

**Minutes of the Annual Meeting of the
Executive and Governing Boards
East Central Educational Service Center
June 18, 2021**

The Executive and Governing Boards of the East Central Educational Service Center met on Friday, June 18, 2021, 10:00 A.M., in Hagerstown at Willie and Red's.

Executive Board

Executive Board members present were Mr. Aaron Black, Randolph Eastern School Corporation; Dr. Melissa Brisco, Alexandria Community School Corporation; Mr. Wes Hammond, South Henry School Corporation; and Mr. Paul Garrison, Daleville Community Schools. Mr. Scott Collins, Fayette County School Corporation; Dr. Matt Vance, Rush County Schools; and Mr. Tom Hunter, Greensburg Community Schools were not present.

Governing Board

Governing Board members present were Dr. Mike McCoy, Centerville-Abington Community Schools; Mr. Tim Brown, Cowan Community School Corporation; Ms. Tammy Chavis, Franklin County Community School Corporation; Dr. Kyle Barrentine, Nettle Creek School Corporation; Dr. Matthew Hicks, Northeastern Wayne Schools; Mr. Rolland Abraham, Randolph Central School Corporation; Mr. Donnie Bowsman, Randolph Southern School Corporation; Dr. Todd Hitchcock, Shelby Eastern Schools; Mr. Aron Borowiak, Union County/College Corner Joint School District; Mr. Michael Huber, Union School Corporation; and Dr. George Philhower, Western Wayne Schools.

Guest Present

Dr. Tracy Caddell, Ball State University; Mr. Sean Stevenson, Centerville-Abington Community Schools; Mr. Greg Roach, Mr. Jason Rees, and Mr. Kevin Joseph, Daleville Community Schools; Mr. Greg Kile, Delaware Community School Corporation; Mr. Adam Kinder, CSC of Eastern Hancock County; Mr. Scott Hershauer, Greensburg Community Schools; Ms. Anne Taylor, Monroe Central School Corporation; Ms. Emily Schaeffer, Nettle Creek School Corporation; Ms. Julie Northcutt, Randolph Central School Corporation; Mr. Andy Stover, Randolph Eastern School Corporation; Mr. Andrew Kruer and Dr. Laura Miller, South Madison Community School Corporation; and solution provider vendors.

**ECESC Staff
Members Present**

Present from the East Central ESC were Mrs. Katie Lash, Executive Director; Mr. Larry Williams, Technology Coordinator; Mrs. Teresa Amick, Administrative Assistant; and Mrs. Mary Barbour, Receptionist.

Call to Order The meeting was called to order by Board Vice President Mr. Aaron Black at 10:11 A.M.

Executive Board

Consent Agenda A motion was made by Mr. Garrison, seconded by Dr. Brisco, to approve the Consent Agenda consisting of the Executive Session and Minutes of May 7, 2021, and Minutes of June 2, 2021, special meeting also the Financial Reports/Claims Dockets from April and May 2021. The motion carried unanimously.

Report Executive Director
Mrs. Lash showed the members a quick overview video of the service center's offerings. Katie also shared some highlights of the past year at the ECESC that included a move into Ivy Tech building, GEER Grants, Title III, affinity groups, Keep Indiana Learning, CPI, teacher evaluation, food service bidding, Classroom Connection, bus driver training, ESSER collaboration, and HB 1008.

Adjournment of Executive Board A motion was made by Mr. Garrison, seconded by Dr. Brisco, to adjourn the Executive Board session of the meeting. The motion carried unanimously. Mr. Black adjourned the Executive Board at 10:45 A.M.

Governing Board

Operational Plan and Procedures Handbook Mrs. Lash explained there will be updates to the services provided and board members information. A motion was made by Dr. Brisco, seconded by Mr. Garrison, to approve the 2021-2022 Operational Plan and Procedures Handbook. The motion carried unanimously.

Membership Fees Mrs. Lash recommended the membership fees stay at \$4.00 per ADM for next school year. A motion was made by Mr. Borowiak, seconded by Mr. Bowsman, to approve the \$4.00 per ADM membership fee for 2021-2022. The motion carried unanimously.

2022 Budget Mrs. Lash explained that the ECESC's budget is the same as last years but did move some appropriations around. Mrs. Lash is proposing \$541,650 for the operations funds (see Attachment 1). A motion was made by Dr. Hicks, seconded by Mr. Abraham, to accept the 2022 budget. The motion carried unanimously.

Approval of ECESC Holidays 2021-2022 Mrs. Lash asked that the proposed 2021-2022 holidays be approved (see Attachment 2). A motion was made by Mr. Bowsman, seconded by

Dr. Brisco, to accept the holidays for 2021-2022. The motion carried unanimously.

Approval of Executive Board Meeting Dates for 2021-2022

Mrs. Lash asked that a motion be made to approve the Executive Board Meeting dates for 2021-2022 (see Attachment 3). A motion was made by Dr. Barrentine, seconded by Mr. Huber, to accept the Executive Board Meeting dates for 2021-2022. The motion carried unanimously.

Election of Executive Board

Mrs. Lash reported that there are three seats available on the Executive Board. The ballots were passed out to superintendents/designee only (Attachment 4). Once the voting was completed and the ballots were collected and tallied, an announcement was made by Mr. Black recognizing the superintendents that were elected, which were: Ms. Tammy Chavis, Franklin County community School Corporation; Dr. Kyle Barrentine, Nettle Creek School Corporation; and Dr. Matthew Hicks, Northeastern Wayne Schools to the 2021-2022 Board.

Solution Provider Introductions

Mrs. Lash recognized the solution providers of the event as follows: Better Lesson, ClassLink, Close Education, Move This World, Pear Deck/GoGaurdian, Newsela, Vimme Learning, and Presence Learning. Some other vendors that were unable to join the meeting, but graciously offered raffle items were RE Sutton, Satchel Pulse, and Scoir.

Award

Mrs. Lash presented an award to Mr. Garrison for his service on the ECESC's Executive Board. Mr. Garrison will be retiring at the end of June. She also recognized Mr. Hammond for his service on the board. Mr. Hammond is not retiring but taking a superintendency job in another service center region.

Next Scheduled Meeting

The next meeting of the ECESC Executive Board will be Friday, September 10, 2021, at East Central Educational Service Center.

Adjournment

A motion was made by Mr. Garrison, seconded by Mr. Hammond, to adjourn the meeting. The meeting was adjourned at 11:00 A.M.

EAST CENTRAL EDUCATIONAL SERVICE CENTER

2022 OPERATIONS FUND BUDGET

1/1/2022 - 12/31/2022

ESTIMATED REVENUE	2022
Cash Balance: 12/31/2021	\$345,000
Membership Fees (\$4.00/ADM)	\$171,150
A/V & Computer Repair Fees & Parts	\$500
Misc. (Interest, Software Materials/Packages Workshop Fees, Administrative Fees)	\$25,000
TOTAL	\$541,650

APPROPRIATIONS

Object 100/Salaries	\$234,500
Object 200/Employee Benefits	\$113,600
Object 300/Professional & Technical Services	\$20,800
Object 400/Utility Services	\$63,850
Object 500/Other Purchased Services/Communications	\$45,000
Object 600/Supplies & Materials	\$41,100
Object 700/Property	\$15,000
Object 800/Dues & Fees	\$7,800
TOTAL	\$541,650

2022 EAST CENTRAL ESC APPROPRIATIONS**1/1/2022 - 12/31/2022****OPERATIONS FUND****2022**

23210-110.01-9530-0000	DIRECTOR SALARY	\$	85,000
23210-110.02-9530-0000	PROGRAM COORDINATOR	\$	-
23210-120.03-9530-0000	TECHNOLOGY COORDINATOR	\$	72,000
23210-120.04-9530-0000	TREASURER	\$	50,000
23210-120.06-9530-0000	DRIVERS	\$	7,500
23210-120.09-9530-0000	SECRETARY/RECEPTIONIST	\$	20,000
23210-120.10-9530-0000	RESOURCE LIBRARY/TECH SEC	\$	-
23210-120.11-9530-0000	ADMINISTRATIVE ASSISTANT	\$	-
23210-211.03-9530-0000	SOCIAL SECURITY/NON -CERTIFIED	\$	5,700
23210-211.04-9530-0000	SOCIAL SECURITY/NON -CERTIFIED	\$	3,900
23210-211.06-9530-0000	SOCIAL SECURITY/NON -CERTIFIED	\$	1,600
23210-211.09-9530-0000	SOCIAL SECURITY/NON -CERTIFIED	\$	2,100
23210-211.10-9530-0000	SOCIAL SECURITY/NON -CERTIFIED	\$	-
23210-211.11-9530-0000	SOCIAL SECURITY/NON -CERTIFIED	\$	-
23210-212.01-9530-0000	SOCIAL SECURITY/CERTIFIED	\$	6,500
23210-212.02-9530-0000	SOCIAL SECURITY/CERTIFIED	\$	-
23210-213.01-9530-0000	SEVERANCE/EARLY RETIREMENT PAY	\$	-
23210-213.02-9530-0000	SEVERANCE/EARLY RETIREMENT PAY	\$	-
23210-213.03-9530-0000	SEVERANCE/EARLY RETIREMENT PAY	\$	1,000
23210-213.04-9530-0000	SEVERANCE/EARLY RETIREMENT PAY	\$	1,000
23210-213.09-9530-0000	SEVERANCE/EARLY RETIREMENT PAY	\$	-
23210-213.10-9530-0000	SEVERANCE/EARLY RETIREMENT PAY	\$	-
23210-213.11-9530-0000	SEVERANCE/EARLY RETIREMENT PAY	\$	-
23210-214.03-9530-0000	PUBLIC EMPLOYEES RETIREMENT FUND	\$	11,000
23210-214.04-9530-0000	PUBLIC EMPLOYEES RETIREMENT FUND	\$	9,000
23210-214.09-9530-0000	PUBLIC EMPLOYEES RETIREMENT FUND	\$	-
23210-214.10-9530-0000	PUBLIC EMPLOYEES RETIREMENT FUND	\$	-
23210-214.11-9530-0000	PUBLIC EMPLOYEES RETIREMENT FUND	\$	-
23210-215.02-9530-0000	TEACHER RETIREMENT FUND, PRIOR	\$	-
23210-216.01-9530-0000	TEACHER RETIREMENT FUND, AFTER	\$	10,000
23210-221.01-9530-0000	GROUP LIFE INSURANCE	\$	1,000
23210-221.02-9530-0000	GROUP LIFE INSURANCE	\$	-
23210-221.03-9530-0000	GROUP LIFE INSURANCE	\$	400
23210-221.04-9530-0000	GROUP LIFE INSURANCE	\$	400
23210-221.09-9530-0000	GROUP LIFE INSURANCE	\$	-
23210-221.10-9530-0000	GROUP LIFE INSURANCE	\$	-
23210-221.11-9530-0000	GROUP LIFE INSURANCE	\$	-
23210-222.01-9530-0000	GROUP HEALTH INSURANCE	\$	20,000
23210-222.02-9530-0000	GROUP HEALTH INSURANCE	\$	-
23210-222.03-9530-0000	GROUP HEALTH INSURANCE	\$	12,000
23210-222.04-9530-0000	GROUP HEALTH INSURANCE	\$	3,500
23210-222.09-9530-0000	GROUP HEALTH INSURANCE	\$	-

23210-222.10-9530-0000	GROUP HEALTH INSURANCE	\$	-
23210-222.11-9530-0000	GROUP HEALTH INSURANCE	\$	-
23210-223.01-9530-0000	GROUP ACCIDENT INSURANCE	\$	1,200
23210-223.02-9530-0000	GROUP ACCIDENT INSURANCE	\$	-
23210-223.03-9530-0000	GROUP ACCIDENT INSURANCE	\$	800
23210-223.04-9530-0000	GROUP ACCIDENT INSURANCE	\$	500
23210-223.09-9530-0000	GROUP ACCIDENT INSURANCE	\$	500
23210-223.10-9530-0000	GROUP ACCIDENT INSURANCE	\$	-
23210-223.11-9530-0000	GROUP ACCIDENT INSURANCE	\$	-
23210-224.01-9530-0000	OTHER GROUP INSURANCE	\$	1,800
23210-224.02-9530-0000	OTHER GROUP INSURANCE	\$	-
23210-224.03-9530-0000	OTHER GROUP INSURANCE	\$	750
23210-224.04-9530-0000	OTHER GROUP INSURANCE	\$	750
23210-224.09-9530-0000	OTHER GROUP INSURANCE	\$	-
23210-224.10-9530-0000	OTHER GROUP INSURANCE	\$	-
23210-224.11-9530-0000	OTHER GROUP INSURANCE	\$	-
23210-225.00-9530-0000	WORKERS COMPENSATION INSURANCE	\$	12,000
23210-230.00-9530-0000	UNEMPLOYMENT	\$	5,000
23210-241.01-9530-0000	EMPLOYER HSA CONTRIBUTION	\$	1,200
23210-319.00-9530-0000	RESOURCE PERSONNEL	\$	20,800
23210-411.00-9530-0000	WATER AND SEWAGE	\$	-
23210-412.00-9530-0000	REMOVAL OF GARBAGE	\$	500
23210-432.00-9530-0000	REPAIRS	\$	2,700
23210-441.00-9530-0000	RENTAL OF BUILDINGS	\$	18,000
23210-442.00-9530-0000	RENTAL OF EQUIPMENT	\$	14,500
23210-450.00-9530-0000	IMPROVEMENTS	\$	4,150
23210-490.00-9530-0000	OTHER PURCHASED SERVICES	\$	24,000
23210-520.00-9530-0000	INSURANCE	\$	22,000
23210-530.00-9530-0000	COMMUNICATIONS	\$	9,700
23210-540.00-9530-0000	ADVERTISING	\$	2,800
23210-550.00-9530-0000	PRINTING AND BINDING	\$	4,500
23210-580.00-9530-0000	TRAVEL	\$	6,000
23210-611.00-9530-0000	SUPPLIES - NON TECHNOLOGY	\$	7,000
23210-612.00-9530-0000	TIRES AND REPAIRS	\$	4,900
23210-613.00-9530-0000	GASOLINE	\$	13,000
23210-622.00-9530-0000	HEATING - GAS	\$	-
23210-625.00-9530-0000	LIGHT AND POWER	\$	-
23210-650.00-9530-0000	PERIODICALS	\$	1,200
23210-655.00-9530-0000	SUPPLIES - TECHNOLOGY	\$	5,000
23210-656.00-9530-0000	SOFTWARE	\$	10,000
23210-660.00-9530-0000	MEDIA LIBRARY	\$	-
23210-734.00-9530-0000	VEHICLES OVER THRESHHOLD	\$	-
23210-735.00-9530-0000	NON-TECHNOLOGY EQUIPMENT	\$	5,000
23210-741.00-9530-0000	TECHNOLOGY HARDWARE	\$	10,000
23210-810.00-9530-0000	DUES AND FEES	\$	7,800
	TOTAL	\$	541,650



EAST CENTRAL EDUCATIONAL SERVICE CENTER

705 W 21st STREET · CONNERSVILLE, IN 47331 · (765) 825-1247 · FAX (765) 825-2532

KATIE LASH—Executive Director

LARRY WILLIAMS—Educational Technology Coordinator

East Central Educational Service Center

(PROPOSED)

HOLIDAYS

2021-2022

2021

INDEPENDENCE DAY

July 5

LABOR DAY

September 6

VETERANS' DAY

November 11 (floating)

THANKSGIVING (2)

November 25-26

CHRISTMAS (2)

December 24 & 27

NEW YEAR'S (2)

December 30 & 31

2022

GOOD FRIDAY

April 15 (floating)

MEMORIAL DAY

May 30



East Central Educational Service Center

(PROPOSED)

Meeting Schedule

For 2021 – 2022

September 10, 2021

November 12, 2021

January 14, 2022

March 11, 2022

May 13, 2022

June 10, 2022 (Annual Meeting/Time TBA)

All regular meetings begin at 10:00 A.M. The time and place for the Annual Meeting are TBA.

East Central Educational Service Center

*Ballot for Election to Executive Board
Two-year Term*

2021-2023

Vote for THREE (3)

_____ Kyle Barrentine - Superintendent - Nettle Creek School Corporation

_____ Jediah Benny - Superintendent - Charles A. Beard Memorial School Corporation

_____ Joe Brown - Superintendent - Elwood Community School Corporation

_____ Tammy Chavis - Superintendent - Franklin County Community School Corporation

_____ Dr. Matthew Hicks - Superintendent - Northeastern Wayne Schools

_____ Todd Hitchcock - Superintendent - Shelby Eastern Schools

_____ Dr. Laura Miller - Assistant Superintendent - South Madison Community School Corporation

_____ Dr. Matt Vance - Superintendent - Rush County Schools

SIGNATURE PAGE FOR MINUTES OF June 18, 2021

Mr. Aaron Black

Dr. Melissa Brisco

Mr. Wes Hammond

Mr. Paul Garrison

Date: _____