

SHAW ELEMENTARY PTO Monthly Meeting Minutes

Tuesday, Sep 14, 2021

6:00 pm Zoom

Attendees: Cara Kouse, Megan Chong, Heather Bakker, Andria Misutka, Christy Compeau, Kathryn Lambert, Heather Wetmore, Kristina Ewing, AJ Brilla, Sarah McClurg, Michelle, Carnell James, Susan Peveler, Wes Ferrel, HM, Jess Linden, Jamie Baker, Rachel Jennings

- I. **Call to Order:** President Andria Misutka called the meeting to order at 6:04pm
- II. **Approval of Last Meeting's Minutes:** Cara Kouse moved to approve the last PTO Meeting Minutes (May 2021) and Kathryn Lambert seconded the motion. Minutes were approved.
- III. **Treasurer's Report (Megan Chong):** See financial report (as of Sep 14, 2021) for details of income and expenses. The current balance in the checking account is \$11,650.34. Heather Bakker moved to approve the treasurer's report, Cara Kouse seconded the motion. The Treasurer's report was approved.
- IV. **Updates:**
 - A. Spirit Nights - We are currently working to book spirit nights and will announce them as they are scheduled. Below are the tentative Spirit nights locations for September and October:
 - a. September - Milanos
 - b. October - Chipotle
 - B. Box Tops Program - No update.
 - C. Teacher Treats (August Event) - The PTO treated the Shaw staff to Coffee Hub the Friday before school started. The teachers enjoyed this and we will probably do this again.
 - D. Meet and Greet/Shirt Sales -
 - a. **Meet and Greet** - The meet and greet went well. Girl Scouts and Boy Scouts had booths and shirt sales went well. The feedback was that the kids loved the Kona Ice. Kona Ice was much easier to manage.
 - b. **Shirt Sales** - The PTO received questions about fall attire sales and will start thinking about how apparel sales will be run this year. Pre-sales went well, but a different company might be used. AJ Brilla will be the chair for this.
- V. **Upcoming Events:**
 - A. Fun Run, Sep 17 - The Fun Run will be this Friday. Parents are welcome to come and watch.
 - B. Picture Day, Sep 24 - We still need 6 volunteers for picture day.

C. Book Fair, Oct 18-22 - We will be looking for volunteers. There will be one evening for parent night. We will also have a book fair in January, then in May. The PTO does make a small profit from the Fall Book Fair, but does not make money on the Winter and Spring Fairs, as they are "Buy One, Get One Free".

VI. Cub Scout Report (Christy Compeau) - The Cub Scouts is getting ready for an exciting year and is looking forward to being able to meet in the school building again.

VII. Principal Report - The Fun Run is going well and the students have been watching videos every day. Our new playground equipment was funded from money raised from previous Fun Runs. The PTO is using this year's proceeds to replace one last piece of playground equipment.

VIII. Adjournment - The meeting was adjourned at 6:40 pm.

*The next PTO meeting will be held on October 12, 2021 at 3:15pm.

**The PTO meets the second Tuesday of each month during the school year, alternating times between 6pm and 3:15.