



La Grange Independent School District

William D. Wagner Superintendent Stacy Eilers Assistant Superintendent
Sharon Muzny Director of Operations & School Safety

P.O. Box 100, La Grange, TX 78945 (979) 968-7000 (979) 968-8155 fax

Date: ____/____/____

New District Information:

Send Records via: (check all that apply)

Name of School

_____ Fax

Mailing Address

_____ Certified Mail

_____ City State Zip Code

_____ Regular Mail

(_____) _____
Phone Number

_____ Email Human Resources

(_____) _____
Fax Number

Email Address of Human Resources Contact

Please release the following information to my new school district:

- _____ (1) Original Service Record(s)
- _____ (2) Original Transcripts, if available
- _____ (3) Certificates/Licenses (COACHES - CPR, First Aid Training)
- _____ (4) Specialized Training Documentation
- _____ (5) Evaluations - most recent
- _____ (6) Other: _____

Printed Name:

Signature:

Tina Huenefeld
La Grange ISD
Superintendent Secretary
and Board Relations
979.968.7000
huenefeldt@lgisd.net

Keri Sanders
La Grange ISD
Payroll and Benefits Coordinator
979.968.7000
keri.sanders@lgisd.net