

Puxico R-8 School

Return-to-Learn Plan



IN RESPONSE TO COVID-19

Note: This is a living document. The Puxico R-8 School district will continue to monitor the situation and follow current guidelines and recommendations. Our decisions will be based on recommendations and data from CDC, DESE, Missouri Governor, and applicable state and local agencies.

ADOPTED August 2021
REVISED 9-16-21

INTRODUCTION

We have created this plan to aid in reopening of our school where employees, students, and families feel safe and to reduce the impact of COVID-19 upon returning to school. As we progress, regular updates will be made to this plan based on new information.

GUIDING PRINCIPLES & COVID-19 TASK FORCE

The following guidelines have been put into place to ensure the continued well-being of our employees and students:

1. Employee and Student Safety Measures
2. Health Guidelines
3. Support for Families

Puxico Schools developed a COVID-19 Task Committee to develop systems for the district's reopening and for the event of future closures. The committee members are from various buildings to get a diverse set of knowledge and skills. The committee members met and provided recommendations for this plan. The Puxico R-8 School District will review and revise the SRCSP no less than every six months in order to incorporate the latest CDC, DESE, LEA, and LPHA guidance in our document.

The members are:

Cindy Crabb	Superintendent
Shana Kight	Jr. High School Principal
Nate Wills	Elementary Principal
Kendall Tilley	School Nurse
Tracy Robison	Special Services Director
Tammy Thompson	Curriculum Director
Don McRoy	Technology Coordinator
Deborah Wilkerson	High School Counselor
Bobbie Wood	Elementary Counselor
Roy Davis	Transportation Director
Jim Clark	Maintenance Director
Chad Payne	Board of Education President
Erin Armstrong	High School Representative
Shannon Hanners	Elementary Representative
Brandy Moore	Cafeteria Director
Ben Godwin	Stoddard County Health Department

SECTION 1: SAFETY OF STUDENTS, STAFF, AND VISITORS

Information and direction about the phases and timeline will be sent to all employees, students, and parents before implementation. Please see below for a summary of the phases and timelines.

Steps	Timing	Items
Step 1	June 1- July 5	<ul style="list-style-type: none"> ● Purchase supplies and equipment ● Detailed work schedule for phases ● Implement measures for Summer School June 1-26 ● Implement safety protocols as extracurricular activities resume ● Coordinate with task force on re-entry plan
Step 2	July 6- August 2	<ul style="list-style-type: none"> ● Prepare buildings and transportation for re-opening ● Plan teacher trainings
Step 3	August 3- August 20	<ul style="list-style-type: none"> ● New Student Registration ● Returning Student Registration ● Teacher In-Service ● Survey parents on technology access at home ● Prepare teachers on daily student screenings ● Prepare teachers on proper hygiene and sanitation ● Prepare teachers for changes in daily routines ● Prepare teachers for the possibility of remote learning
Levels of Reopening		<ul style="list-style-type: none"> ● Level 1-Daily on Campus Learning-no restrictions ● Level 2-Daily on Campus Learning w/ social distancing and Elementary in Cohorts ● Level 3-School Closure and we will offer distance learning for all students to ensure an equitable education through Google Classroom

STUDENT & EMPLOYEE SCREENING AND PROTOCOLS

To help prevent the spread of COVID-19 and reduce the risk of exposure to our employees, we will require employees and students to complete daily temperature readings. Students and employees will not be allowed to attend or remain at school if they test positive for COVID-19 or if they exhibit one or more of the following symptoms of COVID-19:

- A fever of 100.4 degrees or greater
- Cough
- Shortness of breath or difficulty breathing
- Chills or repeated shaking associated with chills
- Muscle pain
- Headache
- Sore throat
- New loss of taste or smell
- Nausea, Vomiting, or Diarrhea
- New runny nose or congestion
- Been in close contact with a person who has Covid19 in the last 14 days

Parents/Guardians can help prevent spread at school by checking your child's temperature and for the listed symptoms prior to sending to school. Students will submit temperature screenings upon arrival at school, at designated times during the day, and before participating in after school activities.

Staff will also submit temperature readings upon arrival to work and at the students designated times. All screening information will be kept confidential by the nurse and administrative team. Staff who are symptomatic and would prefer to have diagnostic testing conducted by the nurse rather than their healthcare provider are eligible for free rapid testing.

Guidance and Reporting if Exposed

- If you, your child or an immediate family member or anyone living/staying under the same roof test positive or is showing COVID symptoms, staff members should stay home and contact the COVID Hotline and notify the Superintendent. Students should be kept home even if not showing symptoms and contact the COVID Hotline as well as the school's office. Again, safety is the main focus this year, not perfect attendance. If a student misses multiple days related to COVID-19 we will look at each case on an individual basis and the student may be placed on an alternate educational plan.
- If an employee or student becomes ill at work/school or exhibits symptoms of COVID-19, they must leave and follow protocol.
- Students/Staff may return to school after a positive test if they receive medical clearance from health providers

COVID-19 CASE FORM

If an employee or student becomes symptomatic on campus, he/she will immediately report to the district nurse's office and the case form will be completed. In cases of a fever of 100.4 or greater, the student will be sent immediately to an isolation area and parents contacted.

- The nurse must complete a Suspected COVID-19 Case form and call the parents to pick up their child or send the employee home. The nurse will also notify the building principal.
- The nurse and others attending to the suspected infected person, should also wear a protective mask while working with them.
- The suspected infected person's work area/classroom must be thoroughly cleaned and disinfected, in addition to all other common surfaces recently touched by the suspected infected person.

Communication with Stoddard County Health Department

The district will remain in close contact with county health departments to communicate positive COVID-19 cases as well as collaborate to facilitate contact tracing consistent with CDC, LEA, and LPHA guidelines. Our district is served by the Stoddard County Health Department.

Return to School After Exclusion

Once a student or employee is excluded from the school environment, they may return if they satisfy the following guidelines:

a. They have not had a fever for at least 72 hours (that is 3 full days of no fever, without the use of medicine that reduces fevers,

AND

b. Other symptoms have improved (for example, when your cough or shortness of breath have improved).

OR

a. Have received a negative test for Covid and are fever free for more than 24 hours.

b. Have not had symptoms but test positive for COVID-19 may return when they have gone fourteen (14) calendar days without symptoms and have been released by a healthcare provider.

PERSONAL PROTECTIVE MEASURES

Social Distancing

Social distancing is an effective way to prevent potential infection. Puxico School District employees, students, parents, and visitors should continue to practice social distancing. When local COVID-19 infection rates dictate a shift to Level 2, elementary students will be grouped in learning pods during class and passing times. Cohort grouping will be utilized during the school day to the greatest extent possible.

Masks

Social distancing will be observed as much as feasibly possible but at times students will be closer than the recommended 3-6 ft. apart. Students and drivers are **encouraged** to wear a mask when riding the bus. Masks will be provided to the students and staff, but they can also supply their own. Cloth masks **must** be washed after use to avoid further health risks and exposures.

Washing Hands

Wash hands with soap and water for at least 20 seconds. Students will use hand sanitizer as they enter each JH/HS classroom. Elementary hand washing will be scheduled frequently throughout the day and students will wash their hands before and after meals/snacks.

Avoid Touching Face and Covering Mouth

Refrain from rubbing your eyes, nose, and mouth. Cover your mouth and nose when you cough or sneeze with a tissue, the inside of your elbow, or inside the collar of your shirt.

FACILITIES

Cleaning

The safety of our employees and students are our priority. Upon reopening, our schools will be cleaned and disinfected, and we will adhere to all necessary safety precautions. We will require employees to maintain this safety standard by daily cleaning and disinfecting practices.

Workspaces/Classrooms

Employees are encouraged to disinfect their own personal workspace (teacher desk, phone, etc.) throughout the day, giving special attention to commonly touched surfaces.

Employees are encouraged to disinfect their own workspace multiple times throughout the day, giving special attention to commonly touched surfaces. The Puxico School District has alcohol-based hand sanitizers throughout the workplace and in common areas. Cleaning sprays and wipes are also available to clean and disinfect frequently touched objects and surfaces such as telephones and keyboards.

The Puxico School District's custodial team will clean all workspaces at their designated cleaning time. There may be a limited capacity in certain workspaces to reduce exposure to risks and ensure employee safety.

Upgrades

The Puxico R-8 School District is adding features such as:

- Bottle Filling Stations: students will be required to bring a clear plastic water bottle daily
- Electrostatic disinfectant foggers
- UV Sterilizer for Library books

Preventative Material Inventory

- Confirm the school district has an adequate supply of soap, disinfectant, hand sanitizer, paper towels, and tissues.
- Confirm supply of PPE
- Touchless thermometers

BUS PROTOCOLS

- Students and drivers are **encouraged** to wear masks while riding the bus.
- Each bus will be disinfected after the morning and afternoon routes.
- Bus drivers must not report to work if they have COVID-19 symptoms or have been in contact with people who have been confirmed positive for COVID-19.
- Parents are **highly encouraged** to drop off their students at the school, if possible, to reduce crowding on school buses and possible exposures.

ARRIVAL to SCHOOL

- Jr. High and High School students are to report to their 1st hour class period, perform temperature screening, and stay there. However, they may get their “Grab-n-Go” breakfast on their way to their classroom. No loitering in the hallways will be permitted.
- Elementary students will report to their homeroom teacher. Car riders should be dropped off at the FEMA drop off location. Breakfast will be served for elementary students in their classrooms.
- All Preschool students are to be dropped off at the Little Indians Preschool.
- Homeroom teacher will perform temperature screenings as needed.

RESTROOM AND LOCKER ROOM USAGE DURING THE SCHOOL DAY

- Students are to stay 3 to 6 feet from others and avoid physical contact with others.
- Avoid touching surfaces touched by others to the extent feasible.
- Avoid anyone who is coughing, sneezing, or appears to be sick.

STUDENT SIGN-IN/SIGN-OUT and VISITORS ON CAMPUS

- Masks or face coverings are encouraged and do your best to practice social distancing.
- When picking up a child during the school day, visitors need to check in and may or may not be allowed inside the building. For grades 6 through 12, the student may be escorted or meet their parents at the door as long as the office recognizes parents. All Elementary parents will need to come to office as usual and masks/face coverings are encouraged.
- When dropping off students after the school day has started, parents of students in grades 6 through 12 can buzz the office to ensure the office recognizes the parent/guardian and student. The student can then go to the office and sign in, no need for the parent to enter the building if just dropping the student off. Elementary parents will need to escort their child to the elementary office.
- Temperatures of visitors will be taken depending on the amount of time the visitor might be on campus and complete a Visitor Self-Screening form. If a visitor has a temperature or exhibits a COVID symptom, the visitor must leave campus immediately.
- When picking up your child at the end of the school day, everyone needs to practice social distancing or wear a mask when unable to socially distance.

CAFETERIA AND MEAL PERIODS

Students will be divided into multiple lunch schedules for Levels 2-3 to avoid crowding, risk of exposure, and time for sanitation. Breakfast will be served in the cafeteria for junior high, at the high school, and eaten in the classrooms at the elementary.

CLASSROOM ARRANGEMENTS

Social distancing observed in group gatherings, classroom environments, and during passing time. Alternate schedules for recess to reduce the risk for exposure are also being implemented.

SOCIAL-EMOTIONAL WELL-BEING OF STUDENTS AND STAFF

District counselors will provide support for students and teachers. The counselors will work with students individually or in small groups to address any well-being needs.

STAFF TRAINING

Pre-return to school training will be presented to all staff to ensure understanding and preparedness to align with protocols and procedure with this manual.

Disinfection methods and comprehensive cleaning training

It is very important that all employees understand the safety requirements, protocols, and expectations to ensure everyone, and their communities stay safe and prevent the spread of COVID-19. We will structure the training plan to effectively disseminate information to all teams and audiences.

Content Covered

- School/District checklists
- Disinfection Measures
- Transportation
- On-site temperature screening
- Daily self-screenings
- Visitors to campus
- Cleaning Crew Protocols

Professional Development

The professional development will consist of technology-based training, such as Google Classroom, Google Drive, Google Meet, Zoom etc. to be better prepared for alternative methods of instruction (AMI) if necessary.

COMMUNICATION METHODS

To stay updated on the most up-to-date information teachers, students, and parents need to:

- Check email and school messenger calls often.
- Visit our district website <https://Puxico.k12.mo.us>
- Follow the District Facebook page and your student's individual grade level pages
- Check students' Google Classroom (Grades PreK-12)
- Make sure that the Puxico R-8 School District has current contact information
- Use Remind 101 and/or GroupMe texts where applicable

Section 2- Academics & Levels of Instruction Due to Local Covid19 Conditions

Level 1-Daily on Campus Learning Without Restrictions

- Normal School day
 - No distancing, mask measures, or daily screenings
 - Regular meal shifts
 - Elementary students can change classrooms
 - Extracurricular activities offered without restrictions

Level 2-Daily on Campus Learning with Social Distancing Measures

- Normal school day implementing social distancing measures such as:
 - Maintaining 3-6 feet of space
 - Using desk shields when distancing isn't an option
 - Required temperature screenings for staff and students
 - Recommended use of masks on buses and Required use during hallway travel
 - Multiple meal shifts to avoid crowding
 - Elementary students will continue to receive daily classroom instruction, elementary students will be grouped in learning pods during class and passing times. Cohort grouping will be utilized during the school day to the greatest extent possible, but will remain with the same cohort of students
 - Extracurricular activities offered w/ possible restrictions

Level 3: At-Home Distance Learning

In the event that schools would have to fully close again each class/course will have Google Classrooms where students will be able to access class/course content.

- For students with limited online access, there will be WiFi hotspots accessible in school parking lots and other possible community access points to download/upload assignments.
- Meals will be available as during the previous shut down.
- No Extracurricular activities
- Teachers will be working in their classrooms during normal school hours.

GRADING POLICY

Grading and Attendance

In the event that school does not open or would close, procedures will be distributed at that time. If school is open, then we will be adhering to our district Truancy Policy.

Completion Protocols

If distance learning is required, students failing to submit assignments will fail the grade or course. Students must complete the required assignments.

RECEIVING AND RETURNING STUDENT WORK DURING CLOSURE

In the event that the school does not reopen or has to close in 2020-2021, we will use the following guidelines below for receiving and returning student work.

- In an effort to cut down on paper packets, the district is developing the use of Google Classroom for grades PreK-12. Once Google Classrooms are fully developed, tiered

implementation will occur. This will serve as another communication method for parents to be able to contact the classroom teachers.

- In order to support our students instructionally while they are at home with limited online access, there will be WiFi hotspots accessible in school parking lots and other possible community access points.
- Packets will remain available for all students until our school community has access to reliable internet or cellular services.

AT HOME DISTANCE LEARNING

- If a student is placed on homebound due to Covid-19 by their physician, each class/course will have Google Classrooms where students will be able to access class/course content. Homebound notes must be updated quarterly.
- For students with limited online access, there will be WiFi hotspots accessible in school parking lots and other possible community access points.
- Students who are receiving homebound instruction through Google Classroom will be required to take quarterly assessments on campus after hours in a sanitized environment. Quarterly assessments will be used in the annual grade promotion process.
- Students placed on homebound will not be able to be involved in any on campus, or extracurricular activities.
- In the event the decision is made for distance instruction, or in the event of a Level 3 closure, students with disabilities and their families will work with their IEP and 504 case managers to ensure the provision of FAPE.

Section 3- Extracurricular Activities

- The Athletic Director will meet with all coaches and sponsors to ensure understanding and compliance with our re-entry plan.
- Safety protocols are in place for all employees and students.
- Students must complete a “Waiver of Liability” concerning COVID-19 before being permitted to participate in all sports and activities.
- Tiers of Spectator Attendance at Extracurricular Activities (from MSHSAA)
 - Current tier will be decided in conjunction with area schools and the local Health Department
 - Tier 1 (Essential) Participants, Coaches/Directors, Officials, Event Staff
 - Tier 2 (Preferred) Media along with Essential staff
 - Tier 3 (Non-Essential) Spectators and Vendors (Spectators could be limited)



Puxico R-8 School District



Return 2 Learn Summary for 2020-2021

For more information on a specific building level please call the building office.
Elementary 573-222-3542 Junior High 573-222-3058 High School 573-222-3175

Please teach best practices at home. Puxico School will reinforce at school.

Proper
Hand
Washing



Cover
Cough and
Sneeze



Social
Distance



Check
Symptoms
At Home



Puxico Classrooms

- All classrooms will have a stable seating chart and areas will be cleaned between uses.
- Face masks will be available for any student or staff for personal use.
- Students and staff will be encouraged to wear masks/shields where distance cannot be maintained.
- Students will be distanced to the extent possible.
- Campus visitors will be restricted to essential learning services.

Puxico Academics

- All classrooms/subject areas will focus on essential standards.
- Building counselors and the district social worker will provide social-emotional support.
- Elementary students will stay with cohort groups.
- All electives will be offered.

Puxico Meal Services

- Breakfast and lunch will be served.
- Meals will be served in the cafeteria, classrooms, and other locations.
- Students will be able to bring their own lunch if desired.
- Additional hand sanitation stations will be available in the cafeteria.

Puxico Transportation

- Parents/guardians are encouraged to provide transportation when possible.
- Bus capacity will be limited, and students will be distanced to the extent possible.
- Students will be assigned seats according to family groups.
- Buses will be sanitized after each route.
- Additional bus passes will not be given for guest riders going home with other students. Parents will have to provide transportation for guests going home with other students.

Puxico Cleaning and Sanitation

- The District will increase sanitation of high traffic areas throughout the school day.
- Bottle fillers will be placed around buildings.
- Students are encouraged to bring a clear, reusable, & empty water bottle each day for personal use.
- Additional hand sanitizers have been placed around campus.
- Additional sanitation practices are in place.

Puxico Mitigation

- The District will follow guidance from the Stoddard County Health Department, the State of Missouri, the Missouri Department of Elementary and Secondary Education (DESE), Missouri State High School Activities Association (MSHSAA), and the Centers for Disease Control and Prevention (CDC.) As information and guidance changes, our plans will also change.

Plan Version 1

Continuity Services Plan for 2021-2022

Our decisions will be based on recommendations and data from CDC, DESE, Missouri Governor, and applicable state and local agencies.

Puxico R-8 School recognizes the importance of having a plan in place. The previously outlined plan will be observed, modified, and changed as recommendations are made to public schools.

Vaccinations

In an effort to recognize an individual's personal health choices, vaccines will not be required for our staff or our students. The District hosted on site vaccine clinics for staff last school year, and will continue to search out opportunities to share with the school community about local vaccination clinics.

Plan Review

This plan may be reviewed and modified anytime a new recommendation (from the CDC, DESE, Missouri Governor, and applicable state and local agencies) advises Missouri Public Schools to review, change, or adapt policies to ensure a safe learning environment. At the least, this plan will be reviewed at the conclusion of each school quarter and any recommended changes and updates will be communicated to the staff and school community. The Puxico R-8 School District will review and revise the SRCSP no less than every six months in order to incorporate the latest CDC, DESE, LEA, and LPHA guidance in our document.

Accessibility

This plan can be made available in other languages as requests are received.

Community Input

Last school year, the District surveyed their stake holders prior to returning to learning in a face to face setting. We will continue to offer public surveys if there is a need for public input base on any new developments with Covid-19 and its treatments.

Covid-19 Task Force

For the 2021-2022 school year, Puxico Schools has updated the COVID-19 Task Committee members to review systems for the district's operation and for the event of future closures. The committee members are from various buildings to get a diverse set of knowledge and skills. The committee members met and provided recommendations for this plan.

Cindy Crabb	Superintendent
Gretchen Hill	High School Principal
Shana Kight	Jr. High School Principal
Nate Wills	Elementary Principal
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