

TRANSPORTATION REQUEST
MAX PUBLIC SCHOOL
2855 Hwy 83 NW/P O Box 297
Max ND 58759

Transportation Director
Lee Brandvold
Cell: 701-720-5457

Transportation Secretary
Julie Brandvold
Cell: 701-721-8186

E-mail: Julie.Brandvold@k12.nd.us

INSTRUCTIONS:

- 1. Request must be submitted 5 days prior for each trip and sent via email to the Transportation Director for scheduling.*
- 2. Request forms for sports activities can be monthly.*
- 3. An email will be returned to the requestor with full details.*

Date of Trip: _____

Destination: _____

Departure time from school: _____

Return time approximately: _____

Group taking: _____

Number of riders: _____

Staff in charge: _____ Contact phone #: _____

Driver Needed: Yes _____ No _____ – Name of Licensed Driver: _____

Date Submitted: _____

Comments or special instructions:

OFFICE USE ONLY:

Approved on: _____

Transportation Director: _____

Assigned Driver: _____

Assigned Bus/Van: _____