 Budget Calendar

I move to approve the 2018-19 Budget Calendar as presented.

Presenter: JANET MELSNESS

**Gustaveson moved and Johnson seconded the motion to approve the 2018-19 Budget Calendar as presented. The motion passed unanimously.**

10. 4. Asphalt RFP 001-2018 Acceptance

I move to approve the Asphalt RFP 001-2018 Acceptance as presented.

Presenter: JANET MELSNESS

**Gustaveson moved and Price seconded the motion to approve the Asphalt RFP 001-2018 Acceptance as presented. The motion passed unanimously.**

10. 5. OSEA Negotiation Team Established

I move to approve the established Board Negotiation Team for 2018-19 negotiations with OSEA. The Board Negotiation Team will include: Dustin Gustaveson - Board Member, Cori Price - Board Member, Superintendent, and Business Manager.

Presenter: JANET MELSNESS

**Price moved and Gustaveson seconded the motion to approve the Board Negotiations Team for 2018-19 negotiations with OSEA. The motion passed unanimously.**

11. **CONSENT AGENDA**

I move to approve the consent agenda as presented.

11. 1. LHS / DMS Certified Teacher Resignation

11. 2. LHS / DMS Principal

11. 3. Elementary Classroom Volunteer

11. 4. 2017-18 DMS Track & Field Coach

11. 5. Credit Recovery Agreement

11.6. 2018-19 Instructional Calendar

**Gustaveson moved and Price seconded the motion to approve the Consent Agenda as amended by adding Item 11.6 for approval. The motion passed unanimously.**

12. **ANNOUNCEMENTS**

Presenter: SUPERINTENDENT

12. 1. AD HAY Donation

Presenter: JANET MELSNESS

Melsness shared a letter of donation from local attorney, Ron Howen. In the letter, Howen stated that a donation from one of his clients, in the amount of \$10,000.00, was being made to LCSD7. Melsness and Cahill thanked Mr. Howen for this generous donation.

12.2. Thank you – Clint and Heidi Smith

Cahill thanked Clint and Heidi Smith of Thunder Ranch for their recent donation related to LCSD7 school safety. Mr. and Mrs. Smith donated several tourniquets as well as provided training to District 7 staff.

13. **NEXT BOARD MEETING AGENDA ITEMS**

- Policy Updates
- Washington DC Volunteer Chaperones
- 2018-19 Vice Principal / Athletic Director
- 3rd Grade Robotics

Presenter: CHAIR

14. **ADJOURNMENT**

I move we adjourn the meeting.

Presenter: CHAIR

**Price moved and Gustaveson seconded the motion to adjourn the meeting at 8:32 PM. The motion passed unanimously.**

  
Board Chair

  
Superintendent

