

BOARD OF DIRECTORS
LAKE COUNTY SCHOOL DISTRICT 7
LAKE COUNTY, OREGON

Present: Annie Bunten, Vice-Chair
Darwin Johnson, Director
Cori Price, Director
Dustin Gustaveson, Director
Barry Shullanberger, Chair (NOT Present)
Will Cahill, Superintendent
Janet Melsness, Business Manager
Tandalin Gustaveson, Confidential Secretary
Ex-Officio: Susan Warner, Lonnie Chavez, Rusty Zysett
Guests: Jeff Hedlund, Challis Young, Lisa Shullanberger, Ruth Ann Meize,
Bryce Crumrine, Alex Decker, Michaela McKelvie

1. CALL TO ORDER

Presenter: CHAIR

2. EXECUTIVE SESSION - 5:00 PM

Representatives of the news media, designated staff and invited guests shall be allowed to attend the executive session. All other members of the audience are asked to leave the room. Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the session as previously announced. No decision may be made in executive session. At the end of the executive session, we will return to open session and welcome the audience back into the room.

2. 1. Executive Session is held in accordance with (ORS 192.660(2)(h)) Legal Counsel, to consult with an attorney concerning the legal rights and duties of the school board regarding current litigation likely to be filed.

Presenter: WILL CAHILL

2. 2. Executive Session is held in accordance with (ORS 192.66092)) - To consider records exempt by law from public inspection.

Presenter: WILL CAHILL

3. WORK SESSION - 5:15 PM

Presenter: SUPERINTENDENT

3. 1. 2017-18 Superintendent Evaluation

Presenter: WILL CAHILL

Cahill briefed the Board on the upcoming Superintendent Evaluation. He presented

the evaluation packets and explained the 9 different evaluation categories as well as the scoring process.

3. 2. Board Policy Updates & Recommendations - GBEDA-AR / IICC / Batch 3

Presenter: WILL CAHILL

GBED-AR – Drug and Alcohol Testing – Transportation Personnel

Effective January 1, 2018, change in testing requirements according to DOT Final Rule Revising 49 CFR Part 40. Will be tested for four semi-synthetic opioids, and no longer be tested for MDEA.

Required: ADOPT

IICC – **Volunteers** – Updated per Board request.

Recommendation: ADOPT

JEA – Compulsory Attendance

OSBA Position: Highly recommended

Summary: The policy contains updated language related to exemptions from compulsory school attendance, specific to students with diploma, delay of entry to kindergarten, and children with nonimmigrant visas.

Recommendation: Adopt

JECA- Admission of Resident Students

OSBA Position: Highly recommended

Summary: The first paragraph defines the specific age range on the admission of students. Paragraph three specifically identifies student admission exemptions due to special education.

Recommendation: Adopt

JFCG/JFCH/JFCI – Use of Tobacco Products, Alcohol, Drugs, and Inhalant Delivery Systems

OSBA Position: Required

Summary: This policy has been modified to conform to the changes made in the 2017 legislative session. Specifically, the change of age from 18 to 21 in the use, possession, and purchase of tobacco.

Recommendation: Adopt

JGAB – Use of Restraint and Seclusion

OSBA Position: Required

Summary: The shaded portions of the policy indicate new wording related to process in the event a parent wishes to lodge a complaint in regard to what they might view as improper restraint of their child by a staff member

Recommendation: Adopt

JGAB – AR - Use of Restraint and Seclusion

OSBA Position: Required

Summary: The shaded portions of the policy indicate new wording related to process in the event a parent wishes to lodge a complaint in regard to what they might view as improper restraint of their child by a staff member. Change in #7.

Recommendation: Adopt

JHCC – Communicable Disease – Students

OSBA Position: Required

Summary: The policy has virtually been rewritten to conform to the standards of Oregon Health Authority. It outlines the responsibilities of administration to recognize, and follow processes in relation to identifying, isolating, and facilitating processes in the

prevention of communicable diseases.

Recommendation: Adopt

JHCC/GBEB-AR – Communicable Disease (Previously Version 2)

OSBA Position: Delete, replace with new JHCC-AR

Summary: Eliminated policy.

Recommendation: Delete, replace with new JHCC-AR

JHCC-AR – Communicable Disease - Students

OSBA Position: New - Required

Summary: This policy replaces JHCC/GBEB-AR in providing definitions of communicable diseases, and the notifications related to them.

Recommendation: Adopt

JHCD – Nonprescription Medication

OSBA Position: Delete and replace

Summary: This is OSBA's action to refine the policies by deleting policies JHCD and JHCDA, and combining them into JHCDA/JHCDA

Recommendation: Delete, and replace with new policy JHCDA/JHCDA

JHCDA – Prescription Medication

OSBA Position: Delete and replace

Summary: This is OSBA's action to refine the policies by deleting policies JHCD and JHCDA, and combining them into JHCDA/JHCDA.

Recommendation: Delete, and replace with new policy JHCDA/JHCDA

JHCDA/JHCDA – Medications

OSBA Position: Required

Summary: This policy has been cleaned up by OSBA to provide specific guidelines to the administration of prescribed and nonprescription medication to students.

Recommendation: Adopt

JHCDA/JHCDA - AR – Medications

OSBA Position: Required

Summary: Another OSBA policy that has been refined to include the administration of prescription and nonprescription medications in schools. Specific to this policy are the definitions, medication administration rules, and specifics on the training of staff.

Recommendation: Adopt

JHF – Student Health and Safety (Date: 11/14/11)

OSBA Position: Delete

Summary: This version of JHF is being deleted with a replacement policy.

Recommendation: Delete

JHF – Student Safety (New)

OSBA Position: Highly recommended

Summary: This new version of JHF is another policy that OSBA has refined and eliminated excessive language. The guidelines provide a common sense list in keeping students safe in multiple situations such as playgrounds, classrooms and CTE areas.

Recommendation: adopt

JHFE-AR (2) – Abuse of a Child Investigation Conducted on District Premises

OSBA Position: Highly recommended

Summary: Replaces current JHFE/KN-AR(2). This AR is the standard reporting form used to officially document child abuse investigations by the Department of Human Services.

Recommendation: Adopt

JHFE/KN - AR(2) – Abuse of Child Investigations Conducted on District Premises

OSBA Position: Delete and replace

Summary: Replace current OSBA Policy with new version, KN/JHFE-AR(2)

Recommendation: Delete

JOA – Directory Information

OSBA Position: Required

Summary: OSBA recommends the removal of numbered items 2, 3, 4, 6, 7, 10, and 12. In item 11, it is recommended the word “degrees” be removed to have the item read: “Awards received”. It is OSBA’s opinion that the recommended items for deletion expose confidential items that could jeopardize student safety and well-being.

Recommendation: Adopt

3. 3. Lakeview High School Principal Position

Presenter: WILL CAHILL

Cahill presented a timeline of the upcoming LHS Principal Position selection process.

- January 10th – Present process to the LCSD7 Board of Directors
- January 11th – Post the position on educator sites.
- January 11th – Open until significant amount of applications are received.
- Once a pool of applicants is accumulated, the Admin team will convene to screen the applications and schedule interviews.
- The Admin team will conduct interviews and decide which applicants will be called back.
- A meet and greet with DMS/LHS staff will be scheduled for each remaining applicant. Staff will be able to submit questions and will also be given score sheets.
- The Administrative staff will use staff scores to make a final decision of which applicant will be hired.

3. 4. Notice of Supplemental Budget Hearing

Presenter: JANET MELSNESS

Melsness presented the supplemental budget, reviewing the General Fund – Revenue and Expenditure functions. Special Fund # 1, which includes cafeteria, SPR & I, Enhancement, HB3499, IDEA, Title IA & IIA, Title III, Wellness, and Athletics. Revenue / Expenditures \$1,267,613. Special Revenue #2, which includes AG Farm, Horticulture, CTE Revitalization, Career Pathways, Measure 98, BLM, and Youth Workforce. Revenue / Expenditures \$695, 809. Capital Projects, which includes Technical, Equipment Reserve, Construction, Seismic, DMS Main Floor, DMS North Wing, and SB 1149. Revenue / Expenditures \$1,562,839. Proprietary Funds, which includes Benefit Accum, Tuition, and Required Tuition. Revenue / Expenditures \$96,656. Fiduciary Fund, which includes Education and New Building. Revenue / Expenditures \$39,560.

4. CALL TO ORDER REGULAR SESSION - 7:00 PM

Presenter: CHAIR

4. 1. Pledge of Allegiance to the Flag

4. 2. School Board Recognition Month

Presenter: WILL CAHILL

Cahill presented Board Appreciation certificates to each of the LCSD7 Board of Directors, read Governor Kate Brown's 2018 Proclamation, and thanked the Board for all that they do for the district.

5. **APPROVAL / AMENDMENT OF MEETING AGENDA ITEMS**

Presenter: CHAIR

5. 1. Approval and/or Amendment of Board Meeting Agenda Items for January 10, 2018.

Presenter: CHAIR

Price moved and Johnson seconded the motion to approve the Board Meeting Agenda Items for January 10, 2018 as presented.

6. **APPROVAL OF MINUTES**

I move to approve the minutes of December 13, 2017 as presented.

Presenter: CHAIR

6. 1. Minutes of December 13, 2017

Gustaveson moved and Price seconded the motion to approve the minutes of December 13, 2017 as presented.

7. **CORRESPONDENCE**

Presenter: SUPERINTENDENT

There was no correspondence.

8. **PUBLIC COMMENT**

Presenter: CHAIR

There was no public comment.

9. **REPORTS**

9. 1. FFA - College & Industry Field Trip

Presenter: LISA SHULLANBERGER

FFA students, Alex Decker and Michaela McKelvie, reported that the FFA College and Industry trip they recently attended was not only fun but very informative and educational as well. The two reported that they visited Blue Mountain Community College (BMCC), Eastern Oregon University (EOU), and Treasure Valley Community College (TVCC). Each campus, they toured the AG departments, Nursing departments and TVCC's Rodeo department. Decker and McKelvie enjoyed learning about the different campuses and what each has to offer. Decker also reported that when the FFA students were not touring campuses, they were enjoying several fun activities including, miniature golf and bowling.

9. 2. ASB Report

Presenter: RUTH ANN MEIZE

LHS student, Bryce Crumrine, reported that before Christmas break, many exciting things took place at LHS/DMS including Holiday Door Decorations and an Ugly Sweater Contest. Mr. and Mrs. Honker was a great success, earning \$5600.00. A Turkey Shoot / Free Throw Tournament took place. Students are currently busy planning and organizing this year's Sadie Hawkins dance. A Community Service Project is underway and things are going well.

9. 3. Building Principal Reports

Presenter: SUSAN WARNER & RUSTY ZYSETT

Zysett reported that enrollment numbers are steady at 108 students for DMS and 252 students for LHS. The semester is coming to an end and finals are approaching with testing dates of January 24 & 25. Zysett explained that he and LHS / DMS staff are searching for help in the math program due to state testing scores being low. Zysett also informed the Board that reclassification for football is once again changing. However, the change is for the better as Honker football will play against more schools which means more games. Warner reported that enrollment is at 425 students for the elementary schools. Union elementary enjoyed a "Bugs" Christmas program. Barry Shullanberger and Coley Neider volunteered to take the 4th grade class out in the woods to get Christmas trees. All of the Christmas programs were very successful and had "full-house" attendance. Retired teachers, Carol Owen and Randy Dary helped with the programs as well. Warner said they both did an outstanding job and it was wonderful to have their help. Warner explained that Winter Progress Monitor testing is underway. Paraprofessional positions are available and interviews will be taking place soon. Mary Coon's Fremont secretarial position was filled by new hire, Bonnie Langum and Tami Simm's AD Hay secretarial position was filled by LCSD7 employee, Liz Helling.

10. NEW BUSINESS

10. 1. 2017-18_World Strides Field Trips

I move to approve the 2018-19 World Strides Washington DC Field Trips as presented.

Presenter: RUSTY ZYSETT & CHALLIS YOUNG

Gustaveson moved and Price seconded the motion to approve the 2018-19 World Strides Washington DC trip as presented. The motion passed unanimously.

10. 2. Tuition Rate

I move to approve the Tuition Rate as presented.

Presenter: JANET MELSNESS

Price moved and Johnson seconded the motion to approve the Tuition Rate as presented. The motion passed unanimously.

10. 3. Resolution 17

I move to approve Resolution #17 - Adopting The Supplemental Budget as presented.

Presenter: JANET MELSNESS

Price moved and Gustaveson seconded the motion to approve Resolution #17 – Adopting The Supplemental Budget as presented. The motion passed unanimously.

11. **CONSENT AGENDA**

I move to approve the consent agenda as presented.

11. 1. Policy Updates & Recommendations - GCN/GDN – GDN, IICC, GBED-AR, & Batch 2 "I" policies

Presenter: WILL CAHILL

11. 2. 2017-18 7th Grade Boys Basketball Coach

Presenter: RUSTY ZYSETT

11. 3. 2017-18 8th Grade Boys Basketball Coach

Presenter: RUSTY ZYSETT

11. 4. ADEL Tuition

Presenter: JANET MELSNESS

11. 5. MODOC Tuition

Presenter: JANET MELSNESS

11. 6. PAISLEY Tuition

Presenter: JANET MELSNESS

11. 7. PLUSH Tuition

Presenter: JANET MELSNESS

11. 8. 2017-18 8th Grade Boys Basketball Volunteer

Presenter: RUSTY ZYSETT

11. 9. 2017-18 JV Basketball Program

Presenter: RUSTY ZYSETT

Gustaveson moved and Price seconded the motion to approve the Consent Agenda as presented. The motion passed unanimously.

12. **ANNOUNCEMENTS**

Presenter: SUPERINTENDENT

There were no announcements.

13. NEXT BOARD MEETING AGENDA ITEMS

- Superintendent Evaluation Survey Results - Executive Session
- Policy Updates - Work Session - Batch 4
- Policy Updates - Approve Batch 3
- Division 22 Standards - New Business
- Oster Audit Report
- Healthy Teen Survey

Presenter: CHAIR

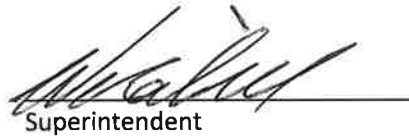
14. ADJOURNMENT

I move we adjourn the meeting.

Presenter: CHAIR

Gustaveson moved and Price seconded the motion to adjourn the meeting at 7:51 PM. The motion passed unanimously.


Board Chair


Superintendent