

**BOARD OF DIRECTORS  
LAKE COUNTY SCHOOL DISTRICT 7  
LAKE COUNTY, OREGON**

**Present:** Annie Bunten, Director  
Darwin Johnson, Director  
Cori Price, Chair  
Scott Havel, Vice-Chair  
Barry Shullanberger, Director  
Michael Carter, Superintendent  
Janet Melsness, Business Manager  
Tandalin Gerber, Administrative Assistant  
**Ex-Officio:** Hillary Hulseman, Lonnie Chavez, Christopher Rose  
**Guests:** Jeffery Hedlund, Kevin Winter

**1. CALL TO ORDER REGULAR SESSION - 5:30 PM**

1. Pledge of Allegiance to the Flag
2. Oath of Office: Elected Board Members (Position #1, Position #5)

**3. Elect Chairperson**

Shullanberger moved and Johnson seconded the motion to elect Price as LCSD7 Board Chairperson as presented. The motion passed with 3 yea/1nay.

**4. Elect Vice-Chairperson**

Shullanberger moved and Johnson seconded the motion to elect Havel as LCSD7 Board Vice-Chairperson as presented. The motion passed unanimously.

**5. APPROVAL / AMENDMENT OF MEETING AGENDA ITEMS**

Havel moved and Bunten seconded the motion to approve the meeting agenda items of the August 11, 2021 board meeting as presented.

**6. APPROVAL OF MINUTES**

Havel moved and Bunten seconded the motion to approve the minutes of July 21, 2021 as presented. The motion passed unanimously.

**7. GOOD NEWS**

**1. Letter of Appreciation**

Carter presented a letter of appreciation from Lakeview Little League.

## **8. SUPERINTENDENT REPORT**

### **1. Fire Information - ICP - Debrief**

Carter thanked the LCSD7 custodial staff for going above and beyond to help with anything the ICP needed. Carter thanked the fire fighters and Red Cross and complimented them on being so wonderful to work with during such trying times. Carter complimented the LCSD7 maintenance crew for working diligently to keep our grounds maintained even while serving the ICP.

### **2. 2021-22 Town of Lakeview - Public Swimming Pool Profit / Loss Report**

Carter presented a report provided by the Town of Lakeview in regard to the swimming pool profits and losses for the 2021 swim season. The Board has many questions in regard to the report but those will need to be addressed by the Town of Lakeview.

### **3. School Opening Plan**

Carter reported many changes are being made and will continue to be made due to COVID and new restrictions, regulations, and guidelines being presented by the Governor. Carter stated his concerns with the Labor Day Holiday and the possibility of pushing out the start day from September 8<sup>th</sup> to September 15<sup>th</sup>. The Board of Directors agreed with Carter and stated that they supported that choice.

## **9. PUBLIC COMMENT**

There was no public comment.

## **10. REPORTS**

### **1. Building Principals Report**

Hulseman reported attending the COSA New Principal's Academy conference in Eugene, Oregon the first of August. Hulseman felt that it was a great opportunity to meet other administrators and provided many creative ideas for learning along with great resources. Hulseman reported staff has begun coming back into the buildings, a Welcome Back Letter has been sent out and school registration began online on the 9<sup>th</sup> and in-person registration will be open the 16<sup>th</sup>-18<sup>th</sup>. Preparation for in-service is underway and will include several topics ranging from all staff training, handbook reviews, and student orientations. Warner was not present at the meeting, however, submitted a written report to the Board of Directors.

### **2. Vice-Principal /AD/ Lakeview Academy Principal**

Rose reported online enrollment underway. Rose is currently working with Hulseman in developing a solid LHS/DMS in-service schedule. Rose reported attending the

Admin Team Retreat, which was a two-day training for several topics including Apptegy, ReadySub, and all staff in-service.

**3. Student Services Director**

Chavez welcomed new special education teacher, Miss Sylvia Davis and stated that Davis will be a great addition to the secondary sped department. Chavez reported that she moved office locations and is now at the LHS/DMS, where she will be able to offer more support to her team. Chavez stated that she is excited and hopeful for the new school year.

**4. Financial Report**

Melsness reported that actual YTD Revenues are 92.71%, YTD Local Sources are 95.76% and YTD State Sources are 98.88%. Top ten sources of Revenue include: Unrestricted Grants, taxes, school tuition, interest on investments, penalties on interest, and miscellaneous. Percent of total revenues YTD is 99.70%. Actual YTD Expenditures is 87.63%, Actual YTD Salaries/Benefits is 95.65%, and Actual YTD Other Objects is 82.21%. General Fund Expenditures include: licensed salary, insurance, classified salary, PERS, consumable supplies, district paid TSA. Percent of total expenditures YTD is 77.93%. EFB \$707,522.

**11. OLD BUSINESS**

There was no old business.

**12. NEW BUSINESS**

**1. Approval for Local Attorney Contract 2021-22**

Johnson moved and Havel seconded the motion to approve the Local Attorney Contract 2021-22 as presented. The motion passed unanimously.

**2. Resolution #2 - Resolution Amending the 2021-22 Budget & Appropriations**

Shullanberger moved and Buntten seconded to motion to approve Resolution #2 – Resolution Amending the 2021-22 Budget & Appropriations as presented. The motion passed unanimously.

**3. LCSD7 Volunteer Liability Release Form**

Havel moved and Johnson seconded the motion to approve the LCSD7 Volunteer Liability Release Form as presented. The motion passed unanimously.

**4. LCSD7 Facility Use Liability Release and Hold Harmless Addendum**

Havel moved and Johnson seconded the motion to approve the Facility Use Liability

Release and Hold Harmless Addendum as presented. The motion passed unanimously.

**13. CONSENT AGENDA**

Shullanberger moved and Johnson seconded the motion to approve the Consent Agenda as presented. The motion passed unanimously. Bunten abstained.

1. 2021-22 Special Education Teacher\_HIRE
2. 2021-22 Certified Elementary Physical Education Teacher\_HIRE
3. 2021-22 Certified Elementary Teachers\_HIRE
4. 2021-22 Certified School Nurse\_HIRE

**14. ANNOUNCEMENTS**

There were no announcements.

**15. NEXT BOARD MEETING AGENDA ITEMS**

September 15<sup>th</sup>, 2021

**16. ADJOURNMENT**

Johnson moved and Havel seconded the motion to adjourn the meeting at 6:18 P.M. The motion passed unanimously.

  
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Board Chair

  
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Superintendent