

Baldwin Community Schools



Phone: (231) 745-4791 · Fax: (231) 745-3240

"Preparing Students for the Promise of Tomorrow"

BALDWIN COMMUNITY SCHOOLS JOB POSTING

MIDDLE SCHOOL SCIENCE TEACHER

JOB POSTING

JOB TITLE: Middle School Science Teacher

REPORTS TO: Jr./Sr. High Principal

JOB FUNCTION: The purpose of the Middle School Science Teacher is to coordinate and facilitate the implementation of the district's curriculum and to help students learn subject matter and skills that will contribute to their development as mature, able, and responsible men and women.

DISTRICT DESCRIPTION: Baldwin Community Schools is a small school district in Lake County, serving approximately 500 students. The district features a diverse population and provides many supports for students, including reduced class sizes, student support specialists, and social and emotional support services. The school district offers a competitive salary schedule, several benefit plan options, and a retirement plan. The vision of Baldwin Community Schools is, "Preparing Students for the Promise of Tomorrow."

DUTIES AND EXPECTATIONS:

Duties —

1. Teaches knowledge and skills in one or more fields of science, including general science, earth science, biology, physiology, chemistry, and physics, in accordance with district curriculum.
2. Promotes critical and creative thinking and analysis in all related subject areas.
3. Promotes a classroom environment that is safe and conducive to individualized and small group instruction, and student learning.



4. Develops lesson plans and instructional materials for subject area, and translates lesson plans into learning experiences to develop pertinent sequential assignments, challenge students, and best utilize the available time for instruction.
5. Designs learning activities to demonstrate the application of science to everyday existence, including scientific research projects, demonstrations, experiments, and laboratory activities.
6. Instructs students in the proper use and care of scientific equipment, chemicals, and plant and animal life.
7. Conducts ongoing assessment of student learning and progress, and modifies instructional methods to fit individual student's needs, including students with special needs; conducts individual and small group instruction as needed.
8. Maintains familiarity with district and State of Michigan standardized tests for the purpose of adapting curriculum to maximize student achievement on such tests.
9. Continues to acquire professional knowledge and learn of current developments in the educational field by attending seminars, workshops or professional meetings, or by conducting research.
10. Organizes and maintains a system for accurate and complete record-keeping, grading, and reporting for all student activities, achievement and attendance as required by district procedures and applicable laws.
11. Knowledge of Positive Behavior Interventions & Support (PBIS).
12. Follow and implement all Board of Education policies, administrative guidelines and building regulations.
13. Willing to perform other duties as necessary and/or directed by the principal, including after school or evening activities.

This individual —

1. Persists in accomplishing objectives despite obstacles and setbacks.
2. Has a track record of meeting and exceeding goals successfully
3. Pushes self and helps others achieve results
4. Sets aggressive goals and has high standards
5. Pursues everything with energy, drive, and the need to finish
6. Persists in the face of challenges and setbacks
7. Always keeps the end in sight; puts in extra effort to meet deadlines



Essential Competencies —

1. The ability to prioritize student learning needs over obstacles and barriers that can stand in the way of necessary change
2. The strong desire to achieve outstanding results in a short amount of time
3. The strong desire and ability to build meaningful, caring relationships with students
4. The skill and willingness to leverage student support systems to ensure that the social, emotional, nutritional, and health needs of ALL students are addressed
5. The capacity to align curriculum, instruction, and assessments while responding to individual needs
6. The ability to seek out knowledgeable peers, coaches, and administrators for instructional support in a constant quest to deliver the vision of high-quality, subject-specific instruction in every class period every day
7. The ability and willingness to use data to guide instructional practices and decision-making to positively impact student achievement

This individual —

1. Supervise students in and out of the classroom and provide support for individual students to enable them to fully participate in activities.
2. Assist in the educational and social development of students under the direction and guidance of other professionals, such as the building principal, behavior support specialist, classroom teachers.
3. Assist in the implementation of Individual Education Plans for the students and monitor their progress.
4. Assists with classroom behavioral management to minimize disruptions, ensure a safe and orderly classroom, and ensure students are on task.
5. Support students with emotional or behavior concerns and assist them in developing appropriate social skills.
6. Engage with students to enhance learning
7. Follows all applicable safety rules, procedures and regulations governing the proper manner of assistance for all students, including those with disabilities or other special needs.
8. Ability to maintain confidentiality of information regarding students, employees and others.
9. Assists with fostering independence, socialization, and self-esteem for all students.



Qualifications — The minimal qualifications of a person in this role:

1. Bachelor's Degree with Valid Michigan Teaching Certificate (DI or DX).
2. Demonstrated knowledge of best instructional practices and research- based mathematics intervention practices delivered in a Multi-Tiered System of Support (MTSS).
3. Prior experience in schools supervising or working with students.
4. The ability to communicate through superior written and oral communication.
5. The ability and desire to work on multiple projects with multiple deadlines in an efficient, accurate manner.
6. The skill to research effectively, including the use of the Internet for research, knowledge of Google Applications, MicroSoft Word/Office, PowerSchool and other educational software and programming.
7. The willingness to make sound educational decisions within given parameters.
8. The willingness to be courteous and professional at all times.
9. The desire to maintain a positive working relationship with faculty, staff, board members, parents, students, and the community.
10. The skill to be a respectful, positive role model.

Please send **ONE PDF** file that contains a cover letter, resumé, three references, and all appropriate credential information to jobs@bcsdmi.com. The position will remain open until it is filled. Any questions can be directed to JaNel Williams, Human Resources Specialist at 231-745-4791.