

BUILDING OR DEPARTMENT TO COMPLETE THIS BOX		DATE NEEDED	
STUDENT'S NAME		TEACHER'S NAME	

HURON VALLEY SCHOOLS
Country Oaks Elementary

2390 S. Milford Road
Highland, MI 48357
(248) 684-8000

CRIMINAL RECORD CHECK FORM

In congruence with the state law for employees and to maintain student safety in Huron Valley Schools, anyone convicted of a felony or a misdemeanor criminal sexual offense will not be permitted to volunteer in the school district.

As a volunteer of Huron Valley Schools, I understand that it is the school district's policy to secure criminal history information as part of its volunteer screening process using the information provided below.

VOLUNTEER, **COMPLETE ALL THE INFORMATION BELOW AND PRINT LEGIBLY.** *Incomplete and/or illegible forms will be returned to the applicant causing a delay and may result in it being too late to volunteer.*

FIRST NAME		MIDDLE NAME		LAST NAME	
DATE OF BIRTH	____/____/____ MONTH DATE BIRTH YEAR		RACE	<input type="checkbox"/> AMERICAN INDIAN OR ALASKAN NATIVE <input type="checkbox"/> ASIAN OR PACIFIC ISLANDER <input type="checkbox"/> BLACK <input type="checkbox"/> UNKNOWN/OTHER <input type="checkbox"/> WHITE	
GENDER	<input type="checkbox"/> MALE <input type="checkbox"/> FEMALE				

I understand that the above information is required by the Central Records Division of the Michigan State Police, Lansing, MI. I authorize Huron Valley Schools to utilize the above information for the sole purpose of obtaining a conviction only criminal history file search, pursuant to the Michigan Freedom of Information Act. (PA 442 of 1976).

SIGNATURE OF PROSPECTIVE VOLUNTEER		DATE	
TELEPHONE NUMBER	() _____ - _____	CURRENT HVS EMPLOYEE	<input type="checkbox"/> YES <input type="checkbox"/> NO

**YOU ARE REQUIRED TO FILL-OUT ONE CRC
PER YEAR. PLEASE LIST ALL SCHOOLS THAT
YOUR CHILDREN ATTEND IN HURON VALLEY**

It is the policy of the Huron Valley Schools' Board of Education that no person on the basis of race, color, religion, national origin or ancestry, age, sex, marital status or disability shall be discriminated against, excluded from participation in, denied the benefits of or otherwise be subjected to, discrimination in any program or activity.