

# Baldwin Community Schools



Phone: (231) 745-4791 · Fax: (231) 745-3240

***"Preparing Students for the Promise of Tomorrow"***

## **BALDWIN COMMUNITY SCHOOLS JOB POSTING**

### **Secondary Foreign Language Teacher**

#### **JOB POSTING**

**JOB TITLE:** Secondary Foreign Language Teacher

**REPORTS TO:** Building Principal

**JOB FUNCTION:** The Foreign Language teacher will have the primary responsibility for planning, programming, and teaching Foreign Language in alignment with the high school curricular objectives. Additionally, the teacher will be responsible for evaluating and reporting for all students in his or her classes.

**DISTRICT DESCRIPTION:** Baldwin Community Schools is a small school district in Lake County, serving approximately 500 students. The district features a diverse population and provides many supports for students, including reduced class sizes, student support specialists, and social and emotional support services. The school district offers a competitive salary schedule, several benefit plan options, and a retirement plan. The vision of Baldwin Community Schools is, "Preparing Students for the Promise of Tomorrow."

#### **DUTIES AND EXPECTATIONS:**

##### **Duties —**

1. Planning and teaching curriculum to Exploratory and Foreign Language classes in a developmentally appropriate manner, with an emphasis on differentiating instruction and using assessments effectively.
2. Creating an inclusive classroom environment through supportive exchanges with students and clear expectations for community behavior.
3. Using a broad range of instructional modalities to teach Foreign Language.
4. Using a broad range of technology tools to bring to life Foreign Language instruction.



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5. Develop and implement Foreign Language Culture cumulative events
  6. Impart to students the importance of learning new languages and exploring new and different cultures
  7. Working and communicating effectively with parents and staff members.
  8. Articulating and modeling the school's mission and core values.
  9. Supporting and following school policies
  10. Being a positive and contributing member of the professional community.

**This individual —**

1. Persists in accomplishing objectives despite obstacles and setbacks.
2. Has a track record of meeting and exceeding goals successfully
3. Pushes self and helps others achieve results
4. Sets aggressive goals and has high standards
5. Pursues everything with energy, drive, and the need to finish
6. Persists in the face of challenges and setbacks
7. Always keeps the end in sight; puts in extra effort to meet deadlines

**Essential Competencies —**

1. The ability to prioritize student learning needs over obstacles and barriers that can stand in the way of necessary change
2. The strong desire to achieve outstanding results in a short amount of time
3. The strong desire and ability to build meaningful, caring relationships with students
4. The skill and willingness to leverage student support systems to ensure that the social, emotional, nutritional, and health needs of ALL students are addressed
5. The capacity to align curriculum, instruction, and assessments while responding to individual needs
6. The ability to seek out knowledgeable peers, coaches, and administrators for instructional support in a constant quest to deliver the vision of high-quality, subject-specific instruction in every class period every day
7. The ability and willingness to use data to guide instructional practices and decision-making to positively impact student achievement

**Qualifications —** The minimal qualifications of a person in this role:



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1. Valid Michigan teaching certificate with proper endorsement and subject area or enrollment in a Michigan-approved alternative route to teacher certification program.
  2. Able to establish relationships with students, staff, and parents and has a passion for urban education.
  3. Extensive interpersonal, verbal and written communication skills
  4. The ability to communicate through superior written and oral communication.
  5. The ability and desire to work on multiple projects with multiple deadlines in an efficient, accurate manner.
  6. The skill to research effectively, including the use of the Internet for research, knowledge of Google Applications, MicroSoft Word/Office, PowerSchool and other educational software and programming.
  7. The willingness to make sound educational decisions within given parameters.
  8. The willingness to be courteous and professional at all times.
  9. The desire to maintain a positive working relationship with faculty, staff, board members, parents, students, and the community.
  10. The skill to be a respectful, positive role model.

Please send **ONE PDF** file that contains a cover letter, resumé, three references, and all appropriate credential information to [jobs@bcsdmi.com](mailto:jobs@bcsdmi.com). The position will remain open until it is filled. Any questions can be directed to JaNel Williams, Human Resources Specialist at 231-745-4791.