



# Spencer East Brookfield Regional School District

306 Main Street, Spencer, Massachusetts 01562

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**Superintendent of Schools: Paul S. Haughey, Ed.D.**

## SCHOOL COMMITTEE MEETING

### AGENDA

**Tuesday, September 21, 2021 – 6:00 p.m.**

A meeting of the Spencer-East Brookfield Regional School Committee will take place on Tuesday, September 21, 2021 at 6:00 p.m. at the Wire Village School.

*The public is invited to attend in-person. All attendees are required to wear masks. Masks must completely cover the nose and mouth and fit snugly against the sides of the face without gaps.*

### Agenda

- I. Call to order – *please be reminded that this meeting will be audio and video recorded*
- II. Student Reports
- III. Bargaining Units Leadership Reports
- IV. Consent Agenda

**Motion to move** that the School Committee vote to approve the following items:

- School Committee meeting minutes of 8/10/21
- Payables warrants:
  - 1012 - \$582,771.53
  - 1015 - \$476,601.08
  - 1016 - \$5,559.29
  - 1017 - \$300.00
  - 1018 - \$95,100.83
  - 1019 - \$400.00
- Fundraiser – DPHS Junior Class Lyman Orchard Pies fundraiser

### V. Secretary's Report

**Motion to move** that the School Committee vote to approve the following payroll warrants:

- Payroll warrants:
  - 1010 - \$354,654.60

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*The Spencer-East Brookfield Regional School District's Policy of non-discrimination will extend to students, staff, the general public and individuals with whom it does business; and will apply to race, color, national background, religion, sex, pregnancy or pregnancy-related conditions, disability, economic status, political party, age, handicap, sexual orientation, gender identity, homelessness and other human differences.*

- 1011 - \$375.50
- 1013 - \$353,501.08
- 1014 - \$86,334.71
- 1020 - \$415,118.40
- 1021 - \$5,569.86

## VI. Citizen Input

## VII. Select Board Input from East Brookfield and Spencer

## VIII. Superintendent's Report

- Enrollment – 1,444 (informational only)
- Personnel report (informational only)
  - 1 FTE PreK Teacher – **motion to move** that the School Committee vote to approve adding the one-year temporary position to the FY22 Budget due to increased enrollment
  - 1 FTE K Teacher – **motion to move** that the School Committee vote to approve adding the position to the FY22 Budget due to increased enrollment
- Covid-19 Update
  - Action Steps for Responding to Covid
  - Mobile Vaccine clinic Held on 9/9/2021
  - Reporting to DPH & DESE
- Wire Village Outdoor Classroom
- AlphaBest Education Update
- MSBA David Prouty HS Building Project Update
  - Module III: Feasibility Study
  - July 2021 OPM report
  - SBC Meeting next takes place on Thursday, 9/23/2021 at 6:00 p.m.
- Superintendent Goals
- District Improvement Plan for review
- School Improvement Plans for review
- KTMS – 8<sup>th</sup> grade closed
- ESSER III Survey available on district website
- Contracts/Agreements
  - Tyler Technologies – **motion to move** that the School Committee vote to authorize the Superintendent to sign the one-year Agreement totaling \$32,944. This Agreement will move the Core Account, Human Resources, and iVisions Web Portal to a cloud-based system.
  - IXL Learning – **motion to move** that the School Committee vote to authorize the Superintendent to sign the three-year Agreement for grades K-8 totaling \$62,514. This Agreement will be paid for using Title Grants.
  - Siemens Contract – Phase 3 – Wire Village Elementary School Energy Management System – **motion to move** that the School Committee vote to authorize the Superintendent to sign the Agreement totaling \$606,738. This project will be paid for with ESSER II funds.
  - Lifetouch Service Agreement (informational only) – 3-year Agreement for Lifetouch to provide Fall and Spring individual photos to students at Knox Trail Middle School for the period of 2021-2024 – **motion to move** that the School Committee vote to authorize the Business Manager to sign the agreement.

## **IX. Financial Reports**

- September 2021 Expenditure Report
- FY22 Budget Updates
- Auditor – Scanlon and Associates engagement letter – **motion to move** that the School Committee vote to authorize the Business Manager to sign the engagement letter.
- Student Activity Accounts – **motion to move** that the School Committee vote to approve new Student Activity Accounts for FY22
- Transfers
- Surplus
- Food Services update
- Facilities update
- Transportation update

## **X. New Business**

## **XI. Unfinished Business**

## **XII. Committee Comments/Future Agenda Topics**

## **XIII. Adjournment**

### *Attachments:*

- *School Committee meeting minutes of 8/10/21*
- *Payables warrants (1012, 1015-1019)*
- *Fundraisers – DPHS Junior Class*
- *Payroll warrants (1010-1011, 1013-1014, 1020-1021)*
- *Enrollment report*
- *Personnel report*
- *DESE Action Steps for Responding to Covid*
- *July 2021 OPM report*
- *Superintendent Goals*
- *District Improvement Plan*
- *School Improvement Plans*
- *Tyler Technologies Agreement*
- *IXL Agreement*
- *Siemens Contract – Phase 3 – Wire Village Elementary School Energy Management System*
- *Lifetouch Agreement for KTMS*
- *September 2021 Expenditure Report*
- *Scanlon and Associates engagement letter*
- *August 2021 Board and Administrator Newsletter*
- *September 2021 Board and Administrator Newsletter*

*Posted 9/17/21*

*The matters listed are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent by law. Votes may be taken at this meeting.*