

BOARD OF DIRECTORS  
LAKE COUNTY SCHOOL DISTRICT 7  
LAKE COUNTY, OREGON

Present: Annie Bunten, Vice-Chair  
Darwin Johnson, Director (NOT PRESENT)  
Cori Price, Director  
Scott Havel, Director (NOT PRESENT)  
Barry Shullanberger, Chair  
R. Michael Carter, Superintendent  
Janet Melsness, Business Manager  
Tandalin Gerber, Administrative Assistant  
Ex-Officio: Susan Warner, Hillary Hulseman, Lonnie Chavez, Christopher Rose  
Guests: Kevin Winter (LCE)

**1. CALL TO ORDER REGULAR SESSION - 5:30 PM**

1. Pledge of Allegiance to the Flag

2. Oath of Office: Elected Board Members (Position #1, Position #3, Position #5)

~~3. Elect Chairperson~~

~~\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to elect \_\_\_\_\_ as LCSD7 Board of Directors,  
Chairperson. The motion passed unanimously.~~

~~4. Elect Vice-Chairperson~~

~~\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to elect \_\_\_\_\_ as LCSD7 Board of Directors,  
Vice-Chairperson. The motion passed unanimously.~~

The election of Board Chair and Vice-Chair will be tabled until the August 11, 2021 board meeting as two board members were not present.

**2. APPROVAL / AMENDMENT OF MEETING AGENDA ITEMS**

Price moved and Bunten seconded the motion to approve the meeting agenda items for the July 21, 2021 board meeting. The motion passed unanimously.

### **3. APPROVAL OF MINUTES**

Bunten moved and Price seconded the motion to approve the minutes of June 16, 2021 as presented. The motion passed unanimously.

### **4. GOOD NEWS**

1. Superintendent Report
2. Facility Use Agreement - Wildland Firefighter\_Instant Command Post
3. Facility Use Agreement - Red Cross\_Emergency Shelter
4. Summer School Program\_Update
5. 2021 COSA Administrators Conference

### **5. PUBLIC COMMENT**

There was no public comment.

### **6. REPORTS**

#### **1. Building Principal Reports**

Warner reported 150 K-6 students were enrolled in the first two-week session of the Summer School program. The first session of the program was a great success offering many fun and educational activities. Registration will open August 16<sup>th</sup>. Building secretaries will return August 2<sup>nd</sup>. New hires are going well with very few positions remaining open. Warner reported the COSA conference being very beneficial with great networking opportunities and team building. Hulseman began by thanking the entire staff for such a warm welcome to the LCSD7 team. Hulseman reported having several scheduled individual meetings with the LHS/DMS staff. Hulseman stated that the purpose and goal of these meetings is to learn the school culture, climate, traditions, areas of strength and areas for growth. Hulseman reported the COSA conference also being a great experience in both team-building and bonding. Hulseman reported the In-Service scheduled is currently in progress.

#### **2. Vice-Principal / AD / LKV Academy Principal Report**

Rose reported that the same software program, Edgenuity, that is used for the Lakeview Academy is also being used for the Summer School program. Rose stated that academy team is working to collect data and decide on future plans for the academy and the software. Rose reported that he has been meeting with LHS/DMS coaches to discuss athletics for the upcoming school year. Rose stated that the timeline for athletics is looking to resume to "normal" prior to COVID. LHS head football coach, Ryan Moss, is beginning a

conditioning clinic for all those interested in playing during the 21-22 season. Volleyball is practicing each Sunday afternoon at the Union elementary school. The soccer teams are meeting for extra playtime. Rose reported the COSA conference being a great trip, which included beneficial learning and team bonding.

**3. Special Education Director Report**

Chavez reported one special education teacher still remains open at the secondary level; however, interviews are scheduled for the following week. Chavez reported the Sped department recently participated in a two-day technology and social & emotional training. Chavez reported a two-day training will take place in August and special guest speakers will join the LCSD7 Sped team for workshops in both transitioning services and IEP guidelines.

**4. Financial Report**

7. Melsness reported that actual YTD Revenues are 100.97%, YTD Local Sources are 94.26% and YTD State Sources are 98.34%. Top ten sources of Revenue include: Unrestricted Grants, taxes, school tuition, interest on investments, penalties on interest, and miscellaneous. Percent of total revenues YTD is 9.70%. Actual YTD Expenditures is 71.77%, Actual YTD Salaries/Benefits is 88.60%, and Actual YTD Other Objects is 61.22%. General Fund Expenditures include: licensed salary, insurance, classified salary, PERS, consumable supplies, district paid TSA. Percent of total expenditures YTD is 81.68%. EFB \$444,681.

**8. OLD BUSINESS**

**1. 2021-22 Instructional Calendar\_Update**

Price moved and Bunten seconded the motion to approve the 2021-22 Instructional Calendar updates, which changed LHS graduation from June 11, 2022 to June 4, 2022. The motion passed unanimously.

**9. NEW BUSINESS**

**1. 2021-22 Elementary Student & Parent Handbook**

Bunten moved and Price seconded the motion to approve the 2021-22 Elementary Student & Parent Handbook as presented. The motion passed unanimously.

**2. 2021-22 LHS/DMS Student Handbook and Revisions**

Bunten moved and Price seconded the motion to approve the 2021-22 LHS/DMS Student Handbook and Revisions as presented. The motion passed unanimously.

**3. 2021-22 Board Meeting Calendar**

Bunten moved and Price seconded the 2021-22 Board Meeting Calendar as presented. The motion passed unanimously.

**4. 2021 National FFA Convention**

Bunten moved and Price seconded the motion to approve the 2021 National FFA Convention as presented. The motion passed unanimously.

**5. 2021-2024 LCSD7 Superintendent Contract**

Price moved and Bunten seconded the motion to approve the 2021-2024 LCSD7 Superintendent Contract as presented. The motion passed unanimously.

**10. CONSENT AGENDA**

Bunten moved and Price seconded the motion to approve the Consent Agenda as presented. The motion passed unanimously.

1. Secondary Principal\_HIRE
2. Certified PE/Strength & Condo Teacher\_HIRE
3. 2021-22 FFA Advisor
4. 2021-22 SAE 30 Day Contract Extension
5. 2021-22 Family Consumer Science\_Certified Teacher\_HIRE
6. 2021-22 Step-Up Certified Teacher\_HIRE
7. 2021-22 Certified Elementary Teacher\_HIRE
8. 2021-22 Certified Elementary Teacher\_Assignment Change
9. 2021-22 Certified Teacher\_Resignation
10. 2021-22 LHS Head Boys Soccer Coach
11. 2021-22 LHS Golf Coach
12. 2021-22 LHS Varsity Head Football Coach
13. 2021-22 LHS Cheerleading Advisor\_Resignation
14. Resolution #1 Annual Routine Approvals
15. Principal's Salary Schedule
16. 2021-22 Administrative COLA & TECH Proposal

**11. ANNOUNCEMENTS**

1. In-Person Board Meetings will resume September 15, 2021 and will be held in the

boardroom at LCSD7 District Office.

**12. NEXT BOARD MEETING AGENDA ITEMS**

BOND (Resolution)

Election of Officers

Swim Pool Passes update

**13. ADJOURNMENT**

Price moved and Bunten seconded the motion to adjourn the meeting at 6:28 PM. The motion passed unanimously.



Board Chairperson



Superintendent

