

# Prom 2023– Parent/Guardian Meeting

Each year, the parents/guardians of the 11<sup>th</sup> grade class are asked to help with the Jr./Sr. Banquet and the Post Prom party. As a parent/guardian of a junior, you get the opportunity to help create wonderful memories for your child! ☺

It is time to start planning! I have set up the first meeting for:

- **Thursday, October 13<sup>th</sup> @ 7:30 p.m.** (during parent-teacher conferences).
- The meeting will take place in the Max Public School Library.

It is vital that all parents/guardians attend. Please let me know if you are unable to make the meeting by calling (701) 679-2685 (school).

Any follow-up meetings will be the responsibility of the committee.

The responsibilities of the committee (see "Planning Sheet" in envelope):

- Elect officers (let me know who the president is and I will do my best to keep him/her updated on the Juniors' wishes – this is usually the parent(s)/guardians of the class president)
- Set up committees (in the past there has been a prize committee, Jr/Sr Banquet committee, and the actual post prom committee)
- Determine the location of the post prom party (school, bowling, swimming, YMCA, etc....)
- Provide a snack (e.g., pizza had been provided in the past) after the prom (11:30)
- Request transportation from the school (if the post prom is not held at the school) – must be a Max Public School employee to be able to drive the school bus. The committee is responsible to find the driver.
- Provide chaperons for the post prom party (minimum of 4)
- Provide prizes for the kids (there is a post prom account with some money in it; however, every year the committee works hard to get more donations – via money or prizes)
- Order t-shirts for the students attending the prom (to be handed out after the dance)
- Obtain permission slips for students attending the post prom party (all students – even if 18 and/or they are not from Max)
- Provide candy for the tables at the Jr/Sr Banquet
- Provide snacks at prom (Ex. meat and cheese tray, fruit, veggies, candy, punch)
- \*Be aware: Parents MAY have to prepare and serve food for the Jr/Sr Banquet\*

**\*\* Very important that all parents/guardians attend. \*\***

*"The post prom party is the complete responsibility of the students from the junior class and their parents. Upon request, the school may provide transportation to and from the site of the post prom party" (prom guidelines).*

**\*\* The post prom party should start no earlier than 12:00 a.m. and end no later than 4:00 a.m. \*\***

Thank you for making this a prom to remember!

If you have any questions, please email me at [stephanie.kramer@k12.nd.us](mailto:stephanie.kramer@k12.nd.us)

Stephanie Kramer, Prom Advisor