

BOARD OF EDUCATION

BALDWIN COMMUNITY SCHOOLS

Baldwin, MI 49304

ORGANIZATIONAL/REGULAR MONTHLY MINUTES ON JULY 19, 2022

I. ORGANIZATIONAL MEETING

President Martin called the meeting to order at 6:00 pm.

A. Roll Call of Members

1. Present: Brooks, Ware, Pieske, Abraham, Martin, Carter
2. Absent: Hill

B. Pledge of Allegiance

C. Recitation of BCS Mission Statement

D. Purpose of Open Board Meetings:

"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda"

E. Board of Education Organizational Responsibilities

1. Set Board of Education regular meeting schedule
 - a) Date: The third Tuesday of each month and also the last Tuesday in June, also the second Tuesday in December.
 - b) Time: 6:00 PM
 - c) Location: Baldwin Community Schools Elementary Library

A motion was made by Piekse and supported by Ware: approve the regular scheduled Board of Education meetings.

6 Ayes, 0 Nays
Motion Carried

2. Set Organizational Meetings

- a) July - Business and appointment of representatives
- b) January - Election and duties of officers

A motion was made by Ware and supported by Pieske to set the organizational meetings for July and January.

6 Ayes, 0 Nays
Motion Carried

3. Establish procedures for conducting board meetings
 - a) Creation of the agenda

- b) Public participation rules
- c) Rules of order
- d) Actions, if any in addition to Open Meetings Act provisions, requiring a roll call vote.

A motion was made by Abraham and supported by Carter to approve the procedures for conducting board meetings.

6 Ayes, 0 Nays
Motion Carried

- 4. Designate person to post public notices for the Board of Education
 - a) Delegate - Executive Assistant
 - b) Alternate - Human Resources Specialist

A motion was made Carter supported by Pieske to allow the Executive Assistant and Human Resource to post public notices for the Board of Education.

6 Ayes, 0 Nays
Motion Carried

- 5. Designate person responsible for the duties associated with the election of the Board of Education
 - a) Executive Assistant

A motion was made by Ware and supported by Pieske to designate the Executive Assistant the person responsible associated with the election of the Board of Education.

Roll Call: Martin, Brooks, Ware, Pieske, Carter, Abraham

6 Ayes, 0 Nays
Motion Carried

- 6. Identify financial depositories for school district funds
 - a) Lake Osceola State Bank
 - b) Michigan Liquid Asset Fund (MILAF)
 - c) Huntington Bank

A motion was made by Brooks and supported by Abraham for school district funds to be deposited at Lake-Osceola State Bank, Michigan Liquid Asset Fund and Huntington Bank.

6 Ayes, 0 Nays
Motion Carried

7. Authorized signatories for the financial depositories and all Accounts/Funds of the school district
 - a) Board of Education Treasurer or Superintendent or Assistant Superintendent of Business Services

A motion was made by Carter and supported by Pieske to authorize the Board of Education Treasurer, Superintendent and the Assistant Superintendent of Business to make financial deposits into all accounts designated.

Roll Call: Martin, Brooks, Ware, Pieske, Carter, Abraham

6 Ayes, 0 Nays
Motion Carried

8. Appoint MASB Liaison Member
 - a) Delegate - President
 - b) Alternate - Vice President

A motion was made by Ware and supported by Carter to name the President and Vice President to be MASB Liaison for Baldwin Community Schools.

6 Ayes, 0 Nays
Motion Carried

9. Appoint West Shore ESD Representatives
 - a) Delegate - Treasurer
 - b) Alternate - Ware

A motion was made by Pieske and supported by Abraham to designate the Treasurer and Trustee Ware to be appointed as the West Shore ESD representatives.

6 Ayes, 0 Nays
Motion Carried

10. Approve Law Firm
 - a) Thrun Law Firm

A motion was made by Pieske and supported by Abraham to approve Thrun Law Firm as legal representatives.

Roll Call: Martin, Brooks, Ware, Pieske, Carter, Abraham

6 Ayes, 0 Nays
Motion Carried

11. Approve Financial Auditor
 - a) Hungerford Nichols CPA

A motion was made by Ware and supported by Martin to designate Hungerford Nichols CPA as financial auditors.

6 Ayes, 0 Nays
Motion Carried

F. Communications

None at this time

G. Adjournment of the Organizational Meeting

President Martin adjourned the Organizational meeting at 6:15 pm.

II. ROUTINE BUSINESS

A. Call to Order

President Martin called the meeting to order at 6:16 pm.

B. Roll Call

Member's Present: Brooks, Ware, Pieske, Carter, Abraham, Martin
Member's Absent: Hill

C. Consent Agenda Items

1. Approval of the Agenda
2. Approval of the Minutes of the Regular Meeting of June 21, 2022
3. Approval of the Special Meeting Minutes of June 28, 2022
4. Approval of Closed Sessions Minutes of June 21, 2022
5. Approval of Closed Session Minutes (3) of June 28, 2022
6. Approval of the bills to be paid:
 - a) General Fund Account check #'s (75839-75953)
 - b) Food Services Fund Account check #'s (5096-5098)
 - c) Baldwin Promise Authority Account check #'s (1380-1387)
 - d) Student Activities Account check #'s (12280-12282)

A motion was by Ware and supported by Pieske to approve the Consent Agenda Items.

6 Ayes, 0 Nays
Motion Carried

III. PRESENTATIONS

None at this time.

IV. ACADEMIC REPORTS

A. Jr./Sr. High School Principal

Mr. Nasson shared that he and Mr. Roberts are planning lots of activities to build student culture and field trips to build positive relationships within the secondary building.

Mr. Nasson shared his excitement about the new staff that will be joining the secondary team. He shared that they currently have a viable candidate for the secondary math teacher and the new band director is very excited to be here. Mr. Nasson also shared that a current staff member has volunteered to explore coursework for the school counseling position. He also noted that we are continuing to receive resumes for other open positions.

Mr. Nasson shared that nine students came in for Summer School and students did receive between .5 to 1 credit during the first session. He looks forward to the second session to begin next month.

B. Assistant Superintendent of Instructional Services

Mr. Mangum shared that Curriculum Warehouse will be ready for migration in August. The Statewide Field Team met several times throughout the month of June to continue the development of a curriculum warehouse foldering system utilizing the Google platform. The elementary EL Education resources migration to the shared foldering system has started. A draft template for the Bridges elementary math curriculum has been created and we are gathering feedback from instructional staff. Secondary ELA and Mathematics templates will begin the draft process in August.

In early July, Mr. Mangum and Ms. Vidak began the process of inventorying curricular resources, assigning funds and ordering resources for the upcoming school year at both the elementary and secondary buildings. The Jr High Interventions will be in room 111. Mrs. Drilling and Mr. Mangum have begun the process of ordering furniture for the space and are working with facilities staff to ensure that the room is ready for the 22-23 school year. Both Jr. high mathematics and reading intervention positions have been filled for the 22-23 year to support the new program.

V. COMMUNICATIONS (COMMUNITY ITEMS)

Patrick, director of the Lake County Emergency Management Team, presented an overview to the Board on the progress that they have been making over the past year. They will be holding another Active Shooting Training with all involved

community partners on August 20th at 10 am. SRO, Deputy Kenna, will be available to train throughout the year and provide any other support the district seems needed.

VI. DISCUSSION ITEMS

A. Jr. High Reading Interventionist

Mr. Forrester announced that Laura Mitchell has accepted the position as the Jr. High Reading Interventionist.

B. Secondary Art Teacher

Mr. Forrester announced that Bakiya Taylor has accepted the position as the Secondary Art Teacher.

C. Elementary Teacher

Mr. Forrester announced that Morgan Smith has accepted the position as the Elementary Teacher.

D. Band Director

Mr. Forrester announced that Anthony Aronovici has accepted the position as the Band Director.

E. Letter of Resignation

Mr. Forrester announced that Julie Sherlock will be retiring effective August 1, 2022.

F. Election for Bond Proposal

Mr. Forrester shared that we are asking them to adopt the resolution and to approve language of the Bond Proposal ballot. He shared that the Bond proposal committee will begin campaigning at the end of August.

VII. COMMUNICATION ITEMS (COMMUNITY ITEMS)

None at this time.

VIII. ACTION ITEMS

A. Approve Laura Mitchell for the Jr. High Reading Interventionist position

A motion was made by Piekse and supported by Ware to approve Laura Mitchell as the Junior High Reading Interventionist.

6 Ayes, 0 Nays
Motion Carried

B. Approve Bakiya Taylor for the Secondary Art Teacher position

A motion was made by Ware and supported by Pieske to approve Bakiya Taylor as the Secondary Art Teacher.

6 Ayes, 0 Nays
Motion Carried

C. Approve Morgan Smith for an Elementary Teacher position

A motion was made by Abraham and supported by Carter to approve Morgan Smith as an Elementary Teacher.

6 Ayes, 0 Nays
Motion Carried

D. Approve Anthony Aronovici for the Band Director position

A motion was made by Pieske and supported by Abraham to approve Anthony Aronovici as the new Band Director.

6 Ayes, 0 Nays
Motion Carried

E. Accept the Letter of Resignation from Julie Sherlock

A motion was made by Ware and supported by Pieseke to accept the resignation of Julie Sherlock. .

6 Ayes, 0 Nays
Motion Carried

F. Adopt Election Resolution

A motion was made by Ware and supported by Brooks to approve the ballot proposition language for the November 8, 2022 election ballot.

6 Ayes, 0 Nays
Resolution declared adopted.

Roll Call: Martin, Brooks, Ware, Pieske, Carter, Abraham

IX. SUPERINTENDENT'S ITEMS

A. Board Retreat

Mr. Forester shares with members that host the retreat at Boyne Mountain in 2022, we will not lose the deposit. He provided dates to members that Boyne

has available to hold the retreat; September 16-19, 2022 (Suites only), September 30 - October 3, 2022 (Suites Only), October 7-10, 2022, October 14-17, 2022, October 21-24, 2022, October 28-31, 2022. He will send out a survey for dates that are available.

B. Administrative Retreat

Mr Forrester shared updates that resulted from the Administrative Retreat. He shared that the meeting was very productive and they all feel that things are moving in the right direction and are all excited about the new changes for the 22-23 school year.

C. Communications

Mr. Forrester shared that we continue to work with the firm and numerous articles, mailings and newsletter will be sent out. He is very happy with the service they are providing.

D. Board Member Articles

Mr. Forrester shared that he would like the Board members to participate in an interview to submit an introductory article on each member for the community to get to know each member.

E. Early Childhood Program

Mr. Forrester shared that they have four good candidates. He also shared that a flier went out to the community regarding the program and how to sign-up for the program.

F. SRO Contract

Discussion about the contract for the SRO. This contract expired as of June 30th, 2022. The Board members asked the Superintendent to negotiate the contract and then bring the contract back to the Board for their review.

G. Thrun Student Discipline Training - August 23, 2022

Mr. Forrester just wanted to mention this available training to the Board. This is an all day virtual training. He also mentioned that he would like to bring them to the Board retreat when this date is set

H. State of Michigan Bid Threshold

Mr. Forrester shared with the Board that we currently seek approval from the Board with expenditures over \$5000, the State of Michigan threshold is \$26,000 and two quotes/bids are required. He would like to continue to follow

the State of Michigan requirements. No action taken as this is already Board policy.

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I. Board Member Election

Mr. Forrester reminded Board Members to get their ballots in by Tuesday, July 26, 2022.

X. BOARD PRESIDENT'S ITEMS

President Martin expressed her excitement especially about all the hiring that has been taking place.

Mrs. Martin also thanked the Sheriff Department for coming and always assisting.

Mrs. Martin reminded members that Mr. Drilling's is having a float in the Grand Parade as if anyone would like to participate in the they are more than welcome. She shared that Mr. Drilling is working extremely hard getting students and community members involved with Baldwin Promise community events.

XI. BOARD MEMBER'S ITEMS

Mrs. Piekse welcomed Mrs. VanAntwerp, Elementary Principal, and shared her excitement to have her in this role.

Mr. Brooks wanted to share that Dairy Queen is hiring and we should encourage students to apply.

XII. ADJOURNMENT

A motion was made by Ware and Piekse supported to adjourn the meeting at 7:25 pm.

6 Ayes, 0 Nays

Motion Carried

Respectfully Submitted by,



Katena Abraham, Secretary
Baldwin Community School Board of Education