

INTRODUCTION

SCHOOL DISTRICT THREE- AND FIVE-YEAR PLANNING DOCUMENTS

North Dakota Century Code 15.1-07-26 requires districts to engage in a long-term planning process during each even-numbered year. Sample worksheets are provided in this handbook to assist in planning.

15.1-07-26. School district demographics – Long-term planning process

1. Between January first and June thirtieth of every even – numbered year, the board of each school district shall invite the public to participate in a planning process addressing the effects that demographics might have on the district in the ensuing three-year and five-year periods, and specifically addressing potential effects on:
 - a. Academic and extracurricular programs;
 - b. Instructional and administrative staffing;
 - c. Facility needs and utilization; and
 - d. District tax levies.

2. At the conclusion of the planning process, the board shall prepare a report, publish a notice in the official newspaper of the district indicating that the report is available, and make the report available upon request.

This report contains the three- and five-year plan for:

Max Public School District as approved on June 16th, 2020.

NEWSPAPER NOTICE OF PUBLIC DEMOGRAPHIC PLANNING MEETING

The Max School Board invites the public to participate in a school demographic planning forum in accordance with NDCC 15.1-07-26. This open public meeting will be held on June 16, 2020 at 6:30 pm at The Martz Library in the Max Public School. At this forum, the school board will discuss and receive public input on how three-and five-year demographics may impact academic and extracurricular programs, instructional and administrative staffing, facility needs and utilization, district tax levies, and the district's strategic plan.

NOTICE OF PLAN COMPLETION

North Dakota Century Code 15.1-07-26 requires districts to engage in a long-term planning process during each even-numbered year. We, the School Board and superintendent/business manager of the Max School District have completed the data gathering outlined in NDCC 15.1-07-26 and held a public forum to receive input in the planning process. This public input is reported as part of our completed plan, and this plan is available at the Max Public School district office or upon request by contacting: Natalie Hauf, Business Manager, PO Box 297, Max, ND 58759 or calling 701-679-2685

Signature of
Business Manager

Signature of Board President

Dated this 16th day of June, 2020.

FALL ENROLLMENT TRENDS

2020, 2021, 2023, 2025

Fall Enrollment

Category	Current	1 Year Projected	3 Year Projected	5 Year Projected
Pre-K Enrollment	17	8	13	14
Kindergarten Enrollment	11	17	12	14
Grade One Enrollment	13	11	10	14
Grade Two Enrollment	16	13	17	12
Grade Three Enrollment	13	16	11	10
Grade Four Enrollment	15	13	13	17
Grade Five Enrollment	14	15	18	11
Grade Six Enrollment	14	14	13	13
Grade Seven Enrollment	12	13	15	16
Grade Eight Enrollment	9	12	14	13
Grade Nine Enrollment	20	9	13	15
Grade Ten Enrollment	20	20	12	14
Grade Eleven Enrollment	16	19	9	13
Grade Twelve Enrollment	12	16	20	12
K-6 Total Enrollment	82	99	84	91
7-9 Total Enrollment	41	36	42	44
10-12 Total Enrollment	48	55	41	39
7-12 Total Enrollment	89	91	83	83
K-12 Total Enrollment	171	190	167	174

ENROLLMENT HISTORY AND PROJECTIONS

	10 yrs ago 2010	5 yrs ago 2015	Present 2020	3+ Yrs	% of Change	5+ Yrs	% of Change	Trend (+ or -)
Pre-K	8	14	17	13	-6.6%	14	-17.6%	-
K	23	19	11	12	+9.0%	14	+27.1%	+
1-6	86	91	65	71	+9.2%	77	+8.5%	+
7-8	36	26	21	29	+9.0%	29	+9.0%	+
9-12	64	58	68	54	-20.5%	54	-20.5%	+
Total	217	208	182	179	-1.6%	188	+3.2%	+

DESCRIPTION OF HIGH SCHOOL COURSE OFFERINGS

HIGH SCHOOL
COURSE UNITS
AVAILABLE
(MANDATORY)

OF UNITS AT
MAX CURRENTLY
OFFERED

4	English language arts, including literature, composition, and speech	4
4	Mathematics, including one unit of Algebra II and one unit for which Algebra II is a prerequisite	4
4	Science, including one unit of physical science and biology	4
½	ND studies must be offered every 2 yrs	1/2
1	Advanced Placement course or dual-credit course	2
4	Social studies including: a). One unit of world history b). One unit of U.S. history* c). One unit of problems of democracy or a ½ unit of U.S. government and a ½ unit of economics. Problems of democracy or economics must contain a personal finance component (NDCC 15.1-21-21)* *Either U.S. history or problems of democracy must include the reading of certain historical documents under NDCC 15.1-21-22	4
½	during each school yr—Physical education every four years the unit must include a concept-based fitness class including instruction in the assessment, improvement, and maintenance of physical fitness* * NDCC 15.1-21-24 contains special curricular requirements for health courses.	3
2	Fine arts at least one of which must be music	2
2	Foreign or Native American language	2
2	Career and Technical Education -from a coordinated plan of study recommended by the Department of Career and Technical Education and approved by the Department of Public Instruction	5

Fall Enrollment

Category	Current	1 Year Projected	3 Year Projected	5 Year Projected
Pre-K Enrollment	17	8	13	14
Kindergarten Enrollment	11	17	12	14
Grade One Enrollment	13	11	10	14
Grade Two Enrollment	16	13	17	12
Grade Three Enrollment	13	16	11	10
Grade Four Enrollment	15	13	13	17
Grade Five Enrollment	14	15	18	11
Grade Six Enrollment	14	14	13	13
Grade Seven Enrollment	12	13	15	16
Grade Eight Enrollment	9	12	14	13
Grade Nine Enrollment	20	9	13	15
Grade Ten Enrollment	20	20	12	14
Grade Eleven Enrollment	16	19	9	13
Grade Twelve Enrollment	12	16	20	12

HIGH SCHOOL GRADUATION REQUIREMENTS

Courses required for high school graduation are found in NDCC 15.1-21-02.2 and 02.3.

English language arts	4 units (including literature, composition, and speech)
Math	3 units
Science	3 units (one unit of physical science or one unit of chemistry and one unit of physics, one unit of biology, and one unit or two half units of any other science)
Social Studies	3 units
	a. 1 unit of U.S. history
	b. ½ unit of U.S. government and ½ unit of economics or 1 unit of problems of democracy and
	c. 1 unit or 2-half units of any other social studies: civics, civilization, geography and history, multicultural studies, North Dakota studies psychology, sociology, or world history)
Physical Education	1 unit or ½ unit of physical education and ½ unit of health
Foreign/Native American language	0
Fine arts	0
CTE	0
Electives	8 units
Number of units to graduate	22

Check which option applies:

_____ The Max School District certifies that it offers the above minimum high school graduation requirements.

HIGH SCHOOL ELECTIVE OFFERINGS

List high school elective offerings here:

Name of Course	Enrollment 2019-120	Projected 2020-21	Projected 2022-23	Projected 2024-25
Intro to Ag	20	7	14	14
Found of Ag	12	17	15	15
Ag Mech/Tech	13	7	10	10
Ag IV	12	20	16	16
Pers. Finance	20	7	15	14
HS Chorus	14	19	17	17
HS Band	21	19	20	20
College Psych	1	2	2	2
Spanish I	0	2	1	1
Spanish II	2	0	1	1
College Econ	2	3	3	3
College English	2	5	4	4
Physics	0	2	2	2
Ecology	10	10	10	10
Accounting	11	20	16	16
Sociology	7	2	5	5
NDCDE	17	7	12	12
Bus. Fund	7	8	8	8
College Speech	13	4	9	9
Computer App	9	8	9	9

HIGH SCHOOL GRADUATION CONTINUED

High school graduation rate over last five years	95.3%
2019-20 graduation rate	100%
2019-20 graduates receiving alternative diploma	0
2020-21 projected graduation rate	100%
2020-21 graduates projected to receive alternative diploma	0
2022-23 projected graduation rate	100%
2024-25 projected graduation rate	100%

ELEMENTARY AND MIDDLE SCHOOL SUBJECT/COURSE REQUIREMENTS

15.1-21-01. Elementary and middle schools - Required instruction.

In order to be approved by the superintendent of public instruction, each public and nonpublic elementary and middle school shall provide to students instruction in:

SUBJECT/COURSE

OFFERED BY DISTRICT?

English language arts, including reading, composition, creative writing, English grammar, and spelling.

Yes No

Mathematics.

Yes No

Social studies, including:

Yes No

a. The United States Constitution;

b. United States history;

c. Geography;

d. Government; and

e. North Dakota studies, with an emphasis on the geography, history, and agriculture of this state, in the fourth and eighth grades.

Yes No

Science, including Agriculture

Yes No

Yes but not agriculture

Physical education

Yes No

Health, including physiology, hygiene, disease control, and the nature and effects of alcohol, tobacco, and narcotics. Yes No
 Yes, but not offering (list missing required subjects):

STUDENT ASSESSMENT DATA

	% of Students	% of Students
Choice Ready	Not collected	Not collected
	Subgroup Status on Choice Ready	
Subgroup Category	Previous Year	Current Year
	% of Students	% of Students
Students with disabilities		
Ethnicity groups		
Students with limited English proficiency		
Economically Disadvantaged		

ACT AND WORKKEY RESULTS FOR HIGH SCHOOL JUNIORS

Test Averages	2017-18	2018-19	2019-20
ACT (composite average)	20.0	18.67	18.06
WORKKEYS (# of Students)	2	2	6

STUDENT ASSESSMENT DATA

	Previous Year		Current Year	
	Met	Not Met	Met	Not Met
Adequate Yearly Progress (AYP)*	X		??	
	Subgroup Status on AYP			
Subgroup Category	Previous Year		Current Year	
	Reading	Math	Reading	Math
Students with disabilities	<u>Met</u> Not Met	<u>Met</u> Not Met	<u>Met</u> Not Met	Met <u>Not Met</u>
Ethnicity groups	<u>Met</u> Not Met	<u>Met</u> Not Met	Met <u>Not Met</u>	Met <u>Not Met</u>
Students with limited English proficiency	Met Not Met	Met Not Met	Met Not Met	Met Not Met
Economically Disadvantaged	<u>Met</u> Not Met	<u>Met</u> Not Met	Met <u>Not Met</u>	Met <u>Not Met</u>

*Adequate yearly progress reports are generated based on (1) student achievement in reading and mathematics on the state's annual assessments, (2) student attendance rates in elementary and middle schools, and (3) student graduation rates in high schools.

ACT AND WORKKEY RESULTS FOR HIGH SCHOOL JUNIORS

Test Averages	2016-17	2017-18	2018-19
ACT (composite average)	19.79	19.20	Not in yet
WORKKEY (Not Administered to Max Students)			

STUDENT SERVICES

SERVICES

Unless Otherwise Specified, Services are Optional

CURRENTLY OFFERED

of Students Utilizing

M F

Adult education

Yes No

Athletics

Yes No

If yes, list:

Girls Basketball

Co-op

Boys Basketball

Co-op

Golf

Co-op

Football

Co-op

Volleyball

Co-op

Baseball

Co-op

Track

Co-op

Cross Country

Co-op

Chemical abuse prevention/dependency counseling ([NDCC Ch. 15.1-24](#)) Yes No

School-sponsored student organizations (e.g., honors society, yearbook, student newspaper, etc.) Yes No

If yes, list: yearbook, M Club, Student Council, FFA, 4C, Honor Society

Counseling (required [NDCC 15.1-06-19](#)) Yes No

Distance education Yes No

Early childhood education ([ndcc 15.1-37](#)) Yes No

Gifted and Talented Program ([NDCC 15.1-32-10](#)) Yes No

Kindergarten (required service, [NDCC 15.1-22-01](#)) Yes No

Offered in District

District pays for students to attend kindergarten in another district (list): _____

Library/media Yes No

Other extracurricular or co-curricular activities (e.g., debate, speech) Yes No

If yes, list:

Speech Co-op

Drama Co-op

Co-op

Co-op

Co-op

School resource officer Yes No

Social worker Yes No

Special Education (required service, NDCC 15.1-32-08) Yes No

District participates in Souris Valley Special Education Unit

Student performance strategist (required [15.1-07-32](#)) Yes No

Transportation (See NDCC Ch. [15.1-30](#) and [15.1-32-16](#)) Yes No

Courses/services receiving through REA:

Mid Dakota Educational Cooperative provides in-service opportunities for all staff in 2 formal training dates and 6 informal on-sight in services throughout the school year.

Courses/services potentially accessible through REA:

STAFFING

INSTRUCTIONAL STAFF

Current Staff— Include instructional coaches, counselors, and librarians	Projected	
	3 Yr. Projected	5 Yr. Projected
K	1	1
1-6	8	8
7-8	4	4
9-12	7	7

Class size may be governed by your negotiated agreement and is governed by [North Dakota Administrative Code 67-19-01-36](#).

SUPPORT STAFF

2017-18	Food Services	Maintenance	Paras	Secretarial/ clerical	Transportation	Extracurricular	Other
K-12	2	2	3	2	5	4	

ADMINISTRATIVE STAFF

	Current Staff	3 Yr. Projected	5 Yr. Projected
K-6	0.50	0.50	0.50
7-12	0.50	0.50	0.50
K-12	<u>1.00</u> (Supt.)	<u>1.00</u>	<u>1.00</u>
TOTALS	2.00	2.00	2.00

Administrative time assignments based on student enrollment are listed in [North Dakota Administrative Code 67-19-01-16-22](#).

FACILITIES

Facility	Grade Level	Capacity	% of Capacity	Deferred Maintenance	Yr of Construction
Elementary	K-5	175	57%	Updated flooring (both, tile and carpet)	1960
H. School	Pre-K, 6-12	175	57%	throughout building, Fire Code, Technology	1960 & 1983
K-12				New library, added 3 new Interior classrooms, New Greenhouse, refinish the gym floor	2015
				Upgrade WIFI, access points	2018
				Kitchen Addition, update Plumbing, update stage,	2019
				28 cameras, new weight room, Update Softball field	

Facility Upgrades Needed (please list): Storage, parking lot, sidewalk, courtyard, road around school

DISTRICT FINANCIAL DATA

GENERAL FUND REVENUES, EXPENDITURES, BALANCES

Year	Revenues	Expenditures	Ending Fund Balance (EFB)	
2015-2016	\$3,037,719.81	\$2,813,209.37	\$1,145,102.99	40.7%
2016-2017	\$2,997,978.88	\$2,984,861.40	\$1,138,220.47	38.1%
2017-2018	\$2,938,956.15	\$2,946,600.87	\$1,130,575.75	38.4%
2018-2019	\$3,165,890.33	\$3,152,024.99	\$1,144,441.09	36.3%
2019-2020**	\$3,056,826.97	\$3,075,000.00	\$1,125,268.06	36.6%

**estimated at this time.

EXPENDITURES/PUPIL

Year	General Fund Budget	Pupils	Expenditures/Pupil
2015-2016	\$2,978,043.92	192.32	\$15,485
2016-2017	\$3,102,673.65	180.87	\$17,154
2017-2018	\$2,963,483.80	188.83	\$15,694
2018-2019	\$3,154,644.10	188.83	\$16,700
2019-2020	\$3,230,379.94	184.78	\$17,482

MILL LEVIES

Year	General Tuition	Building	Other	Total
2015-2016	60.92	10.00	Spec. Res. 3.00 Miscellaneous 12.00	85.92
2016-2017	63.50	10.00	Spec. Res. 3.00 Miscellaneous 3.67	80.17
2017-2018	66.40	10.00	Spec. Res. (3) Miscellaneous 0.99	80.39
2018-2019	70.18	10.57	Spec. Res 3.17 Miscellaneous 1.09	85.01
2019-2020	65.27	10.02	Spec. Res. 3.01 Miscellaneous 1	79.3

See [NDCC 57-15-13-14.2](#)

STATE AID

School Year	Amount
2015-16	\$2,078,165.79
2016-17	\$2,073,334.55
2017-18	\$1,860,027.74
2018-19	\$1,937,899.97
2019-20	\$1,941,539.70