



Application for Employment Teacher

Thank you for your interest in Rock County Christian School. We invite you to fill out this application and return it to our school office as soon as possible. If an opening occurs for which you may qualify, we will notify and ask you to send your placement file to our office. We will also contact your references. If we have continued interest in your candidacy, we will send you additional follow up questions and arrange for a personal interview.

We realize that a key element to Rock County's success is in our faculty and staff. We are seeking applicants who are professionally qualified, who know and love children, who feel called of God to the Christian school ministry, and who, by the pattern of their lives, are Christian role models. Luke 6:40¹. We look forward to receiving your initial application.

Application date: ___/___/___

Employment availability date: ___/___/___

PERSONAL INFORMATION

Name: _____
Last First Middle

Present address: _____
Street City State Zip

Length of time at this address: _____ E-mail address: _____

Day phone:(___) _____ Evening Phone:(___) _____ Cell Phone: (___) _____

What is the best time to call you? _____

Permanent address and phone number if different than present address:

Phone _____ Street _____ City _____ State _____ Zip _____

List additional addresses where you have resided at any time during the past five years:

_____ Street _____ City _____ State _____ Zip _____

_____ Street _____ City _____ State _____ Zip _____

Marital Status: Single Married Separated Divorced Widowed

If married, spouse's name: _____

Our school board has adopted the policy that all children of the faculty must attend this school if it has the appropriate grades and programs. Please provide the following information:

Children: _____
Name Age Name Age Name Age

_____ Name Age Name Age Name Age

Other Dependents: _____
Name Age Name Age

POSITION DESIRED

Indicate your interest in the following grades and/or subjects in order of preference:

Kindergarten Elementary:_____ Jr. High:_____ Sr. High _____

Are you available full time? Yes No

Will you consider less than full time? part time substitute

How did you learn about the position for which you are applying?

What is your salary expectation for the position for which you are applying? \$_____

Are you related to any Rock County Christian School employee? Yes No

If yes, list their name and relationship to you.

Are you related to any Rock County Christian School family? Yes No

If yes, list their name and relationship to you.

List activities or sports you would be capable and willing to direct, sponsor, or coach.

Activity/Sport	Grade/Ability Level	Activity/Sport	Grade/Ability Level

Activity/Sport	Grade/Ability Level	Activity/Sport	Grade/Ability Level

What would you like to be doing five years from now?

CHRISTIAN BACKGROUND

Please carefully read our Statement of Faith, Mission Statement, Vision Statement and Core Values (available on our website at www.rccs.us). Do you have any questions about any part of them? Yes No

If yes, please list your questions:

Do you have any reservations about any part of any of them? Yes No

If yes, please list your reservations:

Indicate the degree to which you agree with our Statement of Faith.:

___ I fully agree with the Statement as written without any reservations.

___ I agree with the Statement except for the area(s) explained below. The exceptions represent either disagreements or items on which I have not yet formed an opinion or conviction.

Do you believe the Bible to be the ONLY inspired and infallible Word of God, our final authority in all matters of faith, truth and conduct? Yes No

What is your denominational preference?

What is your local church affiliation?

Are you presently a member in good standing? Yes No Number of years: _____
In what capacity do you serve in your local church?

What other Christian service have you done since becoming a Christian?

Secondary teacher applicants only: Are you capable of teaching a Bible class? Yes No
If yes, what would be your subject preferences?

Secondary teacher applicants only: Are you capable of teaching a math class? Yes No
If yes, what level(s)?

To what extent do you believe you should be involved in ministries of your local church?

Describe your routine of personal Bible study and prayer.

What books have you read recently that have helped you spiritually?

In your own handwriting, share how you became a Christian, your Christian testimony or statement of faith in Jesus Christ.

PROFESSIONAL QUALIFICATIONS

Attach photocopies of all your postsecondary transcripts. If you are offered a position, official copies of your transcripts must be provided to the school for inclusion in your personnel file.

	School	Location	Attendance Dates From To	Certificates, Licenses, Diplomas, Degrees or Credit Hours	Major, Minor, Subject Area
High School					
Vocational or Business School					
Colleges & Universities					
Other: Include courses taken or taking.					

Cumulative GPA: Bachelor's _____ Graduate work _____

Total semester hours quarter units **after** Bachelor's degree _____

Sequentially list all of your teaching experiences with the most recent first.
Continue on reverse, if necessary.

School Name	Grades or Subjects Taught	Date Started	Date Left
Address	Brief Description of Responsibilities	Starting Salary	Final Salary
Supervisor's Name, Title & Phone		Reason for Leaving	
School Name	Grades or Subjects Taught	Date Started	Date Left
Address	Brief Description of Responsibilities	Starting Salary	Final Salary
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Supervisor's Name, Title & Phone		Reason for Leaving	

To what degree are you familiar with or do you have experience with Christian or secular textbook series (i.e., ACSI, ABeka, Bob Jones, Saxon math, Open Court Reading)?

Textbook series preferences:

List any other educational advantages that you have had including opportunities for travel.

List any books or articles that you have read recently that have helped you grow professionally.

Do you have an ACSI Teaching Certificate? Yes No
If yes, what level? _____ Remains valid until: _____.

Do you have a state teaching certificate? Yes No
If yes, what state(s)? _____ What type(s)? _____ Remains valid until _____.

List endorsement(s) and semester hours in endorsement area(s).

If you do not hold a certificate, what requirements do you lack?

Attach photocopies of any certificates held.

Have you had any courses in the Christian Philosophy of Education? Yes No
If so, please describe and list dates and locations.

If not, would you be willing to take such a course by correspondence or otherwise? Yes No

Attach a typed copy of your personal Christian philosophy of education and how you would implement it in the classroom.

If you have had courses giving training for Christian day schools, please provide details.

List any conferences or seminars that you have led or participated in recently.

Describe how teacher evaluation has been helpful to you.

EMPLOYMENT HISTORY

List current or most recent employer or school and work backwards for the past ten years. If necessary, you may follow the same format on the reverse.

Employer	Job Title	Date Started	Date Left
Address	Brief Description of Responsibilities	Final Salary	
Supervisor's Name, Title & Phone		Reason for Leaving	
Employer	Job Title	Date Started	Date Left
Address	Brief Description of Responsibilities	Final Salary	
Supervisor's Name, Title & Phone		Reason for Leaving	
Employer	Job Title	Date Started	Date Left
Address	Brief Description of Responsibilities	Final Salary	
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Supervisor's Name, Title & Phone		Reason for Leaving	
Employer	Job Title	Date Started	Date Left
Address	Brief Description of Responsibilities	Final Salary	
Supervisor's Name, Title & Phone		Reason for Leaving	

Have you worked under a different name for any job listed? Yes No If so, what name?

Have you served in the military? Yes No If yes, what training or education did you receive?

Are you holding or have you signed a contract for next year with any other school? Yes No

PERSONAL PHILOSOPHY

On separate paper, label and succinctly answer in one or two paragraphs the questions below.

- A. Why do you wish to teach in a Christian school?
- B. What are the main characteristics that distinguish a Christian school from a public school?
- C. What do you consider to be the two most significant educational problems or issues today?
- D. What do you consider to be the proper classroom atmosphere for learning?
- E. What is your philosophy of discipline? Your attitude toward physical punishment?
- F. What areas do you feel are your strengths? Weaknesses?
- G. What do you feel are your outstanding professional skills and areas of competence?
- H. Discuss your teaching style and give examples of how it has provided results.
- I. What do you believe about the origin of the earth and mankind?
- J. Summarize any additional information you would like to present regarding your candidacy.

PERSONAL REFERENCES

Sign the Reference Release Authorization that is attached and return it with this application.

Do not list family members or relatives for references.

List three people who can testify to your Christian character and service.

List your current pastor first.

Name	Position	Day Phone	Evening Phone
Street	City	State	Zip

Name	Position	Day Phone	Evening Phone
Street	City	State	Zip

Name	Position	Day Phone	Evening Phone
Street	City	State	Zip

List three people who can testify to your professional training, experience and teaching ability.

List your current or most recent principal or supervisor first.

Name	Position	Day Phone	Evening Phone
Street	City	State	Zip

Name	Position	Day Phone	Evening Phone
Street	City	State	Zip

Name	Position	Day Phone	Evening Phone
Street	City	State	Zip

APPLICANT'S CERTIFICATION AND AGREEMENT

I understand that Rock County Christian School does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, gender, age, or qualified disability.

I hereby certify that the facts set forth in this application process are true and complete to the best of my knowledge. I understand that falsification of any statement or a significant omission of fact may prevent me from being hired, or if hired, may subject me to immediate dismissal regardless of the time elapsed before discovery. If I am released under these circumstances, I further understand and agree that I will be paid and receive benefits only through the day of release.

I authorize Rock County Christian School to thoroughly interview the primary references which I have listed, any secondary references mentioned through interviews with primary references, or other individuals who know me and have knowledge regarding my testimony and work record. I also authorize the school to thoroughly investigate my work records and evaluations, my educational preparation, and other matters related to my suitability for the position.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure. In addition, I hereby release the school, my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure. I waive the right to ever personally view any references given to the school.

Since I will be working with children, I understand that I must submit to a background check. I authorize the school to conduct a criminal records and background check. I understand and agree that any offer of employment that I may receive from the school is conditioned upon the receipt of background information, including criminal background information. The school may refuse employment or terminate conditional employment if the school deems any background information unfavorable or that it could reflect adversely on the school or on me as a Christian role model.

I understand that this is only an application for employment and that no employment contract is being offered at this time.

I certify that I have carefully read and do understand the above statements.

Applicant's Signature

Date

¹ Luke 6:40 *"A student is not above his teacher, but everyone who is fully trained will be like his teacher."*

